

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

NOVEMBER 29, 2013

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW		ADVOCACY
1. HOUSING ENTITY: Governance Structure 2. HIGH LEVEL: Share Service Agreement 3. FIRST NATION RELATIONS: Orientation 4. OSB PLANT: Water Supply 5. NEW ROAD CONSTRUCTION FUNDING 6. OIL AND GAS STRATEGY 7. _____	Sept. Sept. Sept. Sept. Sept. Feb.	<input type="checkbox"/> <i>Zama Road Paving Funds</i> <input type="checkbox"/> <i>Road Construction Funding Request</i> <input type="checkbox"/> <i>Canada Postal Service – La Crete</i> <input type="checkbox"/> <i>Land Use Framework Input</i> <input type="checkbox"/> <i>Highway 58 West Extension to BC</i>
NEXT		
<input type="checkbox"/> ZAMA ROAD: Business Case <input type="checkbox"/> SURFACE WATER MANAGEMENT PLAN <input type="checkbox"/> REGIONAL WATER AGREEMENT		<input type="checkbox"/> TOURISM: Strategy (REDI) <input type="checkbox"/> BRANDING STRATEGY (2014) <input type="checkbox"/> TRANSPORTATION CORRIDOR PLAN

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Bill)	
1. HOUSING ENTITY: Governance Structure 2. FIRST NATION RELATIONS: Orientation 3. OIL AND GAS STRATEGY <input type="checkbox"/> HIGH LEVEL: Share Service Agreement <input type="checkbox"/> Rural Water Service Policy	Sept. Sept. Feb. Sept. Oct.	1. Resource Roads: Strategy 2. OSB PLANT: Water Supply 3. ROAD CONSTRUCTION FUNDS: Request <input type="checkbox"/> ZAMA ROAD: Business Case <input type="checkbox"/> TOURISM: Strategy (REDI)	Nov. Sept. Sept.
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. COR Certification: Update Safety Manual 2. Rec. Board Agreement Draft Renewal 3. Disaster Emergency Planning – Implementation Plan <input type="checkbox"/> Haz Mat Agreement with THL <input type="checkbox"/> Radio Communication System	Nov. Oct. Oct.	1. Surface Water Management Awarding 2. Steephill Creek/BHP Surface Water Management Plan 3. _____ <input type="checkbox"/> Emergency Livestock Response Plan <input type="checkbox"/> 2014 Ag Fair Planning	Sept. Dec. Sept.
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans 2. Area Structure Plans/LUB Amendment 3. Airport Vicinity Protection Area <input type="checkbox"/> Development Agreement: Revise <input type="checkbox"/> _____	Jan. Dec. Oct.	1. Virtual City Hall Implementation 2. Municipal Elections 3. _____ <input type="checkbox"/> Human Resource Policy Review <input type="checkbox"/> Communication Plan	Oct. Oct.
FINANCE (Alison)		PUBLIC WORKS* (John/Ron)	
1. Long Term Capital Plan 2. Long Term Financial Plan 3. _____ <input type="checkbox"/> Master Card Policy <input type="checkbox"/> Internal Controls Procedure Review	Sept. Feb.	1. Rural Road Plan 2. PRIVATE ROAD TRANSFER POLICY 3. Gravel Strategy & Plan <input type="checkbox"/> Water Source Plan <input type="checkbox"/> _____	Oct. Dec. Oct.

Codes **BOLD CAPITALS** – Council NOW Priorities; **CAPITALS** – Council NEXT Priorities; *Italics* – Advocacy; Regular Title Case – Operational Strategies; * See Monthly Capital Projects Progress Report

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Friday, November 29, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the October 30, 2013 Regular Council Meeting	7
		b) Minutes of the November 19, 2013 Special Council (Budget) Meeting	23
DELEGATIONS:	4.	a) S/Sgt. Jeff Simpson, Fort Vermilion RCMP	29
		b) Mackenzie Coalition for Early Childhood Development	77
		c)	
GENERAL REPORTS:	5.	a) CAO Report	81
		b)	
TENDERS:	6.	a) Water Transmission Line – Town of High Level to Ainsworth OSB Plant (1:30 p.m.)	93
		b) Tax Forfeiture Sale (Legal 9624275;4;30; Tax Roll 081648)	95
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	7.	a) Bylaw 916-13 Land Use Bylaw Amendment to	97

Rezone Plan 852 1770, Block 6, Lot 37 (4806 - 50th Street) from Hamlet Commercial District 1 "HC1" to Direct Control District "DC" (Fort Vermilion)

		b)	Bylaw 922-13 Plan Cancellation for Consolidation Purposes Plan 1160NY, Block 5, Lots 2 and 3 (La Crete)	109
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COMMUNITY SERVICES:	8.	a)	Terms of Reference – Community Services Committee	117
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		d)		
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PLANNING & DEVELOPMENT:	11.	a)	294-DP-13 Northern Towing (Fence & Future Tarp Shelter in "HC2") (La Crete)	133
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		e)		
		f)		
CORPORATE SERVICES:	12.	a)	Waiver of Tax Penalties for Spyglass Resources Corp. – Tax Rolls 295361 and 411113	163
		b)	Void Taxes and Penalty for Roll 289324	167
		c)	Financial Reports – January 1 to October 31, 2013	169
		d)		
		e)		
ADMINISTRATION:	13.	a)	Bylaw 925-13 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members	181
		b)	Member at Large Appointments	189
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		d)		
		e)		
INFORMATION / CORRESPONDENCE:	14.	a)	Information/Correspondence	195
IN CAMERA SESSION:	15.	a)	Legal <ul style="list-style-type: none">• Regional Service Sharing Agreement• Water Supply Agreement (Ainsworth)	
		b)	Labour <ul style="list-style-type: none">• Teamwork• Committee Discussion	
		c)	Land	
NOTICE OF MOTION:	16.		Notices of Motion	

**NEXT MEETING
DATE:**

- 17. a) Special Council (Budget) Meeting
Friday, December 6, 2013
10:00 a.m.
Fort Vermilion Council Chambers
- b) Regular Council Meeting
Tuesday, December 10, 2013
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

- 18. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the October 30, 2013 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 30, 2013 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the October 30, 2013 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, October 30, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor

REGRETS:

Walter Sarapuk	Deputy Reeve
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ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
John Klassen	Director of Environmental Services & Operations
Ron Pelensky	Director of Community Services & Operations
Byron Peters	Director of Planning & Development
Grant Smith	Agricultural Fieldman
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT:

Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on October 30, 2013 in the Fort Vermilion Council Chambers.

CALL TO ORDER:

1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:17 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION 13-10-784

MOVED by Councillor Driedger

That the agenda be approved with the following additions:

- 8. b) Fort Vermilion Recreation Board Project Reallocation
- 12. d) 2014 Budget Guideline
- 13. d) Provincial ASB Conference and ASB Summer Tour
- 13. e) November 27, 2013 Council Meeting
- 13. f) Seniors Housing
- 13. g) iPad Training
- 13. h) Regional Water

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the October 8, 2013 Regular Council Meeting**

MOTION 13-10-785

MOVED by Councillor Braun

That the minutes of the October 8, 2013 Regular Council meeting be adopted as presented.

CARRIED

- 3. b) Minutes of the October 23, 2013 Organizational Council Meeting**

MOTION 13-10-786

MOVED by Councillor Bateman

That the minutes of the October 23, 2013 Organizational Council meeting be adopted as presented.

CARRIED

GENERAL REPORTS:

- 5. a) Municipal Planning Commission Meeting Minutes – September 5 and 19, 2013**

MOTION 13-10-787

MOVED by Councillor Derksen

That the Municipal Planning Commission meeting minutes of September 5 and 19, 2013 be received for information.

CARRIED

GENERAL REPORTS:

- 5. b) Inter-Municipal Planning Commission Meeting Minutes – August 22, 2013 & September 26, 2013**

MOTION 13-10-788

MOVED by Councillor Wardley

That the Inter-Municipal Planning Commission Meeting Minutes of August 22, 2013 and September 26, 2013 be received for information.

CARRIED

GENERAL REPORTS:

5. c) Agricultural Service Board Meeting Minutes – August 22, 2013

MOTION 13-10-789

MOVED by Councillor Knelsen

That the Agricultural Service Board meeting minutes of August 22, 2013 be received for information.

CARRIED

COMMUNITY SERVICES:

8. a) Amend Off Highway Vehicle Bylaw 594-06

MOTION 13-10-790

MOVED by Councillor Bateman

That first reading be given to Bylaw 923-13 being the Off Highway Vehicles Bylaw for the Hamlets of Fort Vermilion and La Crete.

CARRIED

MOTION 13-10-791

MOVED by Councillor Wardley

That first reading be given to Bylaw 924-13 being the Off Highway Vehicles Bylaw for the Hamlet of Zama.

CARRIED

MOTION 13-10-792

MOVED by Councillor Bateman

That second reading be given to Bylaw 924-13 being the Off Highway Vehicles Bylaw for the Hamlet of Zama.

CARRIED

MOTION 13-10-793

Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw

924-13 being the Off Highway Vehicles Bylaw for the Hamlet of Zama at this meeting.

CARRIED UNANIMOUSLY

MOTION 13-10-794

MOVED by Councillor Wardley

That third reading be given to Bylaw 924-13 being the Off Highway Vehicles Bylaw for the Hamlet of Zama.

CARRIED

**8. b) Fort Vermilion Recreation Board Project
Reallocation (ADDITION)**

MOTION 13-10-795
Requires Unanimous

MOVED by Councillor Bateman

That the Fort Vermilion Recreation Board be authorized to re-allocate the skate shack funds in the amount of \$12,500 to repair the skate shack and outside skating rink.

CARRIED UNANIMOUSLY

**ENVIRONMENTAL
SERVICES:**

9. a) Truck Fill Meter Upgrades – Fort Vermilion

MOTION 13-10-796
Requires 2/3

MOVED by Councillor Derksen

That the 2013 budget be amended to include an additional \$8,000 for the Fort Vermilion Truck Fill Meter Upgrade project, with funding coming from the Water Treatment Plant Reserve.

CARRIED

OPERATIONS:

10. a) Bridge File 81125

MOTION 13-10-797

MOVED by Councillor Driedger

That Mackenzie County pursues the installation of an 80 foot/75 tone bridge at the Teepee Creek, Range Rd 14-3, Bridge File 81125 location.

CARRIED

MOTION 13-10-798

MOVED by Councillor Bateman

That administration investigate further options for future bridge replacement.

CARRIED

OPERATIONS:

10. b) Highway 88 Connector Speed Zone

MOTION 13-10-799

MOVED by Councillor Driedger

That the remainder of the Highway 88 Connector posted speed limit be increased from 80 km/h to 100 km/h, subject to line painting being completed.

CARRIED

Reeve Neufeld recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:14 a.m.

10. c) Gravel Crushing Tender 2014

MOTION 13-10-800

MOVED by Councillor Jorgensen

That administration proceeds to issue the 2014 Gravel Crushing tender including the Meander Pit as a deletable item, which will close at the first Council meeting in January 2014, and that the tender be awarded subject to budget.

CARRIED

OPERATIONS:

10. d) Additional Access Request

MOTION 13-10-801

MOVED by Councillor Bateman

That the additional access request on SW 17-106-15-W5 be denied as farm shops do not require additional accesses due to traffic.

CARRIED

**PLANNING &
DEVELOPMENT:**

11. a) Bylaw 921-13 Land Use Bylaw Amendment to Remove the Parcel Size Restriction in Rural Industrial District "RI"

MOTION 13-10-802

MOVED by Councillor Wardley

That first reading be given to Bylaw 921-13 being a Land Use

Bylaw Amendment to replace the lot size restriction in the Rural Industrial "RI" section 8.26 C (a) that being "Lot size minimum 0.8 ha (2 acres), Maximum 6.1 ha (15 acres)" and replace it with "At the Discretion of the Development Authority", subject to public hearing input.

CARRIED

11. b) Bylaw 922-13 Plan Cancellation for Consolidation Purposes Plan 1160NY, Block 5, Lots 2 and 3 (La Crete)

MOTION 13-10-803

MOVED by Councillor Bateman

That first reading be given to Bylaw 922-13, being a Plan Cancellation Bylaw to cancel and consolidate Plan 1160NY, Block 5, Lots 2 and 3 into one lot within the Hamlet of La Crete, subject to public hearing input.

CARRIED

11. c) Development Statistics Report 2013 January to September 2013 & Comparison Chart

MOTION 13-10-804

MOVED by Councillor Paul

That the development statistics report 2013 January to September be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 12:03 p.m. and reconvened the meeting at 1:05 p.m.

PUBLIC HEARINGS:

7. a) Bylaw 918-13 Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905 - 100th Ave) from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 2 "HR2" (La Crete)

Reeve Neufeld called the public hearing for Bylaw 918-13 to order at 1:06 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 918-13 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was

advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on September 24, 2013.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Question was asked regarding onsite parking. Mr. Peters responded that the units will have driveways and attached garages, the same as the units across the street.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 918-13. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 918-13. No one was present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 918-13 at 1:08 p.m.

MOTION 13-10-805

MOVED by Councillor Braun

That second reading be given to Bylaw 918-13, being a Land Use Bylaw amendment to rezone Plan 052 4647, Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905 - 100th Ave) from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 2 "HR2" to accommodate Condominium Development, in the Hamlet of La Crete.

CARRIED

MOTION 13-10-806

MOVED by Councillor Driedger

That third reading be given to Bylaw 918-13, being a Land Use Bylaw amendment to rezone Plan 052 4647, Block 31, Lots 16, 17 & 18 (10913, 10909 & 10905 - 100th Ave) from Hamlet Residential District 1A "HR1A" to Hamlet Residential District 2 "HR2" to accommodate Condominium Development in the Hamlet of La Crete.

CARRIED

**CORPORATE
SERVICES:**

**12. a) 43rd Avenue Water & Sewer Relocation and
Upgrades, and 50th Street Water & Sewer Extension
Project**

MOTION 13-10-807

MOVED by Councillor Paul

That administration proceed with the 43rd Avenue Water & Sewer Relocation and Upgrades component of this project, at the revised total estimated project price of \$344,400.

CARRIED

12. b) Waiver of Penalties – Tax Roll 313880

MOTION 13-10-808
Requires 2/3

MOVED by Councillor Driedger

That the penalties in the amount of \$98.90 for Tax Roll 313880 be waived due to unusual circumstances.

CARRIED

**12. c) Financial Reports – January 1 to September 30,
2013**

MOTION 13-10-809

MOVED by Councillor Braun

That the financial reports for the period, January 1 – September 30, 2013, be accepted for information.

CARRIED

12. d) 2014 Budget Development Guidelines (ADDITION)

MOTION 13-10-810
Requires Unanimous

MOVED by Councillor Wardley

That administration draft the County's 2014 operating and capital budgets within the following guidelines:

1. The organizational chart to be re-assessed to assure adequate staffing levels to meet service level demands;
2. Maintain current service levels;
3. Capital program to reflect maintenance of existing infrastructure and/or completion of projects commenced in 2013, or carried forward into 2014; and
4. Water/sewer rate to be recalculated in order to reach 100% recovery rate for operating expenses, excluding TCA

amortization and including long-term debt principle and interest payments, to be compared with the current (2013) recovery rate.

CARRIED UNANIMOUSLY

13. g) iPad Training (ADDITION)

MOTION 13-10-811

MOVED by Councillor Bateman

That the ipad training be received for information.

CARRIED

DELEGATIONS:

4. a) Collemar Holdings Ltd. (Bylaw 906-13 Land Use Bylaw Amendment to Rezone Plan 852 1770, Block 6, Lot 37 (4806-50th street) from Hamlet Commercial District 1 “HC to Direct Control District “DC” (Fort Vermilion) – 1:30 p.m.

Presentation by Martin and Colleen Stanners regarding their rezoning application.

MOTION 13-10-812

MOVED by Councillor Bateman

That Council move in-camera at 1:34 p.m.

CARRIED

MOTION 13-10-813

MOVED by Councillor Braun

That Council move out of camera at 1:47 p.m.

CARRIED

MOTION 13-10-814

MOVED by Councillor Jorgensen

That a Notice of Motion be made for Council to reconsider the vote on the motion to give second reading to Bylaw 916-13.

CARRIED UNANIMOUSLY

TENDERS:

6. a) Ice Bridge Construction Tender

MOTION 13-10-815

MOVED by Councillor Bateman

That the Ice Bridge Construction Tenders be opened.

CARRIED

Tenders Received:

Abe & George Driedger	\$223,500.00 Original Bid plus \$ 15,000.00 Bid Amendment \$238,500.00 Total Bid
PHK Herefords	\$224,550.00
Washall	\$294,000.00
Ridgeview Contracting Ltd.	\$315,000.00
DBM Contracting	\$265,200.00

MOTION 13-10-816

MOVED by Councillor Driedger

That the Ice Bridge Construction Tenders be awarded to the lowest qualified tender.

CARRIED

Reeve Neufeld recessed the meeting at 2:03 p.m. and reconvened the meeting at 2:20 p.m.

ADMINISTRATION:

13. a) Bylaw 925-13 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

MOTION 13-10-817

MOVED by Councillor Bateman

That first reading be given to Bylaw 925-13 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

CARRIED

MOTION 13-10-818

MOVED by Councillor Braun

That second reading be given to Bylaw 925-13 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

CARRIED

MOTION 13-10-819
Requires Unanimous

MOVED by Councillor Wardley

That consideration be given to go to third reading of Bylaw 925-13 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

DEFEATED

ADMINISTRATION:

13. b) 2014-2016 ASB Business Plan

MOTION 13-10-820

MOVED by Councillor Driedger

That the 2014-2016 Agricultural Service Board Business Plan be received for information.

CARRIED

ADMINISTRATION:

13. c) Workplace Violence Prevention Course

MOTION 13-10-821

MOVED by Councillor Braun

That Council and the management team attend a Workplace Violence Prevention Course on November 20, 2013 in Fort Vermilion.

CARRIED

ADMINISTRATION:

13. d) Provincial ASB Conference and ASB Summer Tour (ADDITION)

MOTION 13-10-822
Requires Unanimous

MOVED by Councillor Jorgensen

That all Councillors be authorized to attend the ASB Summer Tour.

CARRIED UNANIMOUSLY

MOTION 13-10-823
Requires Unanimous

MOVED by Councillor Wardley

That all Councillors be authorized to attend the FCM Conference/Annual General Meeting.

CARRIED UNANIMOUSLY

13. e) November 27, 2013 Council Meeting (ADDITION)

MOTION 13-10-824
Requires Unanimous

MOVED by Councillor Braun

That the November 27, 2013 Council meeting be changed to November 29, 2013.

CARRIED UNANIMOUSLY

13. f) Seniors Housing (ADDITION)

MOTION 13-10-825
Requires Unanimous

MOVED by Councillor Knelsen

That Mackenzie County participate in the Municipal Government Board Hearing for the dispute between the Mackenzie Housing Management Board and the Town of High Level and that the Chief Administrative Officer be authorized to act on the County's behalf.

CARRIED UNANIMOUSLY

MOTION 13-10-826
Requires Unanimous

MOVED by Councillor Bateman

That Mackenzie County consider the lodge requisitioning issue between the Town of High Level and the Mackenzie Housing Management Board resolved as it is before the Municipal Government Board and there is no higher level of dispute resolution.

Councillor Bateman requested a recorded vote.

In Favor

Councillor Bateman
Councillor Wardley

Opposed

Councillor Derksen
Councillor Paul
Councillor J. Driedger
Reeve Neufeld
Councillor Jorgensen
Councillor Knelsen
Councillor Braun

DEFEATED

Reeve Neufeld recessed the meeting at 3:08 p.m. and reconvened the meeting at 3:22 p.m.

13. h) Regional Water (ADDITION)

MOTION 13-10-827
Requires Unanimous

MOVED by Councillor Wardley

That Mackenzie County request to make a presentation to the Town of High Level regarding the regional water initiative.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 13-10-828

MOVED by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

IN-CAMERA SESSION:

MOTION 13-10-829

MOVED by Councillor Braun

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:51 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

MOTION 13-10-830

MOVED by Councillor Jorgensen

That Council move out of camera at 5:43 p.m.

CARRIED

15. a) Legal – Regional Service Sharing Agreement

MOTION 13-10-831

MOVED by Councillor Driedger

That the Regional Service Sharing Agreement update be received for information and that the negotiating committee request a meeting as discussed.

CARRIED

15. a) Legal – Water Supply Agreement (Ainsworth)

MOTION 13-10-832

MOVED by Councillor Driedger

That the water supply agreement be approved as presented.

CARRIED

15. a) Legal - Mobile Home Encroaching into Laneway

MOTION 13-10-833

MOVED by Councillor Braun

That administration negotiate with the property owner for the mobile home encroaching into laneway.

CARRIED

15. b) Labour - Organizational Chart

MOTION 13-10-834

MOVED by Councillor Paul

That the organizational chart be approved as presented.

CARRIED

15. c) Land

NOTICE OF MOTION:

16. Notices of Motion

**NEXT MEETING
DATE:**

17. a) Special Council (Budget) Meeting
Tuesday, November 19, 2013
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
Friday, November 29, 2013
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

18. a) Adjournment

MOTION 13-10-835

MOVED by Councillor Jorgensen

That the council meeting be adjourned at 5:45 p.m.

CARRIED

These minutes will be presented to Council for approval on November 29, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

UNAPPROVED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the November 19, 2013 Special Council (Budget) Meeting

BACKGROUND / PROPOSAL:

Minutes of the November 19, 2013 Special Council (budget) meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the November 19, 2013 Special Council (budget) meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

**November 19, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Bill Neufeld Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor (left at 3:25 p.m.)
Peter F. Braun Councillor
Elmer Derksen Councillor
John W. Driedger Councillor
Eric Jorgensen Councillor
Josh Knelsen Councillor
Ricky Paul Councillor
Lisa Wardley Councillor

REGRETS:

ADMINISTRATION: Joulia Whittleton Chief Administrative Officer
Alison Kilpatrick Director of Corporate Services
Bill Kostiw Director of Infrastructure Development &
Government Relations
Ron Pelensky Director of Community Services &
Operations
Byron Peters Director of Planning & Development
Grant Smith Agriculture Fieldman
Carol Gabriel Manager of Legislative & Support Services

ALSO PRESENT: Members of the public.

Minutes of the Special Council meeting for Mackenzie County held on November 19, 2013 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:06 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 13-11-836 MOVED by Councillor Wardley

That the agenda be approved with the following additions:
5. e) Teamwork

6. a) In-Camera – Committee Discussion

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. a) None

DELEGATIONS:

4. a) None

BUSINESS:

5. a) **Bylaw 926-13 Municipal Development Plan and Bylaw 927-13 Land Use Bylaw**

MOTION 13-11-837

MOVED by Councillor Wardley

That first reading be given to Bylaw 927-13 being a Land Use Bylaw Amendment to ensure consistency with the Area Structure Plan, incorporating amendments regarding liquor sales as discussed, subject to public hearing input.

CARRIED

MOTION 13-11-838

MOVED by Councillor Braun

That first reading be given to Bylaw 926-13 being a Municipal Development Plan amendment to ensure consistency with the Area Structure Plan, subject to public hearing input.

CARRIED

BUSINESS:

5. b) **Policy ADM046 Hiring Policy**

MOTION 13-11-839

MOVED by Councillor Braun

That Policy ADM046 Hiring Policy be approved as presented.

CARRIED

BUSINESS:

5. c) **2014 Operating Budget - Draft**

Alison Kilpatrick presented the draft 2013 operating budget.

- Review Statement of Operations
- Operating Expenses – Variance Highlights

Reeve Neufeld recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:12 a.m.

Alison Kilpatrick continued the presentation of the draft 2013 operating budget.

- Review Statement of Operations
- Operating Expenses – Variance Highlights

Reeve Neufeld recessed the meeting at 12:18 p.m. and reconvened the meeting at 12:56 p.m.

Alison Kilpatrick continued the presentation of the draft 2013 operating budget.

- Departmental budget highlights
 - Council
 - Administration
 - Grants to Other Governments

BUSINESS:

5. d) Town of High Level – 2014 Municipal Revenue Sharing and Capital Budget Requests

MOTION 13-11-840

MOVED by Deputy Reeve Sarapuk

That the Town of High Level 2014 capital requests be approved as presented and that further clarification be requested regarding the regional benefits of the Centennial Park.

CARRIED

Alison Kilpatrick continued the presentation of the draft 2013 operating budget.

- Departmental budget highlights
 - Protective Services
 - Transportation Department
 - Utilities Departments
 - Public Health & Welfare
 - Planning & Development
 - Agriculture & Veterinary
 - Recreation & Culture

Reeve Neufeld recessed the meeting at 2:08 p.m. and reconvened the meeting at 2:24 p.m.

Alison Kilpatrick continued the presentation of the draft 2013 operating budget.

- Cash Flow Requirements (Operating)
- Long Term Debt Schedule
- Local Government Finances
- Assessment History & Estimated Property Tax Revenues

- Review of Farm Tax Rates

Reeve Neufeld recessed the meeting at 3:15 p.m. and reconvened the meeting at 3:30 p.m. with all members present except Councillor Bateman.

Alison Kilpatrick continued the presentation of the draft 2013 operating budget.

- Review of Farm Tax Rates
- Review of Water & Sewer Rates

BUSINESS:

5. e) Teamwork

IN CAMERA SESSION:

6. a) Committee Discussion

MOTION 13-11-841

MOVED by Deputy Reeve Sarapuk

That the teamwork and committee discussion be tabled to the November 29, 2013 council meeting.

CARRIED

NEXT MEETING DATE:

7. a) Next Meeting Date

Special Council Meeting (Multi-Year Capital Plan)
Friday, December 6, 2013
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

8. a) Adjournment

MOTION 13-11-842

MOVED by Councillor Jorgensen

That the Special Council meeting be adjourned at 4:06 p.m.

CARRIED

These minutes will be presented to Council for approval on November 29, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	DELEGATION S/Sgt. Jeff Simpson, Fort Vermilion RCMP

BACKGROUND / PROPOSAL:

S/Sgt. Jeff Simpson will be present to discuss the year to date statistics for the Fort Vermilion Detachment.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That the RCMP report by S/Sgt. Jeff Simpson be received for information.

Author: C. Gabriel Reviewed by: _____ CAO YW

Fort Vermilion Provincial Detachment
Statistical Comparison of October and Year to Date
Year 2012 - 2013

Thursday, November 07, 2013

CATEGORY	2012		2013		% Change	
	Oct/12	YTD	Oct/13	YTD	October	YTD
1 Homicide	0	0	0	1	0.0%	100.0%
2 Offences Related to Death	0	1	0	1	0.0%	0.0%
3 Robbery	0	2	0	0	0.0%	-100.0%
4 Sexual Assaults	0	15	1	5	100.0%	-66.7%
5 Other Sexual Offences	0	11	0	1	0.0%	-90.9%
6 Assault	13	121	5	81	-61.5%	-33.1%
7 Kidnapping/Hostage/Abduction	0	5	0	1	0.0%	-80.0%
8 Extortion	0	0	0	0	0.0%	0.0%
9 Criminal Harassment	0	15	1	7	100.0%	-53.3%
10 Uttering Threats	5	42	2	22	-60.0%	-47.6%
11 Other Persons	0	0	0	1	0.0%	100.0%
TOTAL PERSONS	18	212	9	120	-50.0%	-43.4%
12 Break & Enter	1	26	1	26	0.0%	0.0%
13 Theft of Motor Vehicle	1	15	3	21	200.0%	40.0%
14 Theft Over	0	2	0	2	0.0%	0.0%
15 Theft Under	6	48	5	35	-16.7%	-27.1%
16 Possn Stn Goods	0	7	0	3	0.0%	-57.1%
17 Fraud	5	30	1	10	-80.0%	-66.7%
18 Arson	0	5	0	0	0.0%	-100.0%
19 Mischief To Property	9	188	7	145	-22.2%	-22.9%
TOTAL PROPERTY	22	321	17	242	-22.7%	-24.6%
20 Offensive Weapons	2	13	1	7	-50.0%	-46.2%
21 Disturbing the peace	2	50	4	44	100.0%	-12.0%
OTHER CRIMINAL CODE	12	117	7	90	-41.7%	-23.1%
TOTAL OTHER CRIMINAL CODE	16	181	12	141	-25.0%	-22.1%
TOTAL CRIMINAL CODE	56	714	38	503	-32.1%	-29.6%
23 Drug Enforcement - Production	0	2	0	0	0.0%	-100.0%
24 Drug Enforcement - Possession	0	9	2	7	200.0%	-22.2%
25 Drug Enforcement - Trafficking	0	3	0	5	0.0%	66.7%
26 Drug Enforcement - Other	0	1	0	0	0.0%	-100.0%
Total Drugs	0	15	2	12	200.0%	-20.0%
27 Federal - General	0	16	0	24	0.0%	50.0%
TOTAL FEDERAL	0	31	2	36	200.0%	16.1%
28 Liquor Act	4	29	1	27	-75.0%	-6.9%
29 Other Provincial Stats	9	108	10	86	11.1%	-20.4%
Total Provincial Stats	13	137	11	113	-15.4%	-17.5%
30 Municipal By-laws Traffic	0	4	0	2	0.0%	-50.0%
31 Municipal By-laws	0	4	0	11	0.0%	175.0%
Total Municipal	0	8	0	13	0.0%	62.5%
32 Fatals	0	0	0	0	0.0%	0.0%
33 Injury MVAS	2	12	0	18	-100.0%	50.0%
34 Property Damage MVAS (Reportable)	16	125	11	127	-31.3%	1.6%
35 Property Damage MVAS (Non Reportable)	3	25	0	14	-100.0%	-44.0%
TOTAL MVAS	21	162	11	159	-47.6%	-1.9%
36 Provincial Traffic	45	473	46	485	2.2%	2.5%
37 Other Traffic	6	14	5	15	-16.7%	7.1%
38 Criminal Code Traffic	7	56	7	77	0.0%	37.5%
Common Police Activities	A	B	C	D	E	F
39 False Alarms	9	51	3	68	-66.7%	33.3%
40 False/Abandoned 911 Call	13	65	11	138	-15.4%	112.3%
41 Prisoners Held	12	171	11	105	-8.3%	-38.6%
42 Written Traffic Warnings	3	36	1	23	-66.7%	-36.1%
43 Index Checks	48	656	76	681	58.3%	3.8%
44 Fingerprints taken for Public	2	23	0	10	-100.0%	-56.5%
45 Persons Reported Missing	1	7	0	5	-100.0%	-28.6%
46 Request to Locate	0	10	3	11	300.0%	10.0%
47 Abandoned Vehicles	0	11	0	13	0.0%	18.2%
48 VSU Accepted	6	42	3	25	-50.0%	-40.5%
49 VSU Declined	4	136	7	72	75.0%	-47.1%
50 VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
51 VSU Proactive Referral	1	23	2	26	100.0%	13.0%

**Fort Vermilion Provincial Detachment
Statistical Comparison of October and Year to Date
Year 2012 - 2013**

October Criminal Code Summary

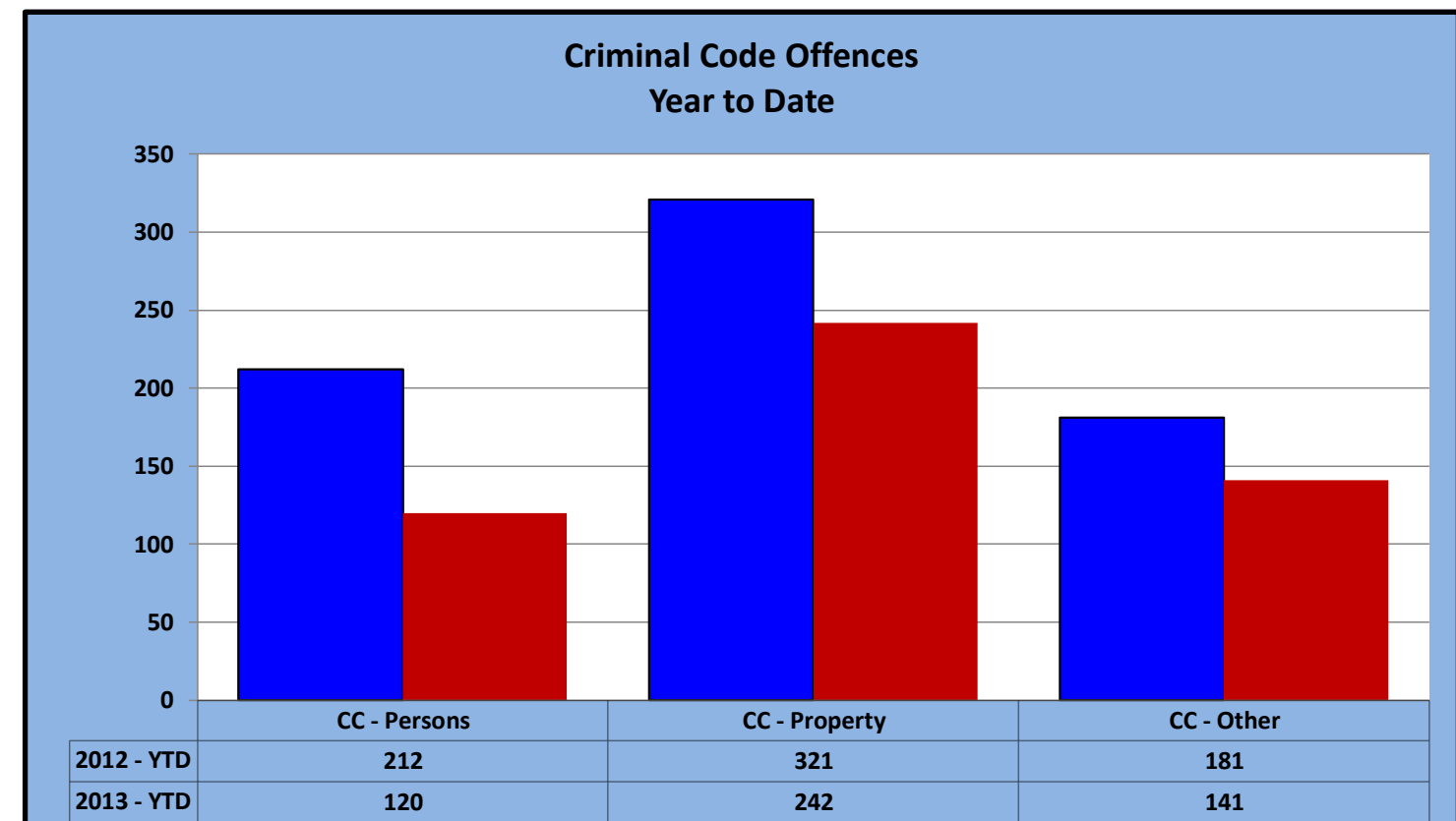
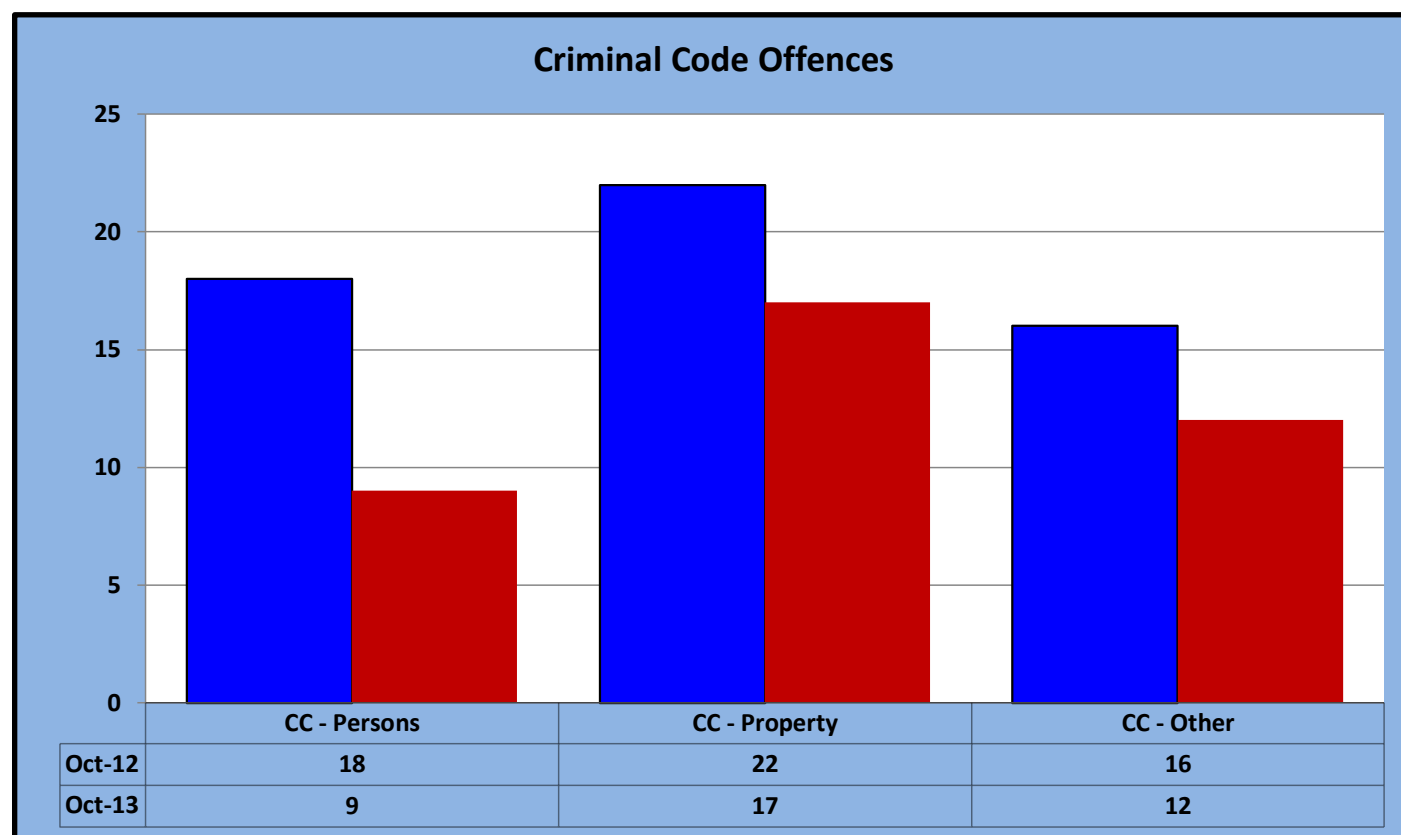
CATEGORY TOTALS	Oct-12	Oct-13	% Change
CC - Persons	18	9	-50.0%
CC - Property	22	17	-22.7%
CC - Other	16	12	-25.0%
TOTAL CRIMINAL CODE	56	38	-32.1%

CLEARANCE RATES	Oct-12	Oct-13
CC - Persons	117%	100%
CC - Property	32%	53%
CC - Other	131%	58%
TOTAL CRIMINAL CODE	88%	66%

YTD Criminal Code Summary

CATEGORY TOTALS	2012 - YTD	2013 - YTD	% Change
CC - Persons	212	120	-43.4%
CC - Property	321	242	-24.6%
CC - Other	181	141	-22.1%
TOTAL CRIMINAL CODE	714	503	-29.6%

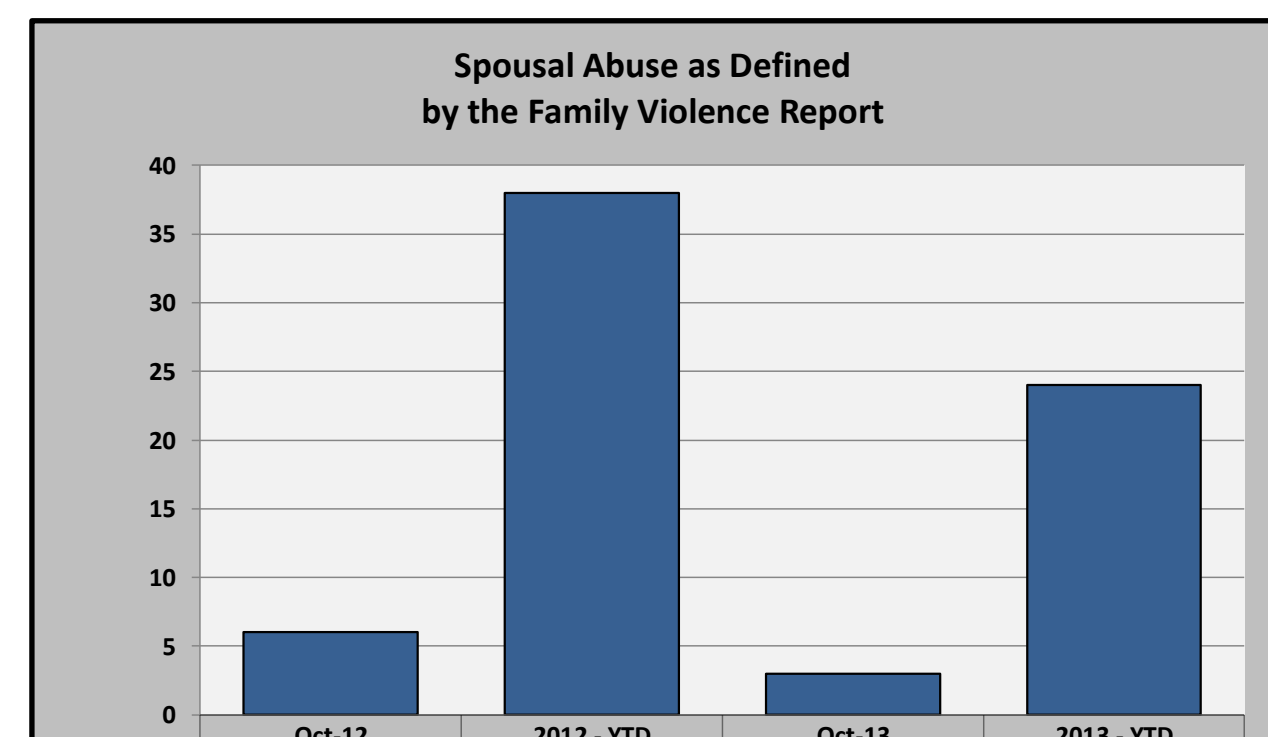
CLEARANCE RATES	2012 - YTD	2013 - YTD
CC - Persons	89%	94%
CC - Property	55%	56%
CC - Other	88%	88%
TOTAL CRIMINAL CODE	73%	74%



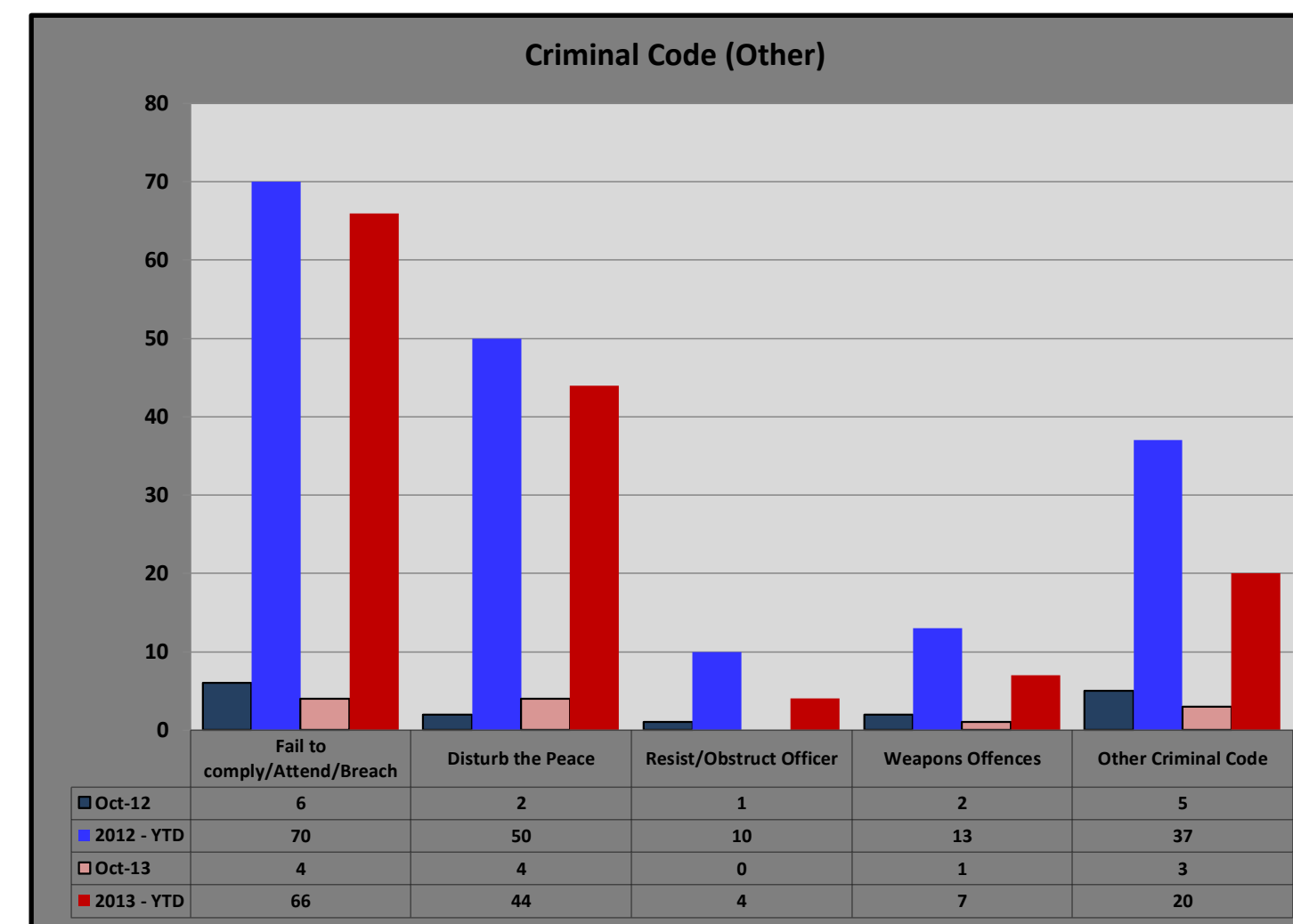
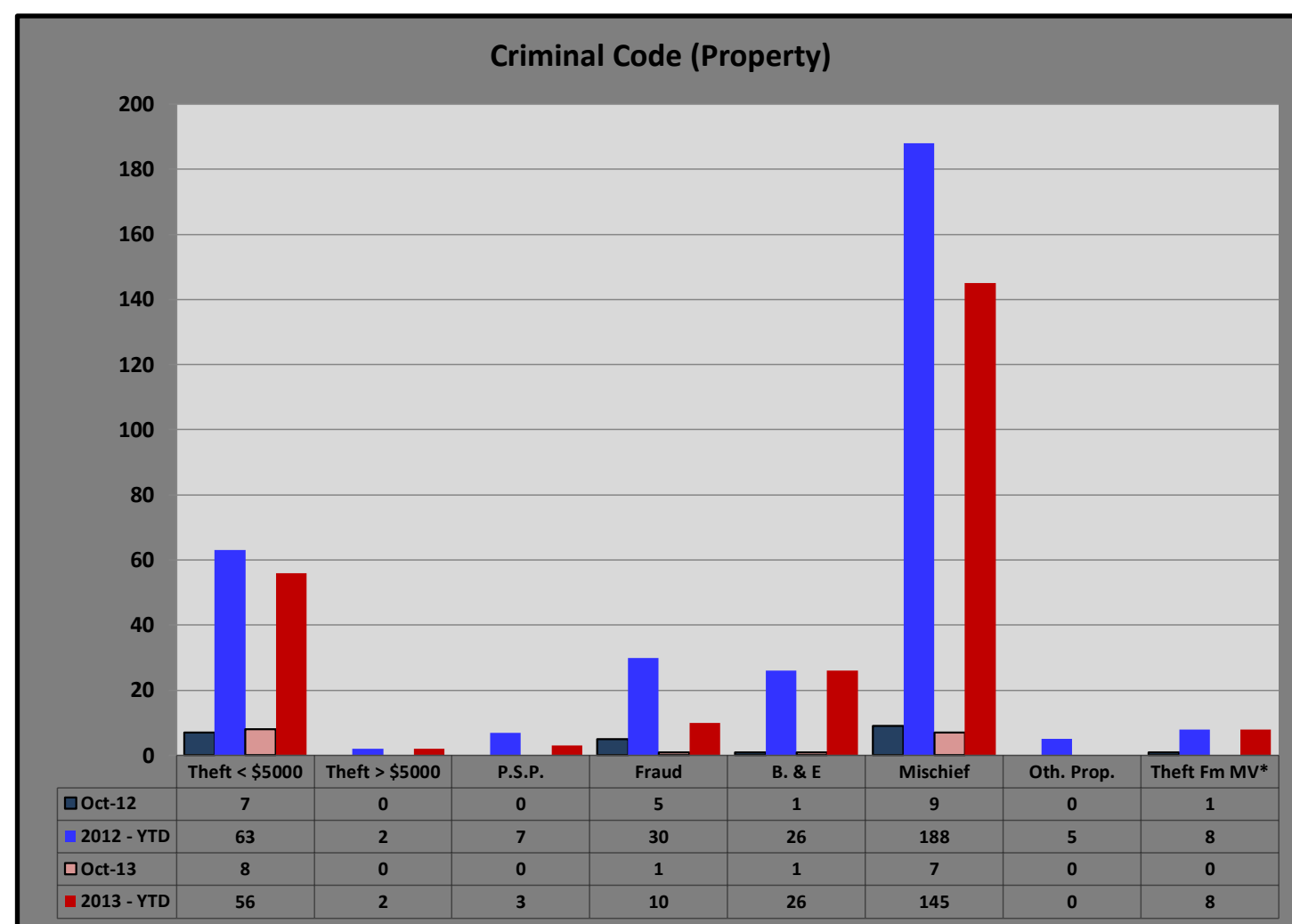
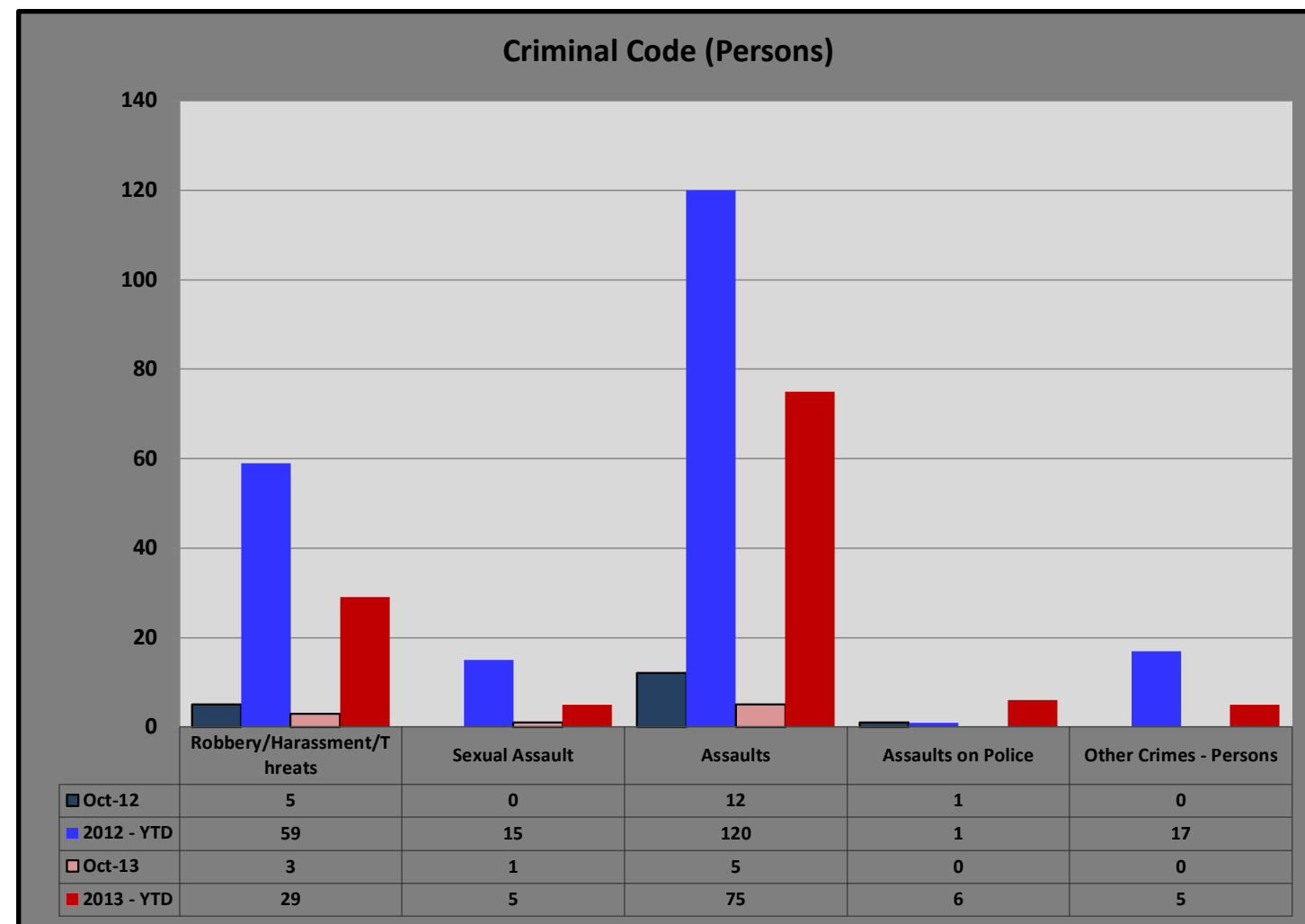
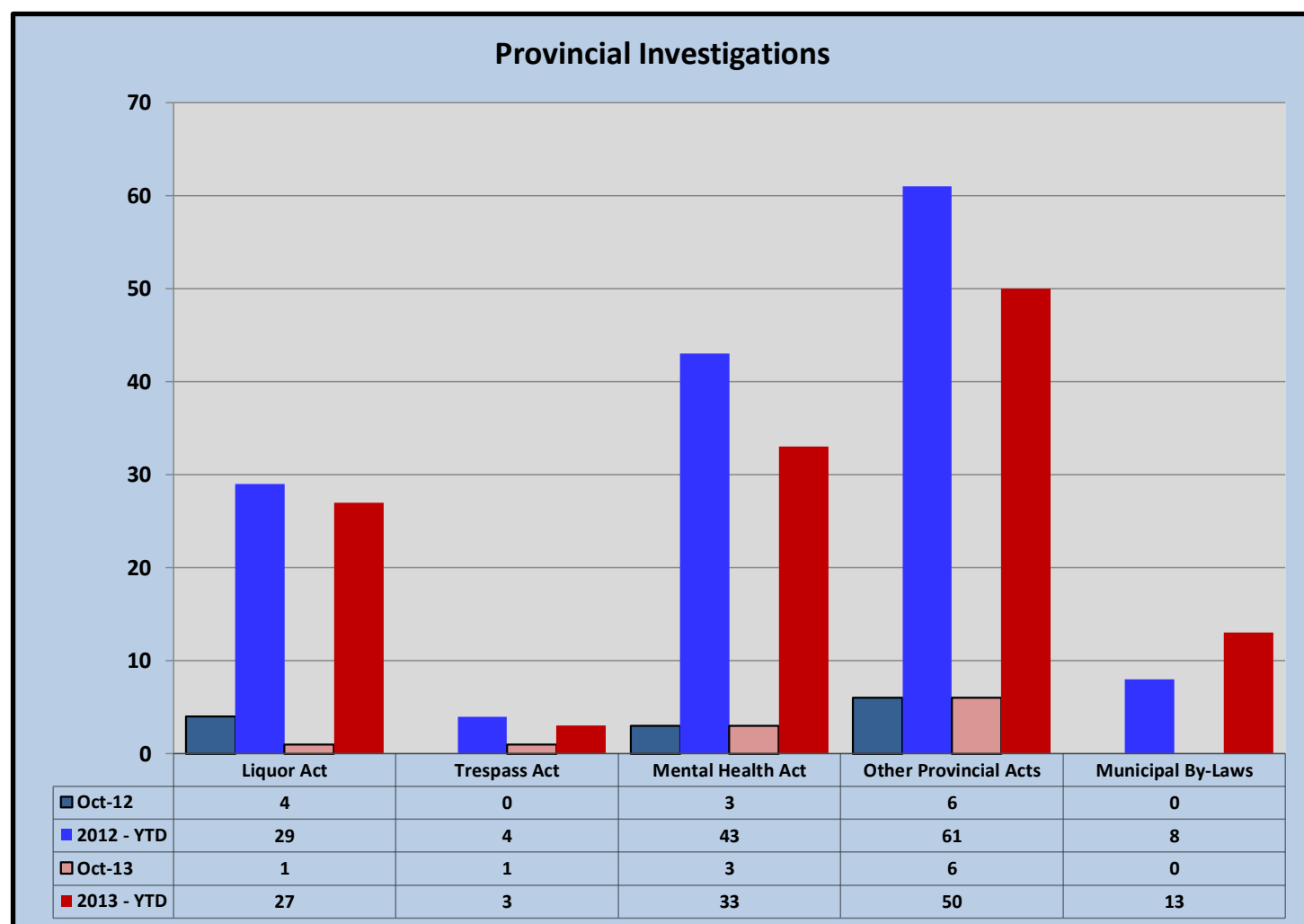
Domestic Violence Crime Data	Oct-13					
	Reported	Unfounded	Actual	Cleared by Charge	Cleared Otherwise	Clearance Rate
Spousal Abuse - Party Charged (M or F)	2	0	2	1	0	50%
Spousal Abuse - No Charges	1	1	0	0	0	0%
Spousal Abuse - as defined by FVR	3	0	3	2	0	67%
EPO - Requested			0			
EPO - Issued			0			
EPO - Denied			0			

Domestic Violence Crime Data	2013 - YTD					
	Reported	Unfounded	Actual	Cleared by Charge	Cleared Otherwise	Clearance Rate
Spousal Abuse - Party Charged (M or F)	19	0	19	17	1	95%
Spousal Abuse - No Charges	9	6	3	0	3	100%
Spousal Abuse - as defined by FVR	27	3	24	20	3	96%
EPO - Requested			0			
EPO - Issued			0			
EPO - Denied			0			

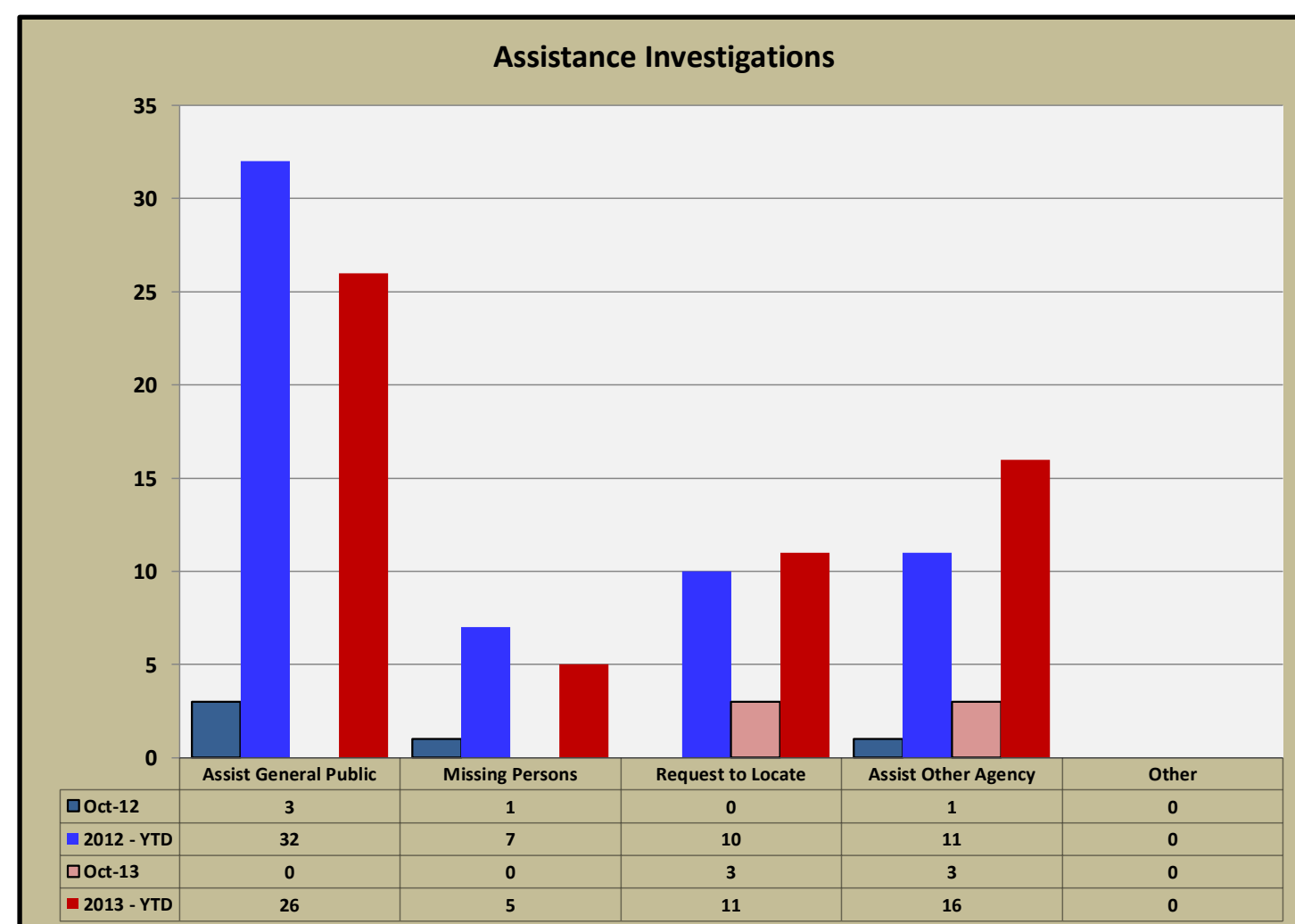
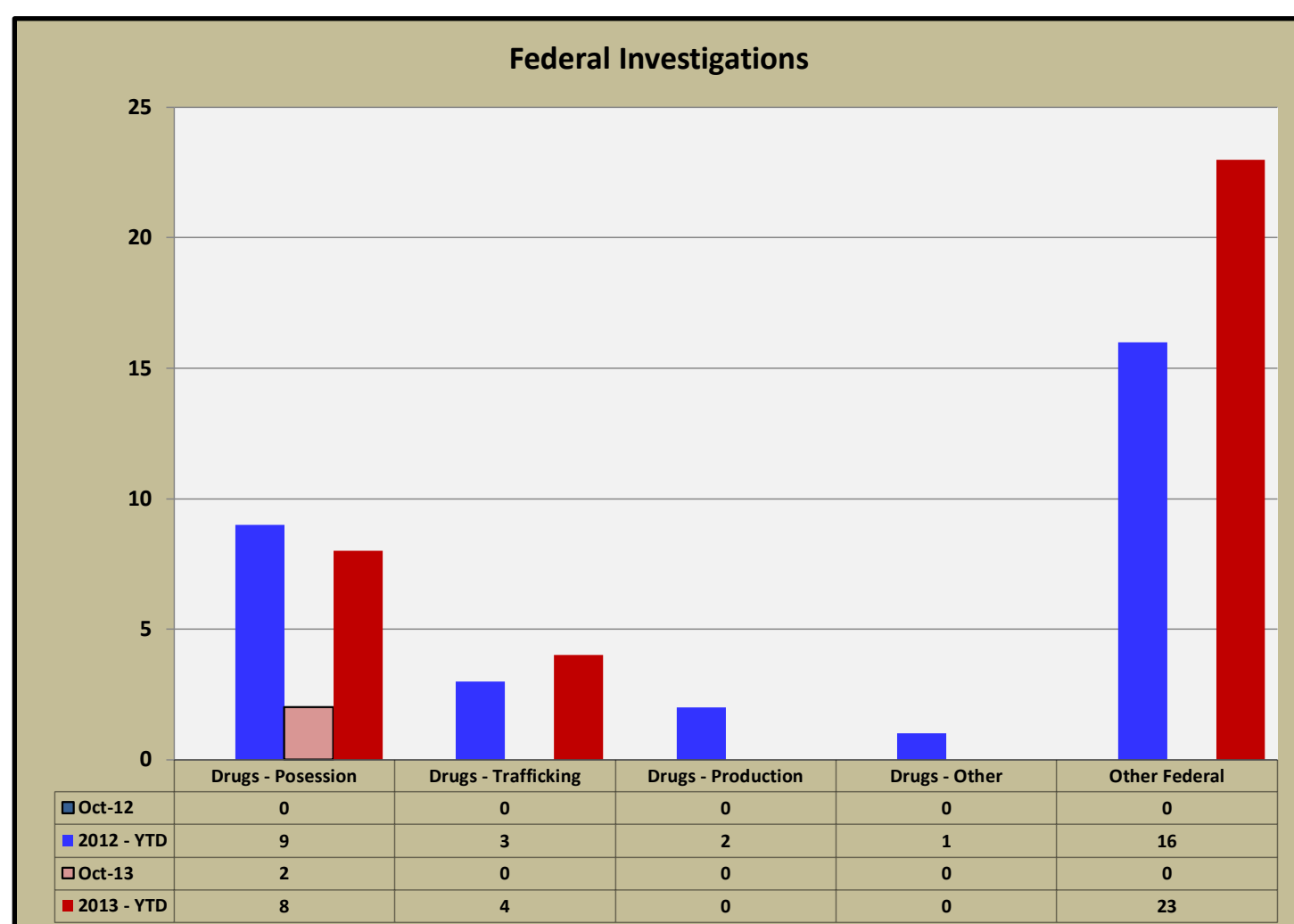
Spousal Abuse - as defined by The Family Violence Report	Oct-12	2012 - YTD	Oct-13	2013 - YTD
		6	38	3



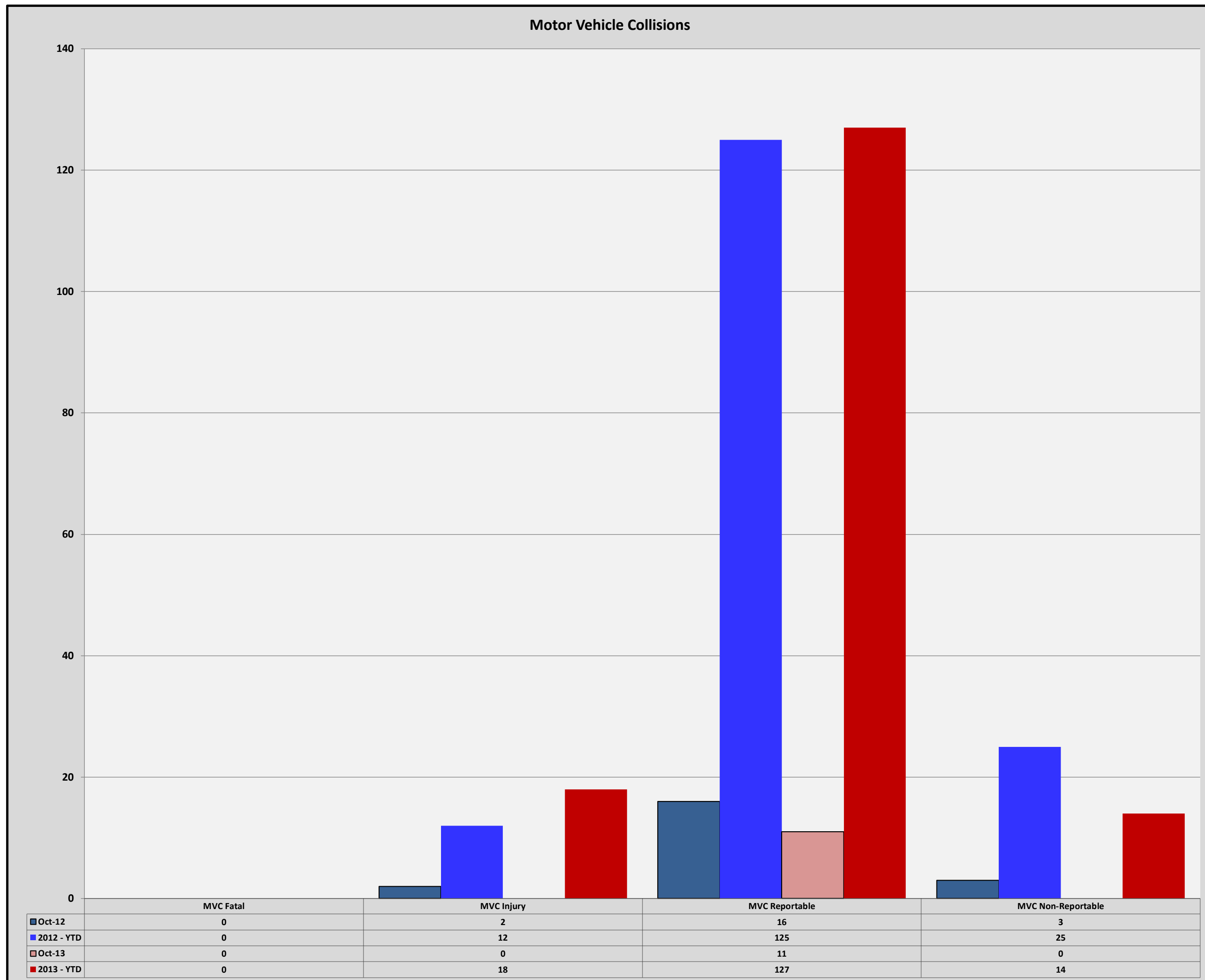
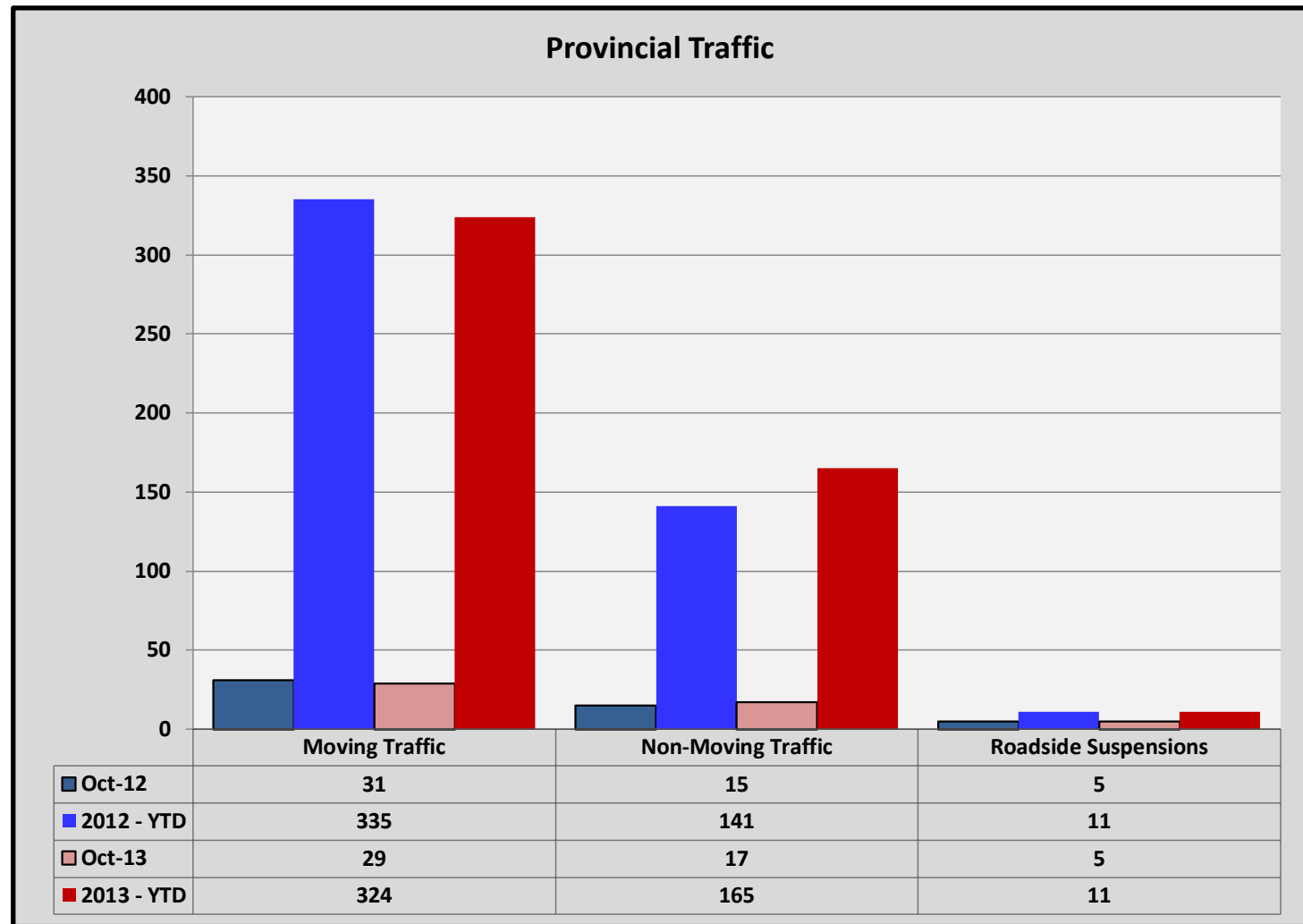
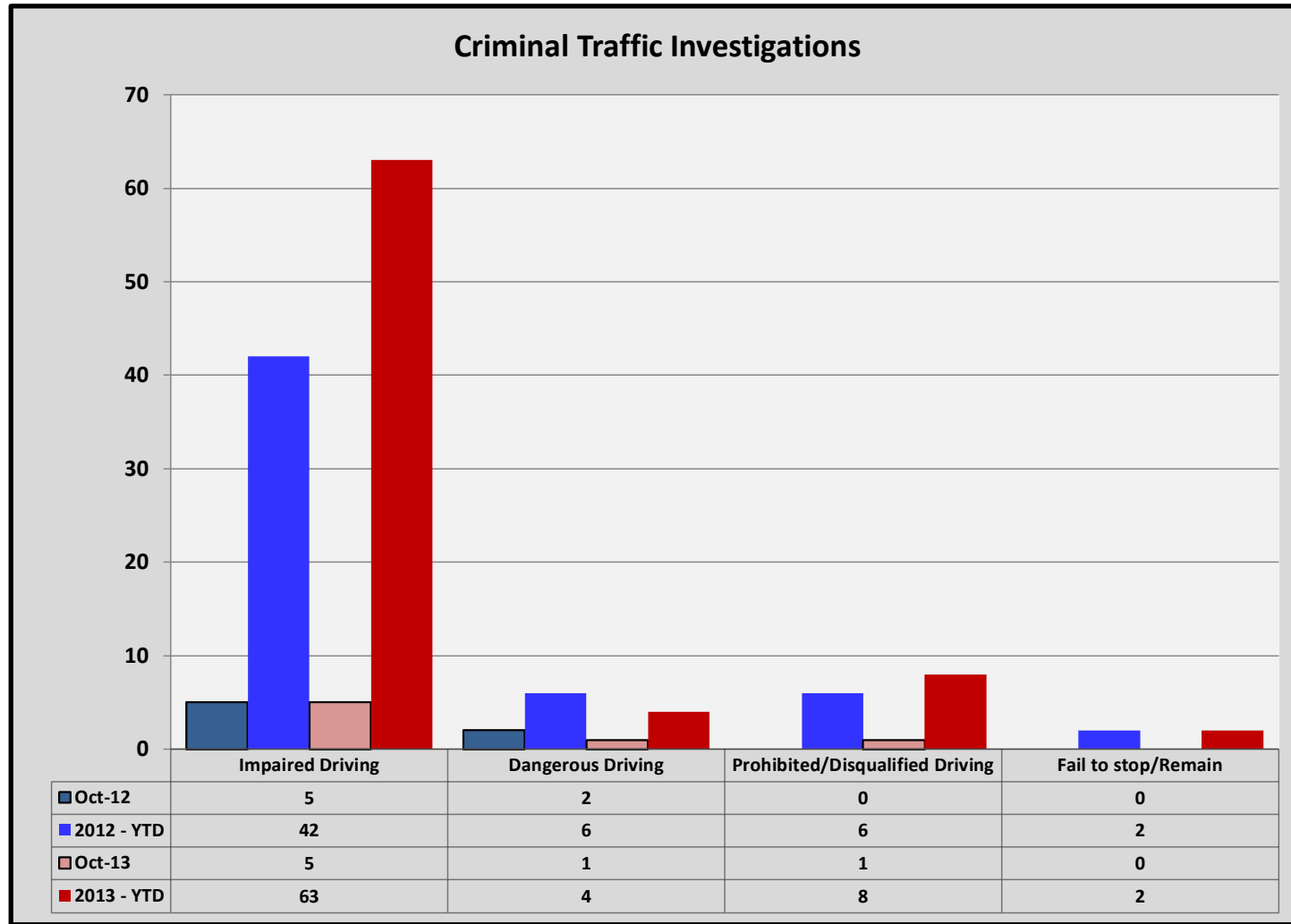
Fort Vermilion Provincial Detachment
Statistical Comparison of October and Year to Date
Year 2012 - 2013



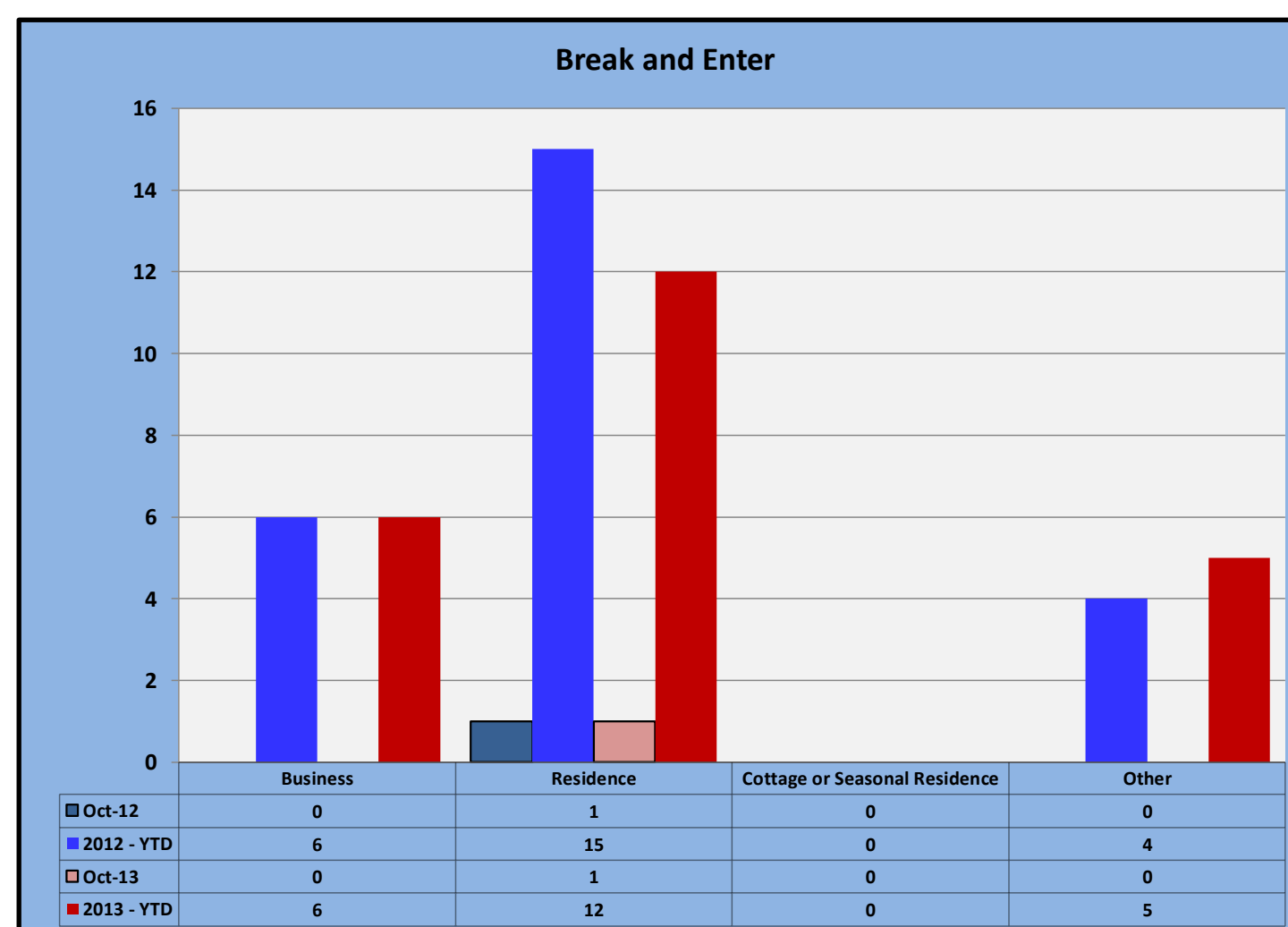
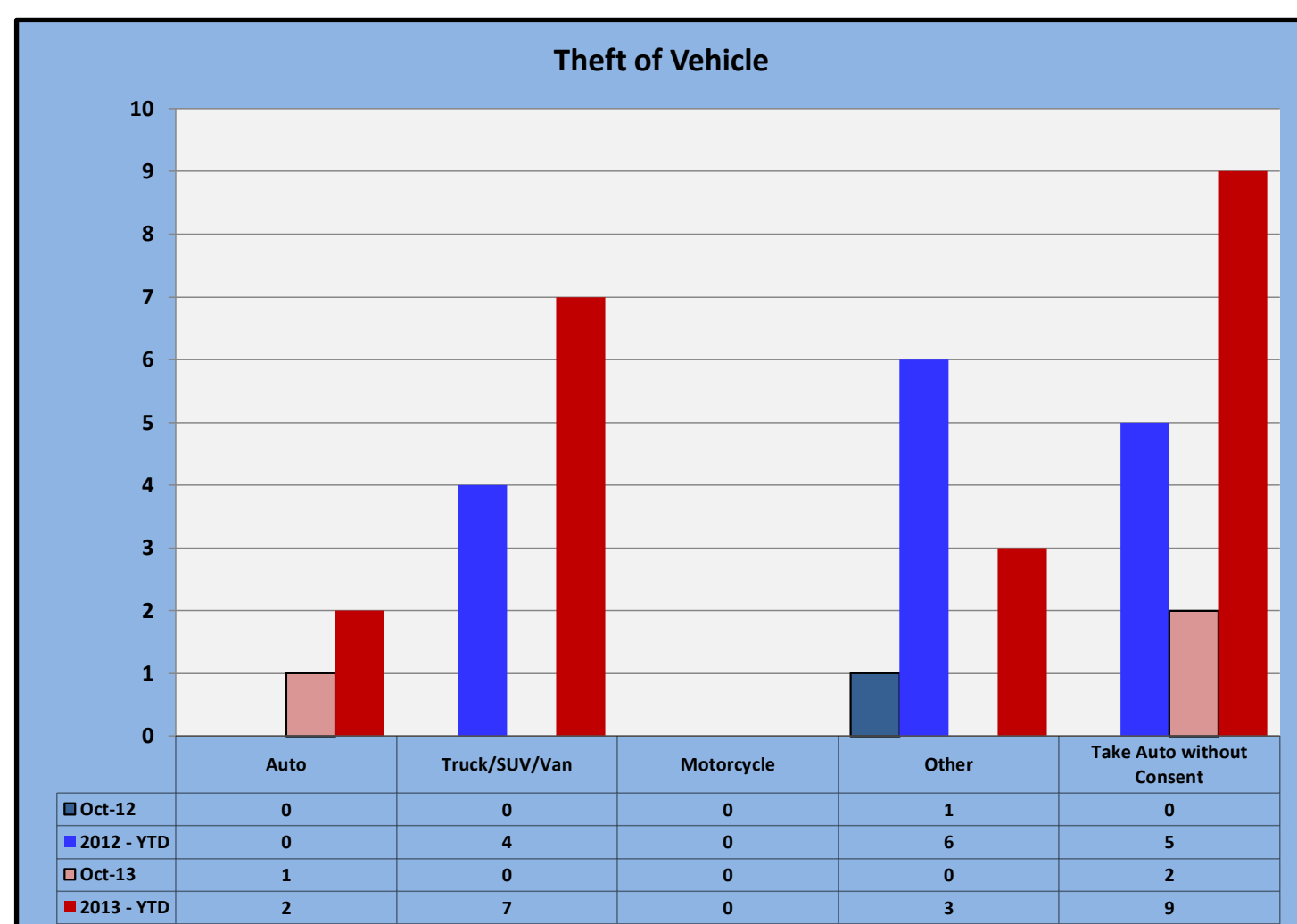
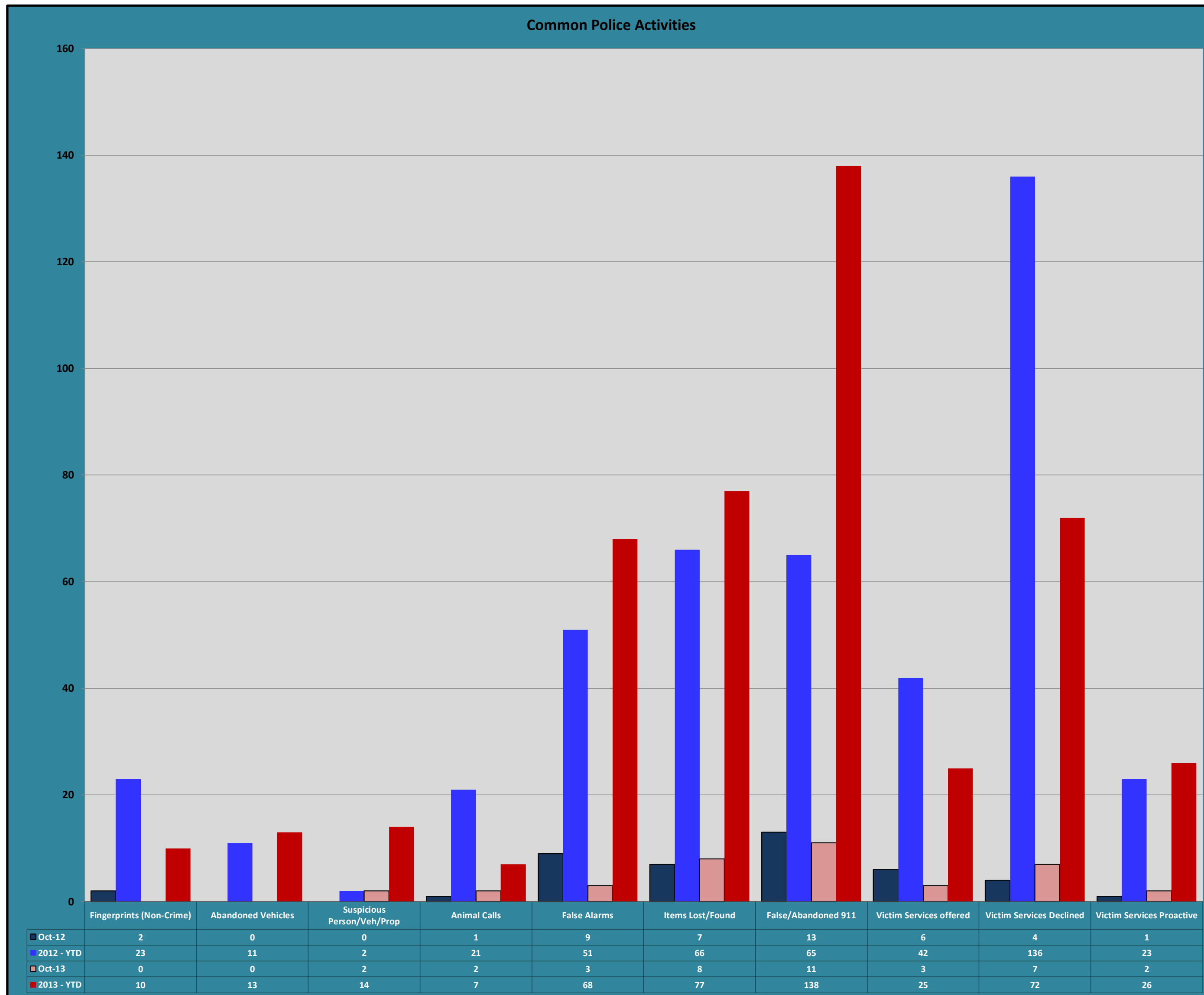
* This total also included in Theft Under \$5000.



Fort Vermilion Provincial Detachment
Statistical Comparison of October and Year to Date
Year 2012 - 2013



Fort Vermilion Provincial Detachment
Statistical Comparison of October and Year to Date
Year 2012 - 2013



Fort Vermilion Provincial Detachment
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013

Monday, October 07, 2013

CATEGORY	2012		2013		% Change	
	Quarter 3 - 2012	YTD	Quarter 3 - 2013	YTD	Quarter 3	YTD
1 Homicide	0	0	1	1	100.0%	100.0%
2 Offences Related to Death	0	1	0	1	0.0%	0.0%
3 Robbery	2	2	0	0	-100.0%	-100.0%
4 Sexual Assaults	7	15	1	4	-85.7%	-73.3%
5 Other Sexual Offences	1	11	0	1	-100.0%	-90.9%
6 Assault	40	109	20	77	-50.0%	-29.4%
7 Kidnapping/Hostage/Abduction	2	5	1	1	-50.0%	-80.0%
8 Extortion	0	0	0	0	0.0%	0.0%
9 Criminal Harassment	2	15	0	6	-100.0%	-60.0%
10 Uttering Threats	15	37	5	20	-66.7%	-45.9%
11 Other Persons	0	0	0	1	0.0%	100.0%
TOTAL PERSONS	69	195	28	112	-59.4%	-42.6%
12 Break & Enter	9	25	11	27	22.2%	8.0%
13 Theft of Motor Vehicle	8	14	8	18	0.0%	28.6%
14 Theft Over	0	2	2	3	200.0%	50.0%
15 Theft Under	13	42	7	30	-46.2%	-28.6%
16 Possn Stn Goods	1	7	0	2	-100.0%	-71.4%
17 Fraud	9	25	2	9	-77.8%	-64.0%
18 Arson	0	5	0	0	0.0%	-100.0%
19 Mischief To Property	79	179	44	139	-44.3%	-22.3%
TOTAL PROPERTY	119	299	74	228	-37.8%	-23.7%
20 Offensive Weapons	5	11	3	6	-40.0%	-45.5%
21 Disturbing the peace	15	48	4	40	-73.3%	-16.7%
OTHER CRIMINAL CODE	47	104	22	83	-53.2%	-20.2%
TOTAL OTHER CRIMINAL CODE	68	164	29	129	-57.4%	-21.3%
TOTAL CRIMINAL CODE	256	658	131	469	-48.8%	-28.7%
23 Drug Enforcement - Production	2	2	0	0	-100.0%	-100.0%
24 Drug Enforcement - Possession	2	9	2	5	0.0%	-44.4%
25 Drug Enforcement - Trafficking	1	3	1	5	0.0%	66.7%
26 Drug Enforcement - Other	1	1	0	0	-100.0%	-100.0%
Total Drugs	6	15	3	10	-50.0%	-33.3%
27 Federal - General	6	16	10	24	66.7%	50.0%
TOTAL FEDERAL	12	31	13	34	8.3%	9.7%
28 Liquor Act	11	22	10	26	-9.1%	18.2%
29 Other Provincial Stats	35	100	29	76	-17.1%	-24.0%
Total Provincial Stats	46	122	39	102	-15.2%	-16.4%
30 Municipal By-laws Traffic	1	4	0	2	-100.0%	-50.0%
31 Municipal By-laws	0	4	2	11	200.0%	175.0%
Total Municipal	1	8	2	13	100.0%	62.5%
32 Fatals	0	0	0	0	0.0%	0.0%
33 Injury MVAS	8	11	10	17	25.0%	54.5%
34 Property Damage MVAS (Reportable)	37	109	36	116	-2.7%	6.4%
35 Property Damage MVAS (Non Reportable)	5	22	5	14	0.0%	-36.4%
TOTAL MVAS	50	142	51	147	2.0%	3.5%
Provincial Traffic	178	427	227	434	27.5%	1.6%
Other Traffic	0	8	5	10	500.0%	25.0%
Criminal Code Traffic	19	49	31	69	63.2%	40.8%
Common Police Activities	A	B	C	D	E	F
39 False Alarms	22	42	26	65	18.2%	54.8%
40 False/Abandoned 911 Call	20	52	40	127	100.0%	144.2%
41 Prisoners Held	58	160	23	94	-60.3%	-41.3%
42 Written Traffic Warnings	16	33	18	22	12.5%	-33.3%
43 Index Checks	164	609	249	605	51.8%	-0.7%
44 Fingerprints taken for Public	4	20	7	10	75.0%	-50.0%
45 Persons Reported Missing	2	6	2	5	0.0%	-16.7%
46 Request to Locate	1	10	6	8	500.0%	-20.0%
47 Abandoned Vehicles	5	11	8	13	60.0%	18.2%
48 VSU Accepted	14	36	7	23	-50.0%	-36.1%
49 VSU Declined	38	132	24	63	-36.8%	-52.3%
50 VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
51 VSU Proactive Referral	1	22	14	24	1300.0%	9.1%

Fort Vermilion Provincial Detachment
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013

Quarter 3 Criminal Code Summary

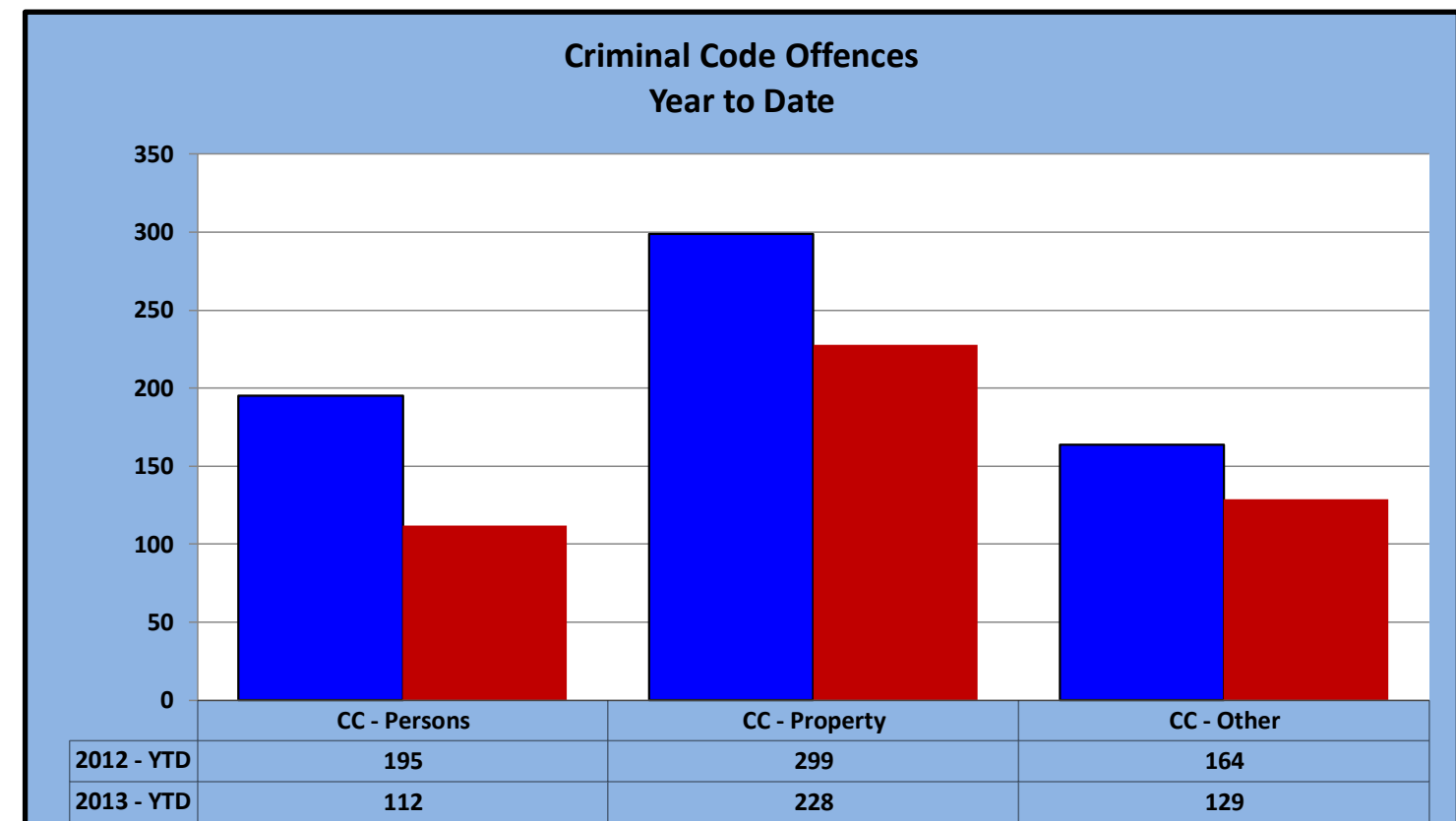
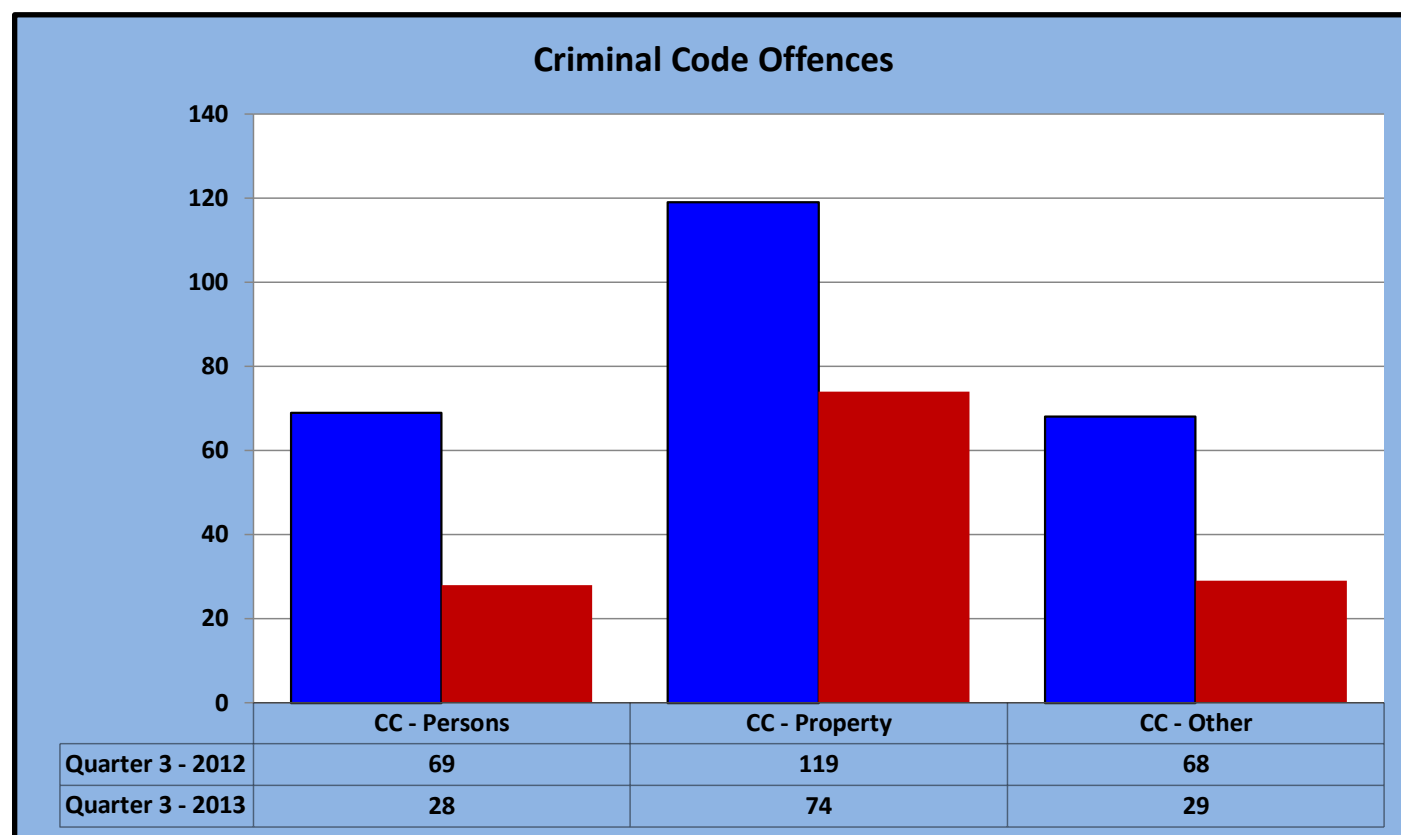
CATEGORY TOTALS	Quarter 3 - 2012	Quarter 3 - 2013	% Change
CC - Persons	69	28	-59.4%
CC - Property	119	74	-37.8%
CC - Other	68	29	-57.4%
TOTAL CRIMINAL CODE	256	131	-48.8%

CLEARANCE RATES	Quarter 3 - 2012	Quarter 3 - 2013
CC - Persons	93%	121%
CC - Property	45%	55%
CC - Other	79%	121%
TOTAL CRIMINAL CODE	67%	84%

YTD Criminal Code Summary

CATEGORY TOTALS	2012 - YTD	2013 - YTD	% Change
CC - Persons	195	112	-42.6%
CC - Property	299	228	-23.7%
CC - Other	164	129	-21.3%
TOTAL CRIMINAL CODE	658	469	-28.7%

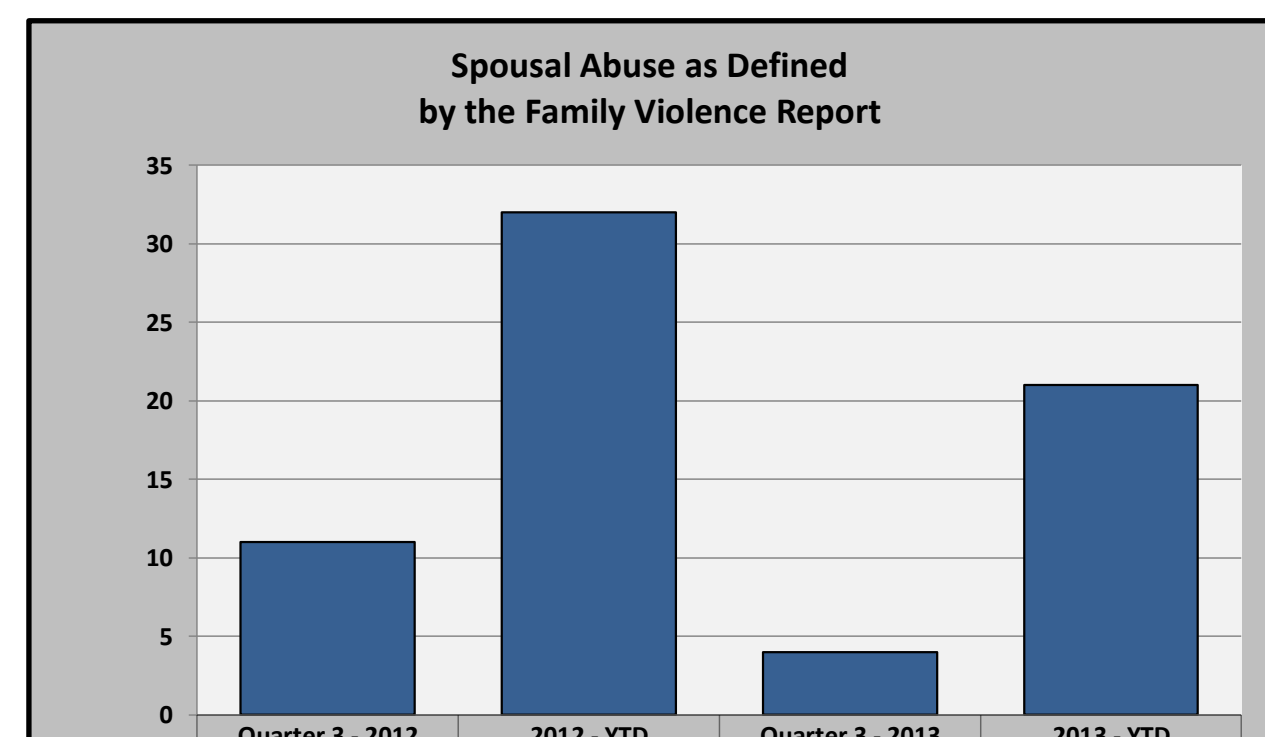
CLEARANCE RATES	2012 - YTD	2013 - YTD
CC - Persons	86%	93%
CC - Property	57%	56%
CC - Other	84%	91%
TOTAL CRIMINAL CODE	72%	74%



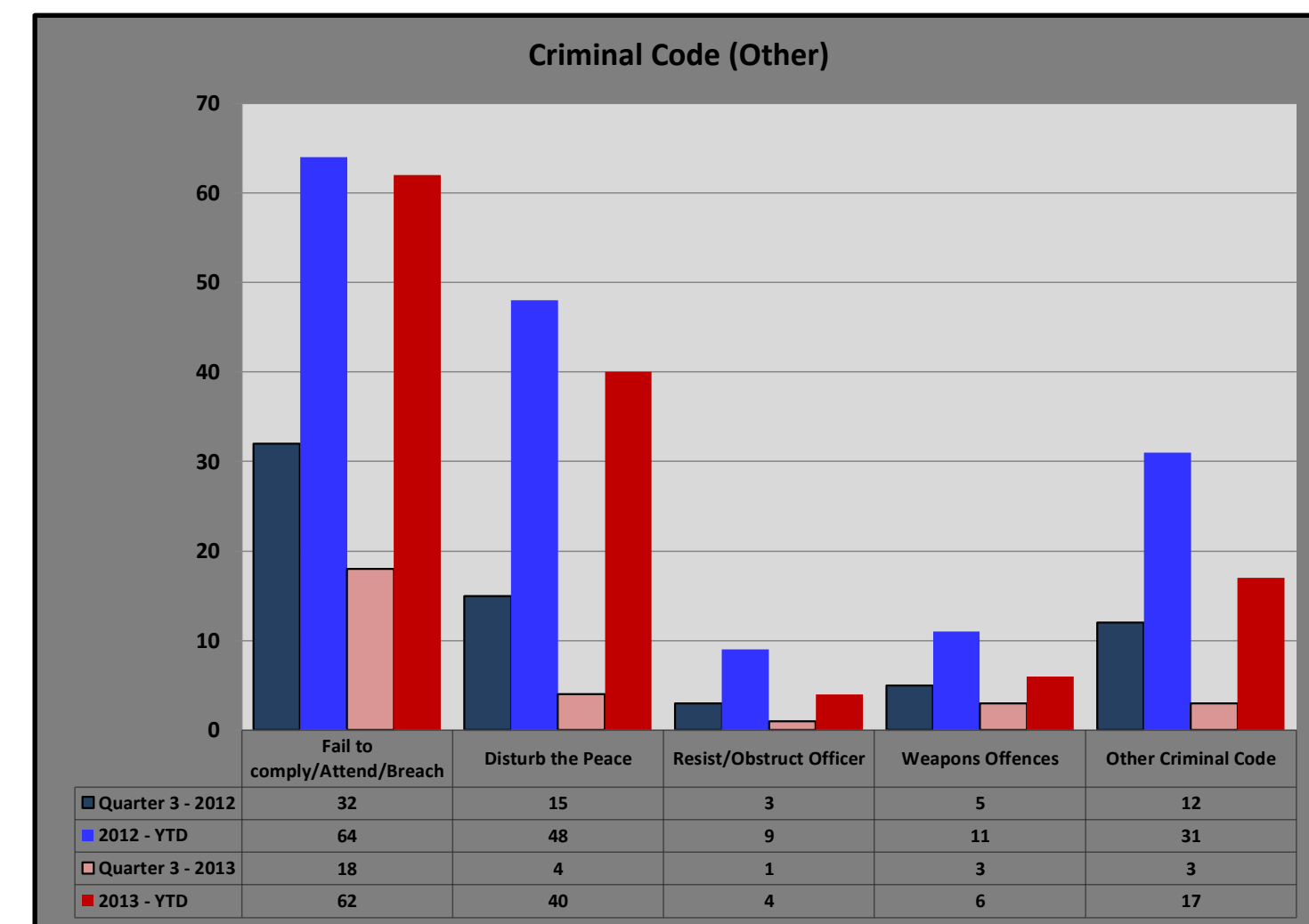
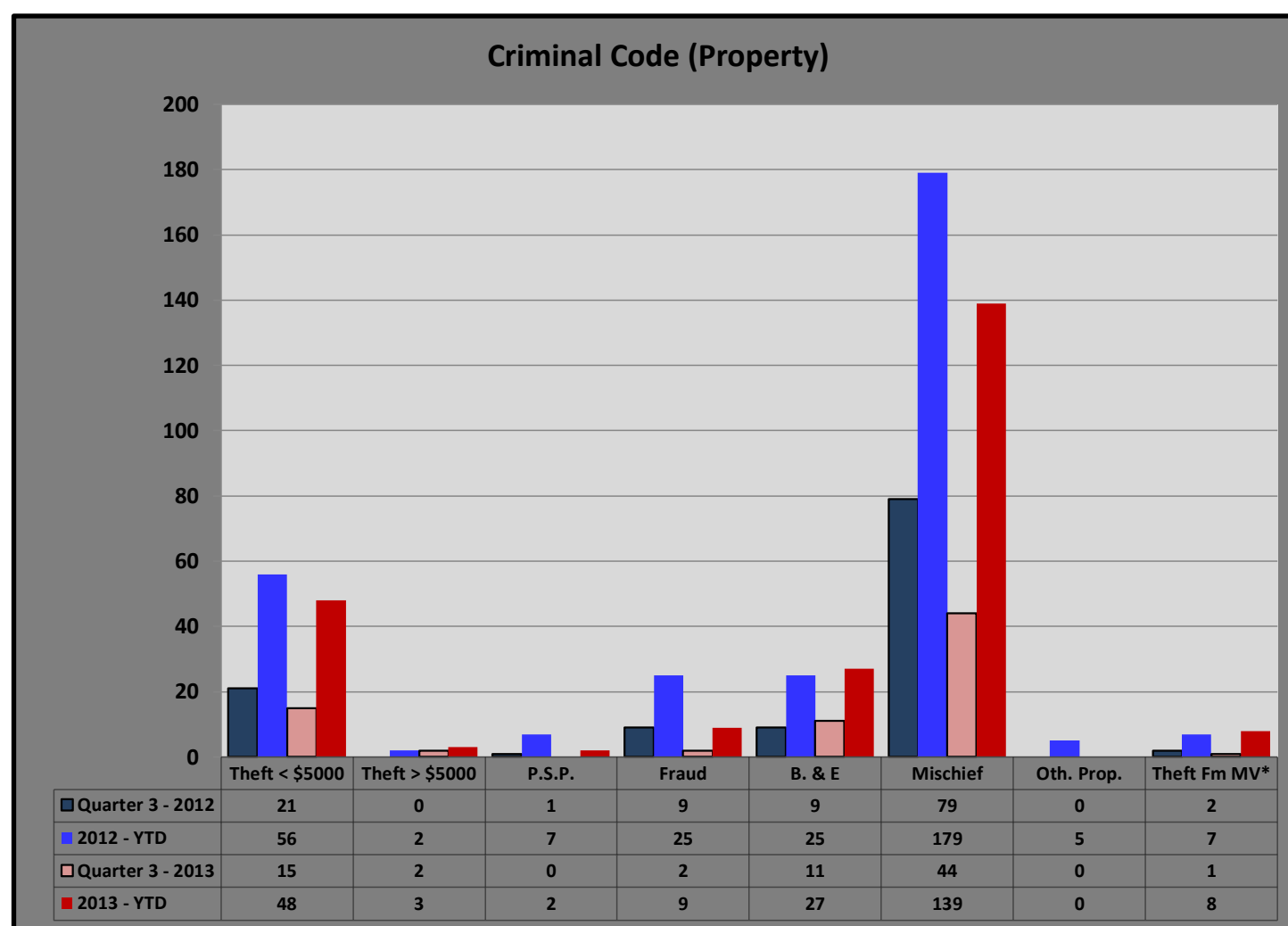
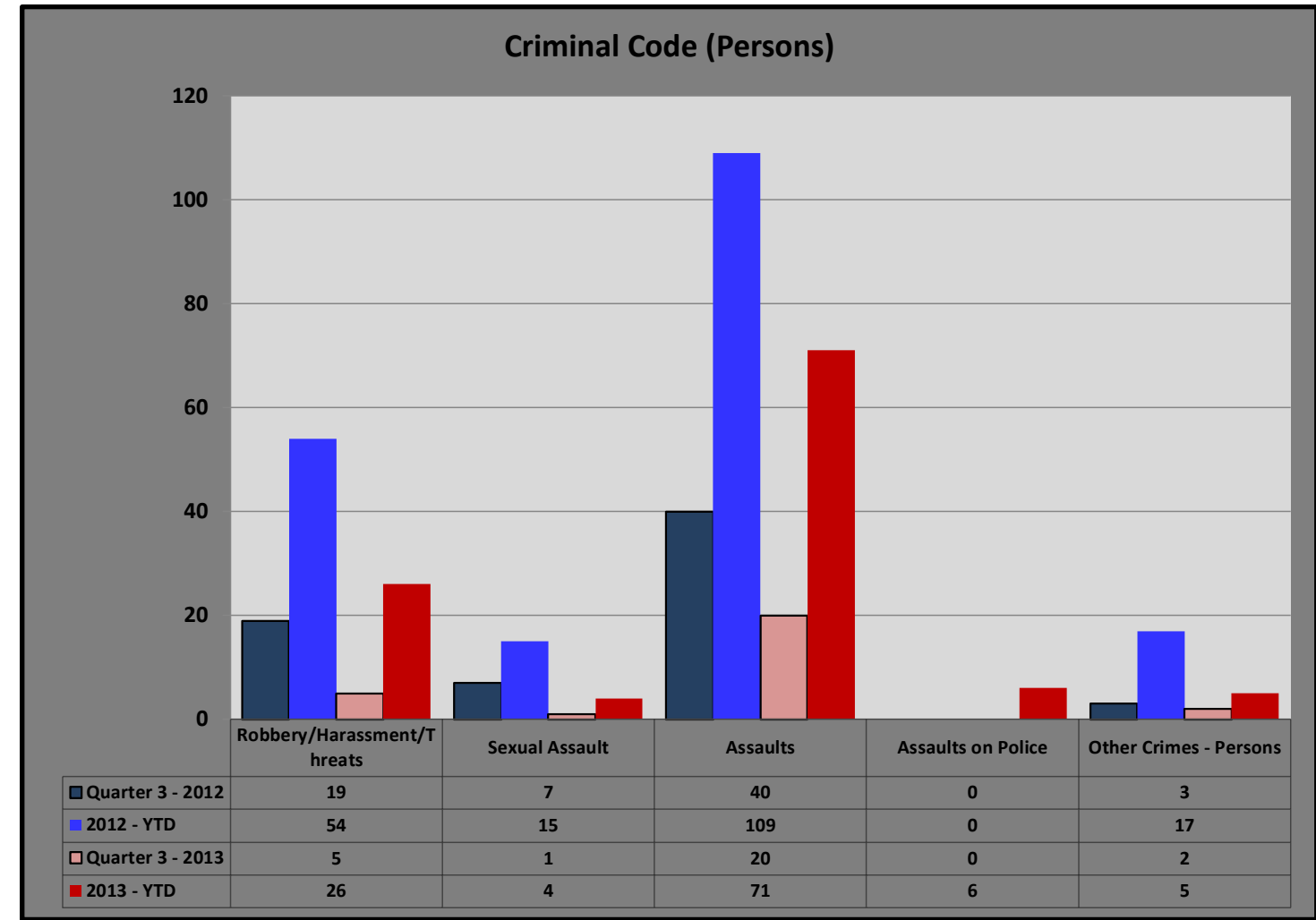
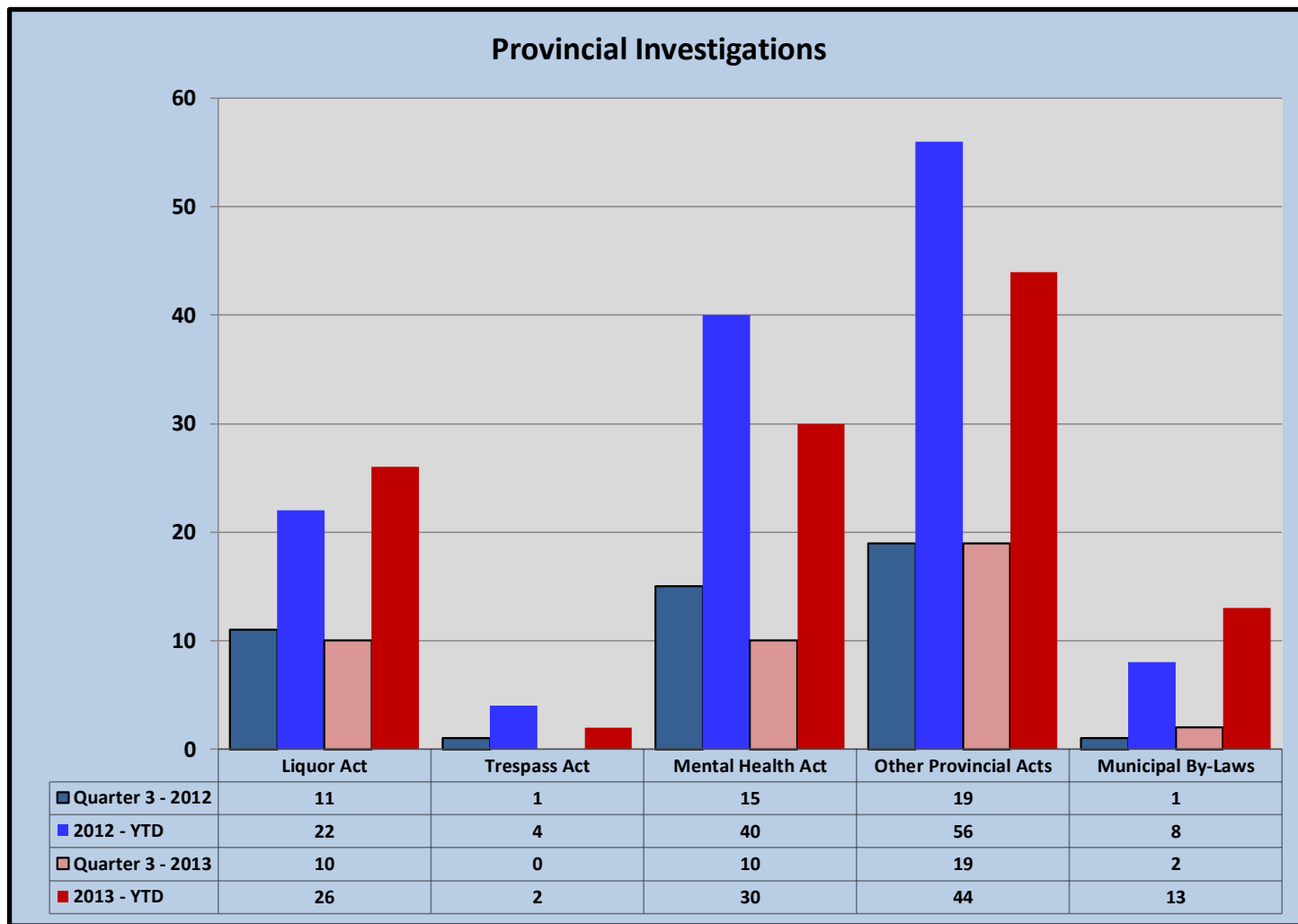
Domestic Violence Crime Data	Quarter 3 - 2013					
	Reported	Unfounded	Actual	Cleared by Charge	Cleared Otherwise	Clearance Rate
Spousal Abuse - Party Charged (M or F)	4	0	4	3	1	100%
Spousal Abuse - No Charges	1	1	0	0	0	0%
Spousal Abuse - as defined by FVR	5	1	4	4	0	100%
EPO - Requested			0			
EPO - Issued			0			
EPO - Denied			0			

Domestic Violence Crime Data	2013 - YTD					
	Reported	Unfounded	Actual	Cleared by Charge	Cleared Otherwise	Clearance Rate
Spousal Abuse - Party Charged (M or F)	18	0	18	17	1	100%
Spousal Abuse - No Charges	8	5	3	0	3	100%
Spousal Abuse - as defined by FVR	24	3	21	18	3	100%
EPO - Requested			0			
EPO - Issued			1			
EPO - Denied			0			

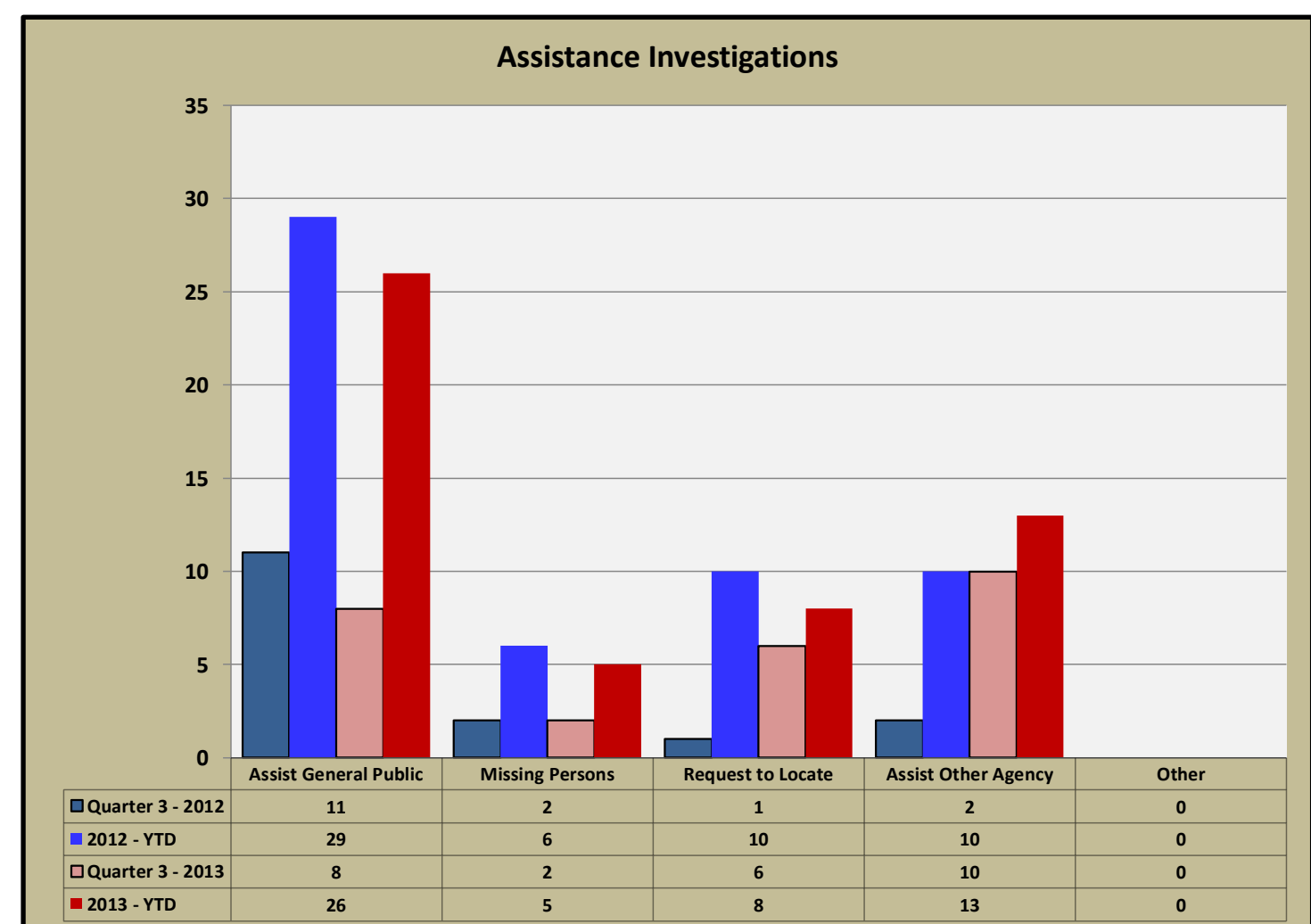
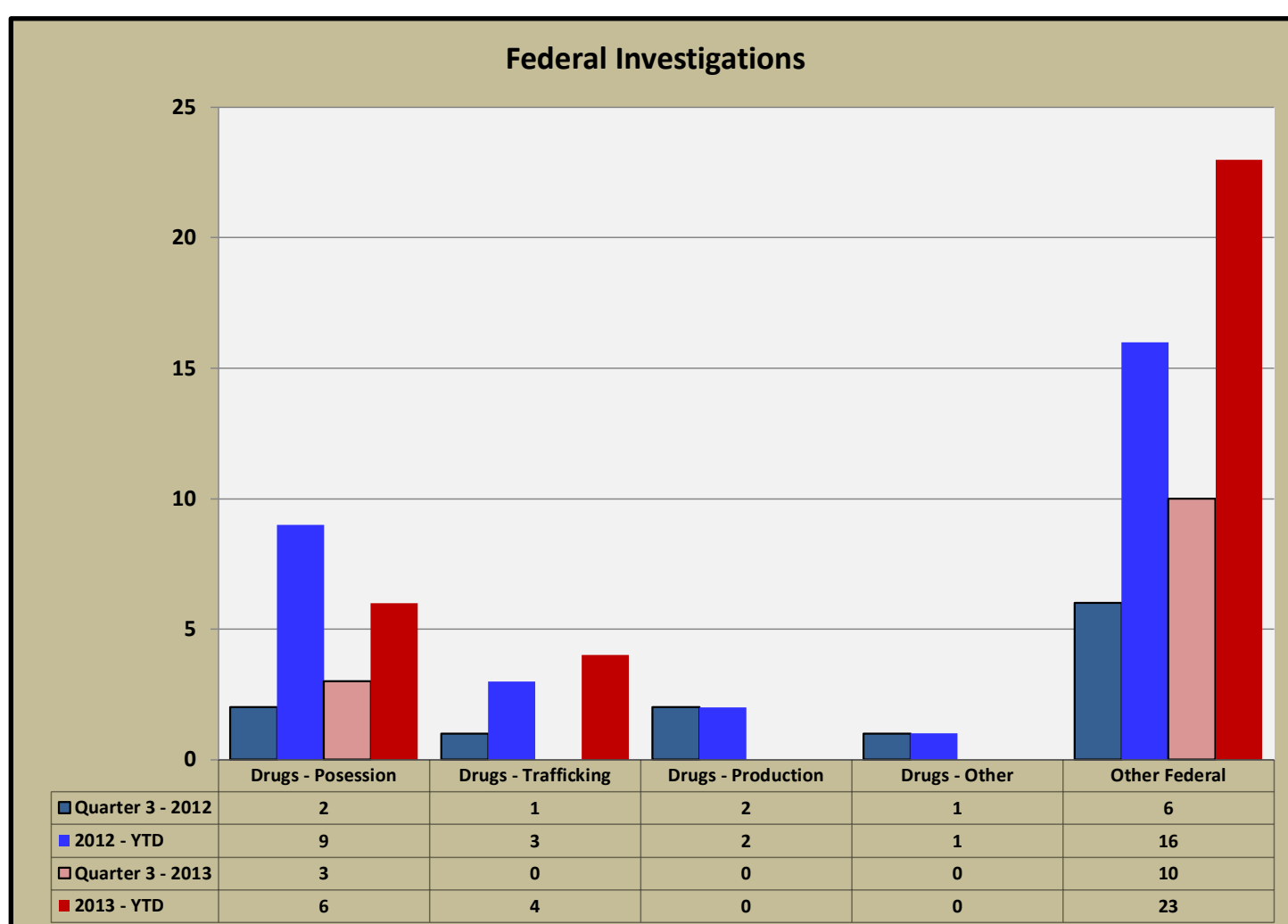
Spousal Abuse - as defined by The Family Violence Report	Quarter 3 - 2012	2012 - YTD	Quarter 3 - 2013	2013 - YTD
		11	32	4



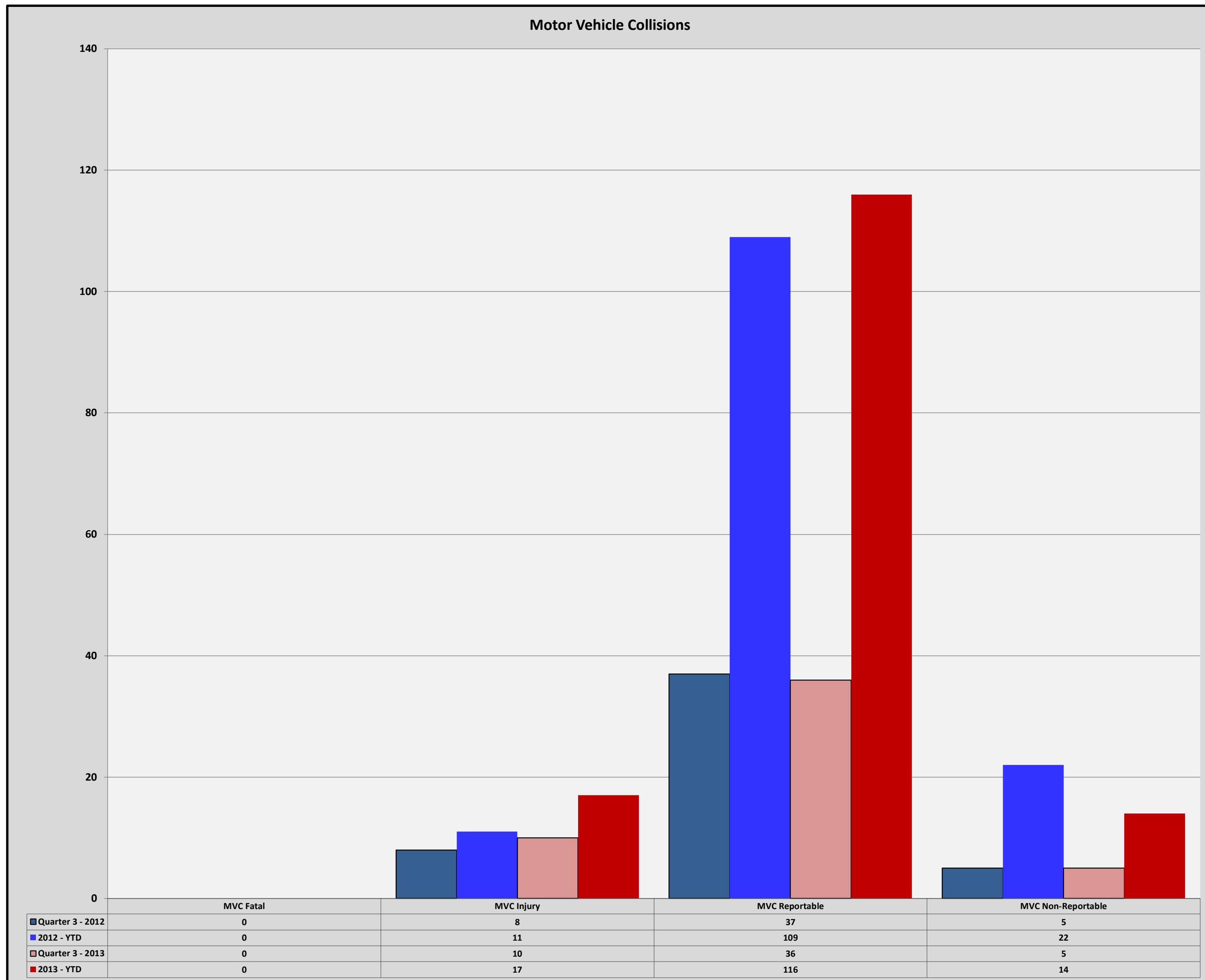
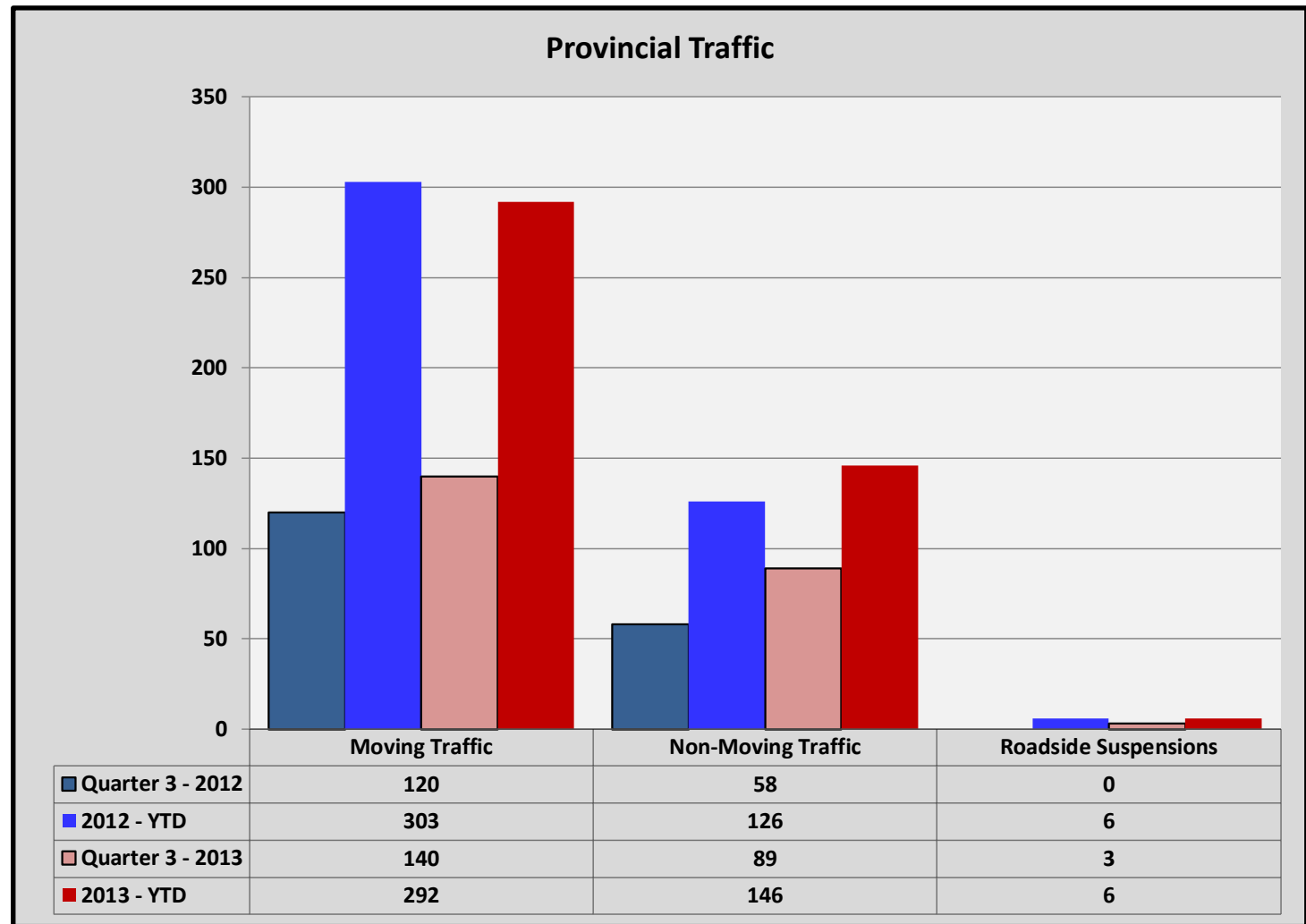
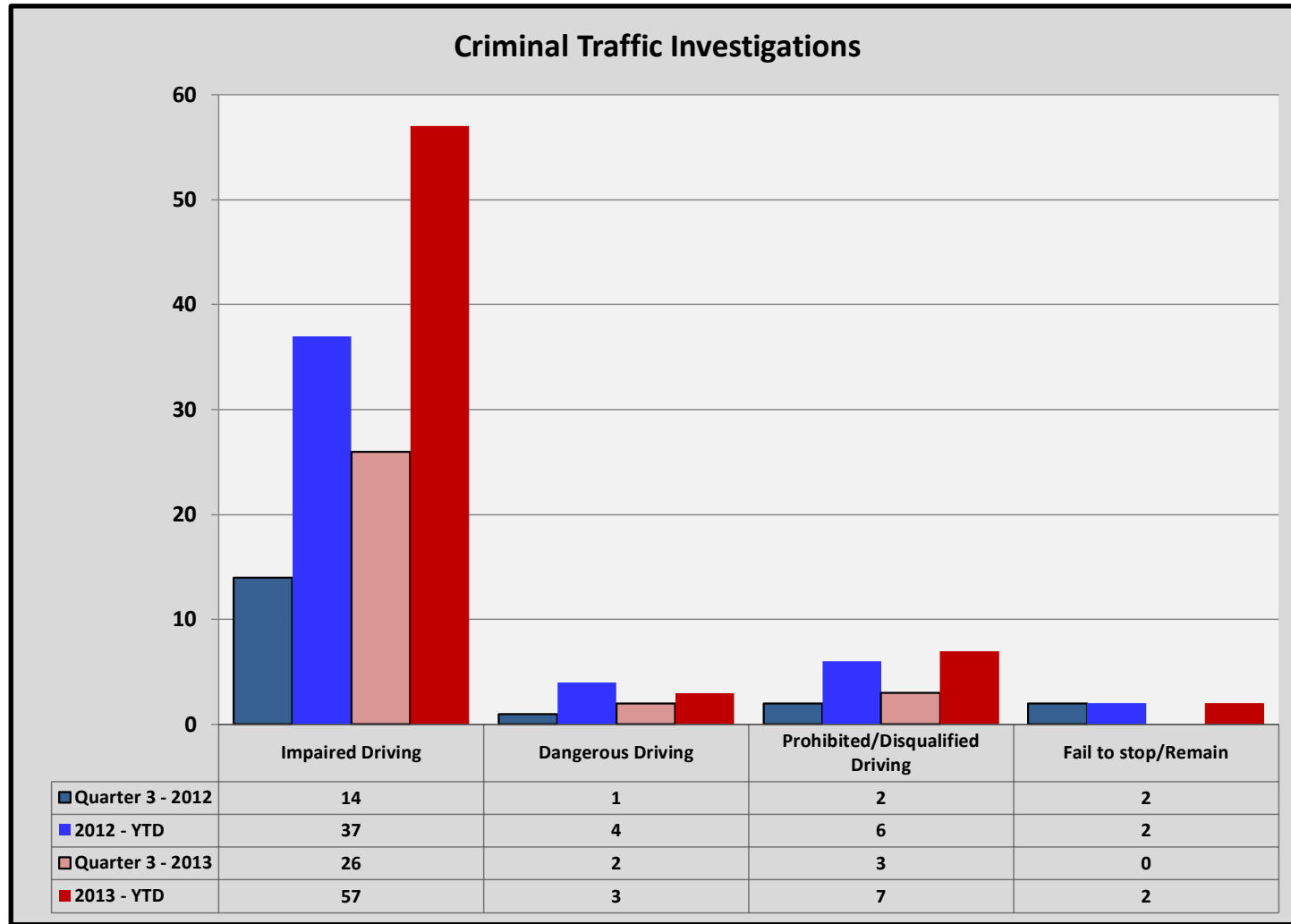
Fort Vermilion Provincial Detachment
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013



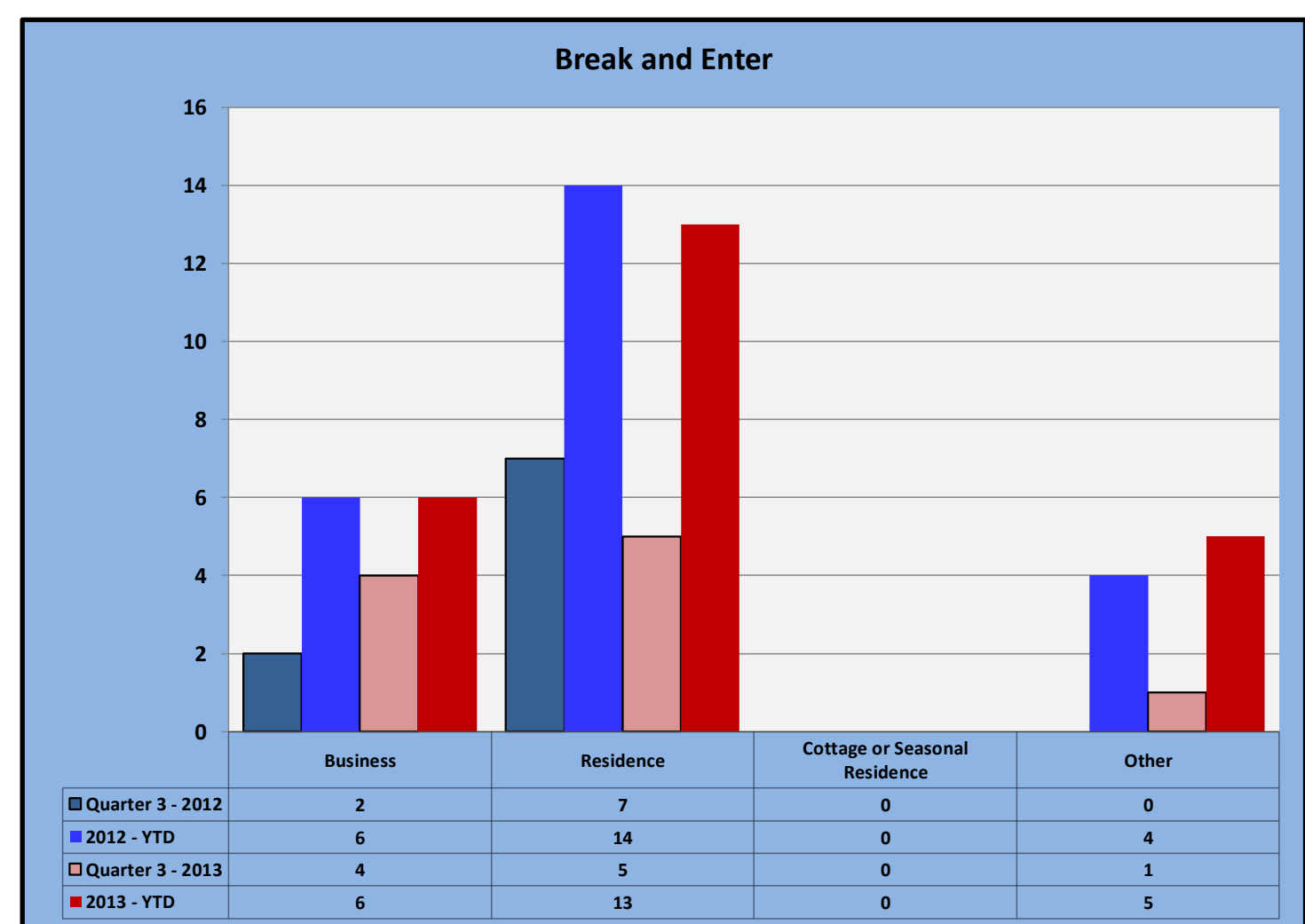
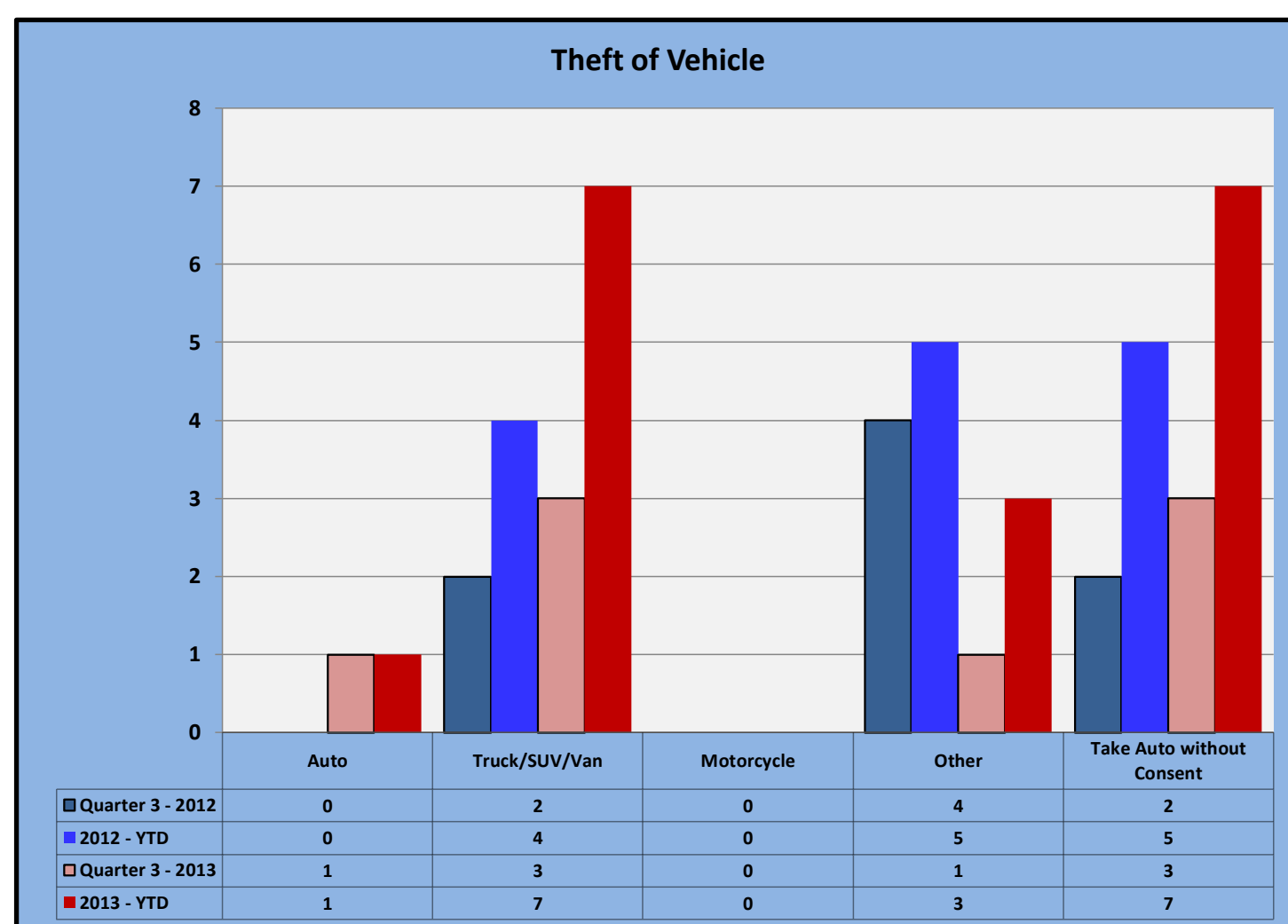
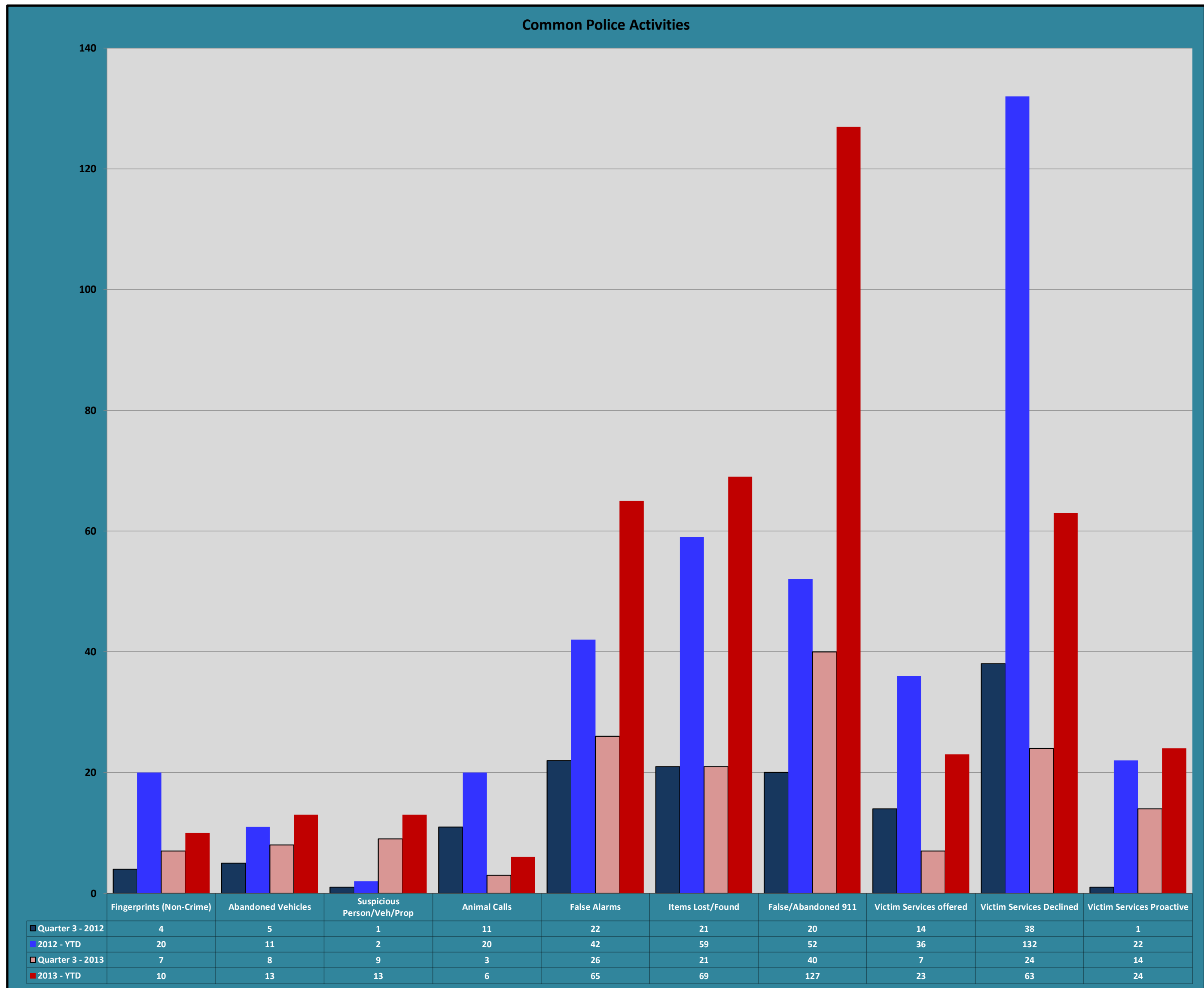
* This total also included in Theft Under \$5000.



Fort Vermilion Provincial Detachment
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013



Fort Vermilion Provincial Detachment
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013



Fort Vermilion Provincial Detachment
Statistical Comparison of September and Year to Date
Year 2012 - 2013

Monday, October 07, 2013

CATEGORY	2012		2013		% Change	
	Sep/12	YTD	Sep/13	YTD	September	YTD
1 Homicide	0	0	0	1	0.0%	100.0%
2 Offences Related to Death	0	1	0	1	0.0%	0.0%
3 Robbery	0	2	0	0	0.0%	-100.0%
4 Sexual Assaults	1	15	0	4	-100.0%	-73.3%
5 Other Sexual Offences	0	11	0	1	0.0%	-90.9%
6 Assault	8	109	4	77	-50.0%	-29.4%
7 Kidnapping/Hostage/Abduction	0	5	0	1	0.0%	-80.0%
8 Extortion	0	0	0	0	0.0%	0.0%
9 Criminal Harassment	0	15	0	6	0.0%	-60.0%
10 Uttering Threats	4	37	0	20	-100.0%	-45.9%
11 Other Persons	0	0	0	1	0.0%	100.0%
TOTAL PERSONS	13	195	4	112	-69.2%	-42.6%
12 Break & Enter	1	25	2	27	100.0%	8.0%
13 Theft of Motor Vehicle	3	14	2	18	-33.3%	28.6%
14 Theft Over	0	2	0	3	0.0%	50.0%
15 Theft Under	3	42	3	30	0.0%	-28.6%
16 Possn Stn Goods	0	7	0	2	0.0%	-71.4%
17 Fraud	0	25	1	9	100.0%	-64.0%
18 Arson	0	5	0	0	0.0%	-100.0%
19 Mischief To Property	21	179	19	139	-9.5%	-22.3%
TOTAL PROPERTY	28	299	27	228	-3.6%	-23.7%
20 Offensive Weapons	2	11	1	6	-50.0%	-45.5%
21 Disturbing the peace	6	48	0	40	-100.0%	-16.7%
OTHER CRIMINAL CODE	12	104	3	83	-75.0%	-20.2%
TOTAL OTHER CRIMINAL CODE	20	164	4	129	-80.0%	-21.3%
TOTAL CRIMINAL CODE	61	658	35	469	-42.6%	-28.7%
23 Drug Enforcement - Production	2	2	0	0	-100.0%	-100.0%
24 Drug Enforcement - Possession	1	9	0	5	-100.0%	-44.4%
25 Drug Enforcement - Trafficking	1	3	1	5	0.0%	66.7%
26 Drug Enforcement - Other	1	1	0	0	-100.0%	-100.0%
Total Drugs	5	15	1	10	-80.0%	-33.3%
27 Federal - General	5	16	5	24	0.0%	50.0%
TOTAL FEDERAL	10	31	6	34	-40.0%	9.7%
28 Liquor Act	1	22	4	26	300.0%	18.2%
29 Other Provincial Stats	8	100	9	76	12.5%	-24.0%
Total Provincial Stats	9	122	13	102	44.4%	-16.4%
30 Municipal By-laws Traffic	0	4	0	2	0.0%	-50.0%
31 Municipal By-laws	0	4	0	11	0.0%	175.0%
Total Municipal	0	8	0	13	0.0%	62.5%
32 Fatals	0	0	0	0	0.0%	0.0%
33 Injury MVAS	3	11	6	17	100.0%	54.5%
34 Property Damage MVAS (Reportable)	15	109	6	116	-60.0%	6.4%
35 Property Damage MVAS (Non Reportable)	2	22	1	14	-50.0%	-36.4%
TOTAL MVAS	20	142	13	147	-35.0%	3.5%
36 Provincial Traffic	73	427	58	434	-20.5%	1.6%
37 Other Traffic	0	8	0	10	0.0%	25.0%
38 Criminal Code Traffic	6	49	11	69	83.3%	40.8%
Common Police Activities	A	B	C	D	E	F
39 False Alarms	3	42	11	65	266.7%	54.8%
40 False/Abandoned 911 Call	15	52	6	127	-60.0%	144.2%
41 Prisoners Held	19	160	7	94	-63.2%	-41.3%
42 Written Traffic Warnings	6	33	5	22	-16.7%	-33.3%
43 Index Checks	81	609	98	605	21.0%	-0.7%
44 Fingerprints taken for Public	2	20	1	10	-50.0%	-50.0%
45 Persons Reported Missing	0	6	0	5	0.0%	-16.7%
46 Request to Locate	0	10	2	8	200.0%	-20.0%
47 Abandoned Vehicles	0	11	2	13	200.0%	18.2%
48 VSU Accepted	4	36	1	23	-75.0%	-36.1%
49 VSU Declined	7	132	10	63	42.9%	-52.3%
50 VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
51 VSU Proactive Referral	0	22	2	24	200.0%	9.1%

**Fort Vermilion Provincial Detachment
Statistical Comparison of September and Year to Date
Year 2012 - 2013**

September Criminal Code Summary

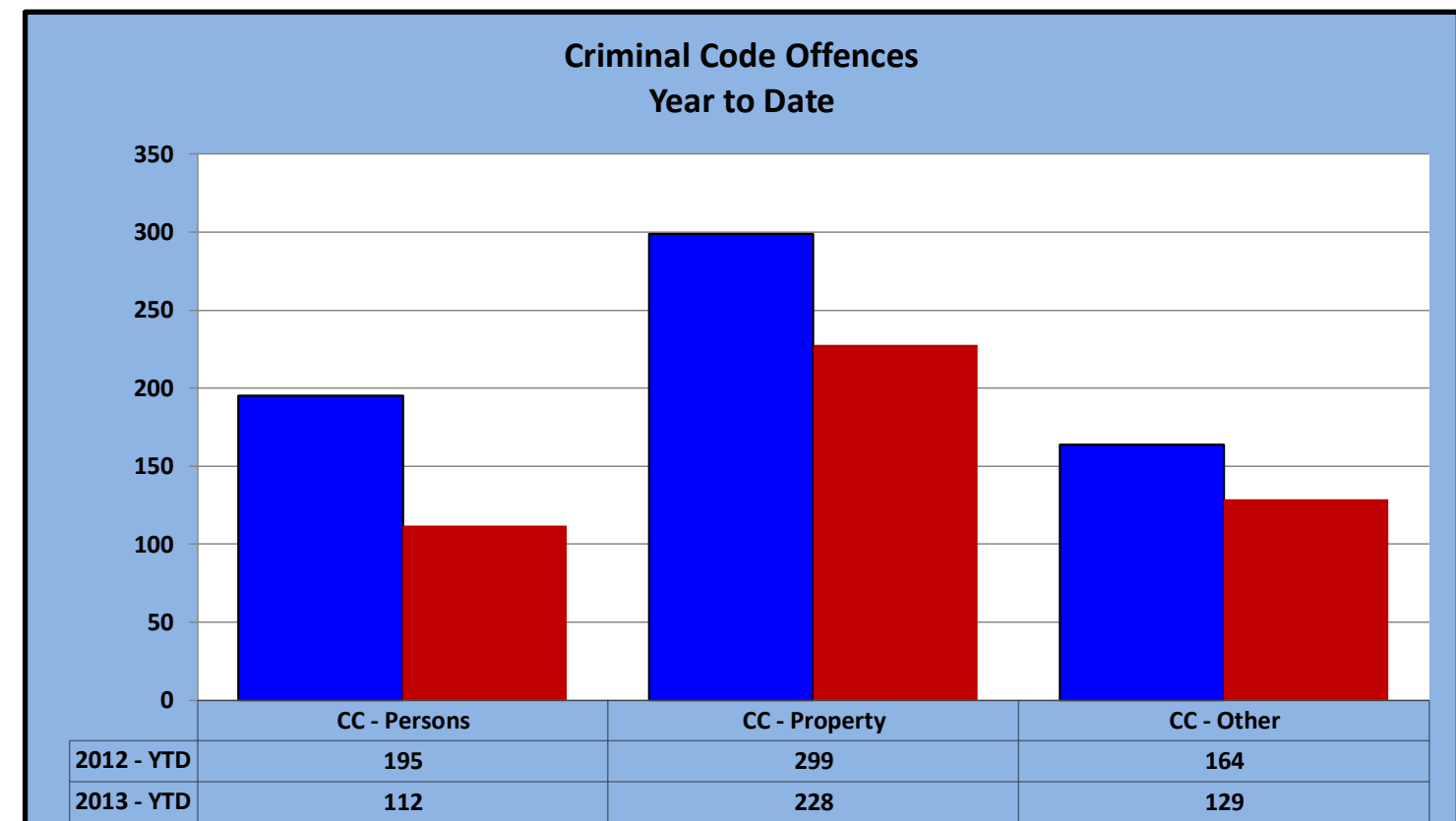
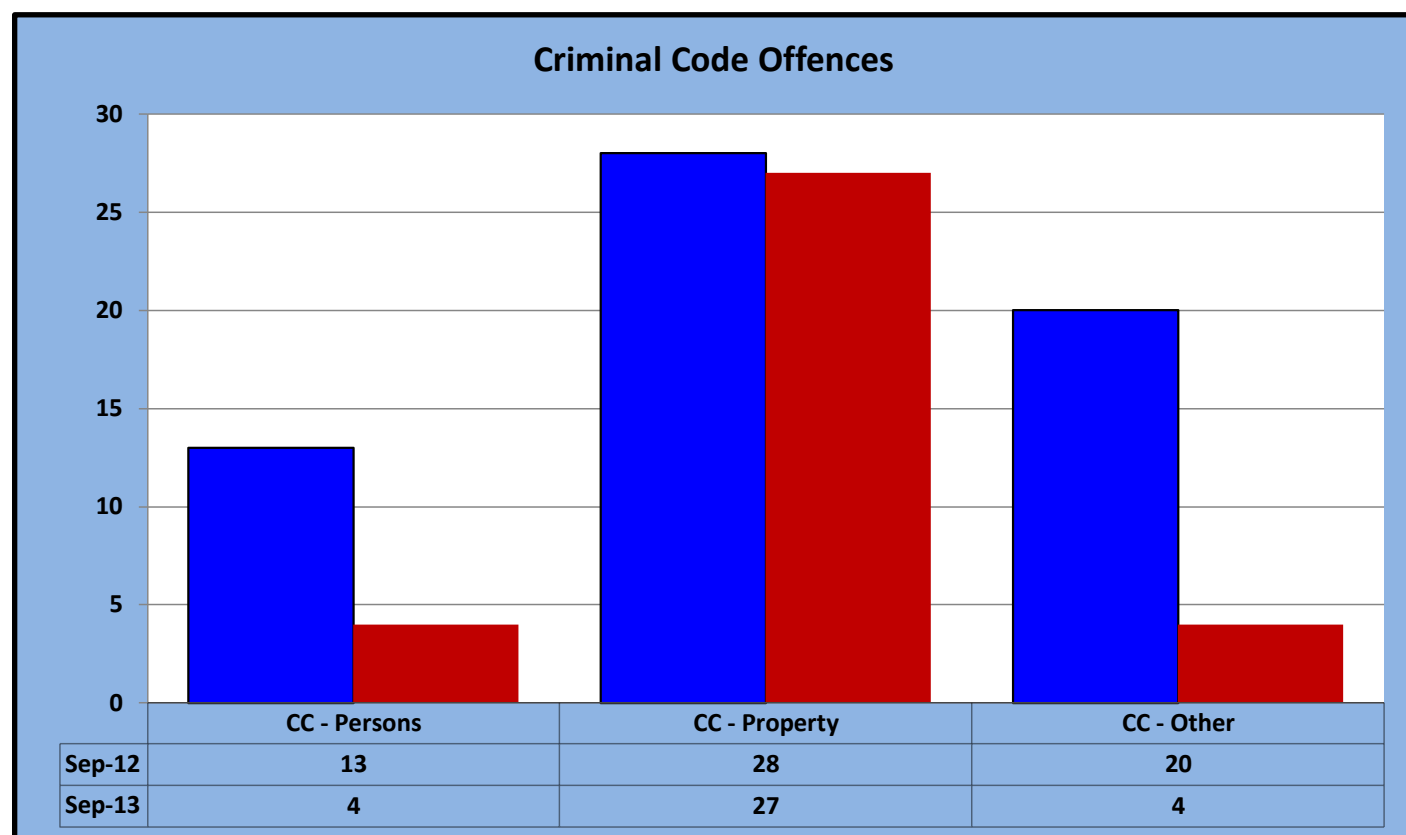
CATEGORY TOTALS	Sep-12	Sep-13	% Change
CC - Persons	13	4	-69.2%
CC - Property	28	27	-3.6%
CC - Other	20	4	-80.0%
TOTAL CRIMINAL CODE	61	35	-42.6%

CLEARANCE RATES	Sep-12	Sep-13
CC - Persons	92%	175%
CC - Property	39%	56%
CC - Other	75%	100%
TOTAL CRIMINAL CODE	62%	74%

YTD Criminal Code Summary

CATEGORY TOTALS	2012 - YTD	2013 - YTD	% Change
CC - Persons	195	112	-42.6%
CC - Property	299	228	-23.7%
CC - Other	164	129	-21.3%
TOTAL CRIMINAL CODE	658	469	-28.7%

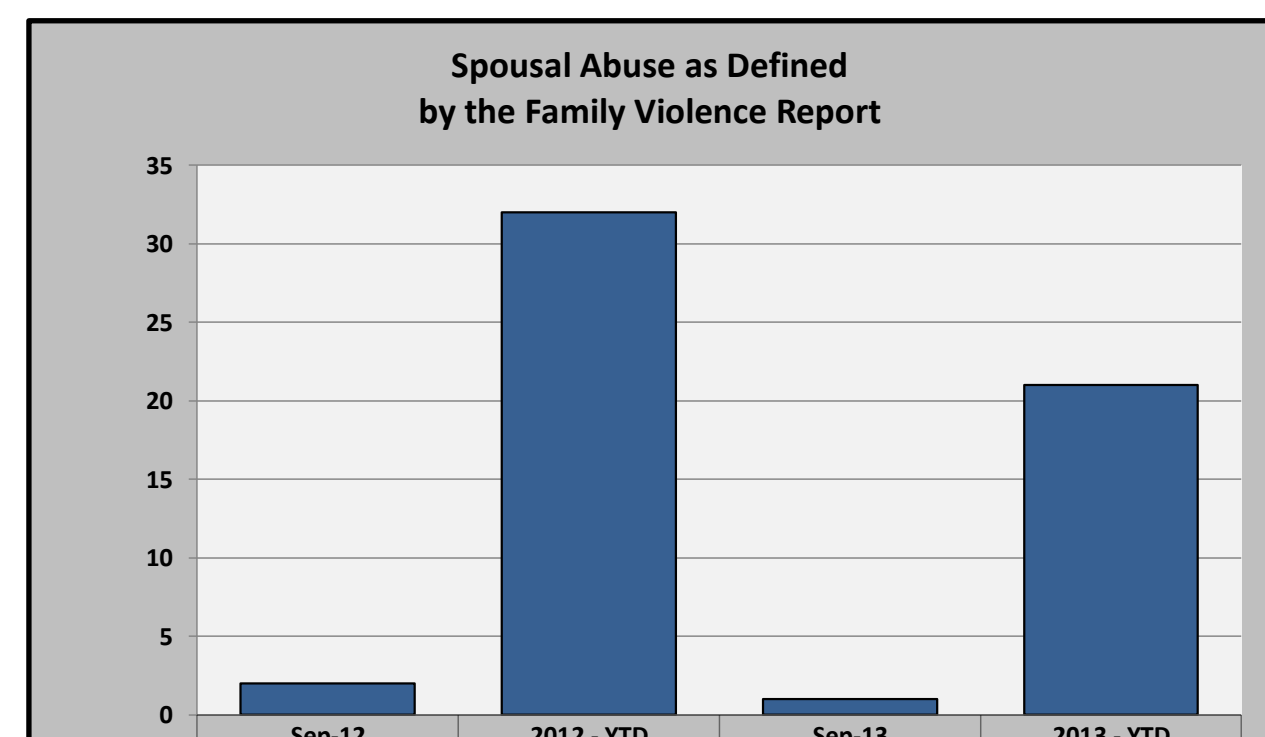
CLEARANCE RATES	2012 - YTD	2013 - YTD
CC - Persons	86%	93%
CC - Property	57%	56%
CC - Other	84%	91%
TOTAL CRIMINAL CODE	72%	74%



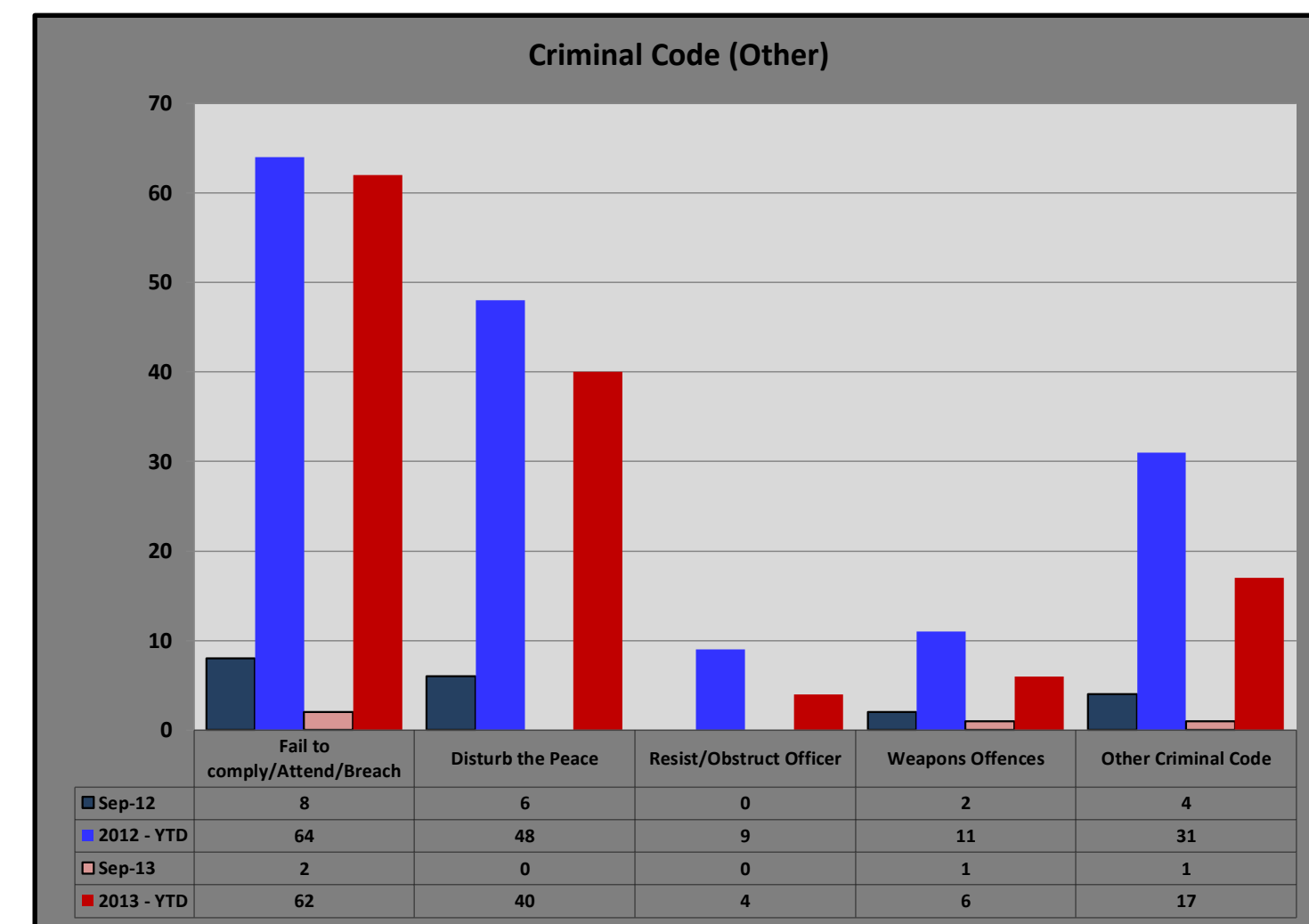
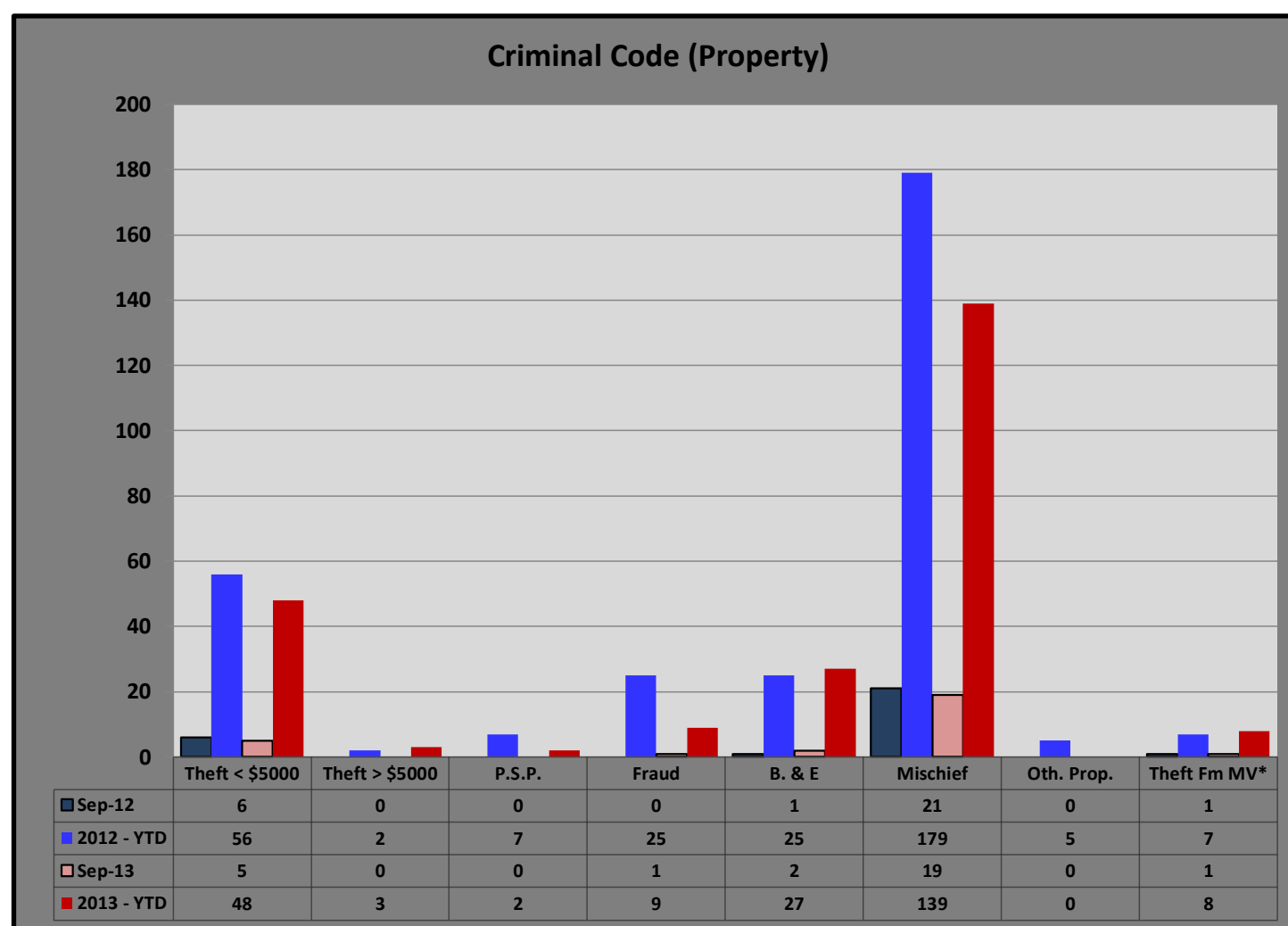
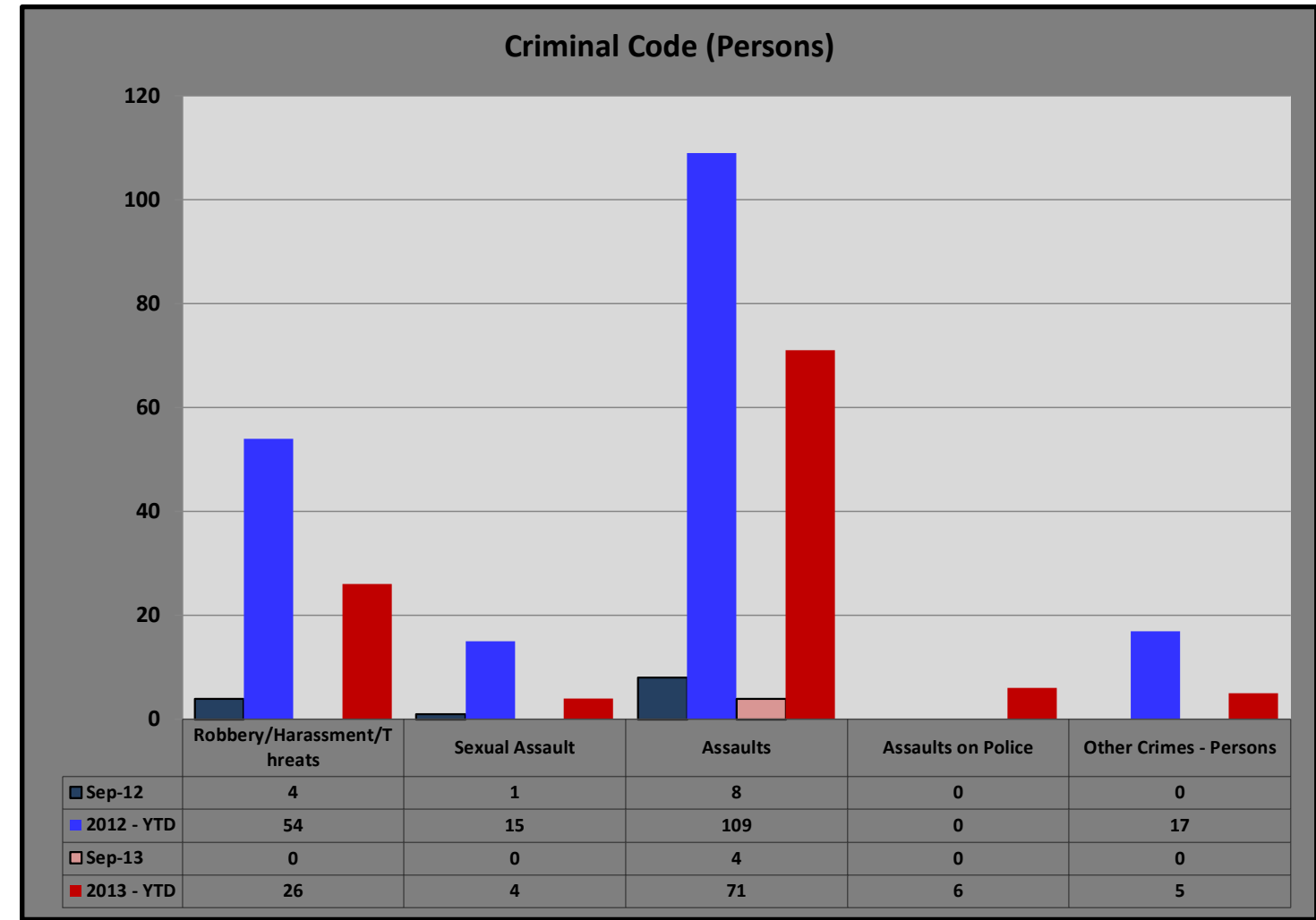
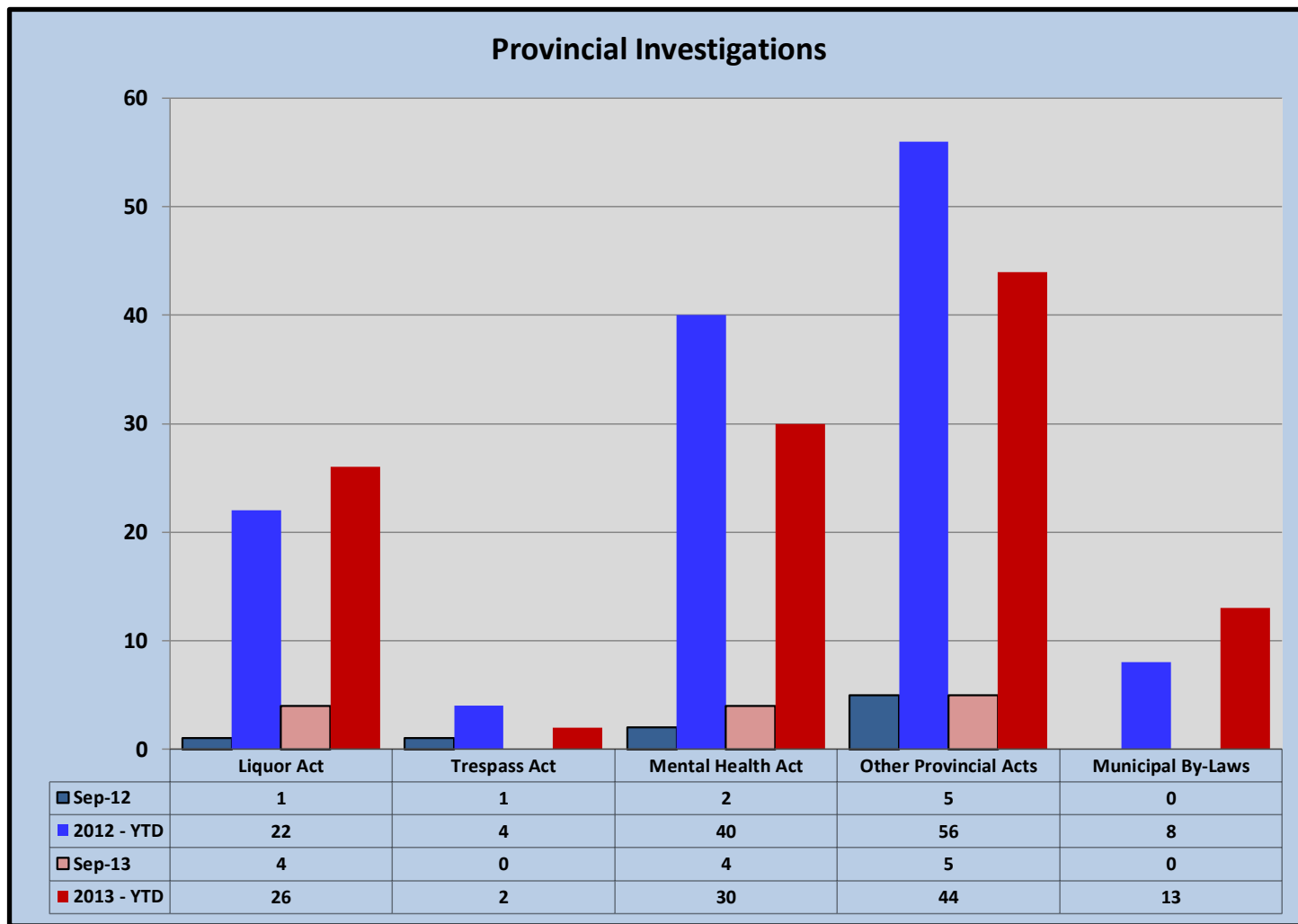
Domestic Violence Crime Data	Sep-13					
	Reported	Unfounded	Actual	Cleared by Charge	Cleared Otherwise	Clearance Rate
Spousal Abuse - Party Charged (M or F)	1	0	1	1	0	100%
Spousal Abuse - No Charges	0	0	0	0	0	0%
Spousal Abuse - as defined by FVR	1	0	1	1	0	100%
EPO - Requested			0			
EPO - Issued			0			
EPO - Denied			0			

Domestic Violence Crime Data	2013 - YTD					
	Reported	Unfounded	Actual	Cleared by Charge	Cleared Otherwise	Clearance Rate
Spousal Abuse - Party Charged (M or F)	18	0	18	17	1	100%
Spousal Abuse - No Charges	8	5	3	0	3	100%
Spousal Abuse - as defined by FVR	24	3	21	18	3	100%
EPO - Requested			0			
EPO - Issued			1			
EPO - Denied			0			

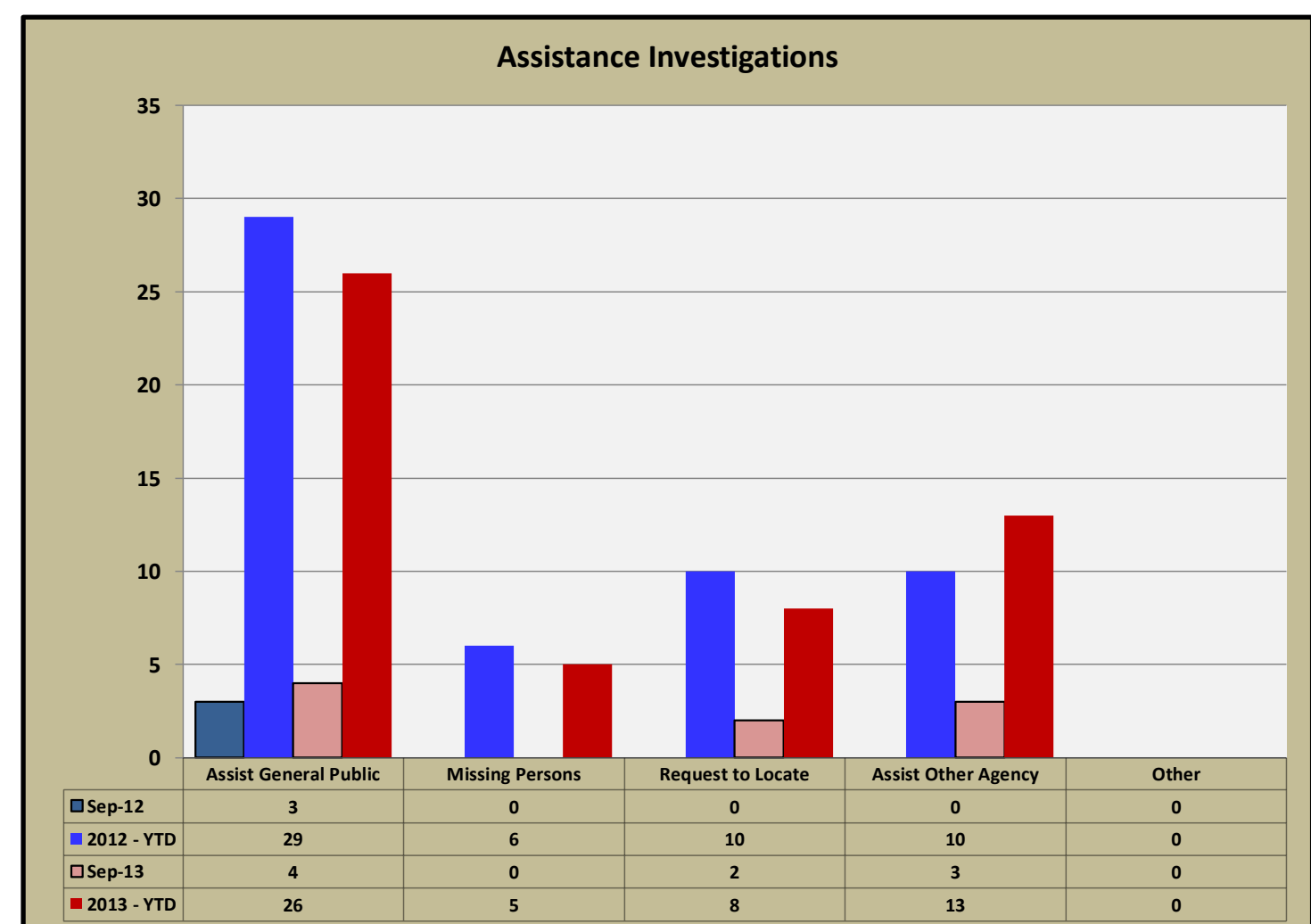
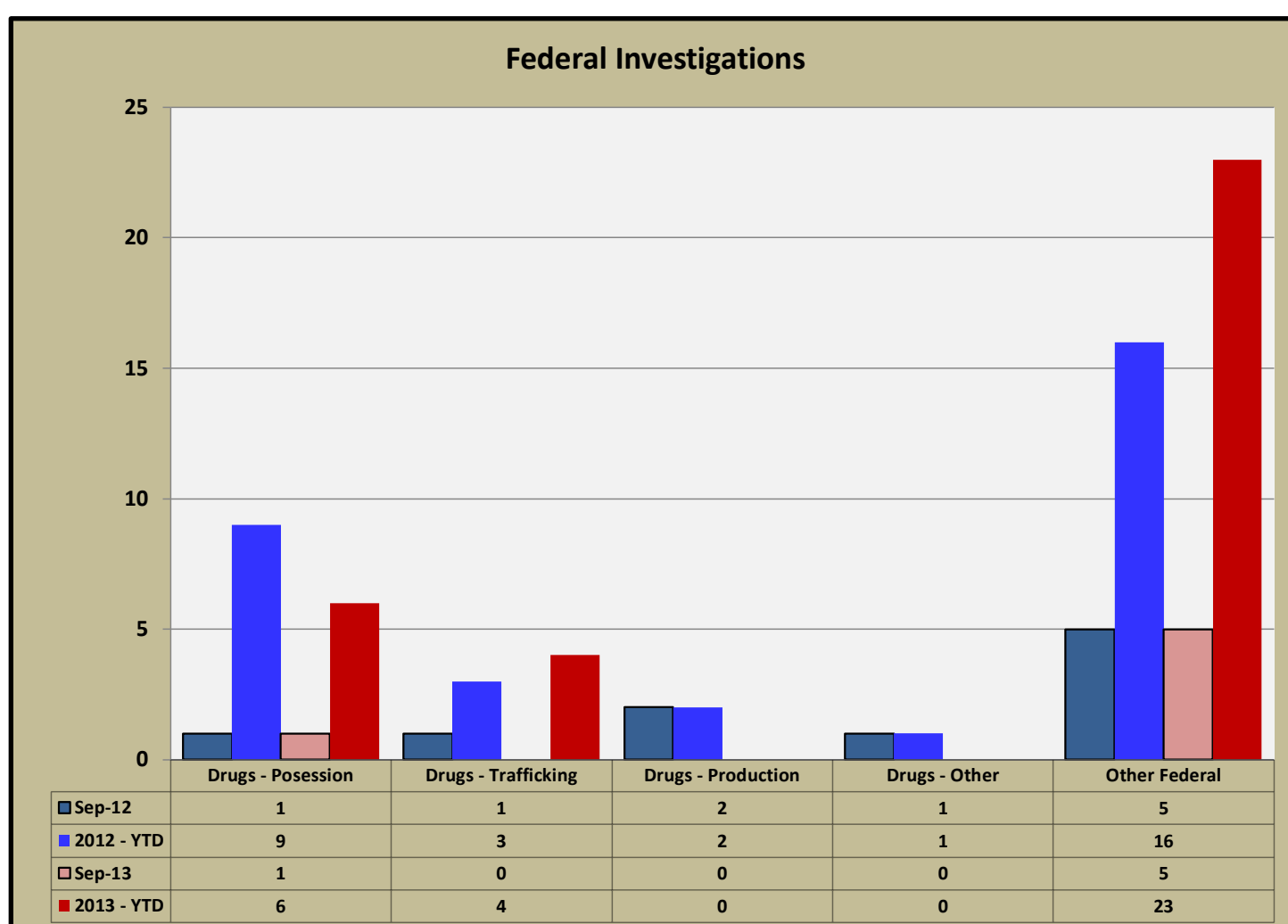
Spousal Abuse - as defined by The Family Violence Report	Sep-12	2012 - YTD	Sep-13	2013 - YTD
		2	32	1



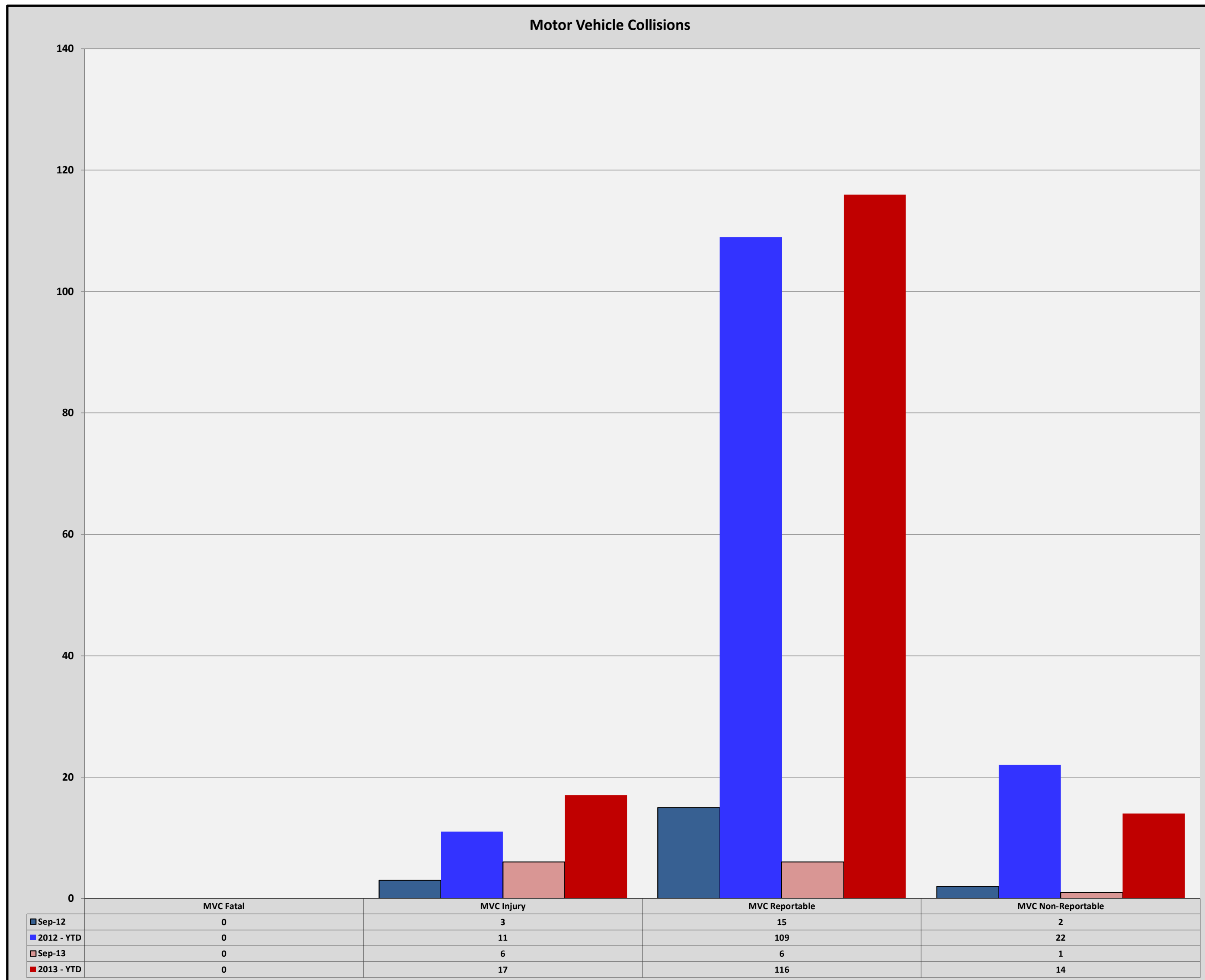
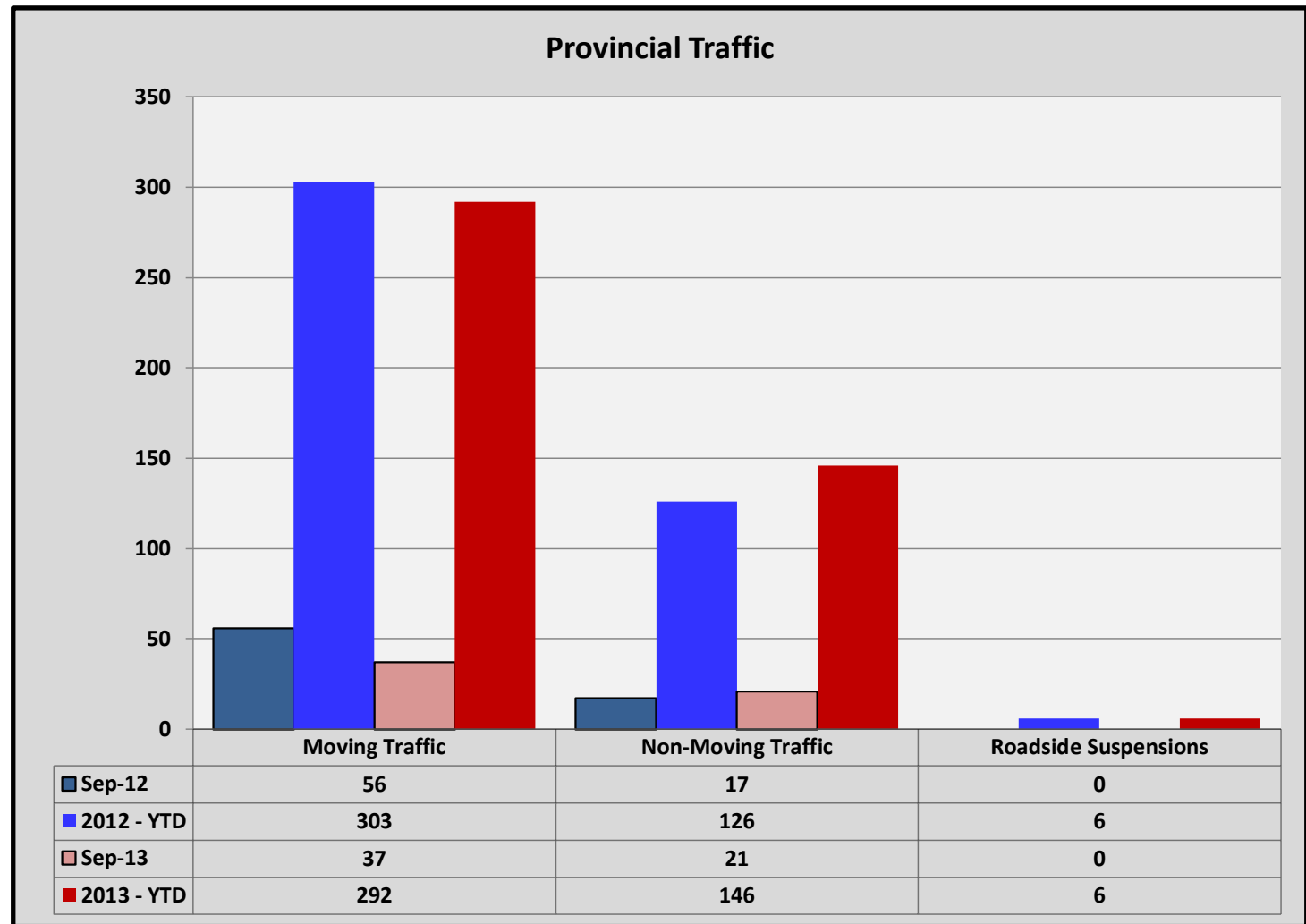
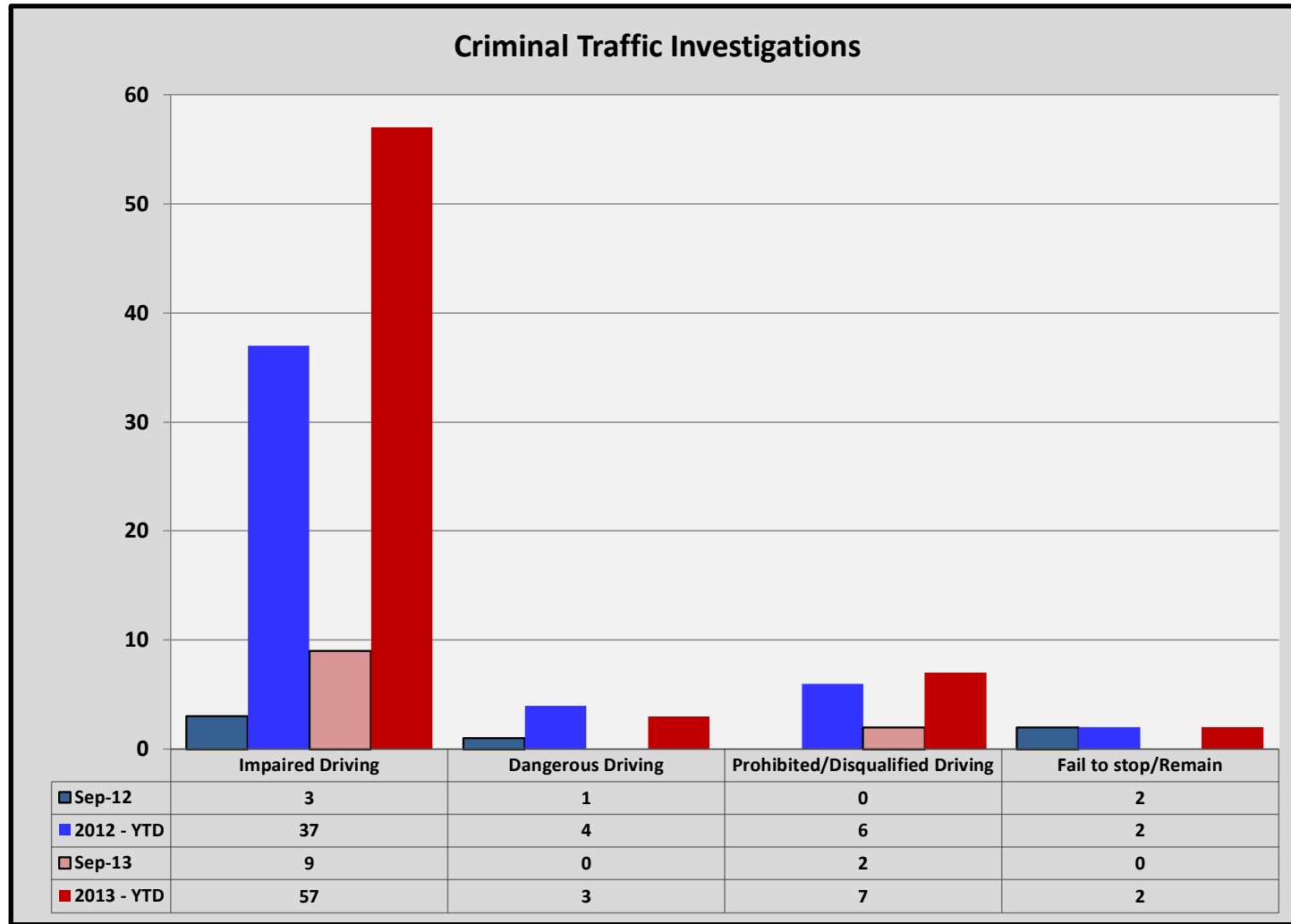
Fort Vermilion Provincial Detachment
Statistical Comparison of September and Year to Date
Year 2012 - 2013



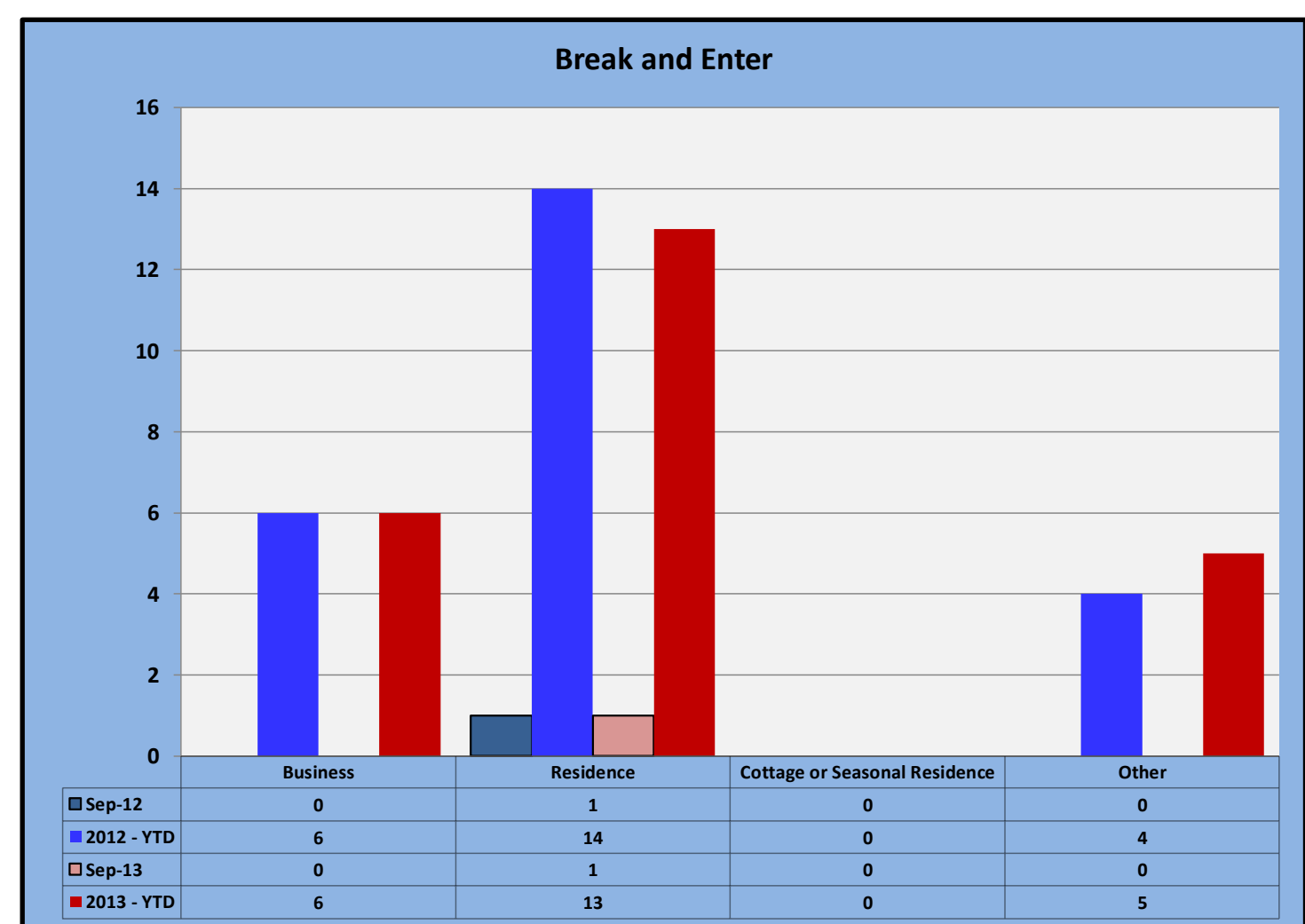
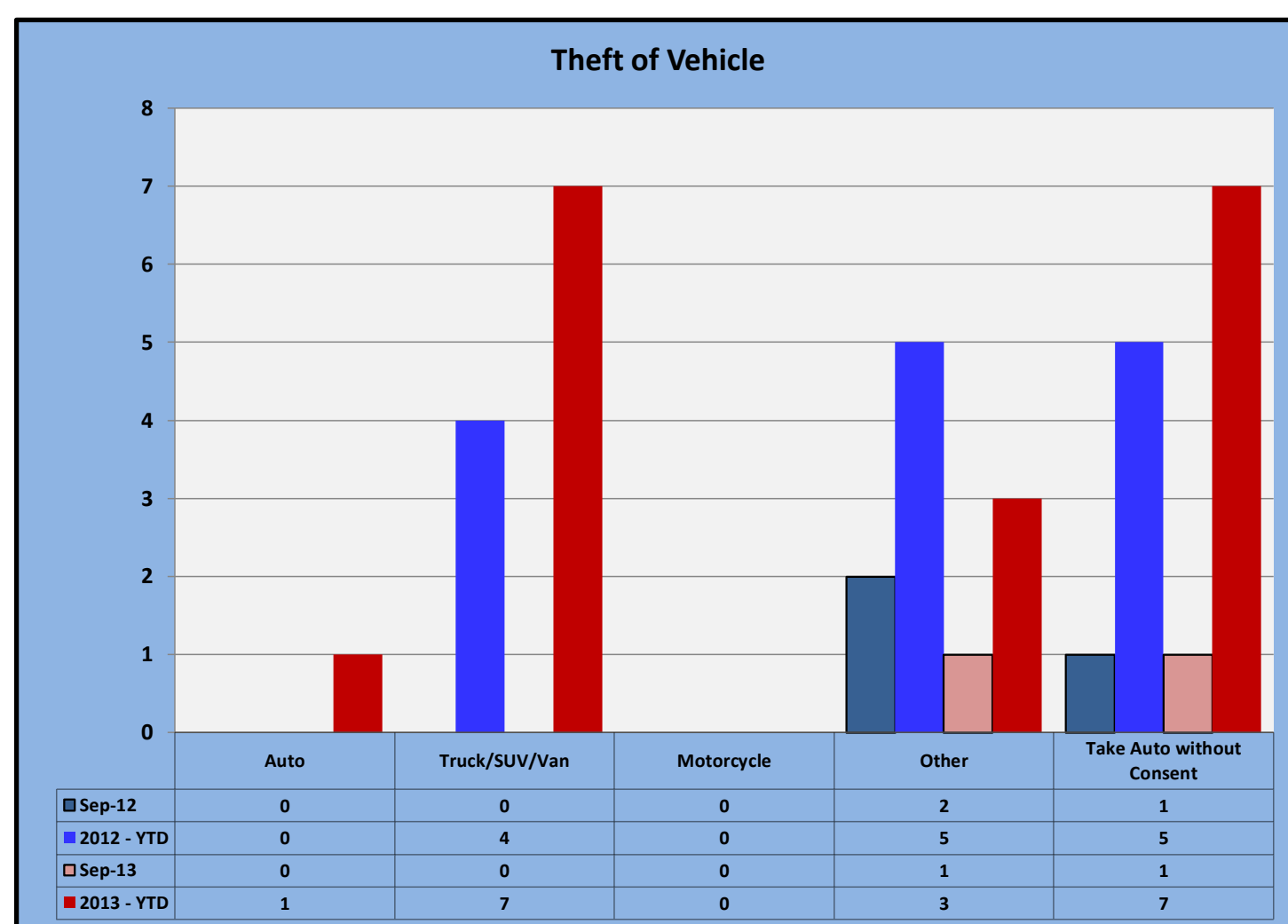
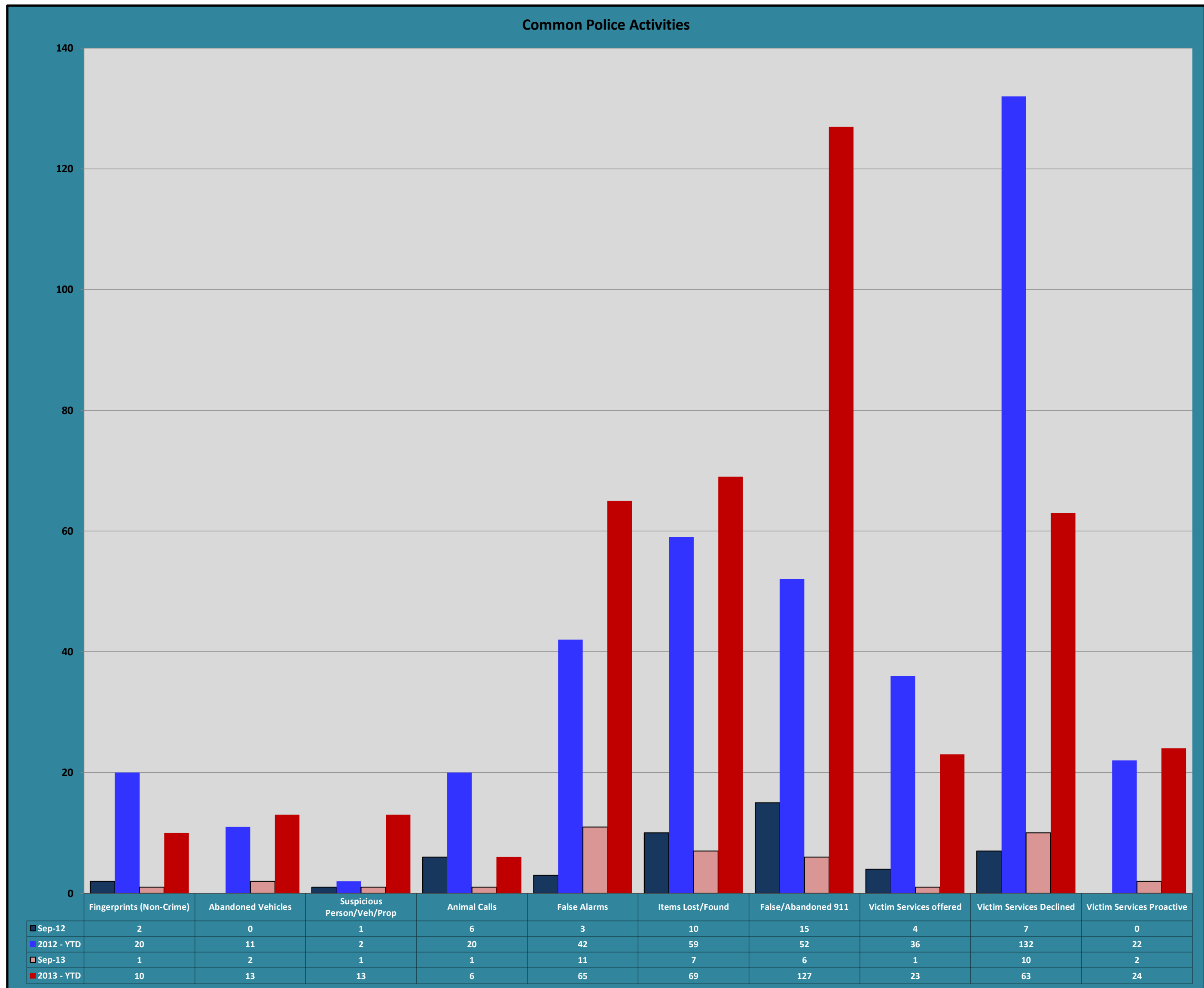
* This total also included in Theft Under \$5000.



Fort Vermilion Provincial Detachment
Statistical Comparison of September and Year to Date
Year 2012 - 2013



Fort Vermilion Provincial Detachment
Statistical Comparison of September and Year to Date
Year 2012 - 2013



La Crete (MD23 LCR Only)
Statistical Comparison of October and Year to Date
Year 2012 - 2013

Wednesday, November 06, 2013

CATEGORY	2012		2013		% Change	
	October - 2012	YTD	October - 2013	YTD	October	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	0	0	0	0.0%	0.0%
Robbery	0	0	0	0	0.0%	0.0%
Sexual Assaults	0	4	0	1	0.0%	-75.0%
Other Sexual Offences	0	3	0	0	0.0%	-100.0%
Assault	0	7	1	6	100.0%	-14.3%
Kidnapping/Hostage/Abduction	0	1	0	1	0.0%	0.0%
Extortion	0	0	0	0	0.0%	0.0%
Criminal Harassment	0	2	0	0	0.0%	-100.0%
Uttering Threats	0	2	0	4	0.0%	100.0%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	0	19	1	12	100.0%	-36.8%
Break & Enter	0	6	0	7	0.0%	16.7%
Theft of Motor Vehicle	0	3	0	8	0.0%	166.7%
Theft Over	0	1	0	1	0.0%	0.0%
Theft Under	1	20	0	10	-100.0%	-50.0%
Posn Stn Goods	0	3	0	0	0.0%	-100.0%
Fraud	3	17	1	7	-66.7%	-58.8%
Arson	0	0	0	0	0.0%	0.0%
Mischief To Property	2	35	3	23	50.0%	-34.3%
TOTAL PROPERTY	6	85	4	56	-33.3%	-34.1%
Offensive Weapons	2	7	1	1	-50.0%	-85.7%
Disturbing the peace	0	5	0	5	0.0%	0.0%
OTHER CRIMINAL CODE	2	10	0	9	-100.0%	-10.0%
TOTAL OTHER CRIMINAL CODE	4	22	1	15	-75.0%	-31.8%
TOTAL CRIMINAL CODE	10	126	6	83	-40.0%	-34.1%
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	0	3	0	1	0.0%	-66.7%
Drug Enforcement - Trafficking	0	1	0	3	0.0%	200.0%
Drug Enforcement - Other	0	1	0	0	0.0%	-100.0%
Total Drugs	0	5	0	4	0.0%	-20.0%
Federal - General	0	0	0	5	0.0%	500.0%
TOTAL FEDERAL	0	5	0	9	0.0%	80.0%
Liquor Act	3	7	1	7	-66.7%	0.0%
Other Provincial Stats	6	46	4	29	-33.3%	-37.0%
Total Provincial Stats	9	53	5	36	-44.4%	-32.1%
Municipal By-laws Traffic	0	4	0	1	0.0%	-75.0%
Municipal By-laws	0	3	0	6	0.0%	100.0%
Total Municipal	0	7	0	7	0.0%	0.0%
Fatals	0	0	0	0	0.0%	0.0%
Injury MVAS	0	2	0	4	0.0%	100.0%
Property Damage MVAS (Reportable)	8	39	5	53	-37.5%	35.9%
Property Damage MVAS (Non Reportable)	2	12	0	5	-100.0%	-58.3%
TOTAL MVAS	10	53	5	62	-50.0%	17.0%
Provincial Traffic	34	297	35	277	2.9%	-6.7%
Other Traffic	6	10	3	9	-50.0%	-10.0%
Criminal Code Traffic	1	11	6	21	500.0%	90.9%
Common Police Activities						
False Alarms	6	34	3	41	-50.0%	20.6%
False/Abandoned 911 Call	7	22	5	69	-28.6%	213.6%
Prisoners Held	2	28	3	16	50.0%	-42.9%
Written Traffic Warnings	3	27	1	16	-66.7%	-40.7%
Index Checks	19	73	0	69	-100.0%	-5.5%
Fingerprints taken for Public	0	1	0	0	0.0%	-100.0%
Persons Reported Missing	0	2	0	3	0.0%	50.0%
Request to Locate	0	2	1	1	100.0%	-50.0%
Abandoned Vehicles	0	6	0	7	0.0%	16.7%
VSU Accepted	0	5	0	3	0.0%	-40.0%
VSU Declined	0	16	2	9	200.0%	-43.8%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	0	3	0	8	0.0%	166.7%

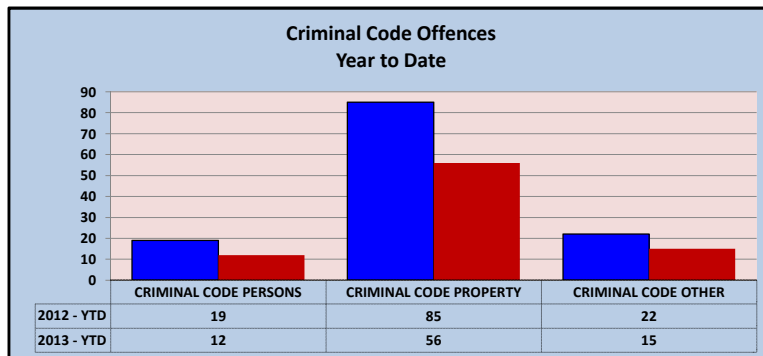
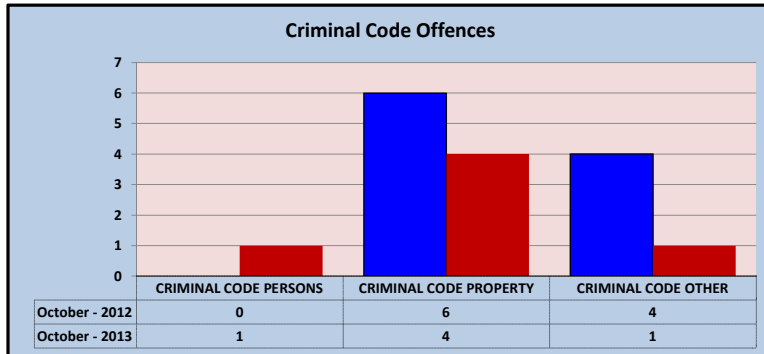
La Crete (MD23 LCR Only)
Statistical Comparison of October and Year to Date
Year 2012 - 2013

CATEGORY TOTALS	October - 2012	October - 2013	% Change
CRIMINAL CODE PERSONS	0	1	100.0%
CRIMINAL CODE PROPERTY	6	4	-33.3%
CRIMINAL CODE OTHER	4	1	-75.0%
TOTAL CRIMINAL CODE	10	6	-40.0%

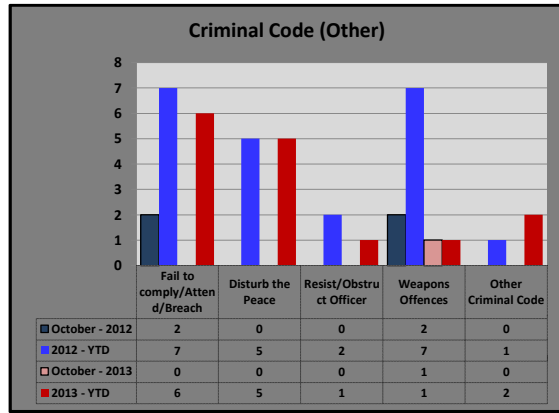
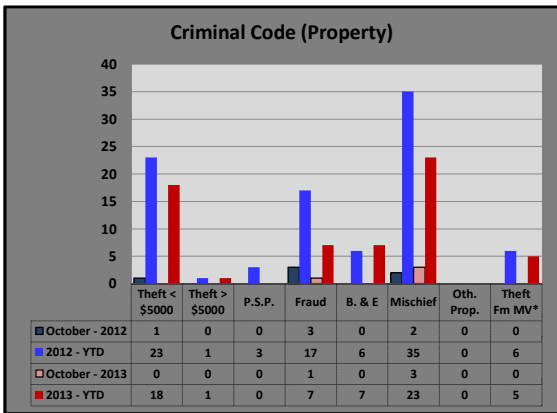
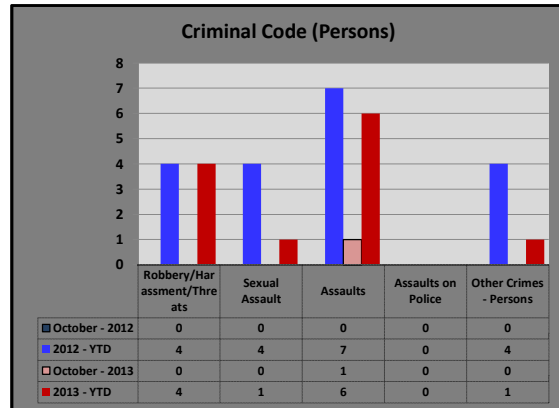
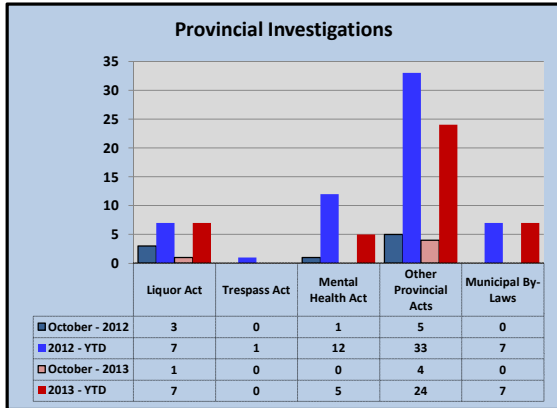
CATEGORY TOTALS	2012 - YTD	2013 - YTD	% Change
CRIMINAL CODE PERSONS	19	12	-36.8%
CRIMINAL CODE PROPERTY	85	56	-34.1%
CRIMINAL CODE OTHER	22	15	-31.8%
TOTAL CRIMINAL CODE	126	83	-34.1%

CLEARANCE RATES	October - 2012	October - 2013
CRIMINAL CODE PERSONS	0%	100%
CRIMINAL CODE PROPERTY	0%	25%
CRIMINAL CODE OTHER	200%	100%
TOTAL CRIMINAL CODE	80%	50%

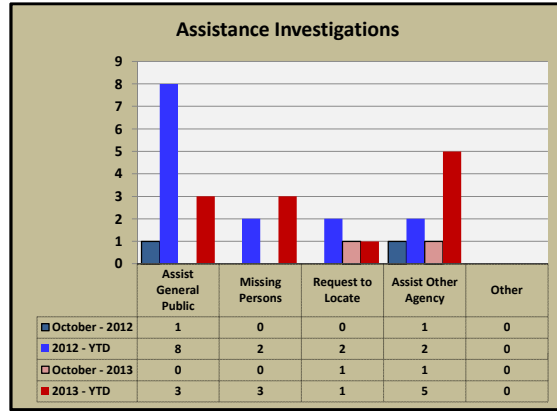
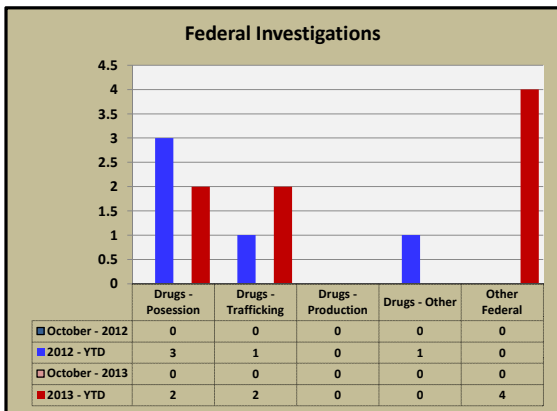
CLEARANCE RATES	2012 - YTD	2013 - YTD
CRIMINAL CODE PERSONS	74%	100%
CRIMINAL CODE PROPERTY	45%	23%
CRIMINAL CODE OTHER	86%	80%
TOTAL CRIMINAL CODE	56%	45%



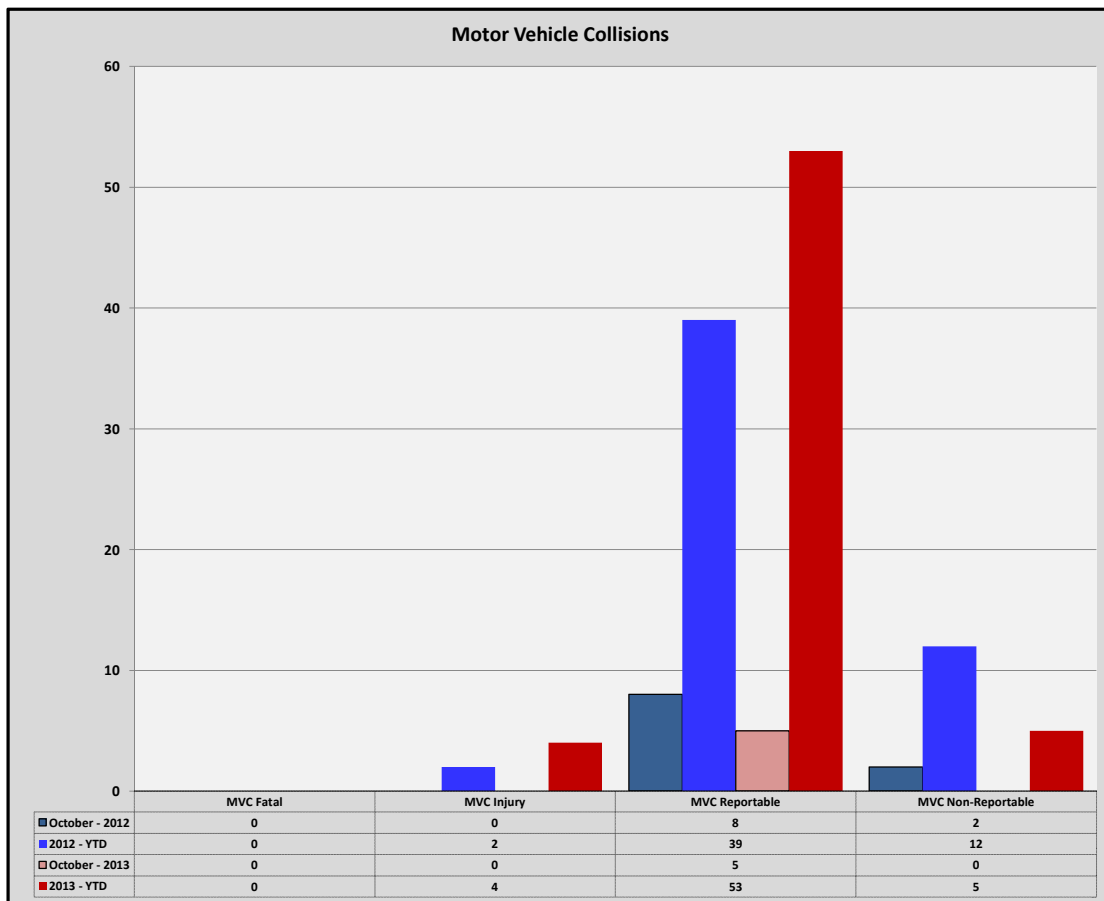
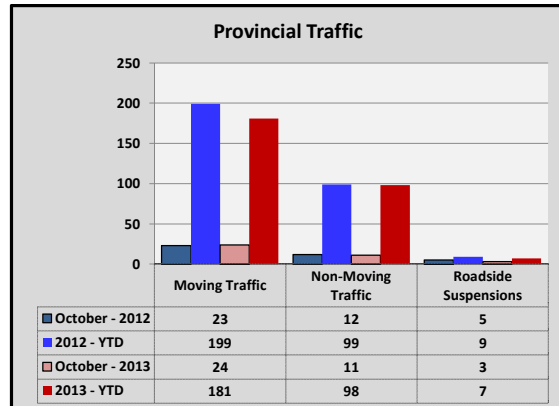
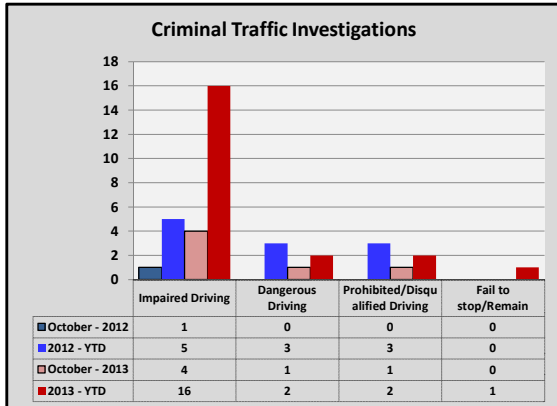
La Crete (MD23 LCR Only)
Statistical Comparison of October and Year to Date
Year 2012 - 2013



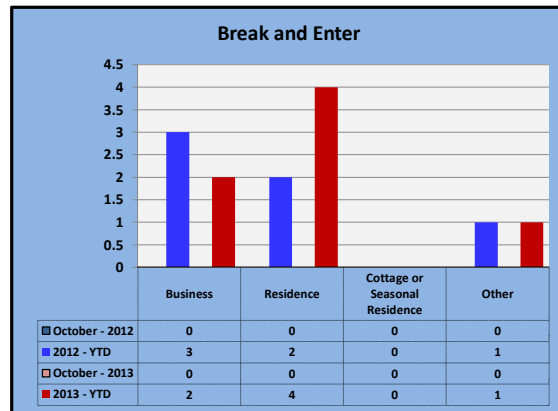
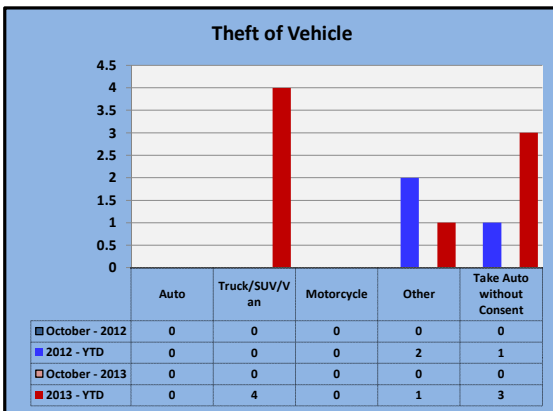
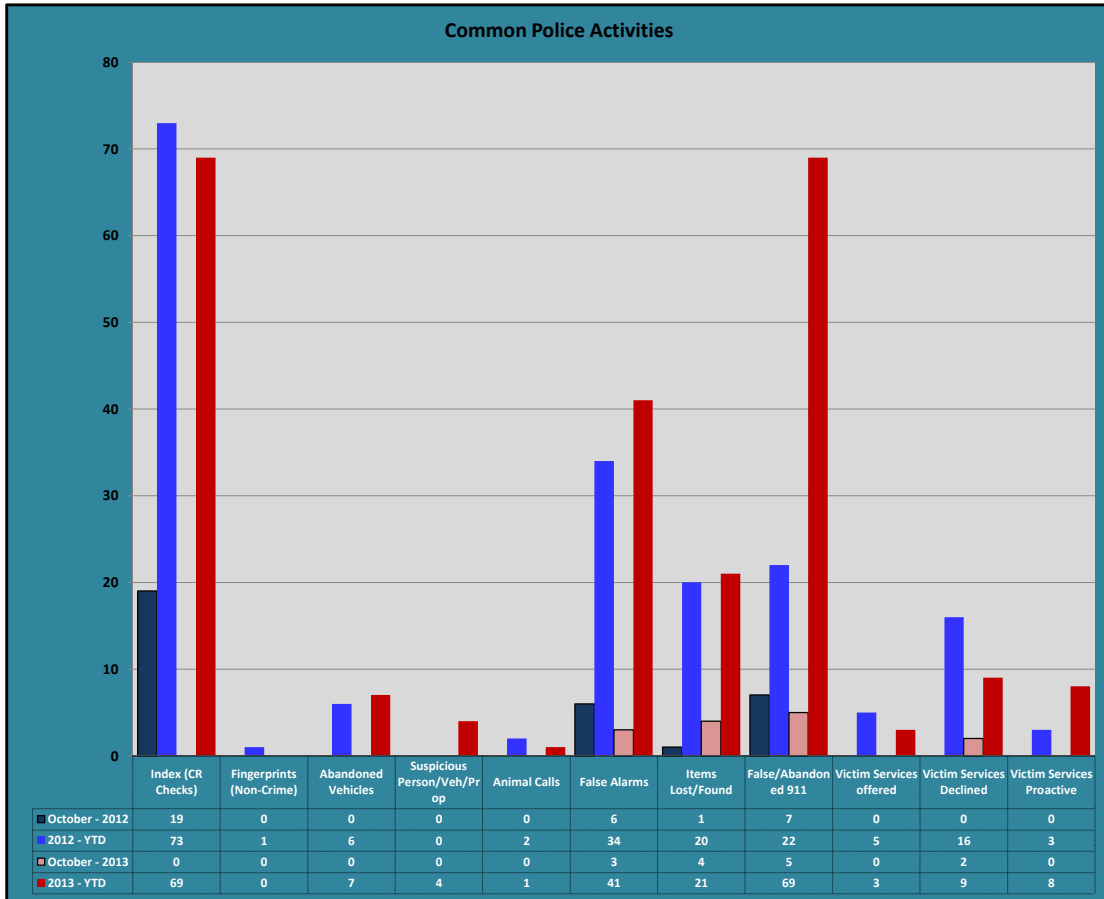
* This total also included in Theft Under \$5000.



La Crete (MD23 LCR Only)
Statistical Comparison of October and Year to Date
Year 2012 - 2013



La Crete (MD23 LCR Only)
Statistical Comparison of October and Year to Date
Year 2012 - 2013



LaCrete Only
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013

Friday, October 04, 2013

CATEGORY	2012		2013		% Change	
	Quarter 3 - 2012	YTD	Quarter 3 - 2013	YTD	Quarter 3	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	0	0	0	0.0%	0.0%
Robbery	0	0	0	0	0.0%	0.0%
Sexual Assaults	1	4	1	1	0.0%	-75.0%
Other Sexual Offences	0	3	0	0	0.0%	-100.0%
Assault	2	7	2	5	0.0%	-28.6%
Kidnapping/Hostage/Abduction	1	1	1	1	0.0%	0.0%
Extortion	0	0	0	0	0.0%	0.0%
Criminal Harassment	0	2	0	0	0.0%	-100.0%
Uttering Threats	2	2	0	4	-100.0%	100.0%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	6	19	4	11	-33.3%	-42.1%
Break & Enter	2	6	2	7	0.0%	16.7%
Theft of Motor Vehicle	2	3	5	8	150.0%	166.7%
Theft Over	0	1	0	1	0.0%	0.0%
Theft Under	5	19	2	10	-60.0%	-47.4%
Possn Stn Goods	0	3	0	0	0.0%	-100.0%
Fraud	6	14	2	6	-66.7%	-57.1%
Arson	0	0	0	0	0.0%	0.0%
Mischief To Property	12	33	5	20	-58.3%	-39.4%
TOTAL PROPERTY	27	79	16	52	-40.7%	-34.2%
Offensive Weapons	4	5	0	0	-100.0%	-100.0%
Disturbing the peace	2	5	0	5	-100.0%	0.0%
OTHER CRIMINAL CODE	4	8	5	9	25.0%	12.5%
TOTAL OTHER CRIMINAL CODE	10	18	5	14	-50.0%	-22.2%
TOTAL CRIMINAL CODE	43	116	25	77	-41.9%	-33.6%
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	1	3	1	1	0.0%	-66.7%
Drug Enforcement - Trafficking	0	1	1	3	100.0%	200.0%
Drug Enforcement - Other	1	1	0	0	-100.0%	-100.0%
Total Drugs	2	5	2	4	0.0%	-20.0%
Federal - General	0	0	2	5	200.0%	500.0%
TOTAL FEDERAL	2	5	4	9	100.0%	80.0%
Liquor Act	2	4	2	6	0.0%	50.0%
Other Provincial Stats	8	40	11	25	37.5%	-37.5%
Total Provincial Stats	10	44	13	31	30.0%	-29.5%
Municipal By-laws Traffic	1	4	0	1	-100.0%	-75.0%
Municipal By-laws	0	3	2	6	200.0%	100.0%
Total Municipal	1	7	2	7	100.0%	0.0%
Fatals	0	0	0	0	0.0%	0.0%
Injury MVAS	3	3	2	4	-33.3%	33.3%
Property Damage MVAS (Reportable)	7	31	8	47	14.3%	51.6%
Property Damage MVAS (Non Reportable)	3	10	2	5	-33.3%	-50.0%
TOTAL MVAS	13	44	12	56	-7.7%	27.3%
Provincial Traffic	101	263	118	241	16.8%	-8.4%
Other Traffic	0	4	2	6	200.0%	50.0%
Criminal Code Traffic	2	10	9	15	350.0%	50.0%
Common Police Activities						
False Alarms	15	28	14	38	-6.7%	35.7%
False/Abandoned 911 Call	5	15	26	64	420.0%	326.7%
Prisoners Held	6	26	6	13	0.0%	-50.0%
Written Traffic Warnings	12	24	14	15	16.7%	-37.5%
Index Checks	54	54	0	69	-100.0%	27.8%
Fingerprints taken for Public	1	1	0	0	-100.0%	-100.0%
Persons Reported Missing	1	2	2	3	100.0%	50.0%
Request to Locate	1	2	0	0	-100.0%	-100.0%
Abandoned Vehicles	2	6	4	7	100.0%	16.7%
VSU Accepted	2	5	0	3	-100.0%	-40.0%
VSU Declined	4	16	1	7	-75.0%	-56.3%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	0	3	5	8	500.0%	166.7%

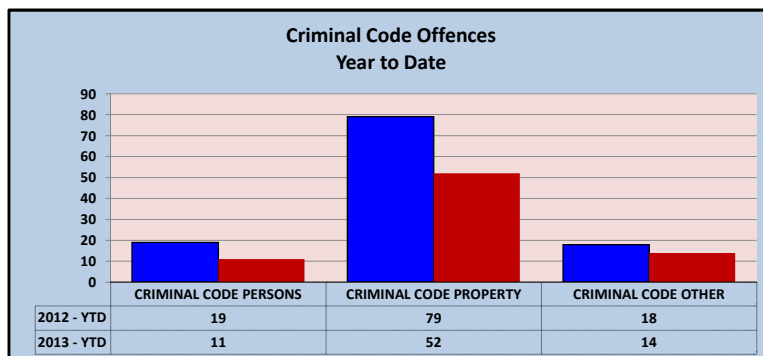
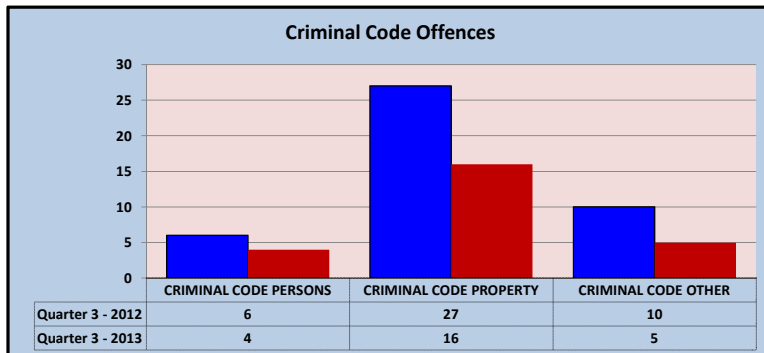
LaCrete Only
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013

CATEGORY TOTALS	Quarter 3 - 2012	Quarter 3 - 2013	% Change
CRIMINAL CODE PERSONS	6	4	-33.3%
CRIMINAL CODE PROPERTY	27	16	-40.7%
CRIMINAL CODE OTHER	10	5	-50.0%
TOTAL CRIMINAL CODE	43	25	-41.9%

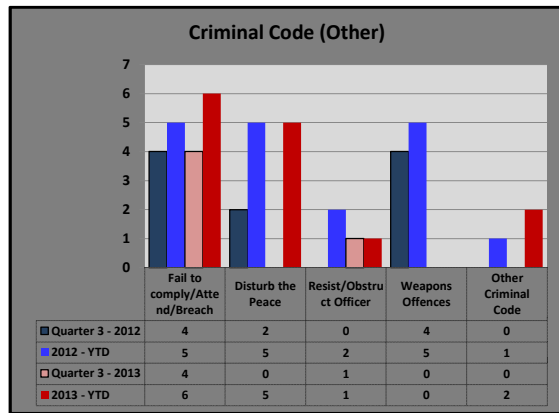
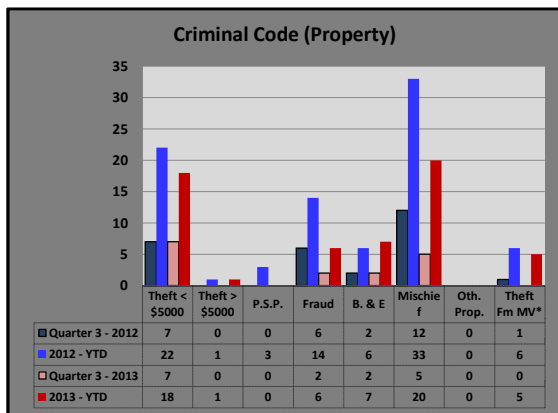
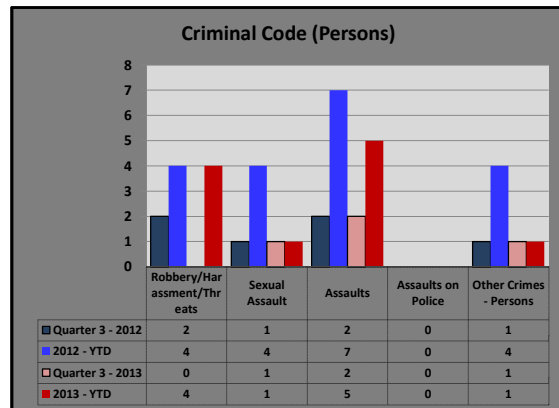
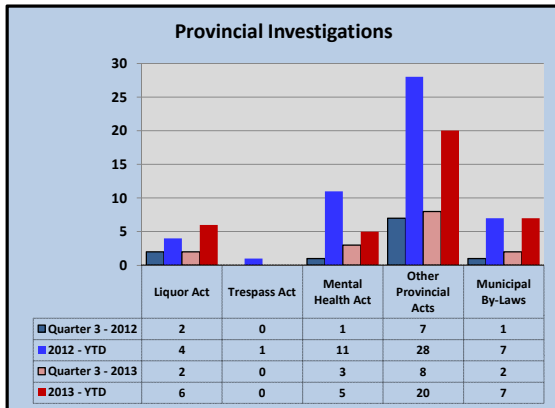
CATEGORY TOTALS	2012 - YTD	2013 - YTD	% Change
CRIMINAL CODE PERSONS	19	11	-42.1%
CRIMINAL CODE PROPERTY	79	52	-34.2%
CRIMINAL CODE OTHER	18	14	-22.2%
TOTAL CRIMINAL CODE	116	77	-33.6%

CLEARANCE RATES	Quarter 3 - 2012	Quarter 3 - 2013
CRIMINAL CODE PERSONS	67%	100%
CRIMINAL CODE PROPERTY	26%	56%
CRIMINAL CODE OTHER	40%	120%
TOTAL CRIMINAL CODE	35%	76%

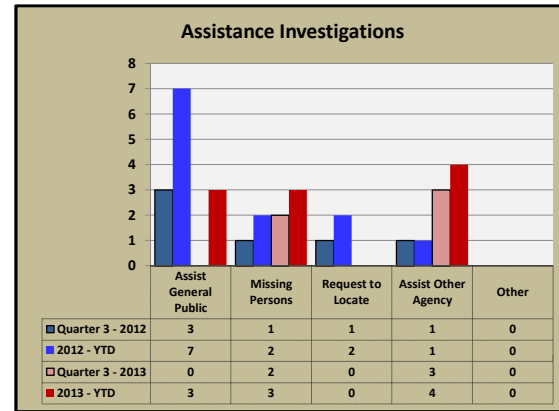
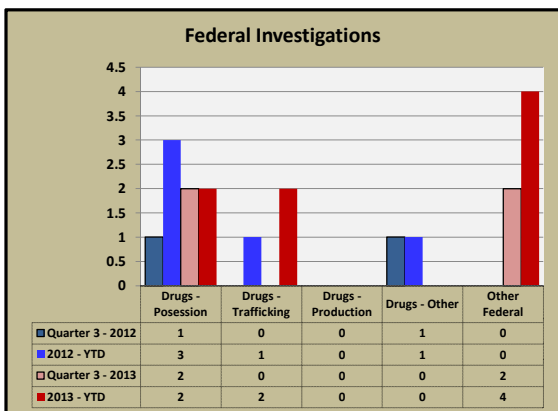
CLEARANCE RATES	2012 - YTD	2013 - YTD
CRIMINAL CODE PERSONS	74%	100%
CRIMINAL CODE PROPERTY	48%	23%
CRIMINAL CODE OTHER	61%	79%
TOTAL CRIMINAL CODE	54%	44%



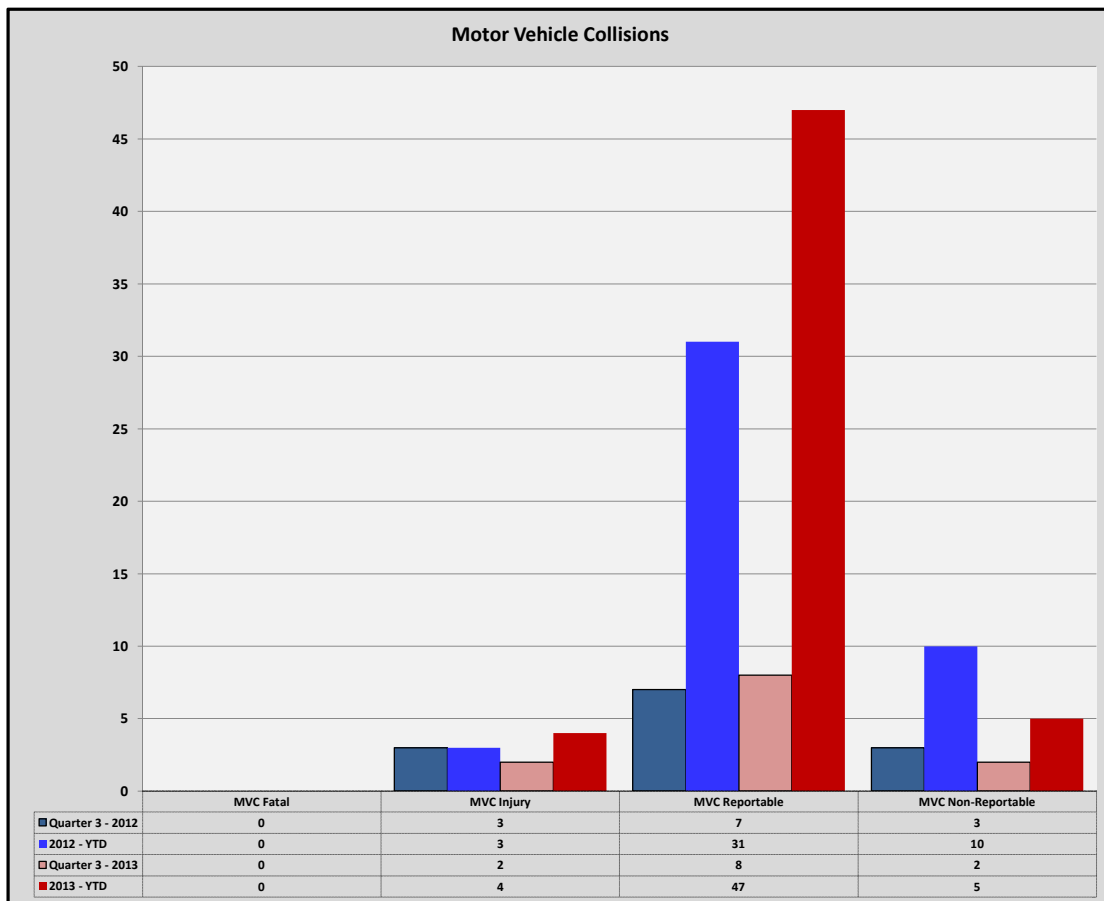
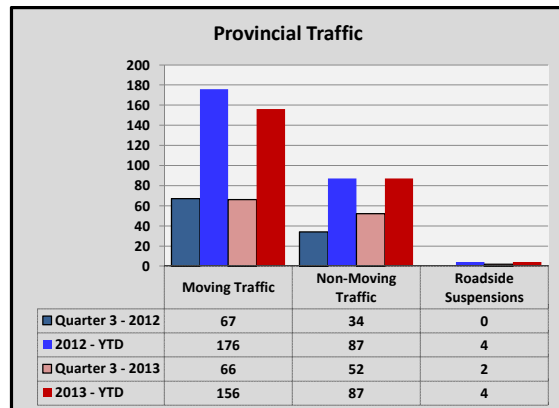
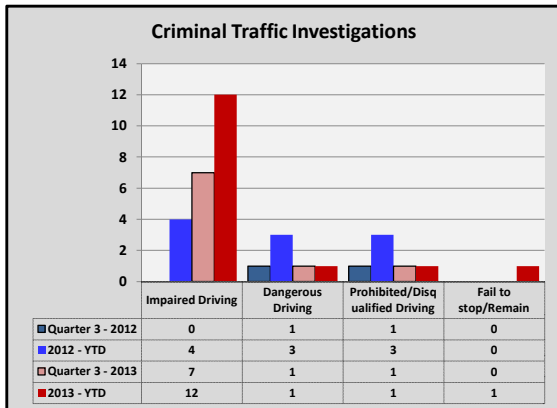
LaCrete Only
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013



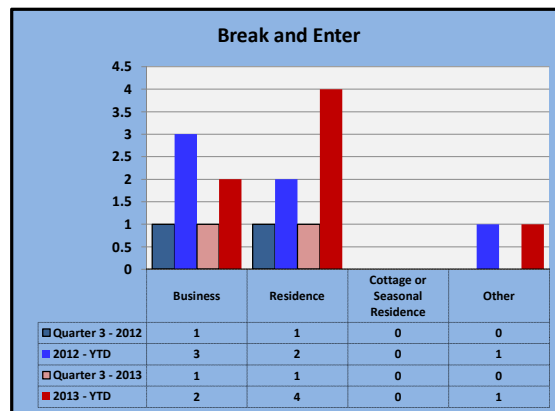
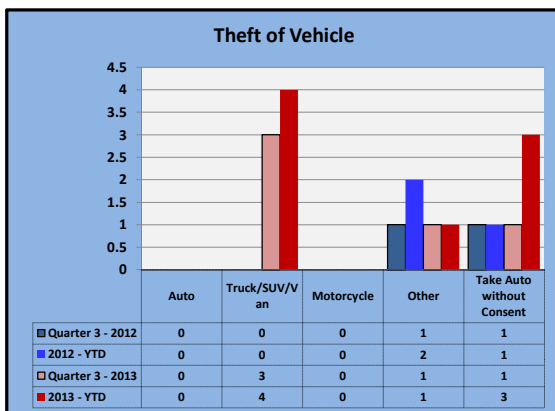
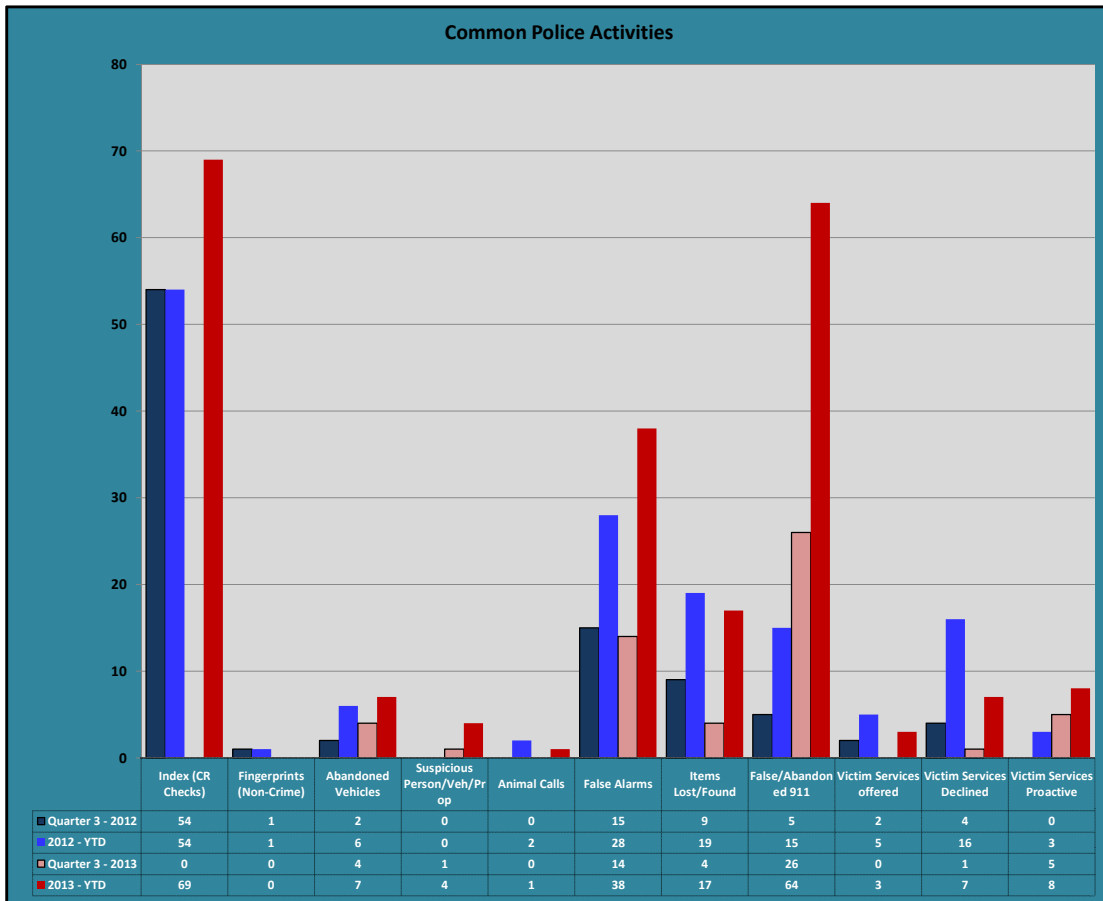
* This total also included in Theft Under \$5000.



LaCrete Only
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013



LaCrete Only
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013



LaCrete Only
Statistical Comparison of September and Year to Date
Year 2012 - 2013

Friday, October 04, 2013

CATEGORY	2012		2013		% Change	
	September - 2012	YTD	September - 2013	YTD	September	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	0	0	0	0.0%	0.0%
Robbery	0	0	0	0	0.0%	0.0%
Sexual Assaults	0	4	0	1	0.0%	-75.0%
Other Sexual Offences	0	3	0	0	0.0%	-100.0%
Assault	2	7	0	5	-100.0%	-28.6%
Kidnapping/Hostage/Abduction	0	1	0	1	0.0%	0.0%
Extortion	0	0	0	0	0.0%	0.0%
Criminal Harassment	0	2	0	0	0.0%	-100.0%
Uttering Threats	1	2	0	4	-100.0%	100.0%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	3	19	0	11	-100.0%	-42.1%
Break & Enter	0	6	0	7	0.0%	16.7%
Theft of Motor Vehicle	0	3	2	8	200.0%	166.7%
Theft Over	0	1	0	1	0.0%	0.0%
Theft Under	0	19	1	10	100.0%	-47.4%
Possn Stn Goods	0	3	0	0	0.0%	-100.0%
Fraud	0	14	1	6	100.0%	-57.1%
Arson	0	0	0	0	0.0%	0.0%
Mischief To Property	4	33	2	20	-50.0%	-39.4%
TOTAL PROPERTY	4	79	6	52	50.0%	-34.2%
Offensive Weapons	2	5	0	0	-100.0%	-100.0%
Disturbing the peace	1	5	0	5	-100.0%	0.0%
OTHER CRIMINAL CODE	3	8	0	9	-100.0%	12.5%
TOTAL OTHER CRIMINAL CODE	6	18	0	14	-100.0%	-22.2%
TOTAL CRIMINAL CODE	13	116	6	77	-53.8%	-33.6%
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	1	3	0	1	-100.0%	-66.7%
Drug Enforcement - Trafficking	0	1	1	3	100.0%	200.0%
Drug Enforcement - Other	1	1	0	0	-100.0%	-100.0%
Total Drugs	2	5	1	4	-50.0%	-20.0%
Federal - General	0	0	1	5	100.0%	500.0%
TOTAL FEDERAL	2	5	2	9	0.0%	80.0%
Liquor Act	1	4	1	6	0.0%	50.0%
Other Provincial Stats	3	40	4	25	33.3%	-37.5%
Total Provincial Stats	4	44	5	31	25.0%	-29.5%
Municipal By-laws Traffic	0	4	0	1	0.0%	-75.0%
Municipal By-laws	0	3	0	6	0.0%	100.0%
Total Municipal	0	7	0	7	0.0%	0.0%
Fatals	0	0	0	0	0.0%	0.0%
Injury MVAS	2	3	1	4	-50.0%	33.3%
Property Damage MVAS (Reportable)	2	31	0	47	-100.0%	51.6%
Property Damage MVAS (Non Reportable)	1	10	1	5	0.0%	-50.0%
TOTAL MVAS	5	44	2	56	-60.0%	27.3%
Provincial Traffic	45	263	26	241	-42.2%	-8.4%
Other Traffic	0	4	0	6	0.0%	50.0%
Criminal Code Traffic	1	10	4	15	300.0%	50.0%
Common Police Activities						
False Alarms	1	28	6	38	500.0%	35.7%
False/Abandoned 911 Call	4	15	3	64	-25.0%	326.7%
Prisoners Held	3	26	1	13	-66.7%	-50.0%
Written Traffic Warnings	6	24	4	15	-33.3%	-37.5%
Index Checks	38	54	0	69	-100.0%	27.8%
Fingerprints taken for Public	0	1	0	0	0.0%	-100.0%
Persons Reported Missing	0	2	0	3	0.0%	50.0%
Request to Locate	0	2	0	0	0.0%	-100.0%
Abandoned Vehicles	0	6	1	7	100.0%	16.7%
VSU Accepted	1	5	0	3	-100.0%	-40.0%
VSU Declined	1	16	1	7	0.0%	-56.3%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	0	3	0	8	0.0%	166.7%

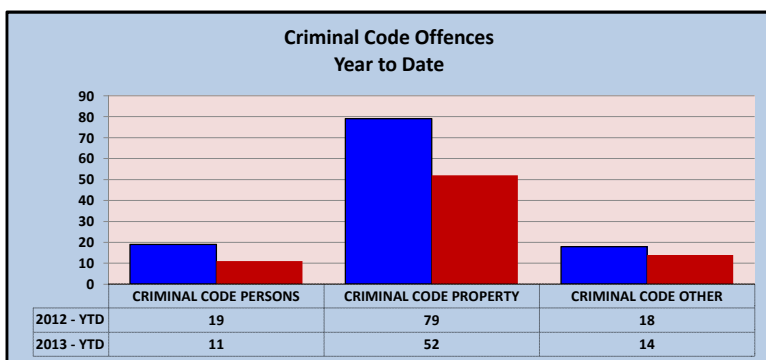
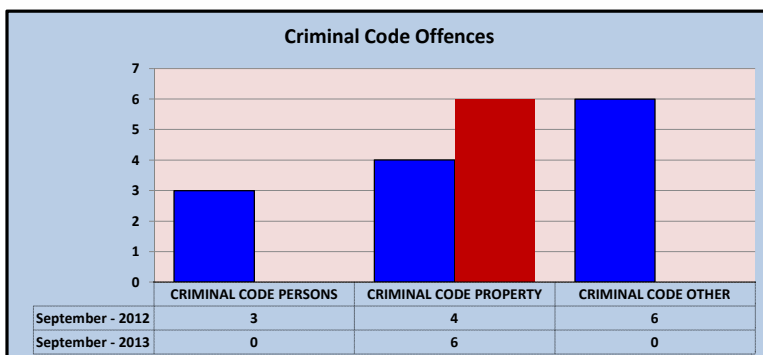
LaCrete Only
Statistical Comparison of September and Year to Date
Year 2012 - 2013

CATEGORY TOTALS	September - 2012	September - 2013	% Change
CRIMINAL CODE PERSONS	3	0	-100.0%
CRIMINAL CODE PROPERTY	4	6	50.0%
CRIMINAL CODE OTHER	6	0	-100.0%
TOTAL CRIMINAL CODE	13	6	-53.8%

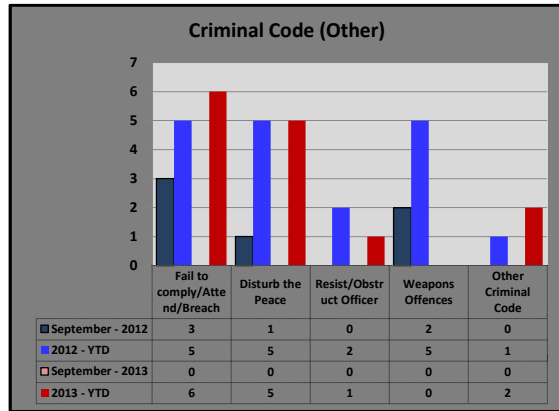
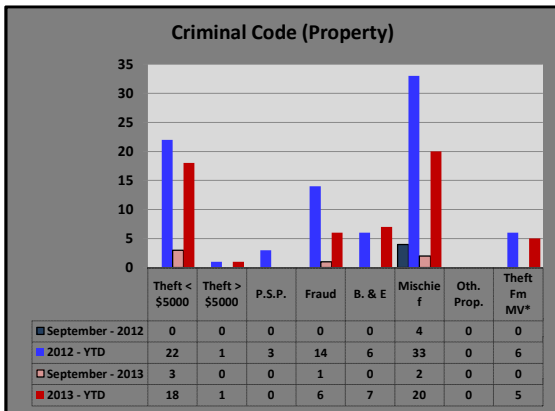
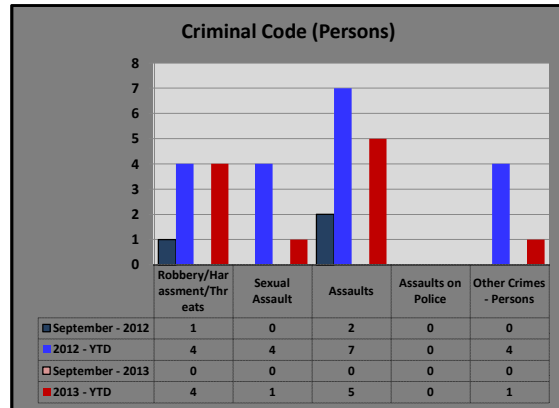
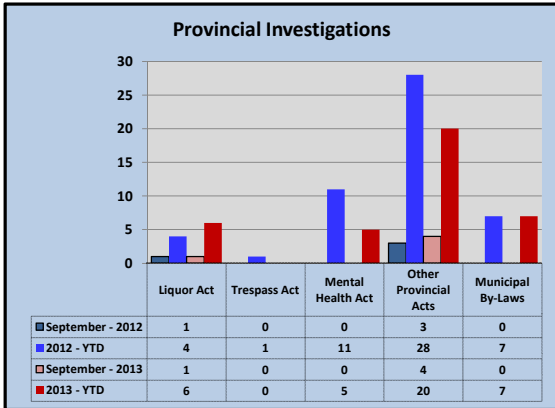
CATEGORY TOTALS	2012 - YTD	2013 - YTD	% Change
CRIMINAL CODE PERSONS	19	11	-42.1%
CRIMINAL CODE PROPERTY	79	52	-34.2%
CRIMINAL CODE OTHER	18	14	-22.2%
TOTAL CRIMINAL CODE	116	77	-33.6%

CLEARANCE RATES	September - 2012	September - 2013
CRIMINAL CODE PERSONS	67%	0%
CRIMINAL CODE PROPERTY	25%	17%
CRIMINAL CODE OTHER	33%	0%
TOTAL CRIMINAL CODE	38%	17%

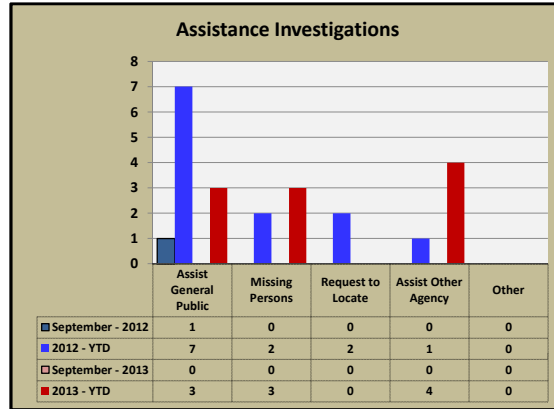
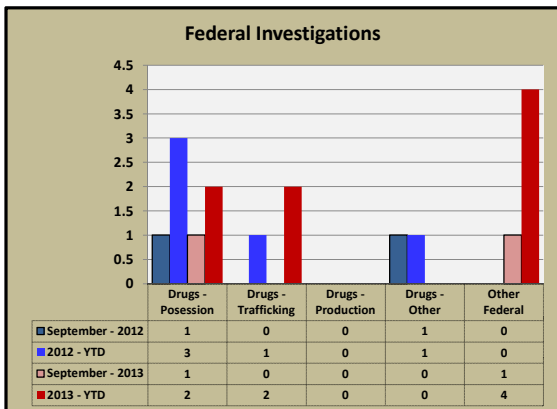
CLEARANCE RATES	2012 - YTD	2013 - YTD
CRIMINAL CODE PERSONS	74%	100%
CRIMINAL CODE PROPERTY	48%	23%
CRIMINAL CODE OTHER	61%	79%
TOTAL CRIMINAL CODE	54%	44%



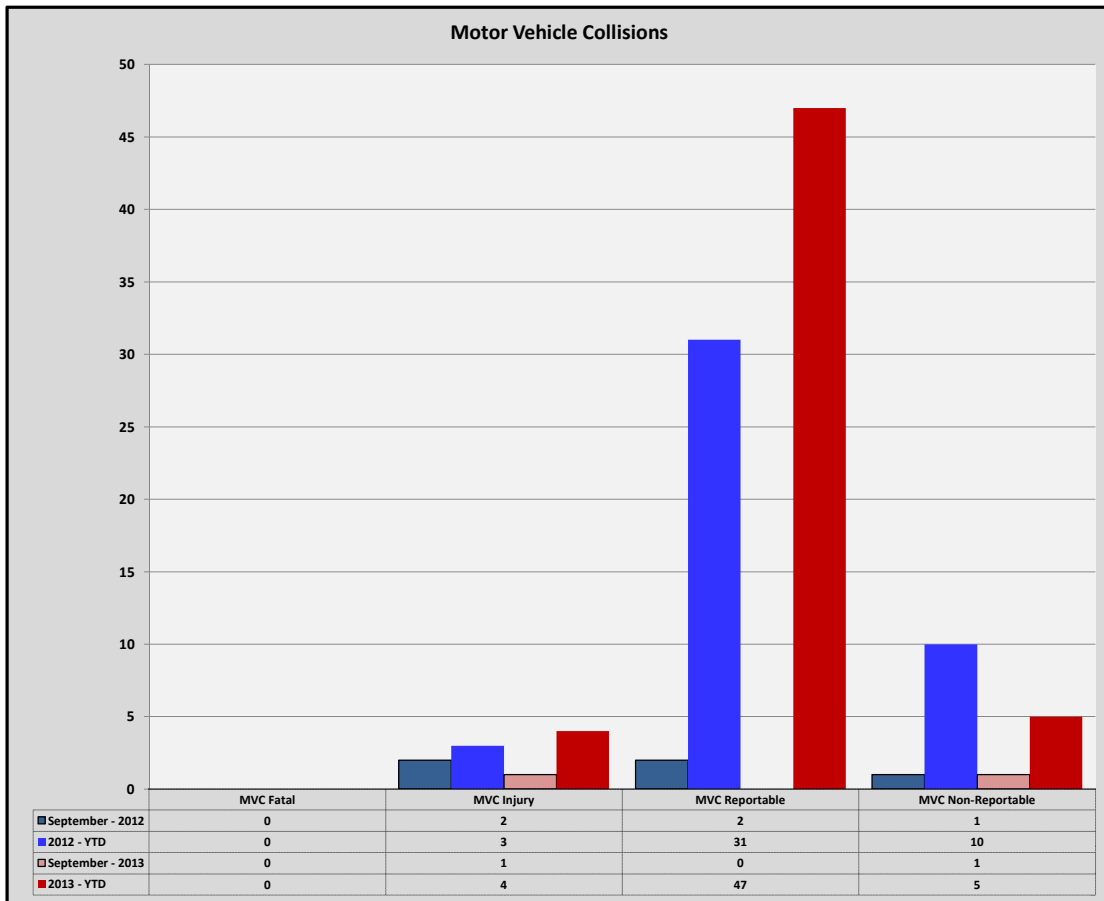
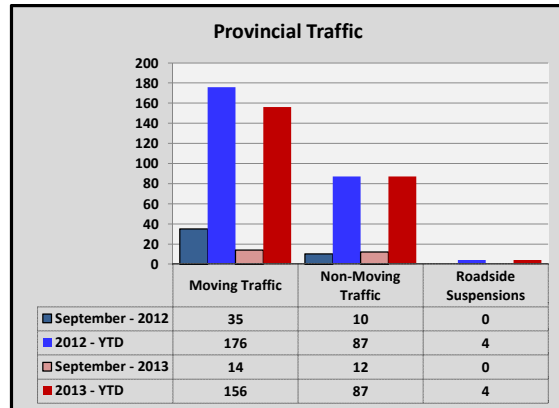
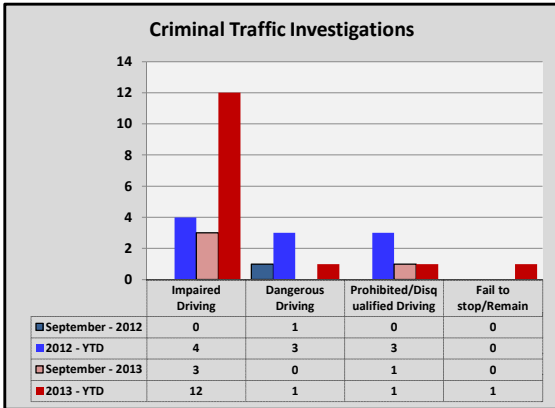
LaCrete Only
Statistical Comparison of September and Year to Date
Year 2012 - 2013



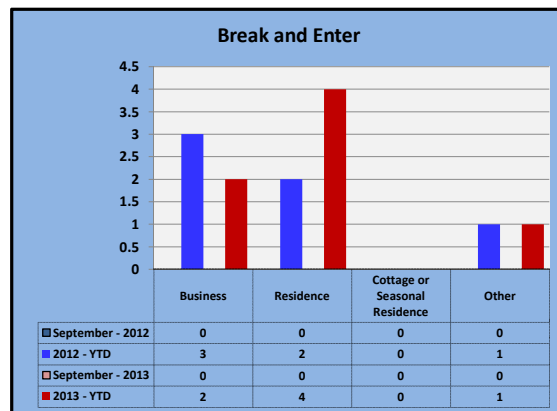
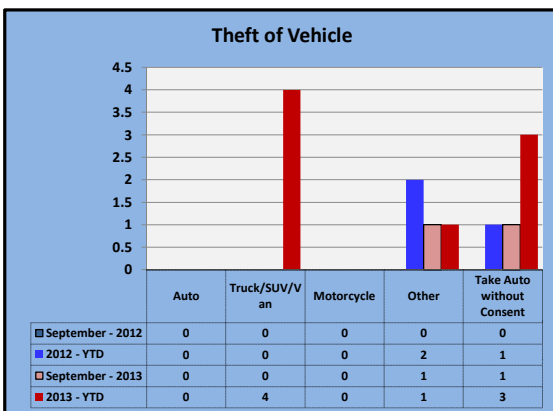
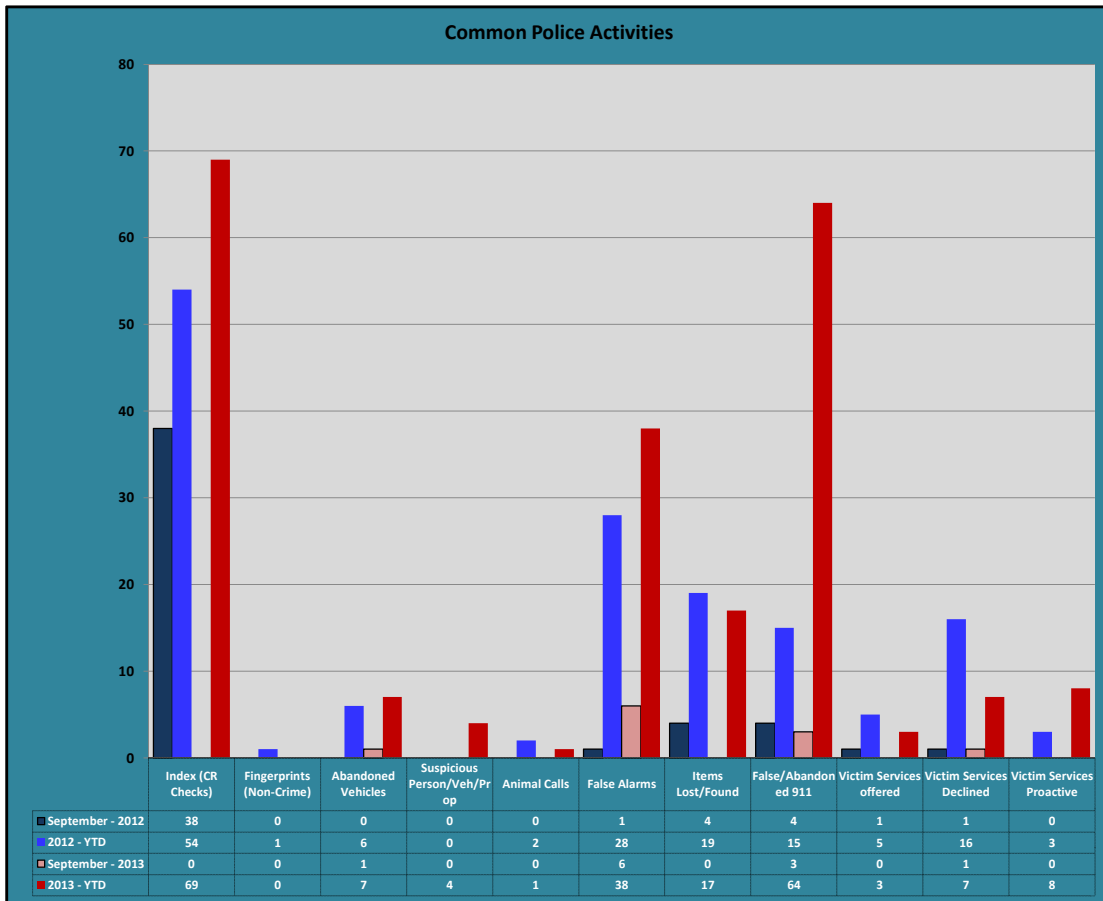
* This total also included in Theft Under \$5000.



LaCrete Only
Statistical Comparison of September and Year to Date
Year 2012 - 2013



LaCrete Only
Statistical Comparison of September and Year to Date
Year 2012 - 2013



MacKenzie County (MD23 Only)
Statistical Comparison of October and Year to Date
Year 2012 - 2013

Wednesday, November 06, 2013

CATEGORY	2012		2013		% Change	
	October - 2012	YTD	October - 2013	YTD	October	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	1	0	0	0.0%	-100.0%
Robbery	0	2	0	0	0.0%	-100.0%
Sexual Assaults	0	8	0	2	0.0%	-75.0%
Other Sexual Offences	0	3	0	1	0.0%	-66.7%
Assault	6	35	4	56	-33.3%	60.0%
Kidnapping/Hostage/Abduction	0	3	0	1	0.0%	-66.7%
Extortion	0	0	0	0	0.0%	0.0%
Criminal Harassment	0	7	1	3	100.0%	-57.1%
Uttering Threats	5	21	1	15	-80.0%	-28.6%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	11	80	6	78	-45.5%	-2.5%
Break & Enter	0	13	0	21	0.0%	61.5%
Theft of Motor Vehicle	1	11	1	13	0.0%	18.2%
Theft Over	0	1	0	2	0.0%	100.0%
Theft Under	4	36	5	30	25.0%	-16.7%
Possn Stn Goods	0	5	0	1	0.0%	-80.0%
Fraud	4	25	1	9	-75.0%	-64.0%
Arson	0	3	0	0	0.0%	-100.0%
Mischief To Property	5	83	7	103	40.0%	24.1%
TOTAL PROPERTY	14	177	14	179	0.0%	1.1%
Offensive Weapons	2	12	1	5	-50.0%	-58.3%
Disturbing the peace	2	26	4	35	100.0%	34.6%
OTHER CRIMINAL CODE	3	65	7	65	133.3%	0.0%
TOTAL OTHER CRIMINAL CODE	7	104	12	105	71.4%	1.0%
TOTAL CRIMINAL CODE	32	361	32	362	0.0%	0.3%
Drug Enforcement - Production	0	1	0	0	0.0%	-100.0%
Drug Enforcement - Possession	0	7	1	6	100.0%	-14.3%
Drug Enforcement - Trafficking	0	2	0	5	0.0%	150.0%
Drug Enforcement - Other	0	1	0	0	0.0%	-100.0%
Total Drugs	0	11	1	11	100.0%	0.0%
Federal - General	0	4	0	16	0.0%	300.0%
TOTAL FEDERAL	0	15	1	27	100.0%	80.0%
Liquor Act	3	20	1	22	-66.7%	10.0%
Other Provincial Stats	7	82	9	65	28.6%	-20.7%
Total Provincial Stats	10	102	10	87	0.0%	-14.7%
Municipal By-laws Traffic	0	4	0	1	0.0%	-75.0%
Municipal By-laws	0	4	0	11	0.0%	175.0%
Total Municipal	0	8	0	12	0.0%	50.0%
Fatals	0	0	0	0	0.0%	0.0%
Injury MVAS	2	11	0	18	-100.0%	63.6%
Property Damage MVAS (Reportable)	15	110	10	119	-33.3%	8.2%
Property Damage MVAS (Non Reportable)	3	22	0	13	-100.0%	-40.9%
TOTAL MVAS	20	143	10	150	-50.0%	4.9%
Provincial Traffic	41	425	45	449	9.8%	5.6%
Other Traffic	6	12	5	14	-16.7%	16.7%
Criminal Code Traffic	4	28	7	61	75.0%	117.9%
Common Police Activities						
False Alarms	9	48	3	62	-66.7%	29.2%
False/Abandoned 911 Call	13	44	10	122	-23.1%	177.3%
Prisoners Held	5	83	11	86	120.0%	3.6%
Written Traffic Warnings	3	33	1	21	-66.7%	-36.4%
Index Checks	48	655	76	680	58.3%	3.8%
Fingerprints taken for Public	2	23	0	10	-100.0%	-56.5%
Persons Reported Missing	1	3	0	4	-100.0%	33.3%
Request to Locate	0	4	2	8	200.0%	100.0%
Abandoned Vehicles	0	8	0	12	0.0%	50.0%
VSU Accepted	3	21	2	18	-33.3%	-14.3%
VSU Declined	3	51	6	50	100.0%	-2.0%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	1	6	1	20	0.0%	233.3%

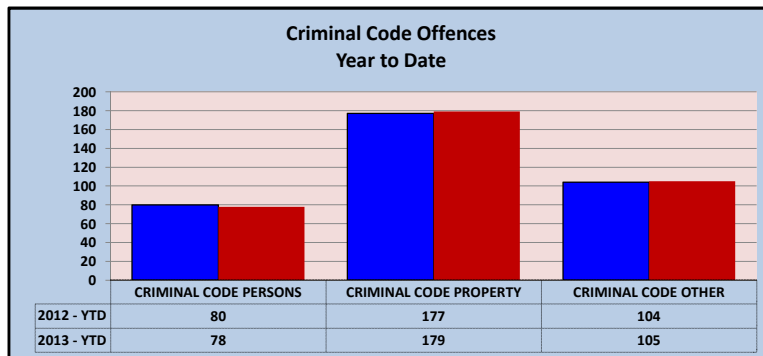
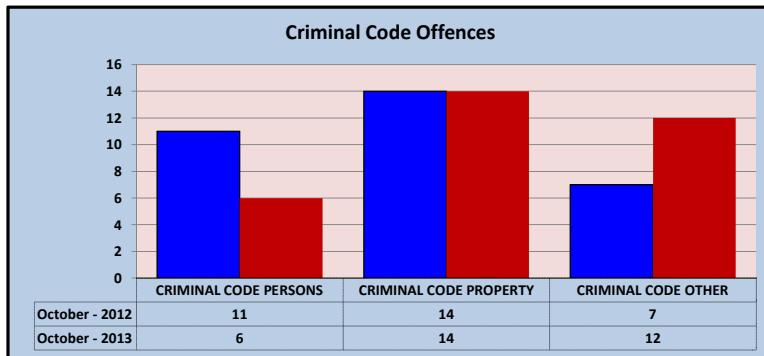
MacKenzie County (MD23 Only)
Statistical Comparison of October and Year to Date
Year 2012 - 2013

CATEGORY TOTALS	October - 2012	October - 2013	% Change
CRIMINAL CODE PERSONS	11	6	-45.5%
CRIMINAL CODE PROPERTY	14	14	0.0%
CRIMINAL CODE OTHER	7	12	71.4%
TOTAL CRIMINAL CODE	32	32	0.0%

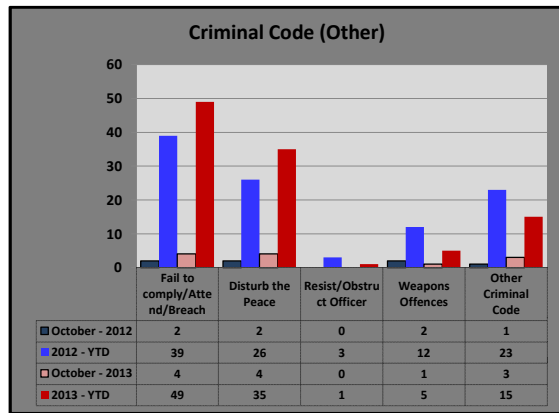
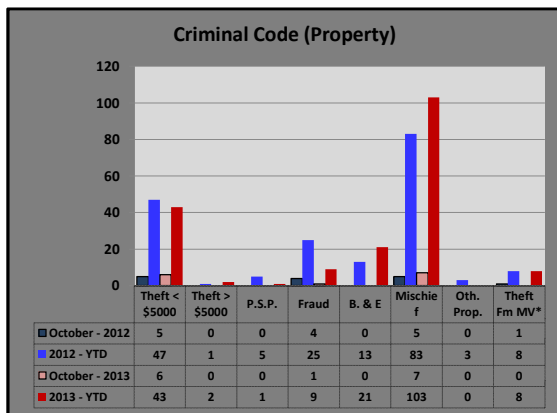
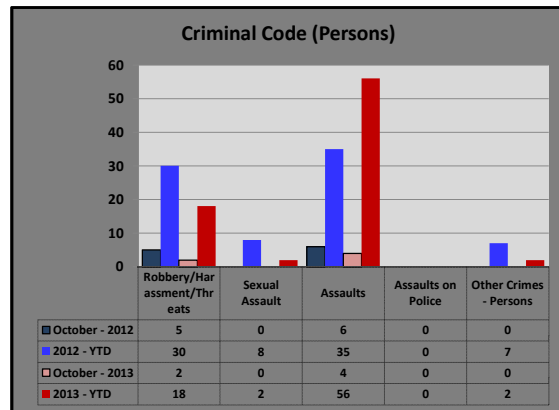
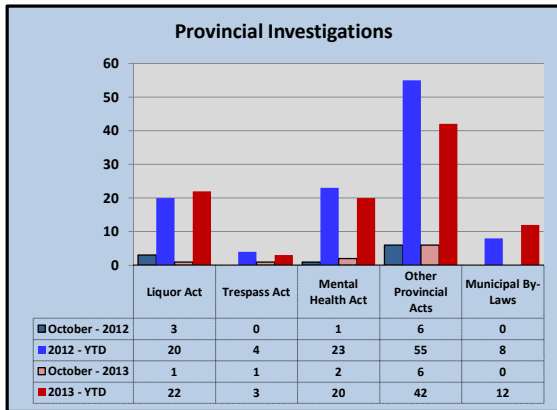
CATEGORY TOTALS	2012 - YTD	2013 - YTD	% Change
CRIMINAL CODE PERSONS	80	78	-2.5%
CRIMINAL CODE PROPERTY	177	179	1.1%
CRIMINAL CODE OTHER	104	105	1.0%
TOTAL CRIMINAL CODE	361	362	0.3%

CLEARANCE RATES	October - 2012	October - 2013
CRIMINAL CODE PERSONS	127%	100%
CRIMINAL CODE PROPERTY	14%	50%
CRIMINAL CODE OTHER	171%	58%
TOTAL CRIMINAL CODE	88%	63%

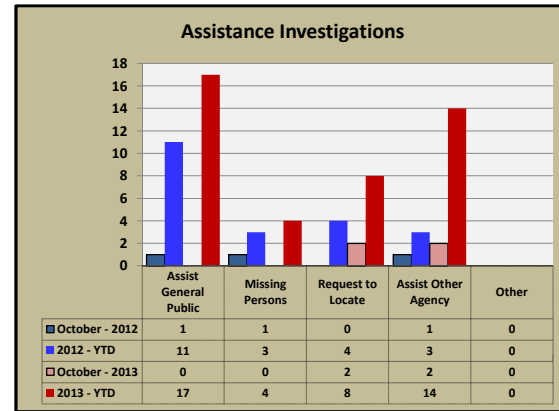
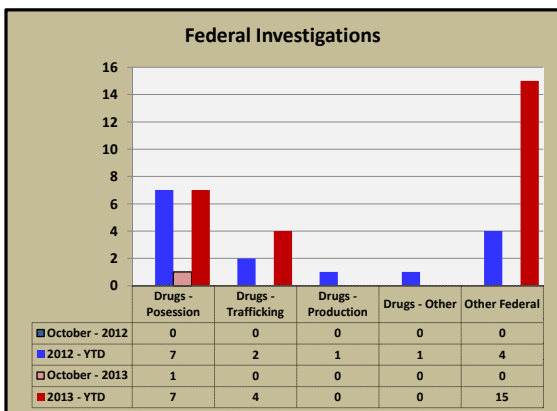
CLEARANCE RATES	2012 - YTD	2013 - YTD
CRIMINAL CODE PERSONS	88%	97%
CRIMINAL CODE PROPERTY	41%	47%
CRIMINAL CODE OTHER	90%	89%
TOTAL CRIMINAL CODE	66%	70%



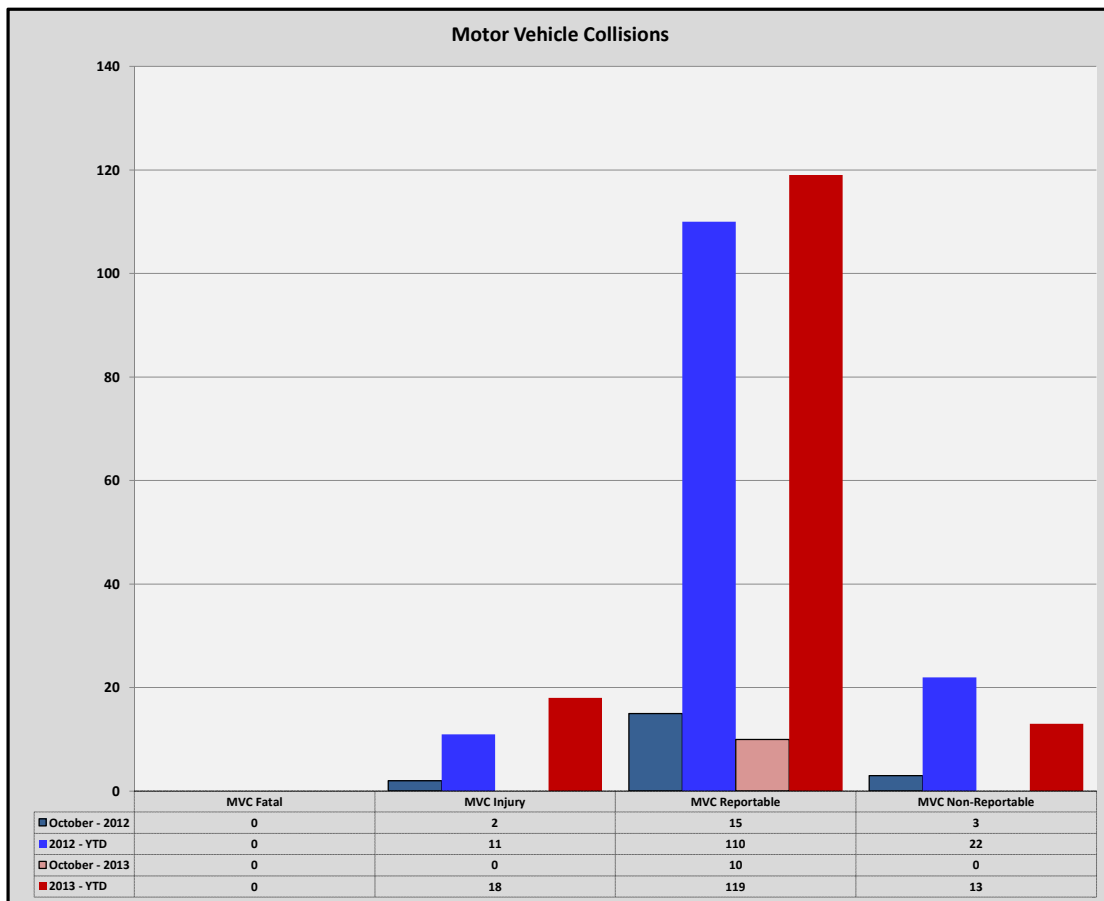
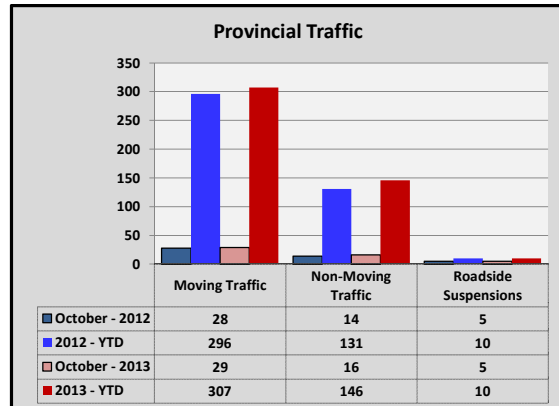
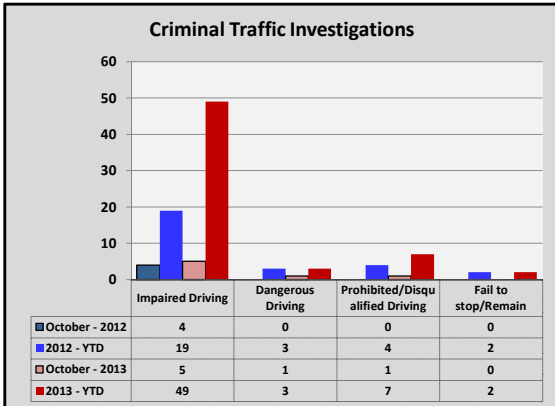
Mackenzie County (MD23 Only)
Statistical Comparison of October and Year to Date
Year 2012 - 2013



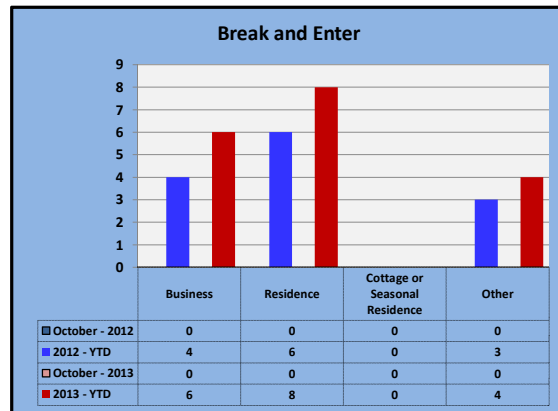
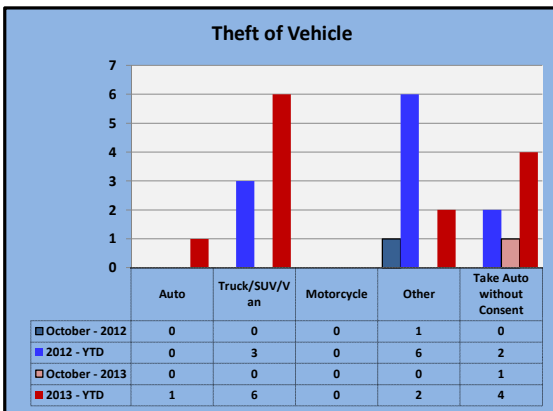
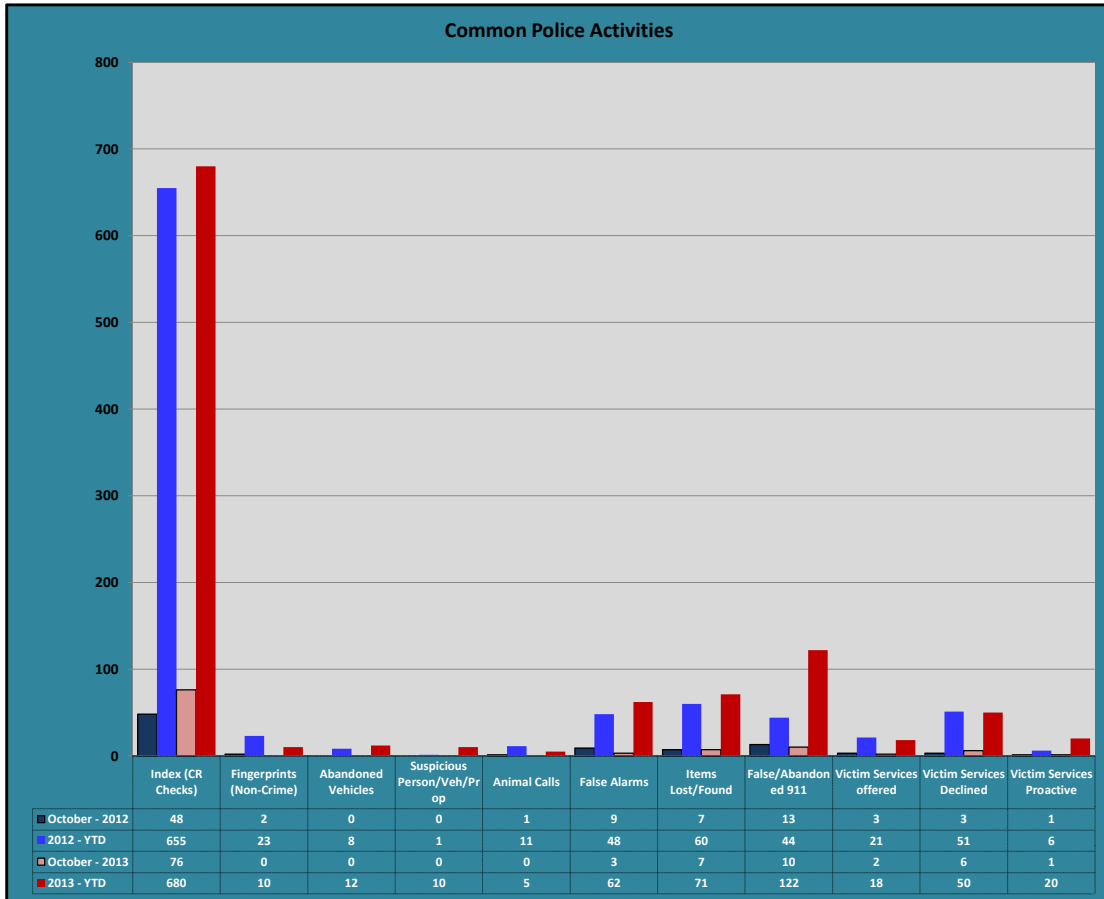
* This total also included in Theft Under \$5000.



Mackenzie County (MD23 Only)
Statistical Comparison of October and Year to Date
Year 2012 - 2013



Mackenzie County (MD23 Only)
Statistical Comparison of October and Year to Date
Year 2012 - 2013



McKenzie County (MD23 Only)
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013

Friday, October 04, 2013

CATEGORY	2012		2013		% Change	
	Quarter 3 - 2012	YTD	Quarter 3 - 2013	YTD	Quarter 3	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	1	0	0	0.0%	-100.0%
Robbery	2	2	0	0	-100.0%	-100.0%
Sexual Assaults	5	8	1	2	-80.0%	-75.0%
Other Sexual Offences	0	3	0	1	0.0%	-66.7%
Assault	10	30	15	52	50.0%	73.3%
Kidnapping/Hostage/Abduction	2	3	1	1	-50.0%	-66.7%
Extortion	0	0	0	0	0.0%	0.0%
Criminal Harassment	0	7	0	2	0.0%	-71.4%
Uttering Threats	7	16	4	14	-42.9%	-12.5%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	26	70	21	72	-19.2%	2.9%
Break & Enter	5	13	8	21	60.0%	61.5%
Theft of Motor Vehicle	6	10	6	12	0.0%	20.0%
Theft Over	0	1	2	3	200.0%	200.0%
Theft Under	10	32	7	25	-30.0%	-21.9%
Possn Stn Goods	0	5	0	1	0.0%	-80.0%
Fraud	7	21	2	8	-71.4%	-61.9%
Arson	0	3	0	0	0.0%	-100.0%
Mischief To Property	35	78	39	96	11.4%	23.1%
TOTAL PROPERTY	63	163	64	166	1.6%	1.8%
Offensive Weapons	4	10	1	4	-75.0%	-60.0%
Disturbing the peace	6	24	3	31	-50.0%	29.2%
OTHER CRIMINAL CODE	29	61	12	59	-58.6%	-3.3%
TOTAL OTHER CRIMINAL CODE	40	96	16	94	-60.0%	-2.1%
TOTAL CRIMINAL CODE	129	329	101	332	-21.7%	0.9%
Drug Enforcement - Production	1	1	0	0	-100.0%	-100.0%
Drug Enforcement - Possession	2	7	2	5	0.0%	-28.6%
Drug Enforcement - Trafficking	1	2	1	5	0.0%	150.0%
Drug Enforcement - Other	1	1	0	0	-100.0%	-100.0%
Total Drugs	5	11	3	10	-40.0%	-9.1%
Federal - General	3	4	8	16	166.7%	300.0%
TOTAL FEDERAL	8	15	11	26	37.5%	73.3%
Liquor Act	8	16	9	21	12.5%	31.3%
Other Provincial Stats	23	76	24	56	4.3%	-26.3%
Total Provincial Stats	31	92	33	77	6.5%	-16.3%
Municipal By-laws Traffic	1	4	0	1	-100.0%	-75.0%
Municipal By-laws	0	4	2	11	200.0%	175.0%
Total Municipal	1	8	2	12	100.0%	50.0%
Fatals	0	0	0	0	0.0%	0.0%
Injury MVAS	7	10	10	17	42.9%	70.0%
Property Damage MVAS (Reportable)	33	95	31	109	-6.1%	14.7%
Property Damage MVAS (Non Reportable)	5	19	5	13	0.0%	-31.6%
TOTAL MVAS	45	124	46	139	2.2%	12.1%
Provincial Traffic	157	384	203	403	29.3%	4.9%
Other Traffic	0	6	4	9	400.0%	50.0%
Criminal Code Traffic	11	24	27	54	145.5%	125.0%
Common Police Activities						
False Alarms	21	39	21	59	0.0%	51.3%
False/Abandoned 911 Call	14	31	39	112	178.6%	261.3%
Prisoners Held	26	78	21	75	-19.2%	-3.8%
Written Traffic Warnings	13	30	16	20	23.1%	-33.3%
Index Checks	163	608	249	604	52.8%	-0.7%
Fingerprints taken for Public	4	20	7	10	75.0%	-50.0%
Persons Reported Missing	1	2	2	4	100.0%	100.0%
Request to Locate	1	4	5	6	400.0%	50.0%
Abandoned Vehicles	2	8	7	12	250.0%	50.0%
VSU Accepted	10	17	4	16	-60.0%	-5.9%
VSU Declined	14	49	17	43	21.4%	-12.2%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	0	5	13	19	1300.0%	280.0%

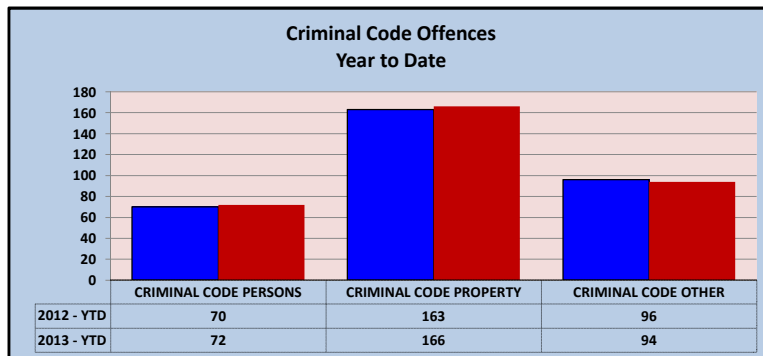
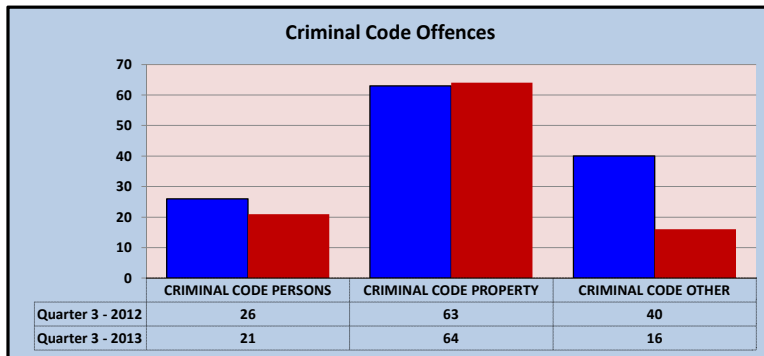
McKenzie County (MD23 Only)
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013

CATEGORY TOTALS	Quarter 3 - 2012	Quarter 3 - 2013	% Change
CRIMINAL CODE PERSONS	26	21	-19.2%
CRIMINAL CODE PROPERTY	63	64	1.6%
CRIMINAL CODE OTHER	40	16	-60.0%
TOTAL CRIMINAL CODE	129	101	-21.7%

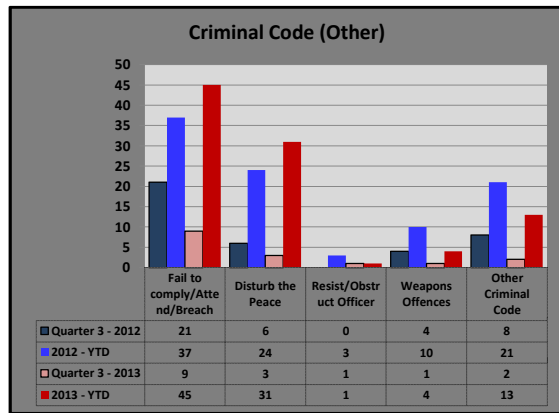
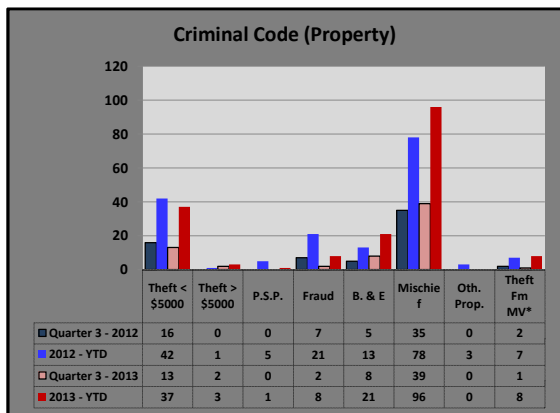
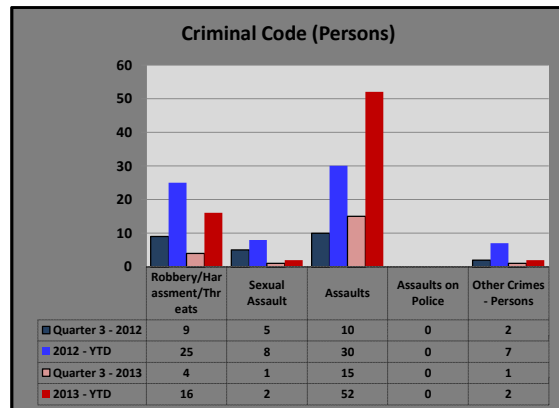
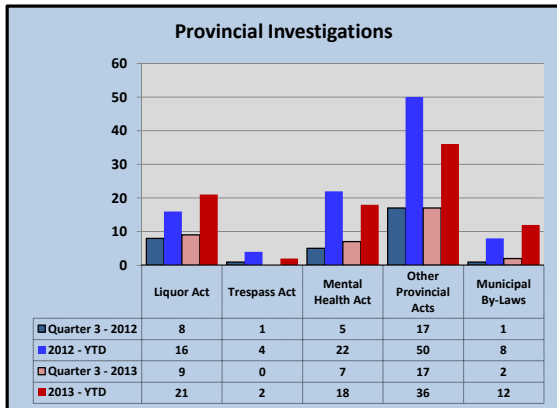
CATEGORY TOTALS	2012 - YTD	2013 - YTD	% Change
CRIMINAL CODE PERSONS	70	72	2.9%
CRIMINAL CODE PROPERTY	163	166	1.8%
CRIMINAL CODE OTHER	96	94	-2.1%
TOTAL CRIMINAL CODE	329	332	0.9%

CLEARANCE RATES	Quarter 3 - 2012	Quarter 3 - 2013
CRIMINAL CODE PERSONS	92%	129%
CRIMINAL CODE PROPERTY	29%	48%
CRIMINAL CODE OTHER	83%	138%
TOTAL CRIMINAL CODE	58%	79%

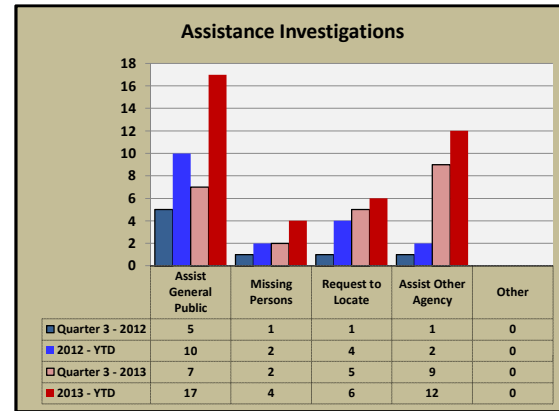
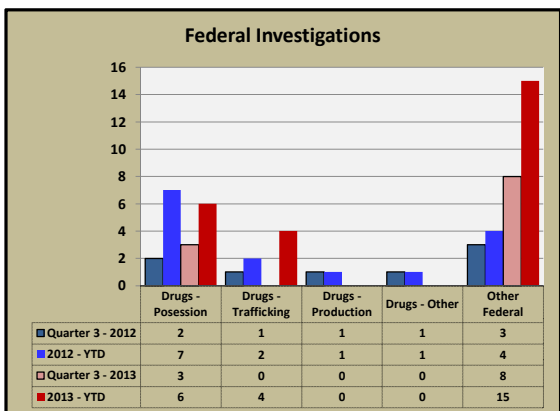
CLEARANCE RATES	2012 - YTD	2013 - YTD
CRIMINAL CODE PERSONS	81%	97%
CRIMINAL CODE PROPERTY	44%	47%
CRIMINAL CODE OTHER	85%	91%
TOTAL CRIMINAL CODE	64%	70%



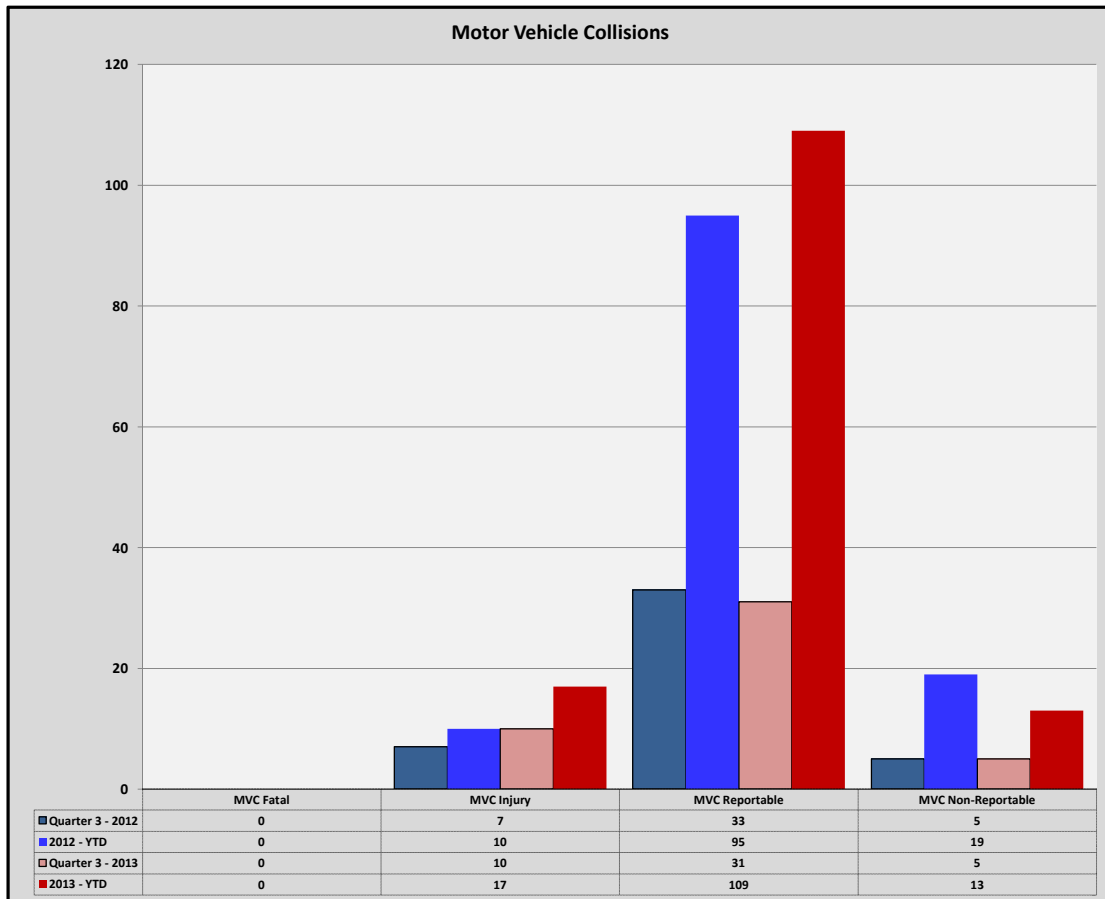
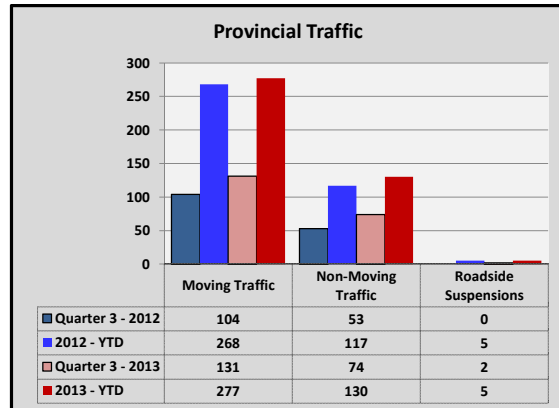
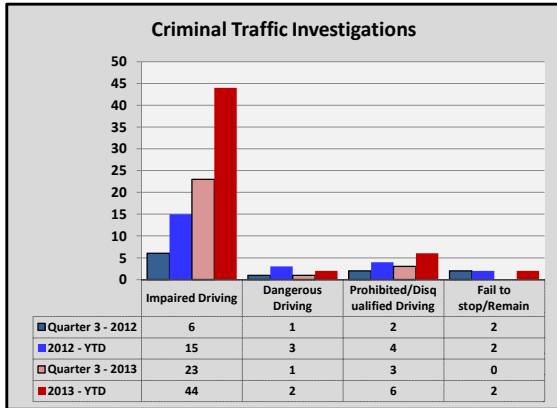
McKenzie County (MD23 Only)
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013



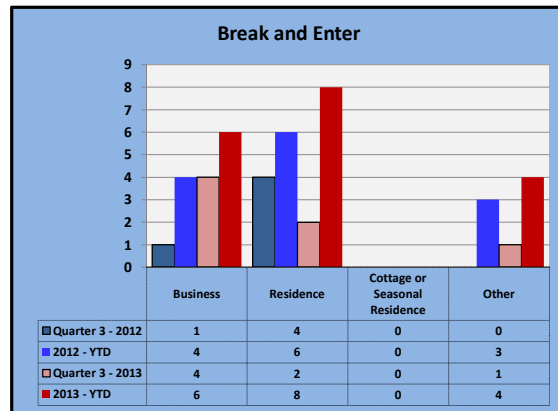
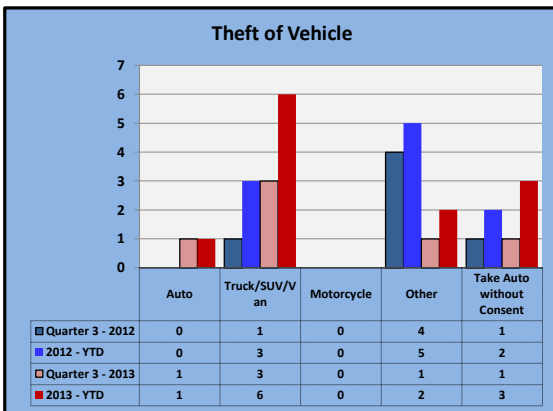
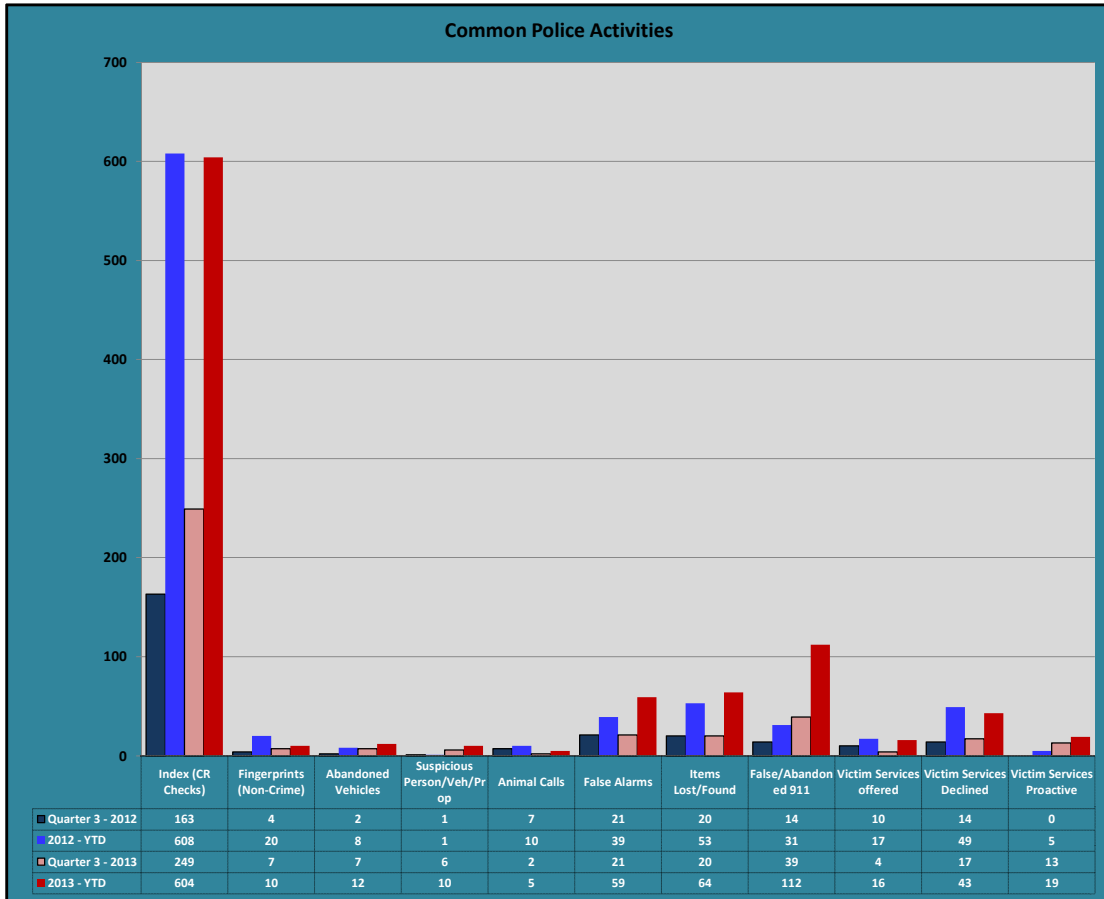
* This total also included in Theft Under \$5000.



McKenzie County (MD23 Only)
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013



McKenzie County (MD23 Only)
Statistical Comparison of Quarter 3 and Year to Date
Year 2012 - 2013



McKenzie County (MD23 Only)
Statistical Comparison of September and Year to Date
Year 2012 - 2013

Friday, October 04, 2013

CATEGORY	2012		2013		% Change	
	September - 2012	YTD	September - 2013	YTD	September	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	1	0	0	0.0%	-100.0%
Robbery	0	2	0	0	0.0%	-100.0%
Sexual Assaults	0	8	0	2	0.0%	-75.0%
Other Sexual Offences	0	3	0	1	0.0%	-66.7%
Assault	4	30	4	52	0.0%	73.3%
Kidnapping/Hostage/Abduction	0	3	0	1	0.0%	-66.7%
Extortion	0	0	0	0	0.0%	0.0%
Criminal Harassment	0	7	0	2	0.0%	-71.4%
Uttering Threats	4	16	0	14	-100.0%	-12.5%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	8	70	4	72	-50.0%	2.9%
Break & Enter	1	13	1	21	0.0%	61.5%
Theft of Motor Vehicle	2	10	2	12	0.0%	20.0%
Theft Over	0	1	0	3	0.0%	200.0%
Theft Under	2	32	3	25	50.0%	-21.9%
Posn Stn Goods	0	5	0	1	0.0%	-80.0%
Fraud	0	21	1	8	100.0%	-61.9%
Arson	0	3	0	0	0.0%	-100.0%
Mischief To Property	12	78	19	96	58.3%	23.1%
TOTAL PROPERTY	17	163	26	166	52.9%	1.8%
Offensive Weapons	2	10	0	4	-100.0%	-60.0%
Disturbing the peace	3	24	0	31	-100.0%	29.2%
OTHER CRIMINAL CODE	9	61	3	59	-66.7%	-3.3%
TOTAL OTHER CRIMINAL CODE	14	96	3	94	-78.6%	-2.1%
TOTAL CRIMINAL CODE	39	329	33	332	-15.4%	0.9%
Drug Enforcement - Production	1	1	0	0	-100.0%	-100.0%
Drug Enforcement - Possession	1	7	0	5	-100.0%	-28.6%
Drug Enforcement - Trafficking	1	2	1	5	0.0%	150.0%
Drug Enforcement - Other	1	1	0	0	-100.0%	-100.0%
Total Drugs	4	11	1	10	-75.0%	-9.1%
Federal - General	2	4	4	16	100.0%	300.0%
TOTAL FEDERAL	6	15	5	26	-16.7%	73.3%
Liquor Act	1	16	4	21	300.0%	31.3%
Other Provincial Stats	7	76	7	56	0.0%	-26.3%
Total Provincial Stats	8	92	11	77	37.5%	-16.3%
Municipal By-laws Traffic	0	4	0	1	0.0%	-75.0%
Municipal By-laws	0	4	0	11	0.0%	175.0%
Total Municipal	0	8	0	12	0.0%	50.0%
Fatals	0	0	0	0	0.0%	0.0%
Injury MVAS	3	10	6	17	100.0%	70.0%
Property Damage MVAS (Reportable)	13	95	6	109	-53.8%	14.7%
Property Damage MVAS (Non Reportable)	2	19	1	13	-50.0%	-31.6%
TOTAL MVAS	18	124	13	139	-27.8%	12.1%
Provincial Traffic	69	384	53	403	-23.2%	4.9%
Other Traffic	0	6	0	9	0.0%	50.0%
Criminal Code Traffic	3	24	11	54	266.7%	125.0%
Common Police Activities						
False Alarms	3	39	10	59	233.3%	51.3%
False/Abandoned 911 Call	12	31	6	112	-50.0%	261.3%
Prisoners Held	10	78	7	75	-30.0%	-3.8%
Written Traffic Warnings	6	30	5	20	-16.7%	-33.3%
Index Checks	81	608	98	604	21.0%	-0.7%
Fingerprints taken for Public	2	20	1	10	-50.0%	-50.0%
Persons Reported Missing	0	2	0	4	0.0%	100.0%
Request to Locate	0	4	2	6	200.0%	50.0%
Abandoned Vehicles	0	8	1	12	100.0%	50.0%
VSU Accepted	4	17	1	16	-75.0%	-5.9%
VSU Declined	3	49	8	43	166.7%	-12.2%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	0	5	2	19	200.0%	280.0%

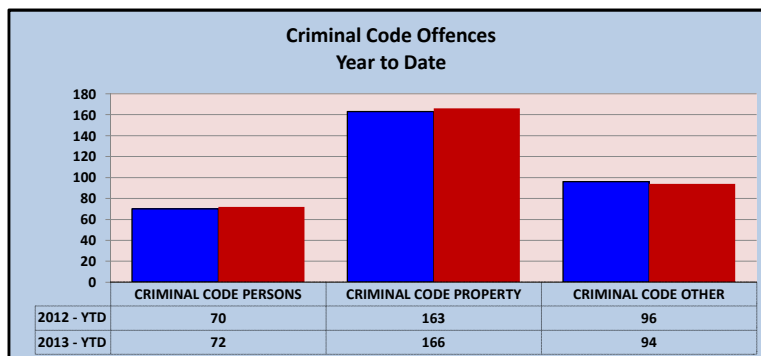
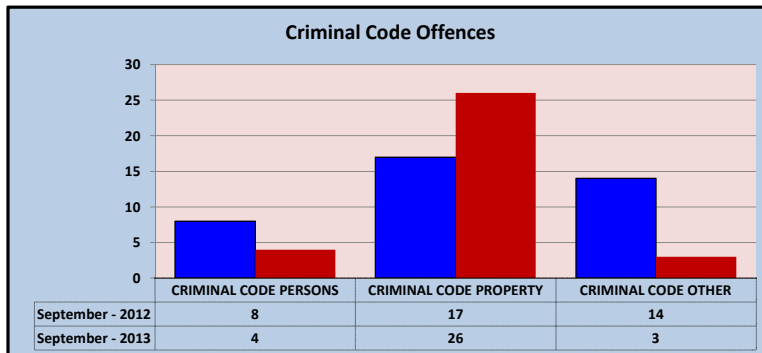
McKenzie County (MD23 Only)
Statistical Comparison of September and Year to Date
Year 2012 - 2013

CATEGORY TOTALS	September - 2012	September - 2013	% Change
CRIMINAL CODE PERSONS	8	4	-50.0%
CRIMINAL CODE PROPERTY	17	26	52.9%
CRIMINAL CODE OTHER	14	3	-78.6%
TOTAL CRIMINAL CODE	39	33	-15.4%

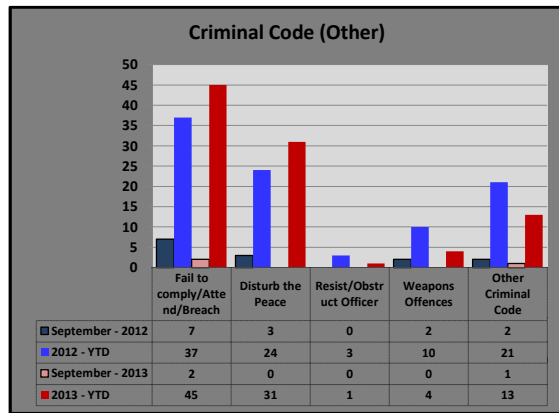
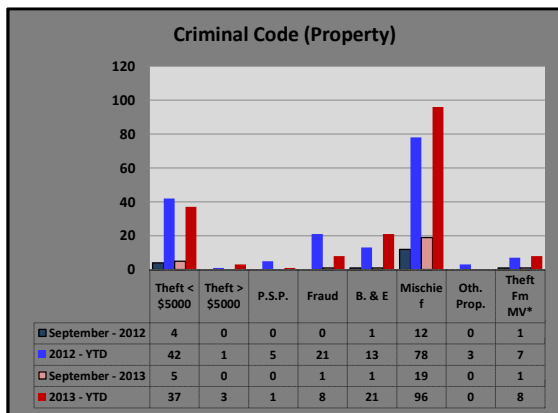
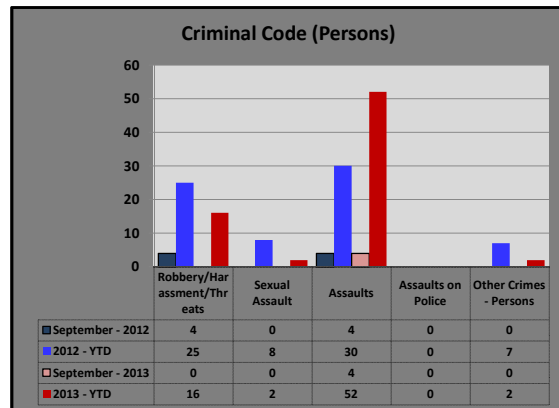
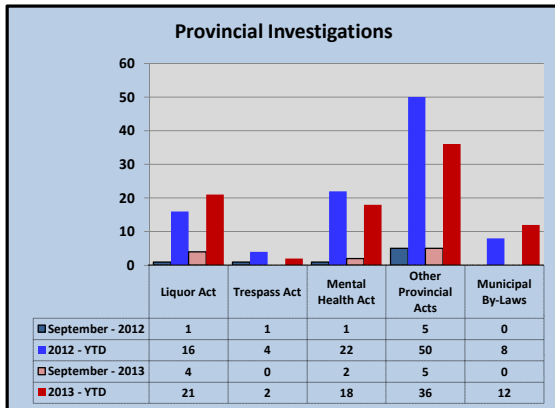
CATEGORY TOTALS	2012 - YTD	2013 - YTD	% Change
CRIMINAL CODE PERSONS	70	72	2.9%
CRIMINAL CODE PROPERTY	163	166	1.8%
CRIMINAL CODE OTHER	96	94	-2.1%
TOTAL CRIMINAL CODE	329	332	0.9%

CLEARANCE RATES	September - 2012	September - 2013
CRIMINAL CODE PERSONS	75%	175%
CRIMINAL CODE PROPERTY	29%	54%
CRIMINAL CODE OTHER	64%	100%
TOTAL CRIMINAL CODE	51%	73%

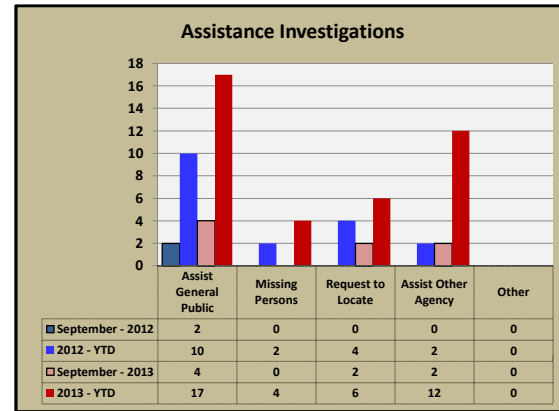
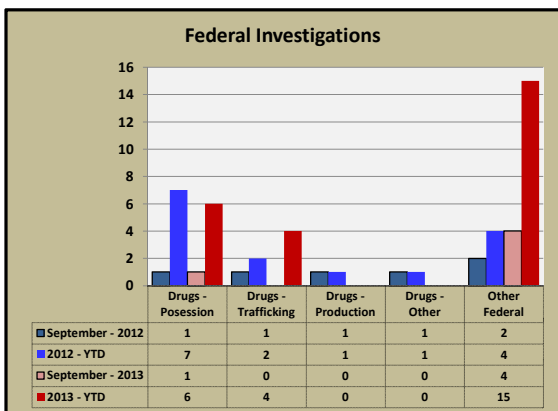
CLEARANCE RATES	2012 - YTD	2013 - YTD
CRIMINAL CODE PERSONS	81%	97%
CRIMINAL CODE PROPERTY	44%	47%
CRIMINAL CODE OTHER	85%	91%
TOTAL CRIMINAL CODE	64%	70%



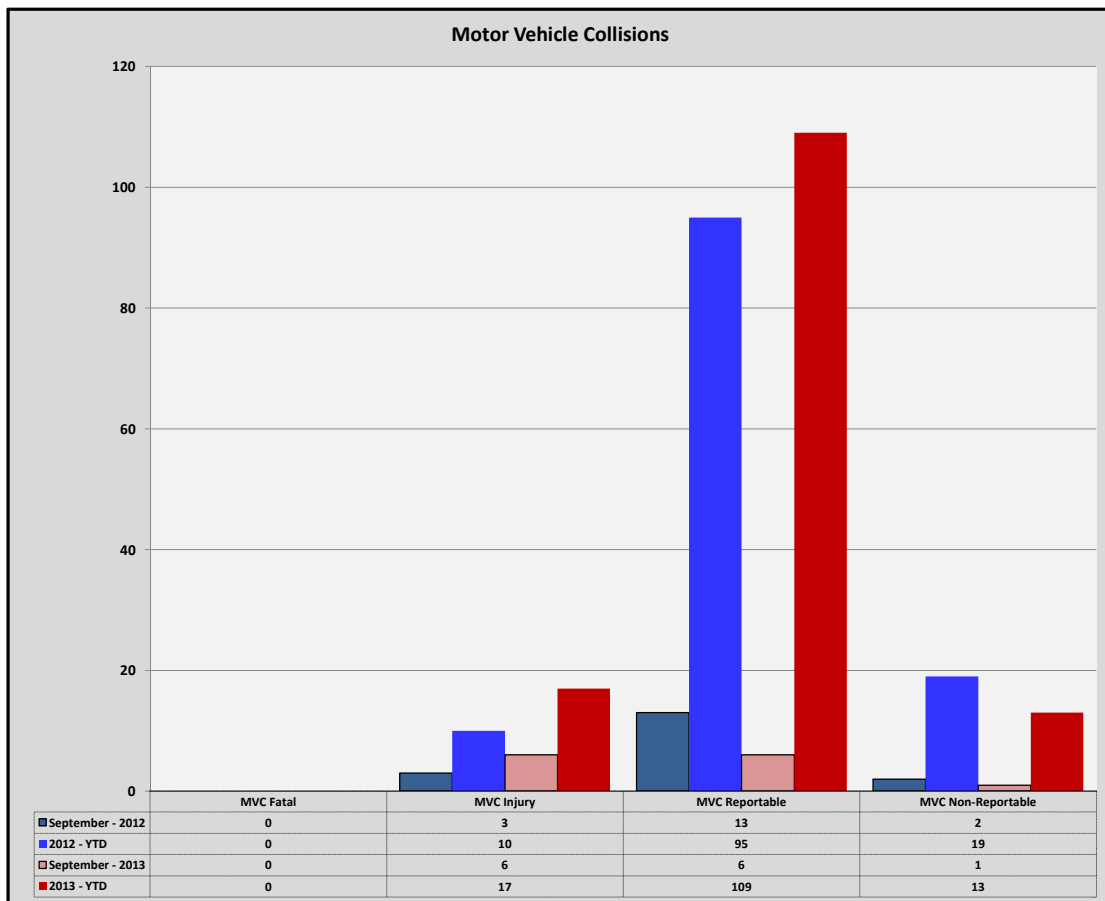
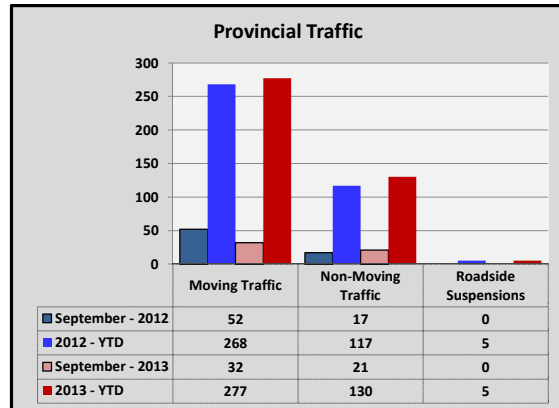
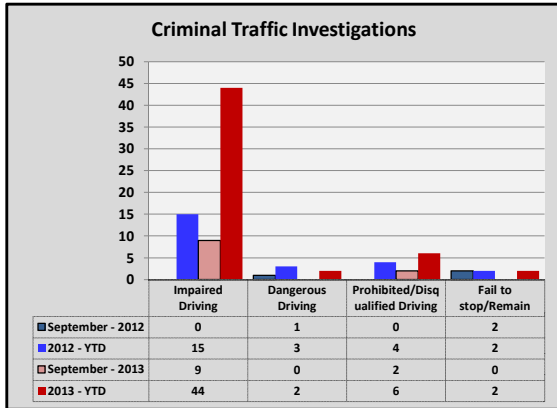
McKenzie County (MD23 Only)
Statistical Comparison of September and Year to Date
Year 2012 - 2013



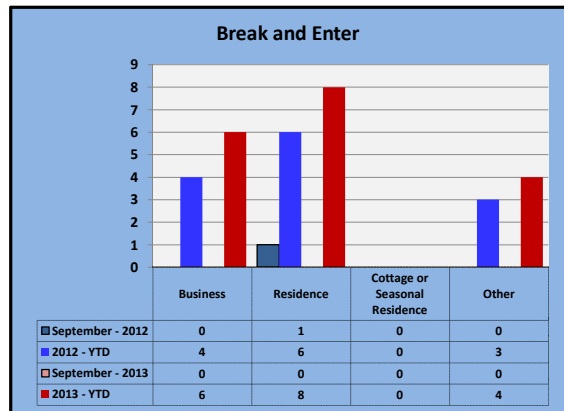
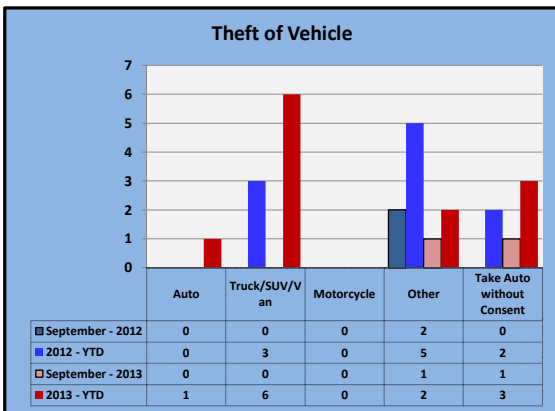
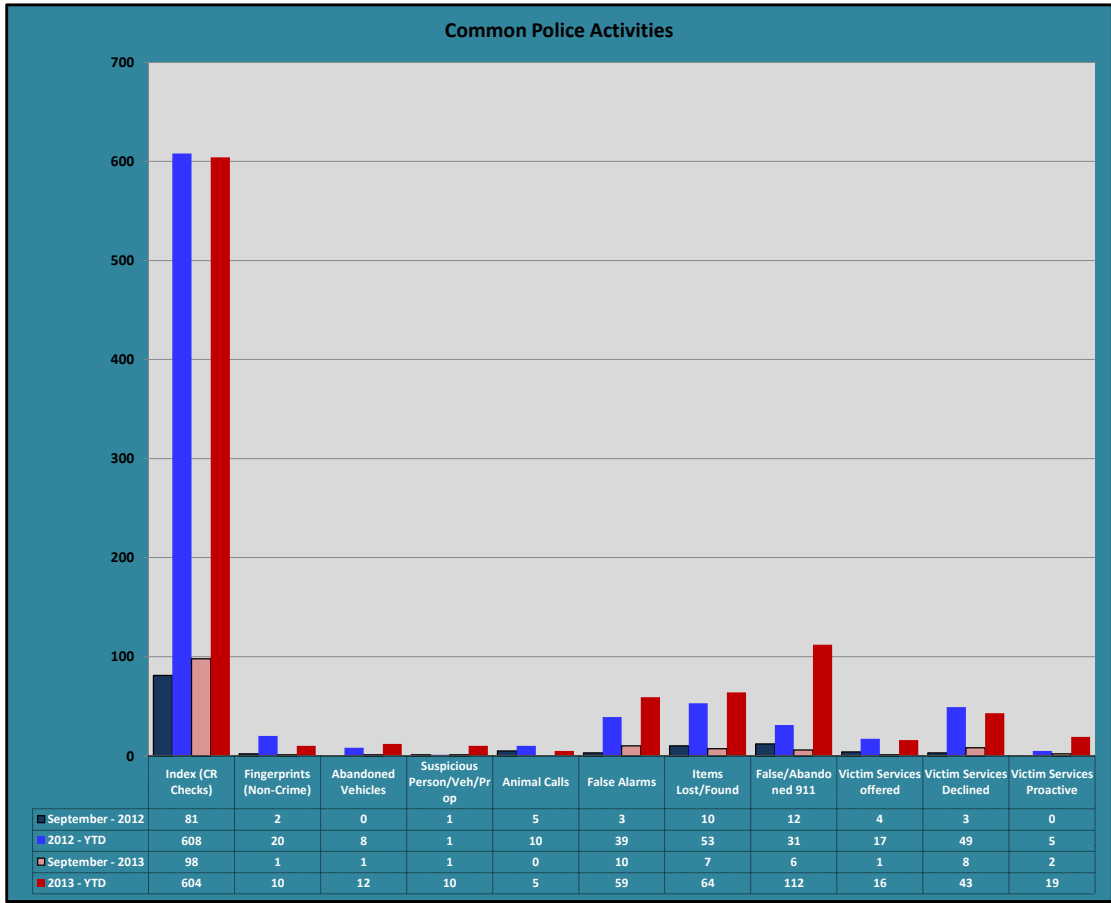
* This total also included in Theft Under \$5000.



McKenzie County (MD23 Only)
Statistical Comparison of September and Year to Date
Year 2012 - 2013



McKenzie County (MD23 Only)
Statistical Comparison of September and Year to Date
Year 2012 - 2013



Royal Canadian Mounted Police

Enhanced Policing Report

Month End Report for September 2013:

During this reporting period the Fort Vermilion Detachment Enhanced Member (**Only**) received a total of **18** calls for service and investigated in **La Crete** .

- 0 - Assault
- 0 - 911 hang up.
- 0 - Items lost/found.
- 0 - Assistance to other agency./ General Public
- 0 - Child Welfare Act.
- 2 - Intersection related traffic violations.
- 3 - Speeding violations.
- 0 - Seatbelt violations.
- 1 - Off Highway Vehicle violation.
- 2 - Other Moving traffic violations.
- 4 - Other Non-moving traffic violation.
- 2 - Traffic Collisions
- 2 - Liquor Act/Impaired.
- 0 - Disturbing the Peace.
- 1 - Mischiefs.
- 1 - Firearm Offences
- 0 - Controlled Drugs and Substances Act (Trafficking).

16 - Total Infractions (Provincial) (Excluding MVCs & CC Charges)

2 - Total Criminal Code Offences

Month End Report for September, 2013

La Crete Enhanced member actively patrolled La Crete and the County for traffic infractions. Cst RONDEAU also conducted a number of traffic stops and issued warnings to motorists. It should be noted that Cst. RONDEAU was able to arrest and charge 2 drivers with impaired driving. Cst RONDEAU did not start in the La Crete enhanced position until September 10, 2013.

Royal Canadian Mounted Police
Enhanced Policing Report

Month End Report for October 2013:

During this reporting period the Fort Vermilion Detachment Enhanced Member (**Only**) received a total of **26** calls for service and investigated in **La Crete** .

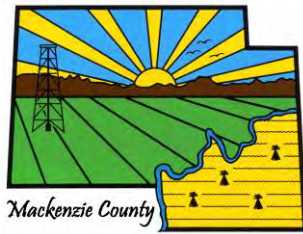
- 2 - Assault
- 3 - 911 hang up/False Alarms
- 2 - Items lost/found.
- 0 - Assistance to other agency./ General Public
- 0 - Child Welfare Act.
- 3 - Intersection related traffic violations.
- 1 - Speeding violations.
- 0 - Seatbelt violations.
- 1 - Noise Violation
- 1 - Off Highway Vehicle violation.
- 3 - Other Moving traffic violations.
- 7 - Other Non-moving traffic violation.
- 2 - Traffic Collisions
- 0 - Liquor Act
- 2 - Impaired/Drive while disqualified.
- 0 - Disturbing the Peace.
- 0 - Mischiefs.
- 1 - Firearm Offences
- 0 - Controlled Drugs and Substances Act (Trafficking).

21 – Total Infractions (Provincial) (Excluding MVCs & CC Charges)

5 - Total Criminal Code Offences

Month End Report for October, 2013

La Crete Enhanced member actively patrolled La Crete and the County for traffic infractions. Cst RONDEAU also conducted a number of traffic stops and issued warnings to motorists. It should be noted that Cst. RONDEAU was able to arrest and charge 1 driver with impaired driving and 1 driver for driving while disqualified. Cst RONDEAU was also away on a rifle training course and yearly firearms qualifications during this reporting period.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	DELEGATION Mackenzie Coalition for Early Childhood Development

BACKGROUND / PROPOSAL:

See attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

N/A

RECOMMENDED ACTION:

Author: C. Gabriel Reviewed by: _____ CAO YW

Mackenzie Coalition for Early Childhood Development
Box 3147
High Level, AB T0H 1Z0

November 19, 2013

Reeve and Council
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve and Council;

The Mackenzie Coalition for Early Childhood Development (MCECD) is working hard to improve early childhood development outcomes for children in the Mackenzie Region. In response to the release of the Early Childhood Development Mapping Project's (ECMap) Early Development Instrument assessment results on the development of kindergarten children, MCECD is using funding provided by the Provincial Government to improve Early Childhood Development outcomes in our region.

The Mackenzie Region came in above average in two of the five development areas assessed: Physical Health and Well-being, and Language and Thinking Skills. We came in below average in the other three areas: Social Competence, Emotional Maturity and Communication Skills and General Knowledge.

The Coalition is currently working with key stakeholders and parents in each of the communities in the Mackenzie region to develop local plans that will help to improve the outcomes in the areas outlined above. We are just in the initial planning stages, but we will be developing innovative and exciting supports and programs for families with young children in our region! In order to help with our plan development we would like to invite Councillor Ricky Paul to join our Fort Vermilion planning committee and Councillor Peter Braun to join our La Crete planning committee to represent the County at our table.

One of the other things we are currently doing to promote Early Childhood Development is encouraging all the governing bodies in the Mackenzie Region join many of the other municipalities in Northwestern Alberta in adopting the Northwest Alberta Children's Charter as a lens for local decision making. We know that as a Council you make decisions based on securing a healthy and prosperous future for the children in our community. Adopting the Northwest Alberta Children's Charter supports this approach and publicly states that you are committed to protecting the rights of our children in all of the decisions that you make.

We appreciate your consideration in adopting the attached Northwest Alberta Children's Charter as a means of showing your commitment to the importance of healthy child development in your community.

Sincerely,

Jackie Coban
MCECD Co-Chair

Sandra Friesen-Peters
MCECD Co-Chair

Northwest Alberta Children's Charter

Whoever we are, we are children first, and these are the rights of all of us.

THE RIGHT TO BE SAFE AND HEALTHY

Let us have clean water to drink and good food to eat. Let us have a safe home and proper clothes. Keep us warm in the snowy winter and shade us in the hot summer. Always protect us from harm and comfort us if we are sick.

THE RIGHT TO BE LOVED AND MAKE FRIENDS

Let us have a family who loves us and someone who cares for us. Let us make friends and be happy. Always let us know that we are loved.

THE RIGHT TO BE THEMSELVES

Let us know who we are and help us to understand our heritage. If we need extra help to learn or understand or grow or move, let us have special care and watch over us.

THE RIGHT TO BE HEARD

Let us share what we are thinking or how we are feeling. Although we are small, we have important things to say.

THE RIGHT TO PLAY

Let us learn by playing, talking, singing and dancing. We learn best when we are having fun! Help us to be active everyday and give us time to rest our bodies and minds when we are all played out.

THE RIGHT TO NATURE AND FRESH AIR

Let us learn about the world around us. Teach us about things that live and grow around our homes; in forests and fields, in lakes and rivers, and in the sky. Help us play outside so we can safely explore and discover Northern Alberta.

THE RIGHT TO LIFELONG LEARNING

Let us learn new things and help us to succeed. Teach us all the things we need to know so we can keep learning as we grow up. We want to be the best that we can be!

THE RIGHT TO BELONG

Let us know that we are all unique and special. Teach us that whoever we are, we are allowed to live and grow here, and that we should all be treated fairly. Help us understand that we need a family to look after us until we are grown up and can look after ourselves.



Grande Prairie
Family Centered Coalition



West County Children's Committee



SPARKED Coalition



Fairview-Clear Hills ECD Coalition



Big Lakes-Smoky River
Children's Resource Coalition



Mackenzie Coalition for
Early Childhood Development



Grande Cache Early Childhood Coalition



Central Peace
Early Childhood Coalition



Valleyview & Area
ECD Coalition

August 2013, South Peace Area Rural Kids Early Development Coalition

Adapted from Prince Albert's Early Childhood Council Children's Charter and the Peel Children's Charter of Rights

Inspired by UNICEF: For Every Child: The UN Convention on the Rights of the Child in Words and Pictures ISBN-10 0091768152

Mackenzie Coalition for Early Childhood Development

November 19, 2013

To: Mackenzie County, Reeve and Council

Request for Endorsement and Support

In 1989, the United Nations General Assembly adopted the UN Convention on the Rights of the Child. This important initiative formally addresses the rights of children everywhere. In Canada, National Child Day is celebrated on November 20 every year. This date marks the occasion when Canada adopted the UN Convention on the Rights of the Child.

To give the children in our region a voice and raise awareness of the importance of healthy growth and development, Mackenzie Coalition for Early Childhood Development (MCECD) has joined forces with the other Northern Alberta Coalitions to encourage municipalities to endorse the Northwest Alberta Children’s Charter. The Northwest Alberta Children’s Charter will enable greater understanding of children’s fundamental rights and the tremendous value of the childhood years.

MCECD respectfully requests that Mackenzie County accepts and endorses the Northwest Alberta Children’s Charter of Rights and:

- 1. As part of conducting business or taking action, ask the question “What impact will this have on our children?” before all decisions are finalized.
2. Recognize your endorsement and support for the Northwest Alberta Children's Charter of Rights, and assist in communicating the proclamation of National Child Day to stakeholders and the general public.

Endorsement

Mackenzie agrees to endorse the Northwest Alberta Children’s Charter of Rights. We agree to implement the above recommendations.

Signed on behalf of Mackenzie County

Date

Name

Title

Mail to:
MCECD
Box 3147
High Level, AB
T0H 1Z0



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	CAO Report

BACKGROUND / PROPOSAL:

The CAO and Director reports are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

RECOMMENDED ACTION:

That the CAO report for October/November 2013 be accepted for information.

Author: C. Gabriel Reviewed by: _____ CAO _____

Mackenzie County

Monthly CAO Report to Council – October/November 2013

Now that the elections are behind us, congratulations to all councillors on your election or re-election for this four-year term. During our organizational meeting, council received a good overview of the roles and responsibilities from the legal perspective from the County's solicitor.

Year 2013 has been challenging with respect to the busy capital program. Many projects have been wrapped up now. There are a few projects that will be carried forward to 2014, such as the La Crete Lagoon and the High Level Rural Water Line.

This report provides highlights on some completed or ongoing initiatives:

1. **Master Surface Water Management and Conservation Plan** – Genivar is engaged in the Master Plan preparation. Meanwhile, ASB and administration have been working with locals on some smaller drainage initiatives; with assistance of DCL Siemens in one instance. This information will be presented to ASB and Council as appropriate.
2. **Fort Vermilion Research Farm** – Agriculture Canada has accepted the County's purchase offer and we are in the process of finalizing the land transfer documents.
3. **Strategic Priorities Chart** – an updated chart with newly scheduled priorities was presented and approved by Council at the September 10 meeting.

Council and administration are scheduled for a workshop December 11-13. The workshop will have multiple parts: in-depth orientation; identifying and setting strategic priorities (short and long lists/terms), identifying operational strategies, and governance check-in.

4. **Regional Sustainability Study** – Nichols Applied Management is engaged; initial interviews have taken place at the tri-council meeting and with individual municipalities. RSS committee meeting is scheduled for November 27 in the Town of High Level. Open houses have been scheduled and are underway. The County Image and County's website contain information regarding this Study and the open houses.
5. **Regional Housing Needs Assessment** - The three municipalities have passed the necessary motions to participate in the Regional Housing Needs Assessment study and apply for funding under the Regional Collaboration Program (Municipal Affairs). Mackenzie County is the project manager for the application. The application was prepared and submitted. We are waiting for a response from Municipal Affairs.
6. **Regional Water System** – A meeting was held with representatives from AADNC, AB ESRD, First Nations to discuss regional water system options on October 17, 2013. The Town of High Level was invited but no one was able to attend. The next meeting is scheduled for December 5 and the same parties have been invited. As reported earlier, there is substantial interest from First Nations and a regional water system fed from Peace River is viewed as the most viable option by AB ESRD.

As there was some reluctance from the Town of High Level to participate, Mackenzie County requested to attend one of the Town's meetings as a delegation to present various benefits, and advise of the future work to be done before final decision would be made. We are waiting for their response to this request.

7. **RCMP** – FV RCMP – Council agreed to reestablish the administrative position to support the RCMP. This person will be working out of our La Crete office a minimum of two days per week, and from the FV RCMP detachment three days per week. This position was filled from within our organization. The person is currently in the process of obtaining the necessary clearance documents and we are advertising for a replacement.
8. **Regional Service Sharing Agreement with the Town of High Level** – a meeting is scheduled on December 2.
9. **Emergency Management Review** – the review was presented to Council at the October 8 meeting. Council passed a motion directing administration to proceed with the recommendations as per the report.
10. **2014 Budget** – Corporate Services Department, led by Alison, have been working hard in analyzing and compiling data from all departments. After the initial presentation to Council, a secondary review of operational budgets was done by individual departments and we will bring the revised documents to the next council budget meeting.
11. **Work Violence Workshop** – the workshop was offered to all council and administration and was well attended. The purpose of the workshop was to recognize potential problems and address these before they escalate, and to build a respectful work environment for everyone.
12. **Build Canada Fund** – although no official announcements have been made, there are some indications that some funding will be made available in 2014-2015 for municipal infrastructure projects (through FCM correspondence and some discussions with government officials during AAMD&C convention). As discussed before, administration recommends that Council identify and has a few "shovel ready" projects in advance.

Please review the attached Directors reports and we will be happy to answer any questions Council may have.

Respectfully submitted,
Joulia Whittleton

Monthly Report to CAO

For the months of October & November 2013

From: William (Bill) Kostiw
Director of Infrastructure Development and Government Relations

The months of October & November were good news months financially and construction wise for the County.

The Ainsworth OSB officially started up and then tentatively sold to Louisiana Pacific. We also finalized the water supply agreements with Ainsworth and the Town of High Level. The tender for the water supply line closes November 29, 2013 at 1:30 pm. These projects will have a tremendous economic benefit to the whole region.

We also saw the completion of base paving on Highway 88, Highway 88 Connector & Zama Access. These are also a tremendous benefit to industry and the travelling public. We also successfully completed several other local construction projects, so the year ended very positively.

The tender for a 3 year gravel crushing contract is also out and closes on February 11, 2014. We intend to crush at West La Crete, Fidler and Anderson Pits. We may crush at Tompkins and Meander Pits subject to final budget deliberations.

The water management projects are a big budget item and ASB will likely be recommending an action plan. High Level East is substantially complete and Buffalo Head, Wilson Prairie, Blue Hills and East Fort Vermilion are all requesting drainage works.

On the national scale we are working on the land use framework, trying to secure money for roads and drainage to new lands, developing a business case for the Rainbow Lake/Fort Nelson Connector, working on a caribou strategy, working on a buffalo strategy and generally looking for provincial and federal money.

The County is also received a large number of oil and gas permit applications and seismic permits.

The big challenges we face in my opinion are securing our fair share of government money, getting better air service, developing a water management master plan, developing better engineering game plan and developing our overall 2014 game plan.

Thank you and I would be pleased to answer questions or provide more information at your pleasure.

MONTHLY REPORT TO THE CAO

For the month of October 2013.

From: Alison Kilpatrick
Director of Corporate Services

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Inventory record keeping	October, 2013	Recreation Boards pending.
Internal Controls	Ongoing	Assessment and improvement will be an ongoing project. 2013 objectives include cross-training, variance analysis, fuel accounting.
2013 budget	Ongoing	Variance analyses.
2014 budget	Sept. – April	Development of operating and capital budgets in progress.

Capital Projects

Projects	Timeline	Comments
Analytical support to capital budgeting, expenditure, and reporting processes.	Ongoing	Reporting requirements and ongoing analysis of funding and expenditures.

Personnel Update:

Cross-training program continues for vacation planning and coverage of positions. Vacancy in Administrative Assistant/Reception position has been filled. Assessment & Taxation Clerk “in training” hired, and training in progress.

Other Comments:

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MONTHLY REPORT TO THE CAO

For the Month of November, 2013

From: John Klassen
Director of Environmental Services & Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	All graveling operations have been suspended.
Drainage	Oct	The Buffalo Head tower road project is complete.
Budget	Dec	Currently working on the 2014 Operating and Capital Budget development.
Ice Bridge Contract	Nov 2013 – Apr 2014	Committee/Startup meeting is scheduled for December 3, 2013.
Strategic Priorities	Ongoing	1) Private Road Transfer Policy – <i>Dec 2013.</i> 2) Gravel Strategy – <i>In progress</i> 3) Rural Road Plan – <i>In progress</i>

Capital Projects

Projects	Timeline	Comments
Bridge Repairs	Ongoing	Compiling the 2014 bridge repair and maintenance budget.
La Crete Street Projects	Summer 2013	Project complete with the exception of street lights, Atco plans on installing them in spring.
Zama Distribution Meter Replacement.	2013	-In progress.
88 Connector	October 2013	Phase I – Completed. Phase II – Completed.
La Crete Lagoon Upgrade	2013/2014	In Progress.

FV-43 rd Ave Water & Sewer Project	Summer 2014	This project is will commence in spring of 2014.
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Personnel Update:

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Other Comments:

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MONTHLY REPORT TO THE CAO

For the month of October 2013

From: Ron Pelensky

Director of Community Services and Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	Shaping the roads and letting them pack in for winter. Our crew was busy spot graveling.
Park Maintenance	Ongoing	Crews are busy cutting grass and completing maintenance to playgrounds. Boarded the interior of the picnic shelters. Winterized solar system
Buildings	October	Contractor working on two small roof extensions at Fort Vermillion and High Level office. Serviced boilers at Zama office and shop. Repaired heat pump at La Crete office and upgraded outside lights.
Dogs	October	Picked up several dogs from fort Vermillion. Picked up one dog from Rocky Lane School. We continue to have one live trap set in Fort Vermillion
By-Law	October	Dealing with clean up clean up orders in back alleys of La Crete also dealt with garbage clean-ups. Assisted in utility right of way tree clearing project. Still working on the two abandoned camp issues in Zama.
Communications		Worked with Vector on possible improvements to our radio system. Held a conference call with Glentel to discuss operation concerns
Health and Safety	October	Continued on working on Safety Manual changes. The Joint Health and Safety Committee started to complete building inspections. Held training classes for the joint Health and Safety committee
Fire Department	October	Fort Vermillion responded to 5 medical assists La Crete responded to 6 medical assists, 1 Motor Vehicle Accidents, 2 equipment fires, 1 power line fire, traffic control on Hwy 697 (smoke issue)

		Zama No responses for the month of Oct
Fire Department Training	October	CPR/AED training in Fort Vermillion, Tomkins and La Crete. 18 members started 1001 training

Capital Projects

Projects	Timeline	Comments
Fort Vermillion street project	Summer 2013	Project awarded to Knelson Sand and Gravel and is 99% complete
Zama Aspen Drive and community Hall paving	Spring 2013	New pavement is complete
Zama Access road paving	Spring 2013	New pavement is complete
FV Commercial mower, Bobcat broom and Tandem axle gravel pup	2013	Purchases are complete and items are delivered
FV F550 with picker and auger	2013	Project is complete
Blumenort transfer station shed replacement	2013	Project is complete
County road behind Tolko	2013	Project is 80% complete. Road and ditches are complete. Installing culverts and graveling the road
Fire Dept purchased rescue struts and Foam system upgrades for FV and La Crete,	2013	Items ordered and received
Fire Dept SCBA compressors for FV and La Crete	2013	New compressors were received and installed

Personnel Update:

FV equipment operator position is being advertised
 FV General Maintenance Labour position is being advertised
 Zama Equipment operator is still vacant

Other Comments:

Started preparations for 2014 operating budget

MONTHLY REPORT TO THE CAO

For the month of November 2013

From: Byron Peters
Director of Planning & Development

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework position paper	May 2013	Completed.
Business License Bylaw	March 2014	Currently notifying businesses, compiling information. Over 250 businesses contacted to date, roughly 80 responses received

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Leap frog development & business incentives	April 2014	Have compiled info on these topics, need to be further evaluated and bring forward a recommendation to incorporate the changes into policies/bylaws
Development Agreements	Fall 2013	Need to review, revise and implement new DA's.
Antenna System Siting Protocol	Winter 2013	Need to review and edit entire protocol
Land Use Bylaw review/update	December 2013	Will be presented for 2 nd and 3 rd reading on December 10 th .
Community Investment Readiness package	Winter 2013	Will begin this once we have more business info to work from

Capital Projects

Projects	Timeline	Comments
Community Infrastructure Master Plans	Winter 2013	DCL has received all data, have preliminary models completed.

Rural Addressing	2013	Have completed the grid for the addressing, RFD being presented on November 29 th for further direction.
Airport Vicinity Protection Area	October 2013	Draft completed. Awaiting an IMPC in order to receive their comments before bringing to Council.

Personnel Update:

This is a revolving door. Economic Development position has been filled by Andrew O'Rourke, however will be needing a new Safety Codes Admin Assistant at the beginning of December.

Other Comments:

Developing a work plan for economic development in order to best utilize resources and to further progress on some of the strategic priorities identified by Council.

It's slowing down on the permits side of things, no perceivable change in subdivisions at this point. Looking forward to the completion of all the ASP, MDP & LUB revisions and consultations. Anticipate that this will free up more time to work on other projects.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	William (Bill) Kostiw, Executive Director of Infrastructure Development and Government Relations
Title:	TENDERS Water Transmission Line – Town of High Level to Ainsworth OSB Plant (1:30 p.m.)

BACKGROUND / PROPOSAL:

Mackenzie County issued a tender for the construction of a water transmission line from the Town of High Level to the Ainsworth OSB Plant.

A copy of the advertisement is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

RECOMMENDED ACTION:

Motion 1

That the Water Transmission Line – Town of High Level to Ainsworth OSB Plant Tenders be opened.

Motion 2

That the Water Transmission Line – Town of High Level to Ainsworth OSB Plant Tender be awarded to the lowest qualified tender.

Author: C. Gabriel **Reviewed by:** _____ **CAO** _____



The Northern Lights is recruiting for Applicants must be available on Friday and evening

The NLRHS provides home care services including medical care and nursing services on a permanent long-term basis

- Duties and Responsibilities:**
- Must love children
 - Ability to work flexible hours
 - Assisting with adoption process
 - Ability to give direction
 - Perform administrative duties of the Board

- Animal Care:**
- Provide care including feeding and grooming
 - Schedule and care for animals
 - Clean and maintain cages
 - Report any abnormal behavior

Application:

Interested applicants should send their resumes to:

Northern Lights
Box 481, Fort Vermilion, AB
Email: nlr@nlights.com

We thank you for your interest in those selected for an interview



INVITATION TO TENDER

MACKENZIE COUNTY WATER TRANSMISSION LINE TOWN OF HIGH LEVEL TO AINSWORTH OSB PLANT

Sealed tenders marked "Mackenzie County – Ainsworth Water Supply, Attention: Joulia Whittleton, CAO" will be received at the office of Mackenzie County in Fort Vermilion up to 1:30 pm on Friday, November 29, 2013.

The work generally consists of the following items:

1. PVC Watermain

.1 Supply and install 200 mm DR18 PVC watermain (fusible or bell and spigot pipe)	1,200 m
.2 Supply and install 200 mm gate valve	1 unit
.3 Connection to existing distribution system in the Town of High Level	5 units

2. HDPE Water Transmission Line

.1 Supply and install 150 mm HDPE DR11 pipe by directional drilling (in County right-of-way)	8,900 m
.2 Supply and install 100 mm HDPE DR11 pipe by directional drilling (on Ainsworth site)	2,900 m
.3 Supply and install 150 mm flanged gate valve	7 units
.4 Supply and install 100 mm flanged gate valve	3 units

3. Clearing and Grubbing 3.0 ha

THE DEADLINE FOR COMPLETION OF THIS PROJECT IS MARCH 15, 2014.

Tender packages may be obtained on or after 2:00 pm, Thursday, November 7, 2013, at the office of the Engineer or at the office of Mackenzie County in Fort Vermilion upon refundable deposit payable to the Engineer in the amount of \$105.00 (\$100.00 plus GST). Electronic and hard copy tender packages may also be obtained through the Engineer's website at www.dclsiemens.com/tenders.



Hey... we're not psychic!

To be able to report on community events or happenings we have to be informed.

If you know of something newsworthy happening, call The Echo at 780-926-2000

Employment opportunity for Copier Technician
needed for High Level and surrounding area.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	TENDERS Tax Forfeiture Sale (Legal 9624275;4;30; Tax Roll 081648)

BACKGROUND / PROPOSAL:

Property located in the Hamlet of Zama was taken to sale by Public Auction on August 26, 2013. There was only one bid received which Council did not accept. The current outstanding balance is \$30,921.39.

Motion 13-08-586 was made that the County obtain title to the property under roll 081648; Lot 30, Block 4, Plan 9624275 under C of T 122 230 357. Motion 13-08-587 was made that, once obtaining title, the property be offered for sale immediately by sealed tender.

An ad was placed in the October 23 and November 6 issues of the Northern Pioneer, The Echo and the October 15 and 31 issues of the Big Deal Bulletin offering the land for sale by sealed tender. A clear title has been obtained.

OPTIONS & BENEFITS:

Once the land is sold, it can start generating tax revenue as well as pay the local improvement charges.

COSTS & SOURCE OF FUNDING:

If property is sold, any shortfall will be written off.

Author: D. Pawlik/A. Kilpatrick **Reviewed by:** _____ **CAO** JW

COMMUNICATION:

If there is a successful tender, then papers will be completed for the transfer of title of the land.

RECOMMENDED ACTION:

Motion 1

That the tenders for the Tax Forfeiture Sale of lands for Tax Roll 081648 (Legal 9624275;4;30) be opened.

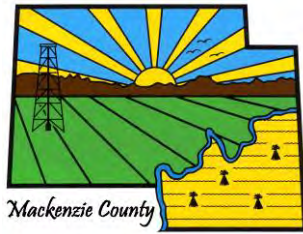
Motion 2

That the sealed tender received from _____ in the amount of _____ be accepted _____ declined _____.

Motion 3

That after applying the payment for the land to Tax Roll 081648, Council write off the remaining balance of _____.

Author: D. Pawlik/A. Kilpatrick Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	PUBLIC HEARING Bylaw 916-13 Land Use Bylaw Amendment to Rezone Plan 852 1770, Block 6, Lot 37 (4806 - 50th Street) from Hamlet Commercial District 1 "HC1" to Direct Control District "DC" (Fort Vermilion)

BACKGROUND / PROPOSAL:

Bylaw 916-13, being the rezoning of Plan 852 1770, Block 6, Lot 37 from Hamlet Commercial District 1 "HC1" to Direct Control District "DC" to accommodate a liquor store, received first reading at the September 10, 2013 Council meeting.

On October 8, 2013, Bylaw 916-13 was defeated at second reading due to the close proximity to the Heritage Park.

The applicant of this bylaw application was not satisfied with Council's decision and made a presentation at the October 30th Council meeting asking Council to reconsider their motion. Council moved to reconsider the vote on the motion to give second reading to Bylaw 916-13. Therefore this bylaw is being re-presented to Council for a Public Hearing, and all three readings.

HISTORY

Presently, the existing building on Plan 852 1770, Block 6, Lot 37, is the local drugstore and Sears outlet. The applicant is planning on moving the drugstore over to the recently vacant Northern building on the corner of River Road and 50th Street.

The applicant is proposing to use half of the building as a liquor store and the other half as a clothing retail store. Both businesses will have separate entrances as required by the Alberta Liquor Board.

Author: L. Lambert **Reviewed by:** _____ **CAO** JW

In order to obtain a liquor license and a development permit for this type of business, the applicant is required to rezone the property in order to comply with Mackenzie County's Land Use Bylaw.

Direct Control Regulations are as follows:

A. DEVELOPMENT REGULATIONS

- (a) DEVELOPMENT standards will be established at the discretion of COUNCIL having regard to the nature of the proposed land use and may include, but is not restricted to, the following: LOT and FLOOR AREA, DEVELOPMENT setbacks, design, character and appearance of buildings, access and parking.
- (b) When making a decision on a DEVELOPMENT PERMIT application, COUNCIL shall take into account the compatibility of the proposed land use with surrounding land uses and the character of the community.
- (c) A Direct Control District shall not be located within 152.4 m (500 feet) of a CHURCH, education institution, PARK, DAY CARE FACILITY, or PUBLIC USE unless otherwise approved by COUNCIL.
- (d) There shall be no appeal allowed to the Subdivision and Development Appeal Board on decisions made by Council on application for proposed development on lands zoned Direct Control District.

Section "c" mentions that this type of facility shall not be located within 152.4 m (500 feet) of a CHURCH, education institution, PARK, DAY CARE FACILITY, or PUBLIC USE unless otherwise approved by COUNCIL. The proposed location of the liquor store is within 500 feet of two of these facilities, one is a PARK that is located directly behind the existing building, and the other is the Library (Public Use). The park and library have been discussed before when a decision was being made to rezone the Trappers Shack. At that time Council did not feel that the park or the library would be an issue with a licensed restaurant. However now, consideration should be given that the proposed request is for a liquor retail store. The outflow of alcohol will be considerably higher than that of a Licensed Restaurant.

Another point to consider is that the proposed location is directly across the street from an existing liquor store that to the knowledge of the Planning Department has not been an issue with the park or the Library.

Bylaw 916-13 was presented to the Municipal Planning Commission at their August 23, 2013 meeting and approved the following motion:

Author: L. Lambert Reviewed by: _____ CAO _____

MOTION 13-163 *That the Municipal Planning Commission’s recommendation to Council is for the approval of Bylaw 9--/13 being the rezoning of Plan 852 1770, Block 6, Lot 37 from Hamlet Commercial District 1 “HC1” to Direct Control District 2 “DC2” to accommodate a liquor store.*

OPTIONS & BENEFITS:

Being that there is a playground directly behind the proposed store location, administration feels that a six (6) foot fence across the back of the property line connecting to the County’s building on the north side, should deter any unwanted visitors to the playground. This condition has been added to the Development Permit.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

RECOMMENDED ACTION:

MOTION 1

That first reading be given to Bylaw 916-13, being the rezoning of Plan 852 1770, Block 6, Lot 37 from Hamlet Commercial District 1 “HC1” to Direct Control District “DC” to accommodate a liquor store, subject to public hearing input.

PUBLIC HEARING

MOTION 2

That second reading be given to Bylaw 916-13, being the rezoning of Plan 852 1770, Block 6, Lot 37 from Hamlet Commercial District 1 “HC1” to Direct Control District “DC” to accommodate a liquor store.

MOTION 3 (requires unanimous)

That consideration be given to go to third reading for Bylaw 916-13, being the rezoning of Plan 852 1770, Block 6, Lot 37 from Hamlet Commercial District 1 “HC1” to Direct Control District “DC” to accommodate a liquor store.

MOTION 4

That third reading be given to Bylaw 916-13, being the rezoning of Plan 852 1770, Block 6, Lot 37 from Hamlet Commercial District 1 “HC1” to Direct Control District “DC” to accommodate a liquor store.

Author: L. Lambert Reviewed by: _____ CAO _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 916-13

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 916-13
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a liquor retail store.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 852 1770, Block 6, Lot 37 (4806-50th Street)

within the Hamlet of Fort Vermilion, be rezoned from Hamlet Commercial District 1 "HC1" to Direct Control District "DC", as outlined in Schedule "A" hereto attached.

READ a first time this ____ day of _____, 2013.

READ a second time this ___ day of _____, 2013.

READ a third time and finally passed this ___ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

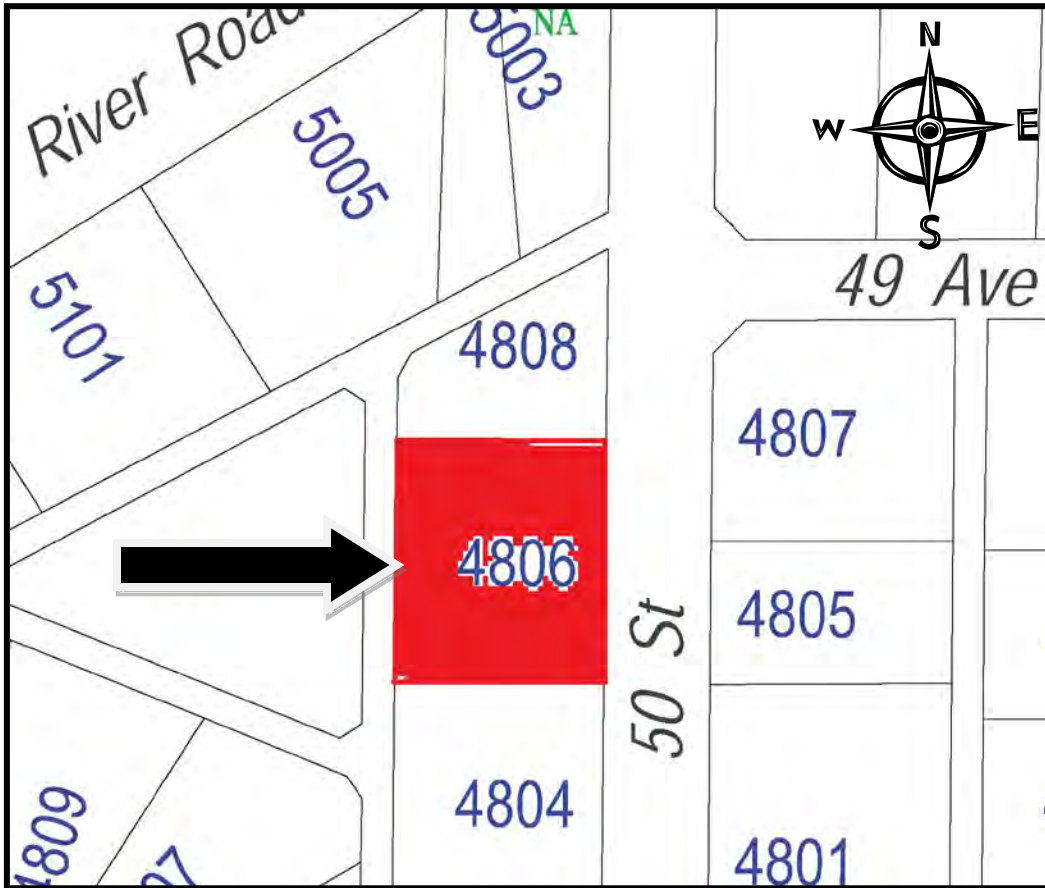
BYLAW No. 916-13

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 852 1770, Block 6, Lot 37 (4806-50th Street)

within the Hamlet of Fort Vermilion, be rezoned from Hamlet Commercial District 1 "HC1" to Direct Control District "DC" to accommodate liquor sales.

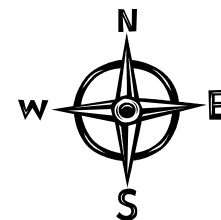


FROM: Hamlet Commercial District 1 "HC1"

TO: Direct Control District "DC"

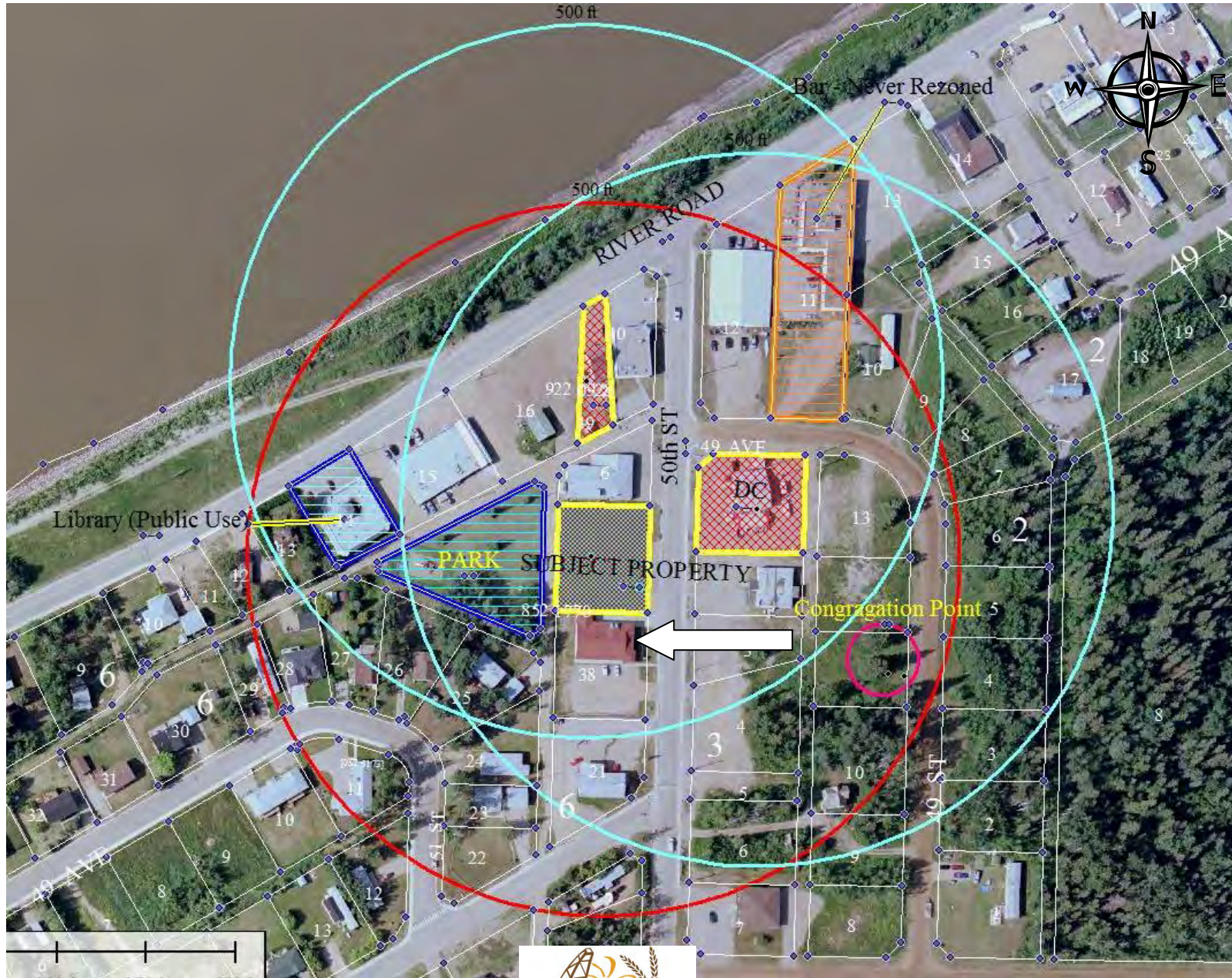
LAND USE BYLAW 916-13

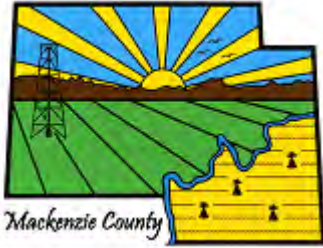
Plan 852 1770, Block 6, Lot 37 (4806-50th Street)



LAND USE BYLAW 916-13

Plan 852 1770, Block 6, Lot 37 (4806-50th Street)





Mackenzie County

4511-46th Avenue

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

Application No.:	269-DP-13
Legal Description:	Plan 852 1770, Block 6, Lot 37
Applicant:	Collemar Holdings
Address:	Box 550 Fort Vermilion, AB T0H 1N0
Development:	Liquor Store/Retail Store
DECISION:	APPROVED (See Attached Conditions)

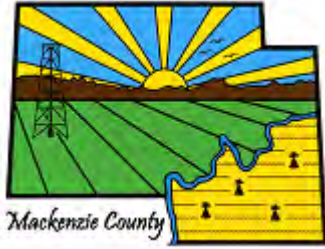
Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction of the said land(s) will not begin until December 26, 2013.
- (b) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (c) That the development or construction will be carried out in accordance with the approved plans and application.
- (d) That this permit shall be invalid should an appeal be made against the decision. Should the Subdivision and Development Appeal Board approve the issuance of this permit, this permit shall be valid from the date of decision, and in accordance with the conditions, of the Subdivision and Development Appeal Board.
- (e) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Subdivision and Development Appeal Board. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.

Date December 11, 2013

Reeve



Mackenzie County

4511-46th Avenue

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

269-DP-13

CONDITIONS OF APPROVAL

FAILURE TO COMPLY WITH ONE OR MORE OF THE ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL AND VOID

1. Provide parking as follows: The minimum parking standards are 1 stall per 30 sq m of gross floor area. *One parking space, including the driveway area, shall occupy a minimum of 300 square feet (28 square meters).* Therefore you are required to provide a total of **16 public parking stalls** for the entire building. In addition, 1 space per each full time employee and 1 space for every 2 part time employees *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
2. Sufficient lighting to light up the parking area and liquor store.
3. **Colleamar Holdings shall install a six (6) foot fence across the entire back (west) portion of the lot connecting with the building or the north adjacent property line fence. This fence shall be kept in neat and tidy appearance.**
4. The Municipality has assigned the following address to the noted property (**4806- 50th Street**). You are required to display the address (**4806**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
5. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
6. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780) 841-3275.
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

Please note

1. Mackenzie County does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Mackenzie County, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the basement and/or flooding of the basement, and/or any ancillary buildings.**
3. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
4. Call 'Alberta-One-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on the necessary Safety Codes Permits, contact Mackenzie County's Permit Clerk at 780-928-3983.

December 11, 2013
Date of Issue of Notice of Decision

Reeve

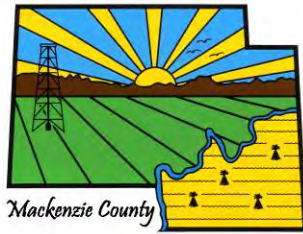
Important Notices

1. You may wish to appeal the decision of the Development Authority to the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either in person or by mail so as to reach the Secretary of Subdivision and Development Appeal Board at the Mackenzie County office not later than fourteen (14) days after the date of Issue of Notice of Decision.
2. The Land Use Bylaw 462/04 provides that any person claiming to be affected by a decision of the Development Authority may appeal to the Secretary of the Subdivision and Development Appeal Board within fourteen days after the Notice of Decision is published in the local newspaper.
3. A decision of the Subdivision and Development Appeal Board is final and binding on all parties and persons subject to an appeal upon a question of law or jurisdiction pursuant to section 688 of The Municipal Government Act. An application for leave to appeal to the Court of Appeal must be made:
 - (a) to judge of the Court of Appeal; and
 - (b) within thirty (30) days after the issue of the decision sought to be appealed.

Right of Appeal

Sections 683, 684, 685, and 686 of the Municipal Government Act, 2008, states:

- 683 Except as otherwise provided in a land use bylaw, a person may not commence any development unless the person has been issued a development permit in respect of it pursuant to the land use bylaw.
- 684 An application for a development permit is, at the option of the applicant, deemed to be refused if the decision of a development authority is not made within 40 days after receipt of the application unless the applicant has entered into an agreement with the development authority to extend the 40-day period.
- 685 (1) If a development authority
- (a) Fails or refuses to issue a development permit to a person,
 - (b) issues a development permit subject to conditions, or
 - (c) issues an order under section 645,
- the person applying for the permit or affected by the order under section 645 may appeal to the subdivision and development appeal board.
- (2) In addition to an applicant under subsection (1), any person affected by an order, decision or development permit made or issued by a development authority may appeal to the subdivision and development appeal board.
- (3) Despite subsections (1) and (2), no appeal lies in respect of the issuance of a development permit for a permitted use unless the provisions of the land use bylaw were relaxed, varied or misinterpreted.
- 686 (1) A development appeal to a subdivision and development appeal board is commenced by filing a notice of the appeal, containing reasons, with the board within 14 days,
- (a) in the case of an appeal made by a person referred to in section 685 (1), after
 - (i) the date on which the person is notified of the order or decision or the issuance of the development permit, or
 - (ii) if no decision is made with respect to the application within the 40-day period or within any extension under section 684, the date the period or extension expires,
 - (b) in the case of an appeal made by a person referred to in section 685 (2), after the date on which the notice of the issuance of the permit was given in accordance with the land use bylaw.
- (2) The subdivision and development appeal board must hold an appeal hearing within 30 days of receipt of a notice of appeal.
- (3) The subdivision and development appeal board must give at least 5 days notice in writing of the hearing
- (a) to the applicant,
 - (b) to the development authority whose order, decision or development permit is the subject of the appeal, and
 - (c) to those owners required to be notified under the land use bylaw and any other person that the subdivision and development appeal board considers to be affected by the appeal and should be notified.
- (4) The subdivision and development appeal board must make available for public inspection before the commencement of the hearing all relevant documents and materials respecting the appeal, including
- (a) the application for the development permit, the decision and the notice of appeal, or
 - (b) the order under section 645.
- (5) In subsection (3), "owner" means the person shown as the owner of land on the assessment roll prepared under Part 9.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	PUBLIC HEARING Bylaw 922-13 Plan Cancellation for Consolidation Purposes Plan 1160NY, Block 5, Lots 2 and 3 (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 922-13, being a plan cancelation and consolidation of Plan 1160NY, Block 5, Lots 2 & 3 into one lot in order to accommodate the expansion of an existing building, received first reading at the October 30, 2013 Council meeting.

Mackenzie County received an application for a Development Permit to construct an addition (Office Space) onto an existing building within the Hamlet Commercial 2 “HC2” District. The proposed development falls under the discretionary use category and will be brought forth to the MPC for a decision.

The only issue the Planning Department has with this proposed development is that the applicant plans to build across the property line between both lots. This is not allowed. The Planning Department discussed this with the applicant who has agreed to consolidate the lots into one, removing the center line.

This application was presented to the Municipal Planning Commission at their October 10, 2013 meeting where the following motion was made:

That the Municipal Planning Commission recommendation to Council for Approval of Bylaw 922-13, being a Plan Cancellation Bylaw to cancel and consolidate Plan 1160NY, Block 5, Lots 2 and 3 into one lot in the Hamlet of La Crete, subject to public hearing input.

Bylaw number 922-13 has since been assigned to this application.

Author: L. Lambert **Reviewed by:** _____ **CAO** JW

OPTIONS & BENEFITS:

There are two methods by which lots may be consolidated:

1. An applicant may apply to the municipality for a by-law authorizing Land Titles to cancel the lots and create a new lot (Note: The effect of the by-law is to delete the dividing line between the lots and make it into one parcel. This method only applies if the lots are in the same plan and block.
2. An applicant may have an Alberta Land Surveyor prepare a plan of survey or descriptive plan of survey consolidating the lots (Note: For this method, the lots may be on the same plan or different plans, and may include an unsubdivided parcel, closed roads, etc.).

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 922-13, being a Plan Cancellation Bylaw to cancel and consolidate Plan 1160NY, Block 5, Lots 2 and 3 into one lot within the Hamlet of La Crete.

MOTION 2

That third reading be given to Bylaw 922-13, being a Plan Cancellation Bylaw to cancel and consolidate Plan 1160NY, Block 5, Lots 2 and 3 into one lot within the Hamlet of La Crete.

Author: L. Lambert Reviewed by: _____ CAO _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 922-13

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 922-13

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING AND CONSOLIDATING
A PORTION OF A PLAN OF SUBDIVISION
IN ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, Council of Mackenzie County has determined that a portion of a subdivision, as outlined in Schedule "A" hereto attached, be subject to cancellation, and

WHEREAS, the registered owner of Plan 1160NY, Block 5, Lots 2 and 3, requested to have the lands consolidated; and

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 1160NY, Block 5, Lots 2 and 3, as outlined in Schedule "A" hereto attached, are hereby cancelled in full and shall be consolidated as Lot 10.

READ a first time this 30th day of October, 2013.

READ a second time this ___ day of _____, 2013.

READ a third time and finally passed this ___ day of _____, 2013.

Bill Neufeld
Reeve

Julia Whittleton
Chief Administrative Officer

BYLAW No. 922-13

SCHEDULE "A"

1. That the Subdivision Plan, known as:

Plan 1160NY, Block 5, Lots 2 and 3 (10005 & 10003 – 99th Street)
located within the Hamlet of La Crete, be cancelled in full and consolidated as
Lot 10.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT KNELSEN SAND & GRAVEL LTD.		
ADDRESS Box 125, 10005 100 ST.		
TOWN LACRETE		
POSTAL CODE T0H 2H0	PHONE (RES.) .	BUS. 780 928 3935

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN 1160NY	BLK 05	LOT 213
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10005 & 10003 - 99 SL

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

KNELSEN IS EXPANDING ITS CURRENT OFFICE
65' X 65' EXPANSION TO THE SOUTH OF THE
EXISTING BUSINESS.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ **40000** RECEIPT NO. **Rec'd**
R. P. Knelson APPLICANT **2013 10 07** DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature] REGISTERED OWNER **2013 10 07** DATE

BYLAW 922-13 APPLICATION



Bylaw No. 922-13

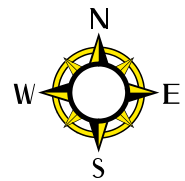
NOT TO SCALE

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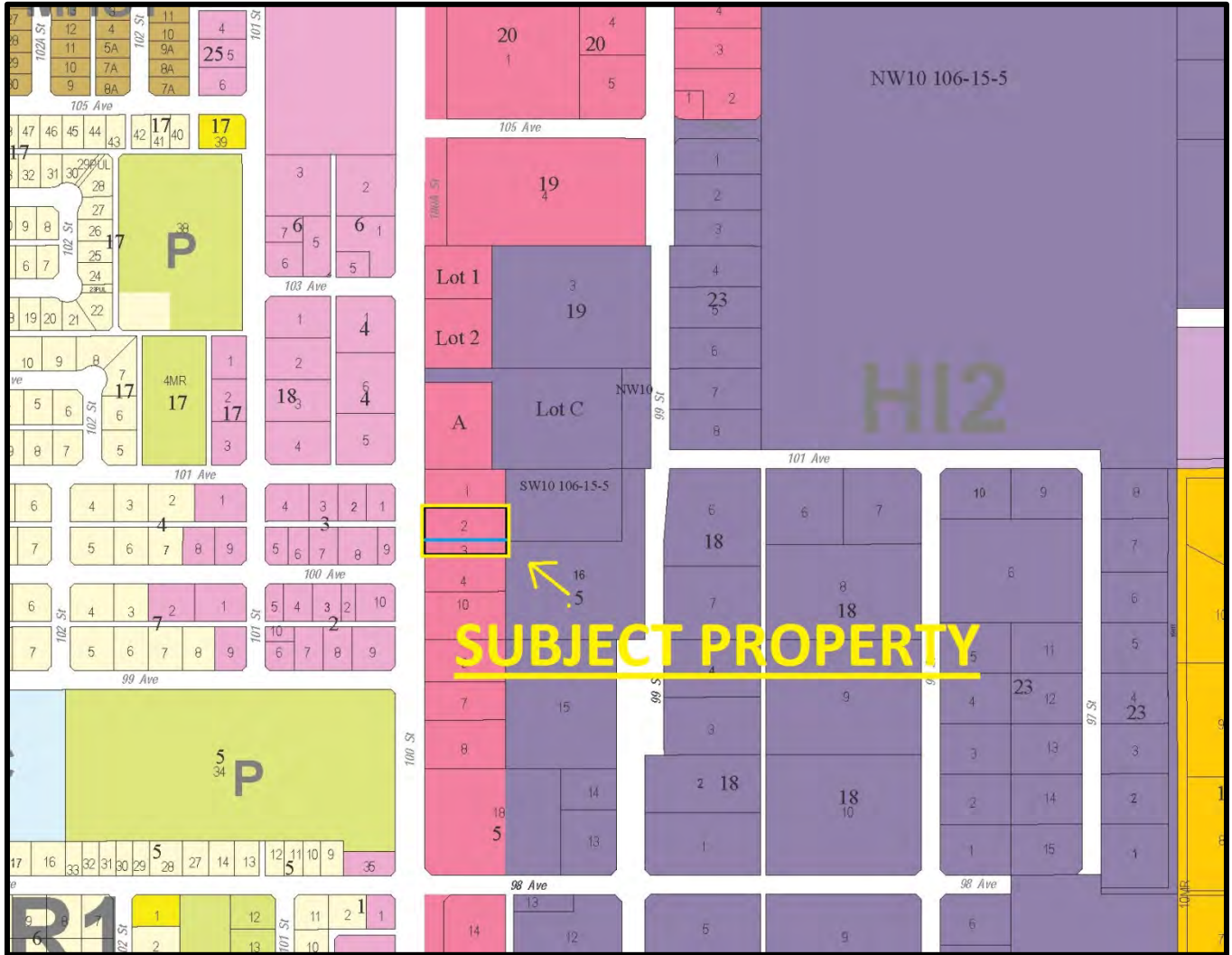


Mackenzie County



BYLAW 922-13

LOCATION MAP



File No. 922-13

NOT TO SCALE

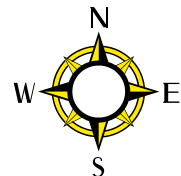
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Mackenzie County





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Terms of Reference – Community Services Committee

BACKGROUND / PROPOSAL:

At the November 5th Community Services Committee meeting the Committee reviewed the Terms of Reference, and noted the following:

- at the present time council does not have a committee to deal with by-law enforcement issues, it is suggested it be added to the Community Services Committee Terms of Reference
- recommended that Council appoint the Hamlet Council members to the Community Services Committee
- recommended that Council appoint Hamlet Council members to the Recreation Board and FCSS

The motion made by the Community Services committee was:

MOTION 13-11-094 MOVED by Councillor Paul

Recommend that Administration provide a general review of the Community Services Terms of Reference and bring forward to Council the recommended changes as discussed.

OPTIONS & BENEFITS:

Hamlet Council member would be representing their Wards Recreation Boards, and understanding the recreation needs for their Hamlet.

Author: R. Pelensky Reviewed by: _____ CAO JW _____

COSTS & SOURCE OF FUNDING:

The change does not increase operational costs

RECOMMENDED ACTION:

Council discussion

Author: R. Pelensky Reviewed by: _____ CAO _____

Community Infrastructure & Municipal Services

COMMUNITY SERVICES COMMITTEE

Purpose:

To provide recommendations to Council determining the levels of service at existing and future recreational facilities; to liaison with local Recreation Boards and Family and Community Support Services groups: [to provide recommendations to Council on Bylaw enforcement issues](#).

Committee Structure:

The membership of the Committee will be comprised of the following:

- Reeve – Ex-officio (voting member)
- Four members of Council
- Chief Administrative Officer or designate
- Director of Environmental Services & Operations
- Director of Community Services & Operations
- Other resources as required

The Committee shall appoint its own Chair and Vice-Chair at the first Committee meeting held following Council's Organizational Meeting.

Quorum:

Any three Councillors present at a meeting shall be considered a quorum. In order for the meeting to take place the Chief Administrative Officer or his/her designate must be present.

Term:

All members of the Committee will hold office for a one year period, with members being appointed at the Organizational Meeting in October of each year.

In the event of a vacancy by death, resignation or from any other cause except the expiration of the term of the appointment; such vacancy shall be filled by an appointment by Council as soon as possible.

Authority:

The Committee shall report directly to the County Council on all matters including recommendations with the Committee's approved minutes being presented to Council on a regular basis.

Meeting Schedule:

The committee shall meet as required in order to adequately address its Scope of Work in a timely manner.

General Responsibilities:

The Committee shall:

- Review and recommend service levels for municipal recreational facilities;
- Review and recommend priorities for improvement to existing and development of new recreational facilities, including multi-year forecast;
- Give consideration to how recreational facilities within Mackenzie County promote tourism in the region;
- Review and recommend policies and bylaws relating to [municipal recreational facilities](#);
- Review and recommend improvements to operating agreements with the local Recreation Boards for the municipally owned recreational facilities;
- Liaison with the local Recreation Boards with aim to enhance programs and services at municipal facilities, including participation in their local regular meetings;
- Review annual Family and Community Support Services reports and liaison with the local FCSS groups with aim to enhance programs and services, including participation in their local regular meetings;
- Develop and maintain a public information program related to available recreational and social services opportunities.
- Liaison with other non-profit organizations (ie. La Crete Ferry Campground).
- [Review provincial lease agreements \(ie. Machesis, etc.\)](#)
- [Review and recommend solutions on Bylaw enforcement issues \(ie. Dog Complaints\)](#)

Responsible for review of the following Bylaws/Documents:

- Municipal Parks Bylaw
- [Mackenzie County Recreational Areas](#)
- [Bylaw Enforcement Officer Bylaw](#)

Approved External Activities:

- Attendance of Recreation Boards' local regular meetings with the same privileges as any other Board Director (one member per community).
- Attendance of FCSSs' local regular meetings as a voting member (one member per community)
- Parks Conference (one member per year)
- FCSS Conference (one member per year)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	La Crete Christian Fellowship Church – La Crete Residential Waste Collection

BACKGROUND / PROPOSAL:

Administration received a letter from La Crete Christian Fellowship Church requesting they be removed from residential collection program, be reimbursed for a garbage bin and the total amount of garbage service fees paid. They advised us they never received a garbage bin and they never used the garbage collection service.

Council has approved a La Crete hamlet waste collection by-law that states we shall collect refuse from dwellings and may collect refuse from other premises other than a dwelling. The La Crete Christian Fellowship Church is within the hamlet boundaries and is classified as a commercial premise. Over the last year the County has been providing a residential waste collection service in the hamlet of La Crete in which we assumed the church was participating in.

Administration will remove them from the garbage collection program immediately as we have received their notice. The By-law does not allow administration to reimburse accounts for past charges therefore the request is before council for a decision.

OPTIONS & BENEFITS:

Item 1

That administration be authorized to reimburse the La Crete Christian Fellowship Church for the fees they paid for garbage service over the last year.

The current by-law is written in a way which allows non dwellings the choice to participate in the garbage collection program

Author: R. Pelensky **Reviewed by:** _____ **CAO** JW

Item 2

That administration be authorized to reimburse La Crete Christian Fellowship Church for the garbage bin that they state was not received.

This may be true as when the garbage bins were initially dropped off there were several bins left on the street and after a couple weeks administration collected them.

COSTS & SOURCE OF FUNDING:

Potential reimbursement costs:

- Garbage Bin \$58.59
- Monthly Garbage fee \$5.95 x 10 months = Total cost of \$59.50

RECOMMENDED ACTION:

That administration be authorized to reimburse La Crete Christian Fellowship Church for service fees charged to date and garbage bin cost.

Author: R. Pelensky Reviewed by: _____ CAO _____

La Crete Christian Fellowship Church
9704 - 111 Street, P.O. Box 385 T0H 2H0
Tel 780-928-3783 Fax 780-809-2224
lccfchurch@gmail.com
www.lccfc.ca



Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

November 5, 2013

Dear Council:

**RE: Account 101729.01
Residential Garbage Pickup**

La Crete Christian Fellowship has been billed for the residential garbage bin and the monthly pickup fees since the bylaw was passed. We have never received the garbage bin or used the service since the church is not a residence. In light of this, we ask that you consider removing or exempting La Crete Christian Fellowship account 101729.01 from this bylaw and reimbursing us for the fees that have been paid to date.

Thank you for your time and consideration. If you have any further questions, feel free to call me at (780) 841-7955.

Sincerely,

Johnny Schellenberg
Church Board Chair

RECEIVED
NOV - 8 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Replace Snow Plow

BACKGROUND / PROPOSAL:

One of the key pieces of snow removal equipment the County uses is a front mounted snow plow on a heavy duty pickup. This is used to clear snow from the Fort Vermilion hamlet streets.

In the winter of 2012/2013 we experienced large accumulations of snow in which we used this snow plow extensively. This heavy use caused lots of wear on the snow plow we purchased in 2002.

While installing the snow plow this winter our mechanic identified worn out pins and bushings, metal fatigue cracks and areas that need large amounts of welding.

Administration was proposing to budget for a new plow in 2014 however, thought it might be more beneficial to purchase one now so funds aren't spent rebuilding the old plow. The estimated budget to purchase a new plow is \$6,000. Administration has identified surplus funds in the operating budget that could be used.

OPTIONS & BENEFITS:

Option 1

That administration be authorized to proceed with purchasing a new front mounted snow plow and that the 2013 capital budget be amended to include an additional \$6,000.00 for the purchase of a new front mounted snow plow with coming from the Fort Vermilion public works operating budget (structural maintenance and repair).

Benefit

Author: R. Pelensky **Reviewed by:** _____ **CAO** JW

Purchasing a new front mount blade now is beneficial as existing funds won't be spent repairing the old plow. A new plow should provide better confidence that it won't be broken down when needed.

Option 2

That administration be instructed to place this project in 2014 budget for consideration.

Benefit

During budget deliberations Council has the opportunity to compare this need against others in the organization

COSTS & SOURCE OF FUNDING:

Estimated cost to purchase the snow plow is \$6,000. If approved, funds would be taken from the existing Fort Vermilion public works operating budget; 32-30-259.

RECOMMENDED ACTION: (requires 2/3)

That the 2013 capital budget be amended to include an additional \$6,000.00 for the purchase of a new front mounted snow plow with coming from the Fort Vermilion public works operating budget (structural maintenance and repair).

Author: R. Pelensky Reviewed by: _____ CAO _____



John Dyck

From: Jason Rolfe <JasonR@industrialmachine.ca>
Sent: Wednesday, October 30, 2013 5:59 PM
To: John Dyck
Subject: 9'2V Plow - plow and frame only.

John,

Please find below the pricing for the blade crate and A-frame for a BOSS 9'2" V-plow.

p/n 220-msc09909B blade crate for a 9'2" V-plow: \$1,870.00 + GST
p/n 220-msc15000B power V plow box: \$3,940.00 + GST

All pricing is FOB IMI Edmonton and is subject based on current stock.

Regards

Jason

Jason Rolfe
Industrial Machine Inc.
Ph: 780 944 6986
Fx: 780 452 3781

e-mail: jasonr@industrialmachine.ca
Website: www.industrialmachine.ca

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 Please consider the environment before printing this email.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Fort Vermilion Fire Department Building – Partial Roof Re-insulation

BACKGROUND / PROPOSAL:

This spring there was ice built up on the east side of Fort Vermilion Fire Department Building which caused some water damage to the ceiling.

Administration investigated the issue and has determined that a portion of the roof is very poorly insulated causing heat to escape and melt the snow on the roof. This in turn creates an ice buildup and water finds its way through the roof.

The fire hall is scheduled for replacement in 2015 however this timeline may get moved back because of less government grants available.

Administration was proposing to budget for reinsulating the roof in 2014 however thought it might be more beneficial to complete it now so we don't have additional water damage to the ceiling in the spring of 2014. The estimated budget to reinsulate the roof is \$8,600.

OPTIONS & BENEFITS:

Item 1

That administration be authorized to proceed with reinsulating the Fort Vermilion Fire Department roof with funds coming from the 2013 Fort Vermilion office tangible capital asset (TCA) project.

Benefit

Reinsulating the roof in 2013 should help prevent further damage to the ceiling of the fire hall and save the costs of chipping ice off the roof.

Author: R. Pelensky **Reviewed by:** _____ **CAO** JW

Item 2

That administration be instructed to place the Fort Vermilion Fire Department roof reinsulating project in the 2014 Capital Projects for consideration.

Benefit

During budget discussions, council can debate project priorities and if a new fire hall is built in 2015 we should withhold spending dollars on the existing building.

COSTS & SOURCE OF FUNDING:

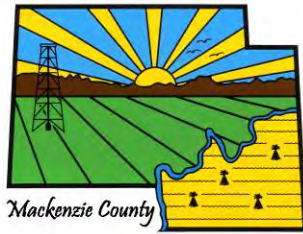
Estimated cost of \$8,600 with funds coming from the existing 2013 Fort Vermilion Office TCA capital project.

RECOMMENDED ACTION: (requires 2/3)

That administration be authorized to proceed with reinsulating the Fort Vermilion Fire Department roof at an estimated cost of \$8,600 with funds coming from the 2013 Fort Vermilion office tangible capital asset (TCA) project.

Author: R. Pelensky Reviewed by: _____ CAO _____





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	294-DP-13 Northern Towing (Fence & Future Tarp Shelter in "HC2") (La Crete)

DEVELOPER: Northern Towing

LEGAL: Plan 762 0383, Block 15, Lot 6

REQUEST: 4' Fence across 100A Street

ZONING: Hamlet Commercial 2 "HC2"

TOPOGRAPHY: Flat

BACKGROUND / PROPOSAL:

The Planning & Development Department has received a development permit application from Northern Towing for the installation of a fence and future tarp shelter. Both of these items would be a permitted use in this zoning. The issue arises with the fence as the applicant wishes to construct it across the closed 100A street right-of-way, staying in line with the existing gate by Northstar Chrysler.

The applicant would like to construct a fence all around his property. In the back and sides it will be a 6 foot fence, and in the front, 4 feet high with a gate at the entrance. The fence will be constructed of a panel type inserted between posts wrapped in a brick type façade.

In front of the applicants property, between his land and 100 Street, is the old service road 100A Street. This road was closed by bylaw and it had been the intention at the time to sell it to the adjacent property owner. This never happened.

Author: L. Lambert **Reviewed by:** B. Peters **CAO** JW

Other property owners to the north have been granted permission to utilize this closed road with the understanding that should the County ever need to use the land, they will have to remove their development. They have also been made to enter into a lease agreement with the County for the portion of closed road adjacent to their property.

There are concerns regarding the proposed application, and the options that the Planning Department has considered are detailed below.

OPTIONS AND BENEFITS:

There are several options for this development request:

OPTION 1: Approve Development Permit 294-DP-13, provided the applicant enters into a lease agreement with the County.

OPTION 2: Approve Development Permit 294-DP-13, provided the applicant only builds the fence solely on the applicant's property

OPTION 3: Refuse Development Permit 294-DP-13.

COSTS/SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

Option 1

That Development Permit 294-DP-13 on Plan 762 0383, Block 15, Lot 6 in the name of Northern Towing be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit
Null and Void

1. The fence shall be setback a minimum of: 7.6 meters (25 feet) from 100th Street, the remainder of the fence shall be on or slightly within the property lines.
2. The County reserves the right to enter the leased premises at any time for the purpose of repairing or replacing underground or aboveground utilities or any other structure or line owned by the landowner. The landowner shall be responsible for all regular maintained and repairs to the fence and any caused by the County in the process of accessing any of the underground or aboveground utilities.

Author: L. Lambert Reviewed by: _____ CAO _____

3. The Tarp Shelter shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. Minimum building setbacks:
 - i. 9.1 meters (30 feet) from 100A Street, 30.5 meters (100 feet) from 100 Street), front (East) yard;
 - ii. 3.1 meters (10 feet) rear (West) yard;
 - iii. 1.5 meters (5 feet) side (North) yard;
 - iv. 3.1 meters (10 feet) side (South) yard.
5. The architecture, construction materials and appearance of building and other structures shall be to accepted standards.
6. Mackenzie County shall not be held liable for any concerns, issues or damages related to the fence or gate or any part (s) thereof resulting from any work being done on the easement either by the County or any contractors hired by the County.
7. The developer shall enter into a lease agreement with Mackenzie County for that portion of Plan 762 0383, Lot OT (closed road allowance) lying directly west of Plan 762 0383, Block 15, Lot 6.
8. The Municipality has assigned the following address to the noted property (**9601-100 Street**). You are required to display the address (**9601**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

Author: L. Lambert Reviewed by: CAO



DEVELOPMENT PERMIT APPLICATION

Admin Use Only	
Development Permit #	2013-13
Date Received	Oct 22, 2013
Date Accepted	

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

APPLICANT INFORMATION			
Applicant Name		Registered Landowner Name (if different than Applicant)	
Northern Towing			
Address		Address	
Box 2079			
La Crete AB			
E-mail		E-mail	
northern towing 1018@gmail.com			
Telephone (Res)	Work or Cell	Telephone (Res)	Work or Cell
780 928 2607	780 841 1594		

LAND INFORMATION									
Legal description of proposed development site									
Registered Plan #	Block	Lot	Stall	OR	QTR/LS	SEC	TWP.	RG	M
7620383	15	06			Ward	MLL/MS/TFA	Acres/Ha		
Civic Address							Quarter Section		
9501 100 Street									
Hamlet									
La Crete AB									
Description of existing use of land: _____									

DEVELOPMENT INFORMATION				
Describe proposed development: 4' Sence (Panel style) + Sature 6' Sence on back. Tarp Shelter 30' x 65'				
<input type="checkbox"/> Dwelling (Inc home additions)	<input type="checkbox"/> Temporary Structure	<input type="checkbox"/> Other _____		
<input type="checkbox"/> Secondary residence	<input type="checkbox"/> Garage, shop, shed (circle one)	<input type="checkbox"/> Commercial /Industrial Building		
<input type="checkbox"/> Modular/Manufactured Home	<input type="checkbox"/> Moved in Building	<input type="checkbox"/> Public Use Building		
Building Size				
Length	Width	Height (Grade to peak)	Sq ²	Other
65'	30'	16'		

The land is adjacent to: Primary Highway Secondary Highway Local Road Hamlet Road

Estimate project time and cost:

A. Start Date	B. End Date	C. Completed Project Cost \$
---------------	-------------	---------------------------------

Attached is: (a) Site plan Yes (b) Blueprints Yes (c) Floor plans (Manufactured homes) Yes

A site plan and blueprints are required for all Development Permit applications unless otherwise specified by the County Planning Department. In addition, all commercial, industrial and multi-family Development Permit applications are required to include a site plan prepared by a surveyor or engineer and such site plan shall show the proposed building with setbacks from property lines, parking stalls, entry onto and exits off of the lot and any other information as required by the County to render a decision.

GEOGRAPHIC INFORMATION

Is there any of the following within 1/2 mile of the proposed development: (mark Y (yes) or N (no) and provide details for Y)

- | | | |
|---|--|---|
| <input type="checkbox"/> Land Fill or garbage disposal site | <input type="checkbox"/> Confined Feedlot Operation | <input type="checkbox"/> Slope /Coulee/Valley or Ravine |
| <input type="checkbox"/> Sewage treatment or Sewage Lagoon | <input type="checkbox"/> Sour Gas Well or pipeline | |
| <input type="checkbox"/> River or Waterbody | <input type="checkbox"/> Multi lot Residential subdivision | Access Approval Date: |

Access:

Is there an Existing Access to proposed site?
Yes No

A County Approved Access is required before a Development Permit can be issued (except for site development)

Does the site location require an access or road to be built to the proposed site?
Yes No

DECLARATION

I declare that the information on this application is, to the best of my knowledge, factual and correct.

Applicant Name (Print) <u>Owner</u> <u>Ruben Martens</u>	Registered Land Owner Name (Print) <u>100 A St</u> <u>Byron Peters</u>
Applicant Name (Signature)	Registered Land Owner (Signature)
Date	Date <u>Oct 24/13</u>

I understand that this application will not be accepted without the following: (a) appropriate development information (b) application fee as per Fee Schedule By-Law

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

FOR ADMINISTRATIVE USE ONLY

Complies With:

MDP Yes <input type="checkbox"/>	ASP Yes <input type="checkbox"/>	AVPA Yes <input type="checkbox"/>
No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>

Offsite Levy (If Required):

Connection Fee \$ _____
Receipt Number _____

Land Use Classification: HC 2

Tax Roll No: 182872

Class of Use: Commercial
(Commercial/Industrial/Residential/Institutional/Home Based Business)

Permitted/Discretionary: Fully Discretionary

Proposed Use: 4' Sence on 100A St

Development Application Fee Enclosed: Yes No Amount \$ 100.00 Receipt No: _____



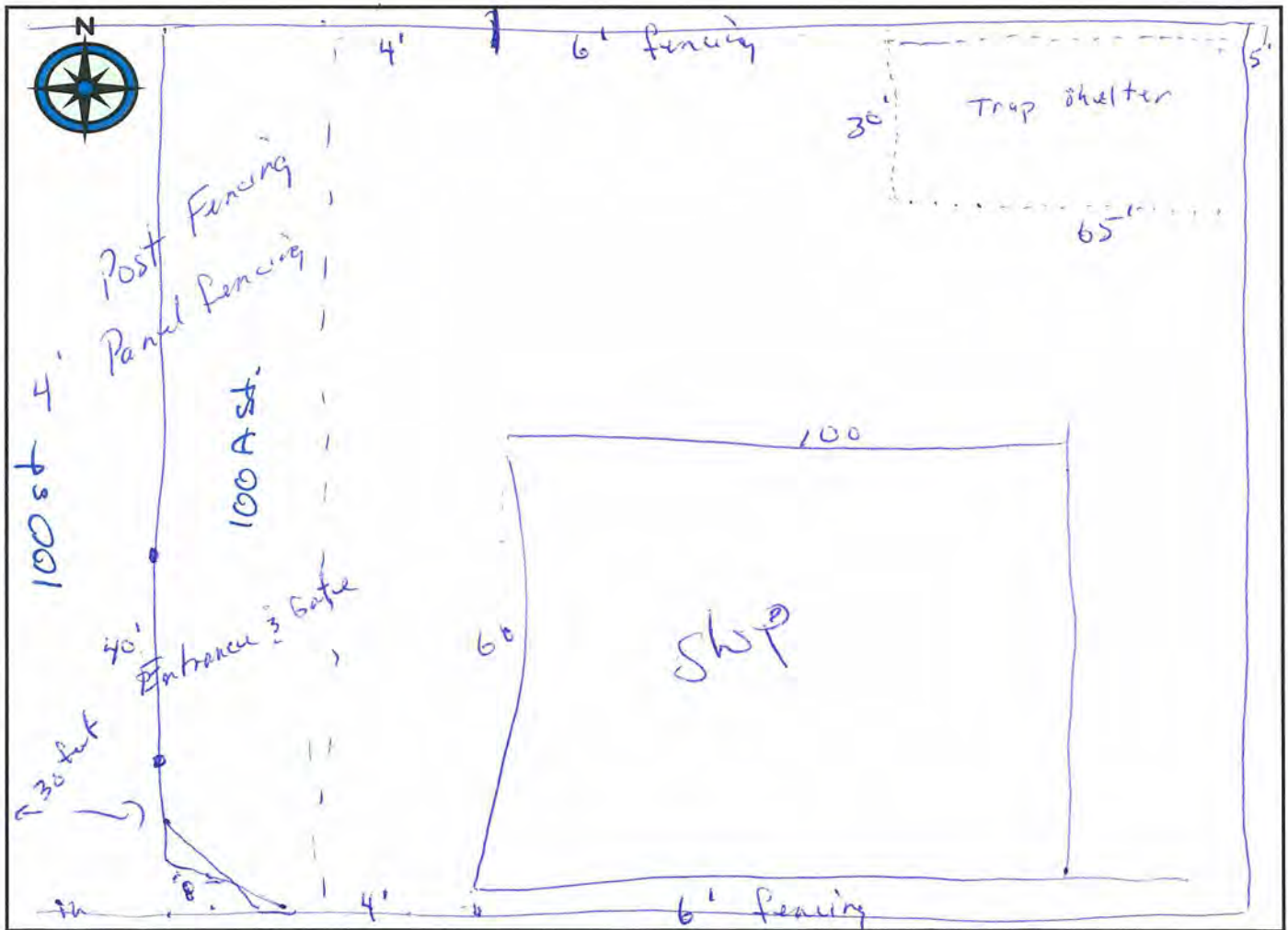
Development Permit Application

SITE PLAN

QTR./L.S.	SEC	TWP	RG	M	or	PLAN NO.	BLK.	LOT	and	Size of Parcel
						762 0383	15	06		

Date of site plan: 10/22/2013

Remarks: _____



Information Checklist for site plan

- | | |
|---|--|
| <ul style="list-style-type: none"> ___ location/distance of existing buildings from property lines ___ location of access/driveway, and distance from intersections ___ location of shelterbelts and/or treed areas ___ location of parking and loading areas | <ul style="list-style-type: none"> ___ location/distance of proposed buildings from property lines ___ ravines, creeks, lakes, sloughs, and any other water bodies ___ location of road(s), road allowances ___ length and width of property |
|---|--|

Setbacks from Property Lines

FRONT YARD ft _____ m	REAR YARD ft _____ m	SIDE YARD (1) ft _____ m	SIDE YARD (2) ft _____ m
------------------------------------	-----------------------------------	---------------------------------------	---------------------------------------

THIS AGREEMENT MADE THIS ____ DAY OF DECEMBER 2013.

BETWEEN:

MACKENZIE COUNTY

a municipal corporation pursuant to the
laws of the Province of Alberta
(hereinafter referred to as the "County")

OF THE FIRST PART

- and -

1221973 ALBERTA LTD (Northern Towing)

of La Crete,
in the Province of Alberta
(hereinafter referred to as the "Licensee")

OF THE SECOND PART

LICENSE AGREEMENT

WHEREAS:

- A. The County has direction, management, and control of all public roads in the municipality in accordance with the provisions of the Municipal Government Act SA 1994, Ch. M-26.1 and the Highway Traffic Act RSA 1980, Ch. H-7;
- B. The County has direction, management, and control of road allowance(s) described as:
Part of Plan 762 0383: OT adjacent to Plan 762 0383, Block 15, Lot 6.
(hereinafter referred to as the "Road Allowance");
- C. The Licensee is the registered owner
- D. The Licensee desires a non-exclusive license to utilize a portion of the Road Allowance from the County for the purposes and under the terms and conditions contained herein;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the payments set forth herein, and the mutual covenants, conditions and terms contained herein, the parties hereto agree as follows:

- 1. The County hereby grants to the Licensee the right to non-exclusive use of all that portion of the Road Allowance as is outlined in red on Schedule "A" hereto (hereinafter referred to as the "License Area"), for the purposes hereinafter specified, subject to the terms and conditions set forth herein.
- 2. The License granted herein shall be limited solely to the purpose of parking and traffic manoeuvres and the installation of a fence.
- 3. The term of this License shall be **Five years**, commencing on the 1st day of December subject to provisions for renewal and earlier termination as provided herein.
- 4. In consideration of the rights herein conferred upon the Licensee, the Licensee shall pay to the County the sum of \$1.00 [or such other amounts as appropriate], plus applicable Goods and Services Tax, to be paid upon the execution of this License Agreement by the parties.

5. Provided the Licensee has duly complied with the terms and conditions contained within this License Agreement, the Licensee shall have the right (exercisable by written notice to that effect on or before the 30th day prior to the expiration of the term, or renewal term as the case may be, of this License Agreement) to renew this License Agreement for a further term of Ten years upon the following terms and conditions:
 - (a) the Licensee shall pay to the County a license fee in the sum of \$1.00, plus applicable Goods and Services Tax, on or before the first day of each renewal term;
 - (b) the Licensee's right to renew contained herein shall carry forward to the renewal term, such that there shall be a recurring or perennial right to renew; and
 - (c) in all other respects the terms and conditions of this License Agreement shall apply during any renewal term.
6. The County shall have the full right to occupy and use the License Area in any manner whatsoever deemed appropriate by the County, provided that the County shall not unreasonably interfere with the rights conferred upon the Licensee.
7. The Licensee, by performing and observing the covenants and conditions contained herein, shall be entitled to peaceably exercise the rights herein granted to the Licensee without any unreasonable hindrance, molestation or interruption from the Municipal District.
8. The Licensee shall provide the County prompt written notice of any accident, damage or injury occurring on the License Area however caused.
9. The Licensee shall at all times indemnify and save harmless the County, its officers, directors, employees and agents from and against any and all liabilities, claims, demands, losses, costs, charges, expenses (including without limiting the generality of the foregoing, all legal fees and disbursements on a solicitor and own client full indemnity basis and any amount paid to settle any actions or satisfy any judgments), actions, and other proceedings (including those in connection with workers' compensation or any similar or successor arrangement) made, brought against, suffered by or imposed on the County, its officers, directors, employees and agents in respect of anything arising from the license of the License Area to the Licensee under this License Agreement, or for any reason whatsoever, or in respect of any loss, damage or injury (including injury resulting in death):
 - (a) to any person or property (including, without restricting the generality of the foregoing, employees, invitees, contractors, agents and property of the County) directly or indirectly arising out of, resulting from or sustained by reason of the occupation or use of the License Area, or any operation in connection therewith or any fixtures or chattels thereon, or
 - (b) to any person while on adjoining lands of the County in the course of that person's entry onto or exit from the License Area.
10. The County shall not be liable, directly or indirectly, for any personal injuries that may be suffered or sustained by any person who may be on the Road Allowance or for any loss of or damage or injury to property belonging to the Licensee or any other person.
11. The Licensee shall compensate the County for all damage to property of the County arising out of the activities of the Licensee on or adjacent to the License Area, whether or not such activities are in pursuance or purported pursuance of the rights herein granted to the Licensee.
12. The Licensee shall carry liability insurance as follows:
 - comprehensive general liability insurance with insurable limits of no less than TWO MILLION (\$2,000,000.00) DOLLARS for each occurrence or incident;
 - such insurance shall name the County as an insured party, and shall contain a waiver of subrogation against the County;

The Licensee shall provide proof of such insurance to the satisfaction of the County, upon demand.

13. The Licensee acknowledges and agrees that all property of the Licensee which may hereafter be located on, under, over, or adjacent to, the License Area shall be at the sole risk of the Licensee, and the County shall not be liable for any loss or damage thereto, howsoever occurring and the Licensee hereby releases the County from all actions, claims, demands, suits or proceedings whatsoever in respect of any such loss or damage.
14. If, in the sole opinion of the County, the Licensee undertakes or permits any activity whatsoever within the License Area which is outside of, or inconsistent with, the permitted uses contemplated herein, which may be a nuisance or cause damage, or if the Licensee is in default of any of the terms or conditions of this License Agreement, the County may, in its absolute discretion:
 - (a) give the Licensee ten (10) days written notice to rectify or remedy any such nuisance, improper activity, or default, and failing the Licensee remedying or rectifying same this License Agreement and the rights herein conferred upon the Licensee shall automatically terminate and the Licensee shall forthwith vacate the License Area; or
 - (b) give the Licensee notice of immediate termination of this License Agreement and the rights herein conferred upon the Licensee, and the Licensee shall forthwith vacate the License Area.
15. The Licensee and the County agree that the rights of the Licensee are only personal in nature and that nothing contained herein confers upon the Licensee any legal or equitable estate whatsoever in the lands within the Road Allowance.
16. The rights herein conferred upon the Licensee are not, and shall not be construed as, covenants running with the land and the Licensee shall not register at the Land Titles Office any instrument whatsoever which claims any interest, legal or equitable, in the lands within the License Area.
17. The Licensee shall not assign this License Agreement, either in whole or in part, without the prior written consent of the County, which consent may be withheld for any reason whatsoever.
18. During the term of this License Agreement, the Licensee shall at its own expense maintain and keep the License Area in a reasonable state of repair and in a safe and tidy condition, which shall include minor repairs, cleaning, and regular yard maintenance.
19. In the event that the County deems it necessary or appropriate to cause or allow third parties to construct or install permanent underground or aboveground utility lines, pipeline facilities, transmission lines and drainage swells which will cross the License Area, or to perform such other work upon the License Area as may be deemed necessary in the sole discretion of the County, the Licensee shall in no way interfere with or hinder the construction, installation, repair or maintenance undertaken by the County or any person to whom the County has granted such permission, and further, the Licensee shall forthwith, upon the request of the County, execute such further documentation as deemed appropriate in the sole discretion of the County for the purposes of expediting or permitting the construction or installation of permanent underground or aboveground utility lines, pipeline facilities, transmission lines and drainage swells or other such work within the License Area by the County or the nominee of the County.
20. The Licensee agrees that it shall not dig or excavate, or install or erect any trees, shrubs, landscaping, buildings, fences, improvements or structures, upon or in the License Area without the express written consent of the County. If the County permits the Licensee to dig or excavate, or install or erect any trees, shrubs, landscaping, buildings, improvements or structures, the same are to be constructed in a workmanlike manner so as to minimize damage to the License Area, and the Licensee shall, after any such work, restore the

License Area to a level and condition equivalent to that which existed prior to the commencement of any such construction.

21. The County hereby permits the Licensee to construct a fence on the License Area. The said fencing is to be considered the sole property of the Licensee and is to be repaired and maintained solely by the Licensee. Said fence must contain a gate located so as to provide reasonable access to the License Area by county vehicles or such other parties as authorized by the County.
22. Upon the expiration or earlier termination of this License Agreement, the Licensee shall remove all property of the Licensee from the License Area, and restore the License Area to a level of quality and condition equivalent to that which existed prior to the commencement of any such construction save and except any grass, trees and shrubs.
23. The Licensee shall at all times and in all respects abide by all laws, bylaws, legislative and regulatory requirements of any governmental or other competent authority relating to the use and occupation of the License Area.
24. If the Licensee fails or neglects to perform any of its obligations under this License Agreement, then the County shall have the right, but shall not be obligated, to take such action as is reasonably necessary in the sole discretion of the County to perform such obligations. In such event, the Licensee shall be responsible for the payment of all costs incurred by the County forthwith to the County. If the County exercises its right under this provision, then the County shall not be responsible for any loss or damage, however caused, to any property of the Licensee.
25. For better securing the performance of the obligations of the Licensee under this Agreement, the Licensee hereby charges all of its right, title and interest in the Licensee's Land. The County shall be at liberty to register notice of this charge by way of Caveat or otherwise against the title to the Licensee's Land, and the Licensee hereby covenants not to take any steps whatsoever in an attempt to discharge this encumbrance.
26. Notwithstanding anything to the contrary contained herein, it is understood between the Licensee and the County that the County shall have the absolute right and privilege to terminate this License herein granted (together with all rights contained herein or ancillary thereto) upon the County providing to the Licensee Thirty (30) days written notice of such termination. It is understood between the Licensee and the County as well that the Licensee shall have the absolute right and privilege to terminate this License herein granted (together with all rights contained herein or ancillary thereto) upon the Licensee providing to the County Thirty (30) days written notice of such termination.
27. Any notice to be given by the parties hereto shall be in writing and shall either be delivered personally or mailed by prepaid registered mail as follows:
 - (a) to the County: Mackenzie County
Director of Operational Services
Box 640
Fort Vermilion, Alberta
T0H 1N0
 - (b) to the Licensee: 1221973 ALBERTA LTD
Northern Towing (Peter Martens)
Box 2079
La Crete, Alberta T0H 2H0

Notice given in any such manner shall be deemed to have been received by the party on the day of delivery or upon the seventh (7th) day after the day of mailing. Any party may change its address for service from time to time upon written notice to that effect.

- 28. The terms and conditions set forth herein, together with the Schedules, shall constitute all of the terms and conditions of this License Agreement, and there are not other terms, conditions, covenants, agreements, representations or warranties, either express or implied, arising between the parties hereto except as expressly set forth herein. If any provision of this License Agreement is illegal or unenforceable it shall be considered separate and severable from the remaining provisions, which shall remain in force as if the unenforceable provision has never been included.
- 29. Any condoning, excusing or overlooking by the County of any default, breach or non-observance by the Licensee at any time or times in respect of any covenant, proviso or condition herein contained shall not operate as a waiver of the County's rights hereunder in respect of any subsequent default, breach or non-observance nor so as to defeat or affect in any way the rights of the County hereunder in respect of any subsequent default, breach or non-observance.
- 30. This License Agreement shall enure to the benefit of and be binding upon the parties hereto, their respective executors, administrators and permitted assigns.
- 31. The terms and obligations of this License Agreement, which by their context are meant to survive the expiry or earlier termination of this License Agreement, shall so survive for the benefit of the party relying upon the same.
- 32. The parties hereby acknowledge and confirm that each was advised by the other to obtain independent legal or other professional advice and that by executing this License Agreement each hereby confirms that it has had the opportunity to seek independent legal or professional advice prior to executing this License Agreement and has either:
 - (a) obtained such legal or other professional advise; or
 - (b) waived the right to obtain such independent legal or other professional advice.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

MACKENZIE COUNTY

Per: _____

LICENSEE

Witness to signature of:

Signature

Print Name

SCHEDULE "A"

Forming part of an agreement between the

Mackenzie County

And

Dated: _____

The License Area

AFFIDAVIT OF EXECUTION

CANADA) I, _____, of the
) City/Town of _____
PROVINCE OF ALBERTA) in the Province of Alberta
))
TO WIT:) **MAKE OATH AND SAY THAT:**

1. I was personally present and did see _____, named in the within (or annexed) instrument, who is personally known to me to be the person named therein, duly sign and execute the same for the purposes named therein.

2. THE SAME was executed at the _____ of _____, in the Province of Alberta, and that I am the subscribing witness thereto.

3. I KNOW the said _____ and (he/she) is, in my belief, of the full age of eighteen (18) years.

SWORN BEFORE ME AT the _____ of)
_____, in the Province)
of Alberta, this ____ day of _____,)
2013.)

) _____
))
))
_____)
A Commissioner for Oaths in and for)
the Province of Alberta)

DEVELOPMENT PERMIT



File No. 294-DP-13

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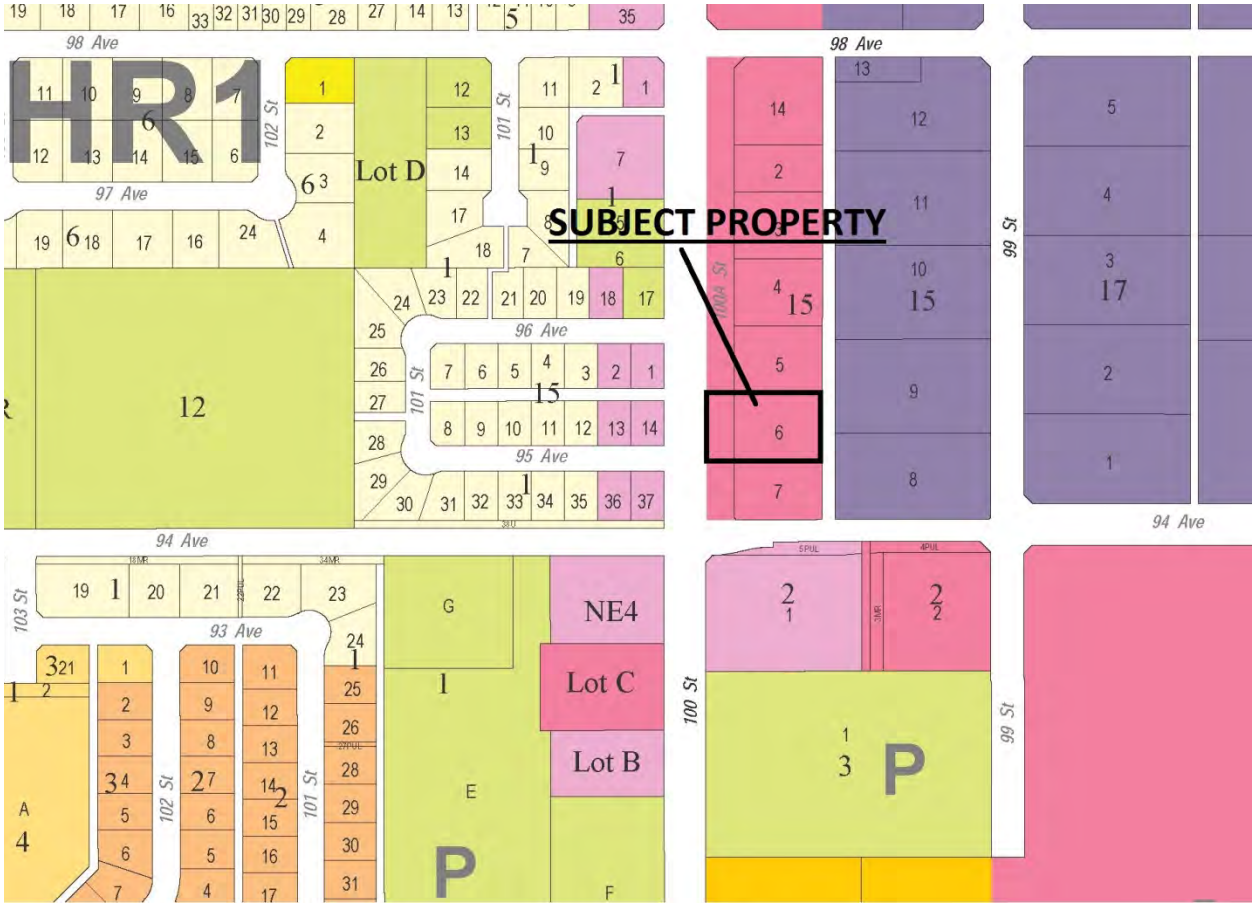


Mackenzie County

NOT TO SCALE



DEVELOPMENT PERMIT



File No. 294-DP-13

NOT TO SCALE

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Mackenzie County



MACKENZIE COUNTY

REQUEST FOR DIRECTION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	Hamlet Addressing and Road Naming

BACKGROUND / PROPOSAL:

The County currently has an Addressing Bylaw, number 045/96, which was last revised in 1996. It allows for the County to provide addresses, require them to be displayed, and has provisions for penalties. It provides no direction on the preferred method of addressing within the communities, and as our communities continue to grow a more comprehensive addressing bylaw and/or policy is needed.

Our current system of addressing is running into problems, particularly in La Crete. All roads in La Crete are currently numbered Streets and Avenues, but some roads are organic and really need to be addressed accordingly. Administration recommends that Zama continue to have named roads, while a more comprehensive addressing method be developed for La Crete, Fort Vermilion, and rural multi-lot subdivisions. Clarification is also required for multi-family dwellings.

For rural multi-lot subdivisions:

- For “closed” developments, such as Greenwood Acres (near La Crete Golf Course), assign addresses starting at 1 and progressing upward in a logical manner. Internal subdivision roads would be named to mimic the subdivision name, such as Greenwood Close, Greenwood Lane, etc.
- For “open” developments such as Riverdrive Estates, assign addresses based on the same system as the Range Road/Township Road grid. Internal subdivision roads would be named to reflect the subdivision name.
- Require developer to install a large sign at all entrances to the subdivision displaying the lot layout and addressing, and addresses must be displayed on each property so they are visible from the road.

Author: B. Peters **Reviewed by:** _____ **CAO** JW

For multi-family dwellings, duplexes, row houses, etc.

- Assign one address to the development, with each unit being assigned a unique unit number. Eg. 10612 – 100 Street, Unit 1, Unit 2, Unit 3...

For La Crete and Fort Vermilion:

- Roads that follow the grid be addressed with a numbered Street/Avenue
- Roads that are organic (diagonal, sweeping, or otherwise not following the grid) be addressed with a road name

For the hamlet road naming there are additional items to consider:

- What street naming theme do we use?
 - People, places, flowers, trees?
 - Who decides on name? Administration, MPC, Council, community committee, developer?

It would not be a big a challenge to revise road names and/or addresses at this point. All mailing addresses are PO boxes, so there would be no effect on mail delivery. Also, the sooner the changes are made, the fewer properties will be affected.

Attached is a copy of the existing bylaw, as well as a map of a portion of La Crete indicating why changes need to be made to the current practice.

OPTIONS & BENEFITS:

There are many options on how to proceed, but the benefits of updating the bylaw are; better addressed rural subdivisions, eliminating confusing/conflicting street numbering in hamlets, ensuring consistent addressing for multi-family developments.

COSTS & SOURCE OF FUNDING:

The costs for implementing the change would consist of the costs to replace and install signs, and staff time. Standard street signs are about \$50 each, with larger custom signs for the subdivisions costing several hundred dollars each.

We estimate that \$2000 should suffice to implement new road names and an additional \$3000 to install signs at the entrances to existing rural multi-lot subdivisions, for a total cost of \$5000. Funding would come from the 2014 operating budget.

COMMUNICATION:

All affected ratepayers would receive a letter notifying them of their revised address, and general information regarding the changes would be provided on Facebook and in the County Image.

Author: B. Peters Reviewed by: _____ CAO _____

RECOMMENDED ACTION:

That Administration brings forward the amendments to the Addressing Bylaw as discussed.

Author: B. Peters Reviewed by: CAO



BYLAW No. 045 _____ /96

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE No. 23,
IN THE PROVINCE OF ALBERTA,
TO IMPLEMENT THE NUMBERING OF PARCELS OF LAND AND BUILDINGS
WITHIN THE HAMLETS OF THE MUNICIPALITY**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1, the Council of the Municipality may:

- a) implement the orderly numbering of parcels of land, buildings, units and subunits within buildings,
- b) require owners or occupants to display the numbers assigned to their land, building, units and sub-units,
- c) provide for the revision of the numbers assigned and require the owners or occupant to display the numbers so revised,
- d) delegate any of its powers or duties under this section to one or more officials or employees of the Municipality.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta being duly assembled enacts as follows:

1. This Bylaw shall be known as the Municipal District of Mackenzie No. 23 Addressing Bylaw.
2. Definitions:
 - a) “Building” means any structure used or intended for supporting or sheltering any use or occupancy;
 - b) “Bylaw Enforcement Officer” means the person appointed, by bylaw, as a Bylaw Enforcement Officer;
 - c) “Development Officer” means the person or persons identified by bylaw as a Development Officer;
 - d) “Hamlet” means the Hamlets of Fort Vermilion, La Crete, and Zama;
 - e) “Municipality” means the Municipal District of Mackenzie No. 23; fj “Owner” means any person who is defined under the Land Titles Act, Revised Statutes of Alberta 1980, Chapter L-5 with amendments in force as of June 1, 1992 not including unproclaimed amendments, as the owner of the land;
 - g) “Parcel” means any block or any lot not subdivided, or any part of such a block or lot, in any area for which a plan of subdivision is registered in a Land Titles Office.
3. All parcels of land, buildings, units and sub-units within buildings obtaining access from

a public highway or from other lawful means of access as determined by the Municipality, shall be assigned an address by the Municipality.

4. The Municipality may assign a name in addressing a building or buildings. All named addresses shall include a location reference using either the road name, subdivision name, neighborhood name, or other commonly known name.

-BYLAW # 045 /96

Page 2 of 3

5. Display of Address:

- a) The address assigned pursuant to this bylaw shall be affixed to a building or such other structure as may be required by the Development Officer, in a conspicuous place no higher than the ceiling level of the ground floor or in an equivalent height in the case of other buildings,
- b) The address displayed shall be clearly legible from the public roadway or internal roadway and be on a contrasting background. The minimum size of characters shall be four (4) inches in height,
- c) Display of address on more than one face of the building is encouraged.

6. Maintenance of Address:

- a) An owner shall ensure that all addresses assigned pursuant to this bylaw are posted and maintained in a legible form within the terms of this bylaw,
- b) No owner of a building bearing an incorrect address shall continue to use same if notified in accordance with Section 7,
- c) No person shall remove, deface, or obliterate or destroy the address placed upon or affixed to any building in accordance with this bylaw, except during the demolition or removal of the building.

7. Compliance and Enforcement:

- a) This bylaw shall be enforceable upon notice of any contravention of any provisions of this bylaw having been sent by registered mail to the owner of the land in respect to which the contravention has occurred. Such notice shall state the following;
 - (1) Nature of infraction of the bylaw,
 - (2) Corrective measures required to comply with this bylaw,
 - (3) The time within which such corrective actions must be performed.

8. Any person who contravenes or disobeys, or refuses or neglects to obey any provision of the bylaw by:

- a) doing any act or thing which he is prohibited from doing herein,

b) failing to do any act or thing he is required to do herein,

is guilty of an offense and is liable on summary conviction to a minimum fine of \$200.00 for a first offense, and \$500.00 for a second and subsequent offenses, pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1

9. The voluntary payment which may be accepted in lieu of prosecution for contravention of any of the sections outlined in this bylaw, shall be as follows:

First Offense \$ 50.00

Second and

Subsequent Offenses \$100.00

BYLAW # 045_____/96

Page 3 of 3

This bylaw shall come into full effect on the **final** passing thereof

First Reading given on the 29th

Second Reading given on the 23rd

Third Reading and Assent given on the
day of March

1996

Dennis Litke, C.A.O.

day of July

1996

)

Dennis Litke, C.A.O.

23rd

William Neufeld, eeve

day of August 1996
Dennis Litke, C.A.O.

Hamlet Addressing Bylaw

Background

- June 13. 1995, Bill Neufeld. Reeve asked Kevin Smith to draft a bylaw for the numbering of houses in the Hamlets of the Municipality.
- June 23. 1995, 1st reading given to Addressing Bylaw #023/95 tabled. The Bylaw had not been drafted yet .
- July 11. 1995. 1st and 2nd reading given to House Addressing Bylaw #023/95.
- July 22. 1995, Kevin Smith received fax from M.M.S.A. regarding the new numbering for the named streets in Fort (the Alberta Housing Subdivision).
- July, 1995, Kevin Smith met with Councillor Roe and discussed the new numbering of the Alberta Housing Subdivision in Fort Vermilion, it is the only subdivision in Fort with named streets. They picked the numbers for the named street and avenue.
- July 28. 1995. House Addressing Bylaw Tabled. Gary Mayhew recommended the bylaw be amended to reflect the numbering particular to each Hamlet and that the bylaw be given reading only when the maps identifying the numbering is available. Richard Neufeld reported the M.M.S.A. has drawn up a proposal for street names and numbers in Fort Vermilion.
- September 12, 1995, Street Names and Numbering Bylaw #023/95 tabled. The Zama Addressing Map had not been completed.
- October 27. 1995, Kevin Smith received the Draft Zama Addressing Map.
- November, 1995 .February 29, 1996, The Street Addressing Bylaw changes were not followed up on, and the maps were passed from Gary Mayhew to Kevin Smith and then on to Paul Driedger, with no action taken by either person.
- March 04, 1996, Agnes Rosenberger, Secretary, Fort Vermilion Board of Trade phoned Kevin Smith and asked what the status was on the Street Addressing Maps and invited him to attend their next meeting on the 5th.
- March 05. 1996, Dennis Litke asked Kevin Smith for the Street Addressing Bylaw file. Kevin asked Eva Schmidt in the La Crete Office to put the Addressing Bylaw file on Courier. Dennis Litke phoned Kevin Smith at home and asked him to attend the Fort Board of Trade meeting as they were expecting him to attend. Kevin Smith picked up the Addressing Bylaw file at Pat Mroczkowski. LOOMIS driver. residence and attended the Board of Trade meeting. Kevin showed them the Fort Addressing map and informed them the bylaw had floated from office to office with no action taken by either. Kevin Smith told the Board of Trade he would try to get the Addressing Bylaw put on the next Council Agenda which was being prepared tomorrow, the 6th.
- March 06, 1996, Kevin Smith reviewed the Addressing Bylaw file and decided there was too much to work to be done on it before it went to Council. The Bylaw has to be reworded and the two addressing maps have to be reviewed and finalized, prior to Council's approval. Kevin contacted Richard Neufeld, M.M.S.A. and requested his assistance with the rewording

of the Bylaw. Richard Neufeld informed Kevin that motions have to be made to change the naming/numbering of the streets/avenues in Fort Vermilion and come up with new names for the Hamlet of Zama. The maps have to be reviewed and finalized prior to acceptance by Council.

Prepared for Council by Kevin It Smith

March 20, 1996

Pue 1



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	Rural Addressing

BACKGROUND / PROPOSAL:

The topic of rural addressing has kept coming up over the last quite a few years, and on occasion has even had some funds budgeted for it.

To Administration's knowledge, rural addressing would be of significant benefit to both the police and fire departments. The ambulance service has recently implemented a new system in which rural addresses would no longer make their response times more accurate or more efficient, but there is an increased demand from ratepayers. It is becoming increasingly difficult to receive orders and services because of corporate requirements to provide a physical address, and legal land descriptions do not suffice.

Administration has completed the entire addressing grid for the County, and the next step now would be to actually assign addresses. Before the commitment is made to assign an address to every rural yard site, to update the database with this information, and notify everyone of what their address is, further direction is required.

The single biggest hurdle to moving forward is the expense of all the addressing signs. A quote was received several years ago, putting the cost of the signs at about \$200,000.

OPTIONS & BENEFITS:

There are several benefits to implementing rural addresses:

- Improved emergency services response
- Easier navigating for people unfamiliar with the area
- Eliminates problem of being unable to place orders or receive services due to the inability to provide a physical address

Author: B. Peters **Reviewed by:** _____ **CAO** JW

- Census and Municipal Elections

There are also several options regarding the cost of the signage.

- County absorb full cost of the signs and provide installation
 - Relatively high cost to the County, ensures uniform signs and placement
- County upfront the sign costs and provide installation, but charge all affected properties the actual cost of their sign.
 - Minimal cost to the County, ensures uniform signs and placement
- Require property owners to purchase and install their own signs.
 - No cost to the County, no control over uniformity of signs and placement, or if they even get installed at all.

COSTS & SOURCE OF FUNDING:

The estimated cost for the program is \$200,000 plus the operational expense of installing the signs. Depending on the option chose, the capital costs are fully recoverable within one year of implementation.

Funding would be provided by way of creating a capital project.

COMMUNICATION:

All affected ratepayers would receive a letter notifying them of their new address, and an estimated installation date.

RECOMMENDED ACTION:

For discussion.

OR

Option 1:

That Administration proceed with implementing rural addressing with funding originally coming from the 2014 Capital Budget, with capital costs of the signs billed to the property owners.

Option 2:

That the rural addressing project be considered during the 2014 capital budget deliberation with intent to implement the project in 2014 and absorb the costs through general municipal taxation.

Author: B. Peters Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	iPads for Municipal Planning Commission Members at Large

BACKGROUND / PROPOSAL:

At the October 21st MPC Meeting, the following motion was made, “that a recommendation be made to Council for the purchase of three iPads for MPC member use.”

As you are aware, Council meetings have moved away from paper packages, and the MPC members feel that the MPC meetings should also be paperless. The discussion at the MPC meeting focused on acquiring iPads for all members to facilitate the paperless meetings, but there are other electronic alternatives to consider.

All MPC members currently have computers with access to internet, so DocuShare settings could be changed to allow MPC members to view documents this way. During meetings the package could be displayed with the projector, allowing members to follow along without the need for a paper copy. This method is certainly not as convenient as iPads, but is still a functional paperless alternative.

The MPC typically has two meetings a month, with a few exceptions for a total of about twenty two MPC meetings a year. Moving to paperless meetings would eliminate about 200 packages per year, which adds up to about 20,000 pages per year.

OPTIONS & BENEFITS:

There are several options:

1. Provide iPads to MPC members-at-large
 - Most convenient option, but comes with the biggest expense. Allows MPC members to view packages from anywhere, to view the info at meetings that they want to view (maps, surveys) while issue is being presented.

Author: B. Peters **Reviewed by:** _____ **CAO** JW

2. Use DocuShare and other existing resources more effectively to still facilitate paperless meetings
 - Will effectively allow members to view packages at home, could be some challenges with presenting info in-meeting. No/minimal cost of implementing this method. Still allows for paperless meetings.
3. Have the MPC continue to use paper packages for all meetings.
 - Maintains the status quo. No change in cost or method.

COSTS & SOURCE OF FUNDING:

The initial purchase price of three 16 GB iPads with 3G/4G is \$1970 (\$650 each plus recycling fees, etc.), plus there would be a monthly data cost in the range \$20/month, which varies a little depending on usage.

COMMUNICATION:

N/A

RECOMMENDED ACTION:

For discussion.

Author: B. Peters Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	Waiver of Tax Penalties for Spyglass Resources Corp. – Tax Rolls 295361 and 411113

BACKGROUND / PROPOSAL:

The taxpayer, Spyglass Resources Corp., had not paid the 2013 taxes due for tax rolls 295361 and 411113 by June 28th. Effective July 1st, Mackenzie County assessed late payment penalties of \$243.36 and \$1,244.50, respectively.

The office of the taxpayer, Spyglass Resources Corp., is located in the flood zone in Calgary and, as a result, was closed Friday, June 21 to Friday, July 2. Due to circumstances beyond their control, the normal schedules for financial operations were affected which resulted in the payment being mailed after the tax deadline. Payment was received on July 15, 2013.

OPTIONS & BENEFITS:

As the payment was late due to circumstances ensuing from a natural disaster in Calgary, Administration recommends that the penalties be voided.

Please review the attached correspondence from the taxpayer.

Please note that the tax notices were mailed in mid May with a June 28th deadline.

COSTS & SOURCE OF FUNDING:

Operating Budget.

Author: D. Pawlik/A. Kilpatrick **Reviewed by:** _____ **CAO** JW

COMMUNICATION:

Correspondence with the taxpayer regarding Council's decision.

RECOMMENDED ACTION:

For discussion.

Author: D. Pawlik/A. Kilpatrick Reviewed by: _____ CAO _____

November 20, 2013

Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0

Attention: Tax Department/Council Members

**Re: Spyglass Resources Corp.
Late payment penalty on 2013 property taxes**

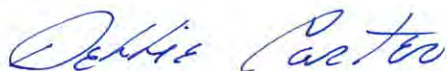
We are in receipt of a letter from the Mackenzie County Taxation Clerk in which Mackenzie County have assessed Spyglass Resources Corp. a \$1,487.86 late payment penalty for its 2013 property tax bill that was received by Mackenzie County on July 15, 2013.

Tax roll 295361 - \$ 243.36
Tax roll 411113 - \$ 1244.50

On behalf of Spyglass Resources Corp. I would respectfully request that this late payment fee be waived for the 2013 tax year. Our request is based on extenuating circumstances resulting from the flood waters that impacted our office building and shut our office tower down for the period from June 21, 2013 right through July 2, 2013. The payment of the property tax to Mackenzie County was processed by our staff immediately upon our return as evidenced by the receipt date of our payment.

We thank you for your consideration regarding this request.

Yours truly,



Debbie Carter
Operations Controller
Spyglass Resources Corp.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	Void Taxes and Penalty for Roll 289324

BACKGROUND / PROPOSAL:

A letter was received from Alberta Sustainable Resource Development (SRD), dated October 25, 2013, advising that GRL960087, under tax roll 289324, was removed from the department’s records effective August 31, 2011. As a result of this action, SRD requests that the property taxes levied in 2013 as well as the penalty be voided.

OPTIONS & BENEFITS:

As the Grazing Lease was cancelled effective August 31, 2011, Administration recommends that the property taxes of \$20.80 levied in 2013, as well as the penalty of \$1.25, be voided.

COSTS & SOURCE OF FUNDING:

Operating Budget (municipal levy).

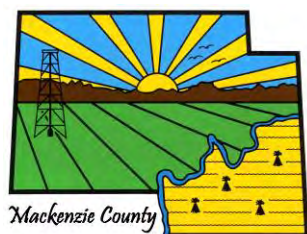
COMMUNICATION:

N/A.

RECOMMENDED ACTION:

That the finance department be authorized to void the 2013 tax levy of \$20.80 and the penalty levied of \$1.25 in July 2013 for property tax roll 289324.

Author: D. Pawlik/A. Kilpatrick **Reviewed by:** _____ **CAO** JW



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	Financial Reports – January 1 to October 31, 2013

BACKGROUND / PROPOSAL:

Corporate Services provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the six-month period, January 1 – October 31, 2013:

- Investment Report
- Operating Statement
- Projects Progress Report

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That the financial reports for the period, January 1 – October 31, 2013, be accepted for information.

Author: A. Kilpatrick **Review Date:** _____ **CAO** JW

Investment Report for Oct 2013

Chequing Account on Oct 31, 2013

Bank account balance 5,996,920

Investment Values on Oct 31, 2013

Short term investments (EM0-0377-A)	16,339,451
Short term T-Bill (1044265-26)	234,874
Long term investments (EM0-0374-A)	4,747,228
	<u><u>21,321,553</u></u>

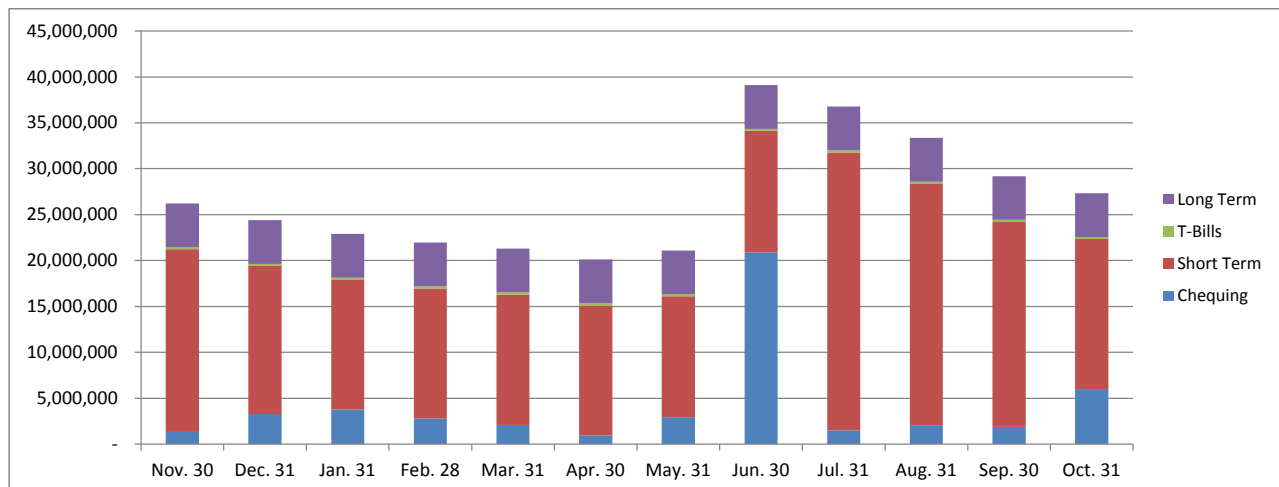
These balances include 'market value changes'.

Revenues

	<i>Total</i>	<i>Short Term</i>	<i>Long Term</i>
Interest received	340,644	231,828	108,816
Interest accrued	35,394	0	35,394
	376,039	231,828	144,210
Market value changes	-115,337		-115,337
Interest received, chequing account	31,461	31,461	
Grand total revenues before investment manager fees	292,163	263,290	28,873
Deduct: investment manager fees for investments	-26,817	-10,132	-16,685
Grand total revenues after investment manager fees	265,346	253,158	12,188

Balances in the Various Accounts - Last 12 Months

	Chequing	Short Term	T-Bills	Long Term	Total
Nov. 30	1,338,291	19,897,422	233,584	4,731,752	26,201,049
Dec. 31	3,288,920	16,118,925	233,703	4,770,435	24,411,983
Jan. 31	3,769,369	14,133,670	233,822	4,761,401	22,898,263
Feb. 28	2,798,772	14,150,452	233,930	4,784,407	21,967,561
Mar. 31	2,109,858	14,169,292	234,049	4,781,006	21,294,206
Apr. 30	930,564	14,184,593	234,165	4,779,554	20,128,876
May. 31	2,918,267	13,203,346	234,284	4,740,298	21,096,195
Jun. 30	20,897,133	13,218,847	234,399	4,752,443	39,102,822
Jul. 31	1,509,730	30,251,520	234,519	4,788,275	36,784,043
Aug. 31	2,063,284	26,291,948	234,638	4,783,427	33,373,298
Sep. 30	1,881,237	22,319,926	234,754	4,756,336	29,192,253
Oct. 31	5,996,920	16,339,451	234,874	4,747,228	27,318,473



MACKENZIE COUNTY
STATEMENT OF OPERATIONS

October 31, 2013

	2012 Actual Total	2013 Actual Total	2013 Budget	\$ Variance	% Variance
OPERATIONAL REVENUES:					
Property taxes	\$30,086,554	\$31,095,690	\$31,129,352	\$33,662	0%
User fees and sales of goods	3,439,363	2,753,244	3,522,472	769,228	22%
Government transfers	3,241,960	1,476,486	1,223,479	(253,007)	-21%
Investment income (operating)	454,041	188,476	326,000	137,524	42%
Penalties and costs on taxes	140,171	241,941	115,000	(126,941)	-110%
Licenses, permits and fines	428,969	370,394	328,600	(41,794)	-13%
Rentals	77,847	82,474	80,128	(2,346)	-3%
Insurance proceeds	673	16,236	0	(16,236)	
Development levies	61,302	156,593	0	(156,593)	
Municipal reserve revenue	44,578	107,066	0	(107,066)	
Sale of non-TCA equipment	3,454	0	0	0	
Other	649,993	439,551	334,625	(104,926)	-31%
Total operating revenues	\$38,628,902	\$36,928,151	\$37,059,656	\$131,505	0%
OPERATIONAL EXPENSES:					
Legislative	\$594,063	\$480,372	\$735,150	\$254,778	35%
Administration	4,750,506	3,623,531	5,180,847	1,557,316	30%
Protective services	2,729,063	786,954	1,566,071	779,117	50%
Transportation	13,181,067	6,138,655	12,686,567	6,547,912	52%
Water, sewer, solid waste disposal	4,211,295	2,429,142	4,754,579	2,325,437	49%
Public health and welfare (FCSS)	728,839	576,584	693,241	116,657	17%
Planning, development	785,546	692,955	1,030,661	337,706	33%
Agriculture and veterinary	945,293	926,983	1,385,366	458,383	33%
Recreation and culture	1,618,859	1,381,797	1,980,849	599,052	30%
School requisitions	6,157,364	4,662,002	6,222,152	1,560,150	25%
Lodge requisitions	291,715	392,262	392,262	0	0%
Non-TCA projects	204,592	493,746	1,142,690	648,944	57%
Total operating expenses	\$36,198,203	\$22,584,983	\$37,770,435	\$15,185,452	40%
Excess (deficiency) before other	\$2,430,700	\$14,343,167	(\$710,779)	(\$15,053,946)	2118%
CAPITAL REVENUES:					
Government transfers for capital	\$5,103,229	\$3,892,125	\$14,553,894	\$10,661,769	73%
Other revenue for capital	156,682	64,450	705,103	640,653	91%
Proceeds from sale of TCA assets	663,234	1,523	1,500	(23)	-2%
	\$5,923,145	\$3,958,098	\$15,260,497	\$11,302,399	74%
EXCESS (DEFICIENCY) - PSAB Model	\$8,353,845	\$18,301,265	\$14,549,718	(\$3,751,547)	-26%
Convert to local government model:					
Remove non-cash transactions	\$8,336,955	\$0	\$6,839,758	\$6,839,758	100%
Remove revenue for capital projects	(5,923,145)	(3,958,098)	(15,260,497)	(11,302,399)	74%
Long term debt principal	2,275,059	1,143,008	1,928,507	785,499	41%
Transfers to/from reserves	8,442,596	0	4,200,472	4,200,472	100%
EXCESS (DEFICIENCY) - LG Model	\$50,000	\$13,200,160	\$0	(\$13,200,160)	

Mackenzie County
 Summary of All Units
 For the Ten Months Ending October 31, 2013

	2012 Actual	2013 Actual	2013	\$ Variance	% Variance
	Total	Total	Budget		
OPERATING REVENUES:					
100-Taxation	\$29,859,344	\$30,861,007	\$30,880,043	\$19,036	0%
124-Frontage	255,668	234,684	272,552	37,868	14%
420-Sales of goods and services	641,482	340,195	322,405	(17,790)	-6%
421-Sale of water - metered	2,097,610	1,827,336	2,397,080	569,744	24%
422-Sale of water - bulk	700,271	585,543	802,987	217,444	27%
424-Sale of land	63,764	46,859	0	(46,859)	
510-Penalties on taxes	140,171	241,941	115,000	(126,941)	-110% (1)
511-Penalties of AR and utilities	41,251	33,958	35,000	1,042	3%
520-Licenses and permits	19,911	20,833	15,600	(5,233)	-34%
521-Offsite levy	61,302	156,593	0	(156,593)	
522-Municipal reserve revenue	44,578	107,066	0	(107,066)	(2)
526-Safety code permits	330,815	277,526	250,000	(27,526)	-11%
525-Subdivision fees	48,899	44,424	25,000	(19,424)	-78%
530-Fines	16,270	14,385	28,000	13,615	49%
531-Safety code fees	13,074	11,652	10,000	(1,652)	-17%
550-Interest revenue	430,269	324,738	326,000	1,262	0%
551-Market value changes	23,771	(136,263)	0	136,263	(3)
560-Rental and lease revenue	77,847	82,474	80,128	(2,346)	-3%
570-Insurance proceeds	673	16,236	0	(16,236)	
592-Well drilling revenue	250,945	144,330	25,000	(119,330)	-477%
597-Other revenue	184,802	179,023	206,875	27,852	13%
598-Community aggregate levy	109,231	33,907	67,750	33,843	50%
630-Sale of non-TCA equipment	3,454	0	0	0	
790-Tradeshaw Revenues	0	1,475	0	(1,475)	
830-Federal grants	1,874	0	0	0	
840-Provincial grants	3,240,086	1,476,486	1,223,479	(253,007)	-21%
890-Gain (Loss) Penny Rounding	0	0	0	(0)	
990-Over/under tax collections	(28,458)	0	(23,243)	(23,243)	100%
TOTAL REVENUE	\$38,628,902	\$36,926,405	\$37,059,656	\$133,251	0%
OPERATING EXPENSES:					
110-Wages and salaries	\$5,140,205	\$4,394,059	\$6,323,484	\$1,929,425	31% (4)
132-Benefits	880,574	860,176	1,249,650	389,474	31% (4)
136-WCB contributions	42,059	40,664	61,391	20,727	34% (4)
142-Recruiting	18,716	0	20,000	20,000	100%
150-Isolation cost	35,642	41,092	66,000	24,908	38%
151-Honoraria	473,231	420,104	532,500	112,396	21%
211-Travel and subsistence	412,881	251,177	335,100	83,923	25%
212-Promotional expense	34,222	90,175	72,500	(17,675)	-24% (5)
214-Memberships & conference fees	111,370	67,447	125,480	58,033	46%
215-Freight	97,306	94,093	113,260	19,167	17%
216-Postage	29,193	37,109	33,450	(3,659)	-11%
217-Telephone	136,459	120,910	160,709	39,799	25%
221-Advertising	61,978	36,728	71,940	35,212	49%
223-Subscriptions and publications	4,777	5,437	8,222	2,785	34%
231-Audit fee	68,965	42,625	57,500	14,875	26%
232-Legal fee	74,488	44,914	95,000	50,086	53%
233-Engineering consulting	153,245	48,961	91,000	42,039	46%
235-Professional fee	2,660,001	1,128,492	1,364,204	235,712	17%
236-Enhanced policing fee	237,840	118,714	347,500	228,786	66%
239-Training and education	42,147	43,270	175,405	132,135	75%
242-Computer programming	52,746	46,516	61,119	14,603	24%
251-Repair & maintenance - bridges	59,312	19,054	181,100	162,046	89%
252-Repair & maintenance - buildings	181,060	99,829	172,716	72,887	42%
253-Repair & maintenance - equipment	256,390	258,530	300,300	41,770	14%
255-Repair & maintenance - vehicles	100,884	57,151	94,200	37,049	39%
258-Contract graders	93,290	108,680	150,000	41,320	28%
259-Repair & maintenance - structural	989,490	1,253,945	1,855,908	601,963	32%
261-Ice bridge construction	76,692	70,212	120,000	49,788	41%
262-Rental - building and land	15,133	18,150	17,029	(1,121)	-7%
263-Rental - vehicle and equipment	69,940	43,966	64,228	20,262	32%
266-Communications	73,785	65,190	68,706	3,516	5%
271-Licenses and permits	10,704	10,062	12,829	2,767	22%
272-Damage claims	1,500	31,234	5,000	(26,234)	-525% (6)
273-Taxes	990	727	15,000	14,273	95%
274-Insurance	272,043	109	284,800	284,691	100%

	2012 Actual	2013 Actual	2013	\$ Variance	% Variance
	Total	Total	Budget		
342-Assessor fees	257,865	188,577	235,000	46,423	20%
290-Election cost	0	13,401	8,000	(5,401)	-68%
511-Goods and supplies	1,041,571	564,087	878,561	314,474	36%
521-Fuel and oil	821,066	668,128	732,650	64,522	9%
531-Chemicals and salt	195,479	198,510	280,950	82,440	29%
532-Dust control	365,815	458,750	419,800	(38,950)	-9%
533-Grader blades	133,451	92,886	150,000	57,114	38%
534-Gravel (apply; supply and apply)	1,017,661	608,568	840,130	231,562	28%
535-Gravel reclamation cost	12,109	0	0	0	
543-Natural gas	84,170	94,238	98,464	4,226	4%
544-Electrical power	571,607	633,482	657,587	24,105	4%
710-Grants to local governments	1,371,120	1,295,787	1,765,786	469,999	27%
735-Grants to other organizations	1,690,701	1,688,176	1,825,925	137,749	8%
747-School requisition	6,157,364	4,662,002	6,222,152	1,560,150	25%
750-Lodge requisition	291,715	392,262	392,262	0	0%
800-Emergency Expenses	0	0	0	0	
810-Interest and service charges	39,202	12,314	36,000	23,686	66%
831-Interest - long term debt	426,418	259,959	469,490	209,531	45%
921-Bad debt expense	3,479	69	8,000	7,931	99%
922-Tax cancellation/write-off	202,181	4,242	60,000	55,758	93%
992-Cost of land sold	4,429	0	0	0	
993-NBV value of disposed TCA	854,138	0	13,492	13,492	100%
994-Change in inventory	713,078	0	(550,648)	(550,648)	100%
995-Depreciation of TCA	6,769,738	0	7,376,914	7,376,914	100%
TOTAL	\$35,993,611	\$21,804,941	\$36,627,745	\$14,822,804	40%
Non-TCA projects	\$204,592	\$493,746	\$1,142,690	\$648,944	57%
TOTAL EXPENSES	\$36,198,203	\$22,298,687	\$37,770,435	\$15,471,748	41%
EXCESS (DEFICIENCY)	\$2,430,700	\$14,627,718	(\$710,779)	(\$15,338,497)	2158%
OTHER:					
125-Connection rees	\$0	\$275	\$0	(\$275)	
830-Federal transfers for capital	0	0	0	0	
840-Provincial transfers for capital	5,103,229	3,892,125	14,553,894	10,661,769	73%
570-Insurance Proceeds	0	0	0	0	
575-Contributed TCA	0	0	325,000	325,000	100%
597-Other capital revenue	156,682	64,175	380,103	315,928	83%
630-Proceeds of sold TCA asset	663,234	1,523	1,500	(23)	-2%
	\$5,923,145	\$3,958,098	\$15,260,497	\$11,302,399	74%
EXCESS (DEFICIENCY) - PS MODEL	\$8,353,845	\$18,585,816	\$14,549,718	(\$4,036,098)	-28%
CONVERT TO LG INCOME STATEMENT:					
Remove non-cash transactions associated with PSAB changes					
993-NBV value of disposed TCA	\$854,138	\$0	\$13,492	\$13,492	100%
994-Change in inventory	713,078	0	(550,648)	(550,648)	100%
995-Amortization of TCA	6,769,738	0	7,376,914	7,376,914	100%
Remove TCA revenues					
Total of OTHER per above	(5,923,145)	(3,958,098)	(15,260,497)	(11,302,399)	74%
Add LTD principal paid					
832-Principal Payments	2,275,059	1,143,008	1,928,507	785,499	41%
Add/Deduct LG model TF to/from reserves					
920-Contribution from Capital Reserve	(2,335)	0	(195,800)	(195,800)	100%
930-Contributions from Operating Reserve	(47,181)	0	(685,490)	(685,490)	100%
940-Contribution from Capital Reserve	(19,948)	0	0	0	
762-Contribution to Capital (funding TCA projects)	857,467	0	3,546,762	3,546,762	100%
763-Contribution to Capital Reserves	4,592,174	0	1,435,000	1,435,000	100%
764-Contribution to Operating Reserves	3,062,419	0	100,000	100,000	100%
EXCESS (DEFICIENCY) - LG MODEL	\$50,000	\$13,484,710	\$0	(\$13,484,710)	

Notes:

- (1) Collections procedures are in progress.
- (2) Two large fees, totalling \$64,185, versus average fee = \$3,200.
- (3) Unrealized losses in bonds due to increase in market interest rates; portfolio is under review.
- (4) Vacancies occur throughout the year; recruitment is continuous to fill positions.
- (5) First Mackenzie County Agricultural Fair.
- (6) Insurance claims are in progress.

Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2013	2013 Budget	2013 Budget Remaining on Oct 31, 2013	Status Update on Oct 31, 2013	Percentage of Completion (%)
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Administration Department

FV - Sign with flags	Carol	1,607	-	1,607	25,000	23,393	Flag installed and sign will be a carry forward.	10%
FV - Alarm system (CF)	Carol	22,261	6,161	16,100	42,967	26,867	Installation is complete.	100%
ZA - Paving Cornerstone, Library parking lot (CF)	Don	65,568	65,568	-	234,433	234,433	Completed.	100%
FV - Office roof repair & building improvements (CF)	Ron	115,607	110,970	4,637	39,030	34,393	Completed.	100%
Virtual City Hall (CF)	Carol	15,585	15,585	-	4,415	4,415	In progress.	50%
FV - Roof extension over back door	Ron	290	-	290	6,000	5,710	Completed.	100%
Land purchases from AB SRD (CF)	Joulia	42,673	42,673	-	132,328	132,328	Completed.	100%
County's CAO house repairs (CF)	Bill	75,028	73,578	1,449	11,446	9,997	Tin roof to be constructed over rear porch in fall.	0%
<i>Total department 12</i>				24,083	495,619	471,536		

Fire Department

FV - Rescue struts	Ron	5,979	-	5,979	6,000	21	Completed.	100%
FV - Upgrade foam system on pump	Ron	8,980	-	8,980	8,000	(980)	Completed.	100%
FV - Self contained breathing apparatus compressor	Ron	34,553	-	34,553	35,000	447	Completed.	100%
Tompkins Fire Hall - Landscaping (CF)	Ron	20,000	17,925	2,075	2,075	-		0%
LC - Blue Hills Fire Hall - Furniture/fixtures (CF)	Ron	33,508	31,188	2,320	8,812	6,492		0%
LC - Self contained breathing apparatus compressor	Ron	35,366	-	35,366	35,000	(366)	Completed.	100%
LC - Rescue struts	Ron	5,979	-	5,979	6,000	21	Completed.	100%
LC - Upgrade foam system on pump	Ron	8,980	-	8,980	8,000	(980)	Completed.	100%
<i>Total department 23</i>				104,231	108,887	4,656		

Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2013	2013 Budget	2013 Budget Remaining on Oct 31, 2013	Status Update on Oct 31, 2013	Percentage of Completion (%)
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Transportation Department

FV - Commercial grade turn mower	Ron	18,587	-	18,587	18,600	13	Completed.	100%
FV - Pintle hitch trailer to haul loader	Ron	33,608	-	33,608	33,500	(108)	Completed.	100%
FV - Tandem axle pup trailer	Ron	33,572	-	33,572	35,000	1,428	Completed.	100%
FV - 550 truck with picker & auger	Ron	97,149	-	97,149	98,500	1,351	Completed.	100%
LC - 101 St & 103 Ave reconstruction (CF)	John	1,456,802	18,582	1,438,220	1,545,890	107,670	Final inspection completed, street lights pending.	90%
FV - Broom for Bobcat skid steer	Ron	8,951	-	8,951	9,400	449	Completed.	100%
FV - 48th & 53rd Ave paving (CF)	Ron	406,677	-	406,677	685,150	278,473	Final payment pending; clean up work remaining.	95%
ZA - Aspen Drive paving & S-curve servicing (CF)	Don/Ron	181,632	-	181,632	564,720	383,088	Aspen Drive complete. Only the County office project has a warranty. The S-Curve utility servicing may take place as time and contractor permit.	33%
New infrastructure	Ron, John	44,905	-	44,905	500,000	455,095	15 agreements in place, 6 of which are in progress. Two approved approaches to 697 in Blue Hills are complete	20%
LC - BF 81125 - Culverts (3)	John	21,881	-	21,881	380,904	359,024	Engineering completed, work will be done in 2014.	10%
LC - BF 81120/79239 - Bridge repairs	John	-	-	-	260,000	260,000	Engineering completed, work will be done in 2014.	10%
LC - BF 81336 - Engineering re: culvert	John	840	-	840	50,993	50,153	Engineering completed, work will be done in 2014.	10%
LC - BF 75117 - Engineering re: culvert	John	13,668	-	13,668	51,074	37,406	Engineering completed, work will be done in 2014.	10%
LC - Steamer trailer	John	12,115	-	12,115	12,000	(115)	Completed.	100%
LC - Pave pathway 91st Ave & 102 St	John	15,750	-	15,750	15,500	(250)	Completed.	100%
FV - Pressure washer system upgrades (CF)	Ron	3,986	-	3,986	5,000	1,014		
LC - 105th Avenue reconstruction	John	12,771	-	12,771	294,730	281,959	Completed.	60%
ZA - Bearspaw Crescent (CF)	Don	511,261	511,261	-	15,633	15,633	Investigating Options	0%
LC - Salt and sand shelter	John	158,053	-	158,053	202,000	43,947	Completed.	100%

Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2013	2013 Budget	2013 Budget Remaining on Oct 31, 2013	Status Update on Oct 31, 2013	Percentage of Completion (%)
Ground Penetrating Radar unit	John	36,833	-	36,833	40,000	3,167	Completed.	100%
ZA - Utility & Power Pole Relocations (CF)	Don	53,513	53,513	-	8,943	8,943	Completed.	100%
LC - Intersection lighting at 99 Street & North Access Road	John	24,494	-	24,494	40,925	16,431	Light standards up; connections pending.	90%
Blue Hills Road rebuild	John	265,049	-	265,049	300,000	34,952	Completed.	95%
Chip seal project, north of La Crete	Bill	2,978	-	2,978	425,000	422,022	Completed.	90%
Rocky Lane regarding dust control	Bill	316,500	-	316,500	350,000	33,500	Substantially completed Sept. 7, 2013. Remaining work is fencing, seeding, & calcium application this fall. Estimated cost to complete \$325,000.	90%
ZA - Beautification Project (CF)	Don	5,662	5,662	-	4,338	4,338	Entrance sign complete (2012)	100%
Gravel Reserve (to secure gravel sources)	Bill	1,000	-	1,000	500,000	499,000	Lease signed (operating budget).	100%
AJA Friesen Road Reconstruction (CF)	John	1,698,342	1,681,094	17,248	18,825	1,577	Project completed in 2012. Matters of concern include erosion and utilities.	100%
Zama Access Road - Phase III (CF)	Bill	6,017,432	3,268,038	2,749,394	2,731,963	(17,431)	Completed.	100%
Zama Access Rd - Phase IV	Joulia	-	-	-	6,563,700	6,563,700	Seeking funding	0%
Hwy 88 connector upgrade Phase I (CF)	Bill	8,085,268	2,980,540	5,104,728	5,697,196	592,468	Asphalt complete, final inspection 3rd week in Aug.; minor deficiencies to be completed this fall. Outstanding matters with Mustus Energy.	85%
Hwy 88 connector upgrade Phase II	Bill	6,550,566	-	6,550,566	8,655,303	2,104,737	Paving in progress	20%
<i>Total department 32</i>				17,571,155	30,114,787	12,543,632		

Airport Department

LC - Airport Dev'ment (CF)	Byron	2,685,168	2,679,117	6,051	15,364	9,313		0%
FV - Airport Dev'ment (CF)	Byron	1,363,667	1,363,224	443	16,382	15,940		0%

Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2013	2013 Budget	2013 Budget Remaining on Oct 31, 2013	Status Update on Oct 31, 2013	Percentage of Completion (%)
LC - Beacon light tower	John	7,500	-	7,500	7,500	-	Completed.	100%
LC - Instrument Approach (CF)	Bill	36,112	36,112	-	13,889	13,889	PAPI lights in progress	60%
<i>Total department 33</i>				13,994	53,135	39,142		

Water Treatment & Distribution Department

FV - Truckfill meter upgrades	John	12,136	-	12,136	25,000	12,864	In progress.	10%
FV - 50th St water & sewer extension	John	48,724	-	48,724	581,000	532,276	Contractor has agreed to hold the bid price and carry forward to spring of 2014.	5%
Wolfe Lake Water Point Building Replacement (CF)	John	13,207	8,615	4,592	7,385	2,793	Completed.	100%
LC - Spare well pump and motor	John	12,743	-	12,743	13,000	257	Completed.	100%
FV - Replacement of chlorine gas equipment & analyzer (CF)	John	8,697	8,697	-	6,303	6,303	Completed.	100%
ZA - Distribution pumphouse upgrades	John	3,092	-	3,092	897,076	893,984	In progress.	5%
LC - Rehab well 1	John	14,500	-	14,500	150,711	136,211	On hold; information submitted to Omni; well is producing sand.	0%
LC - SCADA computer	John	7,500	-	7,500	7,500	-	Completed.	100%
ZA - Water treatment plant upgrades (CF)	John	32,986	-	32,986	50,000	17,014	Completed; waiting for invoice.	100%
ZA - WTP - Roof ventilation and insulation	John	11,500	-	11,500	11,500	-	Completed.	0%
Rural Water - Phases I & II (CF)	John	446,986	237,278	209,708	353,098	143,390	Completed.	99%
Rural Water - Pumping stn. (CF)	John	15,936	8,131	7,806	-	(7,806)	On Hold	1%
High Level Rural Water Line (South)	Joulia	63,773	-	63,773	1,800,000	1,736,227	Project is in the final design stage. Project is intended to supply water to Ainsworth, as well as for future development. County is working with Town of High Level and Ainsworth to finalize.	0%
<i>Total department 41</i>				429,060	3,902,573	3,473,513		

Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2013	2013 Budget	2013 Budget Remaining on Oct 31, 2013	Status Update on Oct 31, 2013	Percentage of Completion (%)
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Sewer Disposal Department

LC - Lagoon upgrade (CF)	Joulia	737,417	466,440	270,977	6,247,002	5,976,025	Contract awarded; pre-construction meeting Sept. 11.	10%
ZA - Lift station upgrade	John	888	-	888	1,144,000	1,143,113	Funding not approved for 2013. RFP for meter replacement is being advertised.	5%
ZA - Storage shed	John	7,400	-	7,400	8,000	600	Completed.	100%
FV - Complete upgrade main lift station	John	4,554	-	4,554	75,000	70,446	In progress	0%
<i>Total department 42</i>				283,818	7,474,002	7,190,184		

Solid Waste Disposal

2 X 40-yard bins	Ron	17,600	-	17,600	22,000	4,400	Completed.	100%
Land purchase (NW 11-104-17-W5), Tompkins Waste Transfer Station (CF)	Joulia	36,000	36,000	-	3,000	3,000	Completed.	100%
Blumenort - Shack replacement	Ron	9,953	-	9,953	11,911	1,958	Completed.	100%
<i>Total department 43</i>				27,553	36,911	9,358		

Planning & Development Department

Trimble GeoExplorer 6000 XH	Byron	-	-	-	10,150	10,150	This model is not accurate enough. Will re-budget in 2014.	0%
<i>Total department 61</i>				-	10,150	10,150		

Agricultural Services Department

HL - Rural Drainage - Phase II & Phase III (CF)	Joulia	1,090,507	398,524	691,983	632,476	(59,507)	Project was in 2 phases, and is substantially complete except for spring storm water damage. Negotiations in progress to obtain better right of way.	80%
Spruce Road drainage & road rehab	Grant	1,600	-	1,600	55,000	53,400	Project is anticipated to start after harvest, and to be completed by end of Oct., 2013. Estimated cost to complete \$40,000.	0%
FV Reserch Station	Bill	555,000	-	555,000	617,000	62,000	Payment remitted to Government of Canada; other negotiations in progress.	90%
<i>Total department 63</i>				1,248,583	1,304,476	55,893		

Project Name	Manager	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2013	2013 Budget	2013 Budget Remaining on Oct 31, 2013	Status Update on Oct 31, 2013	Percentage of Completion (%)
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Recreation Department

FV - Capital (includes CF)	Alison	205,324	181,604	23,720	94,417	70,697	Capital assets/projects to be completed as approved by Council.	25%
LC - Capital (includes CF)	Alison	343,298	275,734	67,564	128,417	60,853	Capital assets/projects to be completed as approved by Council.	50%
Recreation Facilities - Grounds Improvements (CF)	R/J/D	583,026	-	583,026	547,800	(35,226)	(1) Walking trails in FV; (2) Paving parking lot in LC; Paving parking lot in ZA.	45%
LC - Jubilee Park Committee - Walking Trails	Byron	-	-	-	50,000	50,000		0%
ZA - Capital (includes CF)	Alison	167,526	84,378	83,148	71,000	(12,148)	Capital assets/projects to be completed as approved by Council.	100%
LC - Splash park	Joulia	-	-	-	255,000	255,000		0%
FV - Splash park	Ron	-	-	-	305,000	305,000	Health & Safety inspections in progress.	25%
<i>Total department 71</i>				757,458	1,451,634	694,176		

Parks & Playgrounds Department

ZA - Park landscaping (CF)	Don	-	-	-	2,946	2,946	Completed.	100%
Machesis Lake - Concrete toilets	Ron	50	-	50	17,000	16,950		
FV - Concrete toilets	Ron	50	-	50	34,000	33,950		
LC - Arena walkway (CF)	John	11,659	2,462	9,197	12,538	3,341	Completed.	100%
Hutch Lake - Stairs (CF)	Ron	18,409	17,791	618	2,749	2,131		
<i>Total department 72</i>				9,915	69,233	59,318		

TOTAL 2013 Capital Projects	20,469,850	45,021,407	24,551,557
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Bylaw 925-13 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

BACKGROUND / PROPOSAL:

A municipal council establishes a bylaw that outlines types of meetings and activities for which the honorariums and reimbursable expenses, and at what levels, can be claimed.

This bylaw is reviewed annually at the Organizational Meeting and the following changes were recommended on October 23, 2013:

MOTION 13-10-727

Requires 2/3

MOVED by Councillor Wardley

That Bylaw 887-13 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members be brought back to the next meeting with the following changes:

- Members at Large - \$200 (maximum of two meetings per day)

CARRIED

Subsequently, Bylaw 887-13 received first and second reading on October 30, 2013 and is being presented for third and final reading.

Author: C. Gabriel **Review by:** _____ **CAO** JW

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Expenses associated with councillors' honorariums and reimbursements are included in the County's annual operating budgets.

RECOMMENDED ACTION:

That third reading be given to Bylaw 925-13 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

Author: C. Gabriel Review by: _____ CAO _____

BYLAW NO. 925-13

**BEING A BY-LAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR HONORARIUMS AND RELATED EXPENSE
REIMBURSEMENT FOR COUNCILLORS
AND APPROVED COMMITTEE MEMBERS**

WHEREAS, the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, hereinafter referred to as the "M.G.A." provides for decisions of council to be made by resolution or bylaw, and

WHEREAS, the council is desirous of establishing compensation of Councillors and approved committee members for their meeting time and their out of pocket expenses while on official municipal business,

NOW THEREFORE, the Council of Mackenzie County, duly assembled, enacts as follows:

HONORARIUMS

1. Monthly honorariums shall be paid to each Councillor for their time spent conducting the daily local business of the municipality as follows:
 - (a) Reeve \$1050.00 per month
 - (b) Deputy Reeve \$ 900.00 per month
 - (c) Councillor \$ 750.00 per month

2. Councillors in attendance at council meetings, approved council committee meetings, seminars and conventions shall be paid according to the following rates plus mileage and meal allowance, where applicable. A maximum of two meetings may be claimed per day.
 - (a) Council Meeting/Special Council Meetings \$300.00
 - (b) Committee Meeting/Seminars/Conventions \$200.00

3. Members-at-large appointed to approved council committees shall be paid \$200.00 per day when in attendance at approved council committee meetings, seminars and conventions, plus mileage and meal allowance, where applicable. A maximum of two per diems shall be paid per day.

4. Travel time to and from any council meeting, approved council committee meeting, seminar and/or convention shall be paid mileage and meal allowance, where applicable. Councillors driving to a seminar/convention shall be paid \$200.00 for one travel day there and one travel day back. Only one per diem per day shall be allowed.
5. A monthly communication allowance shall be paid
 - (a) an internet access allowance of \$75, and
 - (b) a personal computer allowance of \$50, if applicable, and
 - (c) a telephone allowance of \$60 for Councillors, and
 - (d) a telephone allowance of \$100 for the Reeve.

TRANSPORTATION EXPENSES

6. Mileage shall be paid at the current non-taxable rate (as per Canada Revenue Agency Appendix B – CRA Kilometric Rates) for each kilometer travelled by each Councillor and member-at-large who is travelling with their personal vehicle on business of the municipality or its committees. Such mileage shall be calculated from the place of residence of the Councillor or member-at-large to the place of the meeting and return. In addition, such mileage allowance shall apply to any approved convention or seminar.
7. Taxi fares, automobile rental, parking charges and public transportation fares will be reimbursed upon presentation of a receipt.

REIMBURSEMENT FOR ACCOMMODATIONS AND MEALS

8. Where a Councillor or committee member is required to travel on municipal business and overnight accommodation away from his/her regular place of residence is necessary, he/she may claim in respect of the time spent on travel status
 - (a) Either
 - (i) reimbursement of the cost of accommodation in a hotel, motel, guest-house, inn or other similar establishment, on a receipt submitted with the municipal expense account form, or
 - (ii) an allowance of \$50.00 per night

- (b) in respect of each breakfast, lunch, or dinner, either
 - (i) reimbursement of the cost of the meal, excluding alcoholic beverages, and of an amount equal to the amount of the gratuity paid on the meal to a maximum of 15% of the cost of the meal as shown on the receipt, or
 - (ii) the appropriate meal allowance, without receipt, as follows:
 - breakfast - \$15 including GST
(if time of departure is prior to 7:30 a.m.)
 - lunch - \$15 including GST
(if time of return is after 1:00 p.m.)
 - dinner - \$25.00 including GST
(if time of return is after 6:30 p.m.)
9. Meal claims will be calculated based on reasonable travel times to get to and return from meeting commencement and conclusion times.
10. A Councillor may claim reasonable government networking expenses while representing the County without prior approval. Reimbursement of these expenses will require approval by the Finance Committee based on the submission of actual receipts.
11. A Councillor and committee member may claim
- (a) an allowance for personal expenses for each full 24-hour period on travel status (as per the Canada Revenue Agency Appendix C – Meals and Allowances 1.2 Incidental Expense Allowance).
 - (b) reasonable telephone expenses on County business.

BENEFITS

12. A group benefits package shall be made available to each Councillor at 50% of the cost of the benefit premiums.

SIGNING AUTHORITY

13. Administration shall have the authority to verify and sign the Reeve and Councillor expense claims and honorariums under the following conditions:
 - (a) Councillors have attended Council meetings in person or by teleconference.
 - (b) Workshops, conferences, conventions that have been approved by Council prior to submission of expense claim.
 - (c) Attendance at Committee meetings or Task Force meetings will be in accordance with the bylaws or Terms of Reference of that committee or task force.
14. In the event that a discrepancy is noted on an expense or honorarium claim, Administration shall forward the claim to the Finance Committee for final decision. A Councillor shall have the option to appeal a decision of the Finance Committee to Council as a Whole.
15. Council members will supply their expense claims and honorariums within 60 days after the incurrence of the expenditure. After this time, the expense claims will not be paid, unless there are special circumstances.
16. Council members will submit their December expense claim and honorarium by January 31 of the following year in order to expedite the closing of the year-end accounts.
17. No expenses other than those listed in this bylaw may be claimed.
18. This bylaw shall come into effect the day that it is passed and rescinds Bylaw 887-13 and all amendments made thereto.

First Reading given on the 30th day of October, 2013.

Second Reading given on the 30th day of October, 2013.

Third Reading and Assent given on the _____ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Member at Large Appointments

BACKGROUND / PROPOSAL:

Several openings remain on the various municipal boards and committees. There are currently vacancies on the following:

- Assessment Review Board – 1 Position
- Inter-municipal Planning Commission – 1 Position
- Inter-municipal Subdivision & Development Appeal Board – 2 Positions
- Subdivision & Development Appeal Board – 2 Positions

Advertising is ongoing until all positions are filled.

OPTIONS & BENEFITS:

Two applications have been received and appointments are recommended to ensure that we have sufficient members to achieve quorum. A copy of the applications are attached.

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

Vacant positions are advertised as required.

Author: C. Gabriel Reviewed by: _____ CAO JW

RECOMMENDED ACTION:

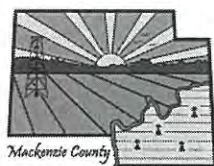
Motion 1

That Beth Kappelar be appointed as a Member at Large to the Inter-municipal Planning Commission for a one year term ending October 2014.

Motion 2

That Joe Peters be appointed as a Member at Large to the Subdivision and Development Appeal Board for a one year term ending October 2014.

Author: _____ Reviewed by: _____ CAO _____



**Mackenzie County
BOARD & COMMITTEE "MEMBER-AT-LARGE"
APPLICATION FORM**

Board/Committee: Intermunicipal Planning Commission
(Please complete a separate application form for each Board/Committee you are applying.)

Applicant Information:

Name of Applicant: Beth Kappelan

Mailing Address: Box 1666

Civic/Legal Address: NW 5 109 17 W5

City: High Level AB Phone (Daytime): 780 926 4674

Postal Code: T0H 1Z0 Phone (Cell): 780 926 - 6753

Fax: _____

Email: sbkapp@telusplanet.net

Occupation: Self-employed.

Are you 18 years of age or older? Yes No

Length of residence in Mackenzie County? 22 yrs Your Ward # 9

Citizenship: Canadian Other – Please Specify _____

Relevant volunteer and/or employment experience:

see MPC application

What skills/interests/experience will you bring to this board/committee?

see MPC application

Why are you interested in applying for a Member-at-Large Appointment with this board/committee?

see MPC application

References:

Name: *see MPC application*

Phone: _____ Email: _____

Name: _____

Phone: _____ Email: _____

Signature: *[Handwritten Signature]* Date: *Nov 21/13*

Submit completed form to:

Mackenzie County
Attn: Carol Gabriel, Manager of Legislative Services
Box 640
4511-46 Avenue
Fort Vermilion, AB
T0H 1N0
Fax: (780) 927-4266

For more information please contact (780) 927-3718.

The personal information provided by you is being collected under the authority of the Municipal Government Act and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act.



Mackenzie County
 BOARD & COMMITTEE "MEMBER-AT-LARGE"
 APPLICATION FORM

Subdivision and

Board/Committee: Development Appeal Board
 (Please complete a separate application form for each Board/Committee you are applying.)

Applicant Information:

Name of Applicant: Joe Peters

Mailing Address: Box 12, Buffalo Head Prairie, AB.

Civic/Legal Address: SE 15 104 15 WS

City: _____ Phone (Daytime): 780 928 2840

Postal Code: T0H 4A0 Phone (Cell): 780 841 9692

Fax: 780 928 4208

Email: timberbdjoe@yahoo.ca

Occupation: Farmer

Are you 18 years of age or older? Yes No

Length of residence in Mackenzie County? 47 yrs. Your Ward # 1

Citizenship: Canadian Other - Please Specify _____

Relevant volunteer and/or employment experience:

Past member of SDAB

What skills/interests/experience will you bring to this board/committee?

Had training for SDAB and sat on a few hearings

Why are you interested in applying for a Member-at-Large Appointment with this board/committee?

References:

Name:

Phone:

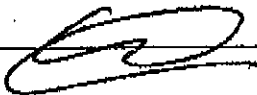
Email:

Name:

Phone:

Email:

Signature:



Date:

Oct 30/13

Submit completed form to:

Mackenzie County
Attn: Executive Assistant
Box 640
4511-46 Avenue
Fort Vermilion, AB
T0H 1N0
Fax: (780) 927-4266

For more information please contact (780) 927-3718.

The personal information provided by you is being collected under the authority of the Municipal Government Act and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act.



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 29, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Alberta Transportation (Northern Resource Road Funding)
- Correspondence – Heart and Stroke Foundation (Mackenzie Charity Golf)
- Correspondence – Northern Sunrise County (Weed Control on Adjacent Municipal Boundaries)
- Correspondence – Alberta Transportation (Response to Tri-County Letter Regarding Resource Road Funding)
- Correspondence – Town of High Level (Land Use Framework Committee Council Appointments)
- Correspondence – Town of Rainbow Lake (Ag Land Development West of High Level)
- Correspondence – Canadian Union of Postal Workers (Future of Canada Post)
- Correspondence – Teamsters Canada (Transport Canada Safety)
- Correspondence – Minister of Employment and Social Development (Canada Summer Jobs)
- Fort Vermilion Interagency Committee Meeting Minutes (November 7, 2013)
- Mackenzie Housing Management Board Meeting Minutes (September 30 and October 28, 2013)
- La Crete Recreation Board Meeting Minutes (October 10, 2013)
- Growing the North Conference
- FarmTech Conference
- Using Biomass Now Conference

Author: C. Gabriel **Review by:** _____ **CAO** _____

- Mighty Peace Watershed Alliance Newsletter (October 2013)
- Birch Hills County 100 Year Celebration
- VSI Services Ltd.

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: CAO

**Mackenzie County
Action List as of October 30, 2013**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
July 9, 2012 Council Meeting			
12-07-494	That administration proceed as discussed regarding the access to Plan 0023789, Block 1, Lot 1.	Bill John Byron	In progress
October 30, 2012 Council Meeting			
12-10-731	That Council continues lobbying to have the Zama Access and Highway 88 Connector roads designated as primary highways and immediate upgrading.	Joulia Bill	In progress Letter sent to the Premier Rec'd response from AT Letter sent to DM Rob Penny
February 27, 2013 Council Meeting			
13-02-121	That administration continue to work towards expanding the Fort Vermilion Bridge Campground recreational area by applying for a lease with Alberta Environment & Sustainable Resource Development that encompasses both existing and future area.	Ron P.	In progress
13-02-122	That an open house be held for the public to provide input on the future expansion of the Fort Vermilion Bridge Campground recreational area.	Ron P.	After lease is in place.
March 12, 2013 Council Meeting			
13-03-150	That administration investigate the construction of rural water line connections to access more provincial funding.	Joulia Bill K.	In progress
13-03-165	That administration proceed with drafting an Antenna System Siting Protocol for review by Council.	Byron	In progress
April 9, 2013 Council Meeting			
13-04-225	That administration research options in getting the North Peace Water mapping survey completed.	Bill K.	Report 08-Oct-13 from AT (Glen Winner)
April 24, 2013 Council Meeting			
13-04-274	That a letter of support be provided to the Northwest Region FASD Society for their Supported Independent Living Program in the Mackenzie Region.	Alison	In progress
May 7, 2013 Council Meeting			
13-05-319	That administration bring back a proposed Land Use Bylaw amendment for structure removals within Hamlets.	Byron	In progress

Motion	Action Required	Action By	Status
13-05-320	That administration research options for identifying flood areas for subdivision approvals in rural areas.	Byron	In progress
13-05-332	That administration develops a policy addressing dedication of reserves as per Division 7 of MGA for Council review and consideration.	Byron	Under Review
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	Joulia Bill K.	In progress Letter sent to DM Rob Penny and meeting held
July 16, 2013 Council Meeting			
13-07-482	That the Sewage Lagoon Disposal Agreement be adopted as presented and the fees be researched and brought back to Council.	John K. Alison	29-Nov-13
13-07-525	That the proposal by the Mackenzie Applied Research Association be researched by administration and brought back to the next meeting.	Joulia Grant	ASB MARA Meeting 25-Oct-13 ASB 17-Dec-13
August 12, 2013 Council Meeting			
13-08-562	That administration amend the Municipal Development Plan and Land Use Bylaw to ensure consistency with the Area Structure Plans, and bring back to Council in a timely manner.	Byron	18-Nov-13 Special Council Meeting
August 26, 2013 Council Meeting			
13-08-586	That the County obtain title to the property under Roll 081648, Lot 30, Block 4, Plan 962 4275 under C of T 122 230 357.	Alison	Closed 12-Nov-13
13-08-587	That, upon obtaining the title to the property under Roll 081648, Lot 30, Block 4, Plan 962 4275 under C of T 122 230 357, the property be offered for sale immediately by sealed tender.	Alison	
13-08-594	That Mackenzie County continues to host the Mackenzie County Agricultural Fair & Trade Show at the Fort Vermilion Research Station (Experimental Farm).	Joulia Grant	2014 budget
13-08-602	That administration be directed to draft a contract for sharing a Peace Officer service with the Town of Rainbow Lake on a cost recovery basis effective November 1, 2013 for Council's review.	Joulia Ron P.	In progress Advised by TRL that they cannot meet Nov. 1 deadline as they are looking for applicants.
September 10, 2013 Council Meeting			
13-09-623	That administration be instructed to bring back an amended Off Highway Vehicle Bylaw that includes	Ron	10-Dec-13

Motion	Action Required	Action By	Status
	additional restrictions: <ul style="list-style-type: none"> • All Off Highway Vehicles must have a current vehicle registration and valid license plate visible • Must follow all provincial legislation • La Crete/Fort Vermilion – no use of ditches for summer ATV use within Hamlet unless it is a designated trail • Zama – permit use as regular mode of transportation, no use of ditches or watercourses for summer ATV use within Hamlet 		
13-09-655	That a letter be sent to Alberta Environment & Sustainable Resource Development requesting the status of the diseased bison local advisory group.	Bill K. Grant	In progress
October 8, 2013 Council Meeting			
13-10-689	That administration prepare a Site C Strategy and invite involved parties.	Joulia	10-Dec-13
13-10-693	That administration be instructed to continue pursuing taking over the lease for the Meander North and Meander South gravel pits from Environment & Sustainable Resource Development (ESRD) and negotiate with ESRD to fund reclamation and survey costs.	Ron P. Mark	In progress
13-10-703	That the Mackenzie Library Board recommendation to convert to a Regional Partnership with future node designation be approved and that the conversion costs of \$40,000 be included in the 2014 budget.	Alison	In progress
13-10-705	That the 2013 budget be amended to include the Mackenzie Library Board recommendation to convert to a Regional Partnership with future node designation in the amount of \$39,270 from the general operating reserve.	Alison	In progress
13-10-711	That the Emergency Management Review be accepted for information and that administration proceed with implementation of the proposed recommendations and subject to 2014 budget deliberations	Joulia	In progress
13-10-712	That Mackenzie County participate in the REDI Regional Collaboration Grant for the purpose of updating the investment statistics for the region with the Town of Rainbow Lake being the managing partner.	Joulia	In progress
13-10-718	That administration proceed with the hazmat unit agreement as discussed.	Joulia Ron P.	In progress

Motion	Action Required	Action By	Status
October 30, 2013 Council Meeting			
13-10-795	That the Fort Vermilion Recreation Board be authorized to re-allocate the skate shack funds in the amount of \$12,500 to repair the skate shack and outside skating rink.	Alison	
13-10-796	That the 2013 budget be amended to include an additional \$8,000 for the Fort Vermilion Truck Fill Meter Upgrade project, with funding coming from the Water Treatment Plant Reserve.	Alison	
13-10-797	That Mackenzie County pursues the installation of an 80 foot/75 tone bridge at the Teepee Creek, Range Rd 14-3, Bridge File 81125 location.	John K.	
13-10-798	That administration investigate further options for future bridge replacement.	John K. Ron P. Bill K.	
13-10-799	That the remainder of the Highway 88 Connector posted speed limit be increased from 80 km/h to 100 km/h, subject to line painting being completed.	John K.	
13-10-800	That administration proceeds to issue the 2014 Gravel Crushing tender including the Meander Pit as a deletable item, which will close at the first Council meeting in January 2014, and that the tender be awarded subject to budget.	Bill K. Mark Ron P.	
13-10-801	That the additional access request on SW 17-106-15-W5 be denied as farm shops do not require additional accesses due to traffic.	John K.	
13-10-807	That administration proceed with the 43 rd Avenue Water & Sewer Relocation and Upgrades component of this project, at the revised total estimated project price of \$344,400.	John K.	
13-10-808	That the penalties in the amount of \$98.90 for Tax Roll 313880 be waived due to unusual circumstances.	Alison	
13-10-810	That administration draft the County's 2014 operating and capital budgets within the following guidelines: <ol style="list-style-type: none"> 1. The organizational chart to be re-assessed to assure adequate staffing levels to meet service level demands; 2. Maintain current service levels; 3. Capital program to reflect maintenance of existing infrastructure and/or completion of projects commenced in 2013, or carried forward into 2014; and 4. Water/sewer rate to be recalculated in order to reach 100% recovery rate for 	Alison	

Motion	Action Required	Action By	Status
	operating expenses, excluding TCA amortization and including long-term debt principle and interest payments, to be compared with the current (2013) recovery rate.		
13-10-814	That a Notice of Motion be made for Council to reconsider the vote on the motion to give second reading to Bylaw 916-13.	Byron	
13-10-825	That Mackenzie County participate in the Municipal Government Board Hearing for the dispute between the Mackenzie Housing Management Board and the Town of High Level and that the Chief Administrative Officer be authorized to act on the County's behalf.	Joulia	
13-10-827	That Mackenzie County request to make a presentation to the Town of High Level regarding the regional water initiative.	Bill K. Joulia	
13-10-831	That the Regional Service Sharing Agreement update be received for information and that the negotiating committee request a meeting as discussed.	Joulia	02-Dec-13
13-10-833	That administration negotiate with the property owner for the mobile home encroaching into laneway.	Byron Joulia	
13-10-834	That the organizational chart be approved as presented.	Joulia	
November 18, 2013 Special Council (Budget) Meeting			
13-10-840	That the Town of High Level 2014 capital requests be approved as presented and that further clarification be requested regarding the regional benefits of the Centennial Park.		
13-10-841	That the teamwork and committee discussion be tabled to the November 29, 2013 council meeting.		

Motion	Action Required	Action By	Status
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Community Sustainability Plan – Action Items

Tasks	Responsibility	Approximate Deadline
Sustainable governance items:		
Citizen-engagement plan, formal avenues for active citizen involvement in strategic planning, long-term planning; undertake citizen satisfaction surveys;	CAO	
Local elections – collect, keep and report to Council voter data from municipal elections (comparative between elections);	Carol	
Review and/or establish Council Policy/Procedure on media communications, responding to citizens, contact with Government, etc.;	CAO, Carol	
Establish a Council Library in the Corporate Office (make a variety of municipal government related books and magazines available);	CAO, Carol	Completed
Service delivery items:		
Review standards for the services that are delivered and establish a formal process to review and evaluate compliance with those standards;	Management Team	
Infrastructure items:		
Review and recommend options regarding an infrastructure management system;	Management Team	
Review/develop a plan for maintaining municipal infrastructure;	Management Team	
Economic vitality items:		
Bring options regarding establishing an annual business licensing;	Byron	
Risk management items:		
Review and report to Council regarding a municipal service continuity plan;	Management Team	
Review and report to Council regarding Occupational Health and Safety practices (inclusive of CORE certification status).	CAO	

October 2, 2013

RECEIVED
OCT - 8 2013

AR59761

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

**MACKENZIE COUNTY
FORT VERMILION OFFICE**

Dear Reeve Neufeld:

Thank you for your letter of September 17, 2013 and taking the time to meet with me to discuss northern resource road funding.

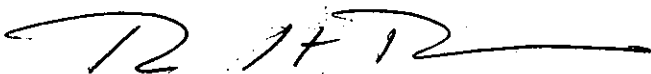
The Government of Alberta recognizes the importance of dedicated grant funding as a valuable municipal support program. However, due to current provincial budget constraints, we are unable to approve funding for new local road projects such as the Zama City Access and Highway 88 Connector proposed in your letter.

The county, as well as all other Alberta municipalities, continues to receive funding from the Basic Municipal Transportation Grant and Federal Gas Tax Fund. Municipalities are also encouraged to continue accessing Municipal Sustainable Initiative funding for municipal road and bridge projects.

Your comments and those of the tri-counties are appreciated, and will be considered as further budget deliberations take place. It will be necessary to continue to balance provincial priorities and funding availability.

Thank you for your input on this important issue.

Sincerely,



Rob Penny, P.Eng.
Deputy Minister



October 10, 2013

Mackenzie County
Box 640
Fort Vermillion, AB T0H 1N0

Attention: Reeve Bill Neufeld

Dear Bill,

On behalf of the Heart and Stroke Foundation, thanks again to Mackenzie County and all the wonderful staff members that work so hard to make the Mackenzie Charity Golf Tournament such a success. For your records, I have enclosed the official tax receipt in the amount of \$24,000.00

The Heart and Stroke Foundation's vision is to eliminate heart disease and stroke, and we have made incredible progress: in the past 20 years the incidence of death from these devastating diseases has declined by 50 per cent!

Yet heart disease and stroke remain two of the three leading causes of death in Canada. One in three Canadians will lose their lives – often long before their time – as a result of these diseases. That's why the generous commitment of people like you is so important.

Your support will help to fuel scientific discovery in the prevention, diagnosis, treatment and rehabilitation of heart disease and stroke. It will enable us to promote the importance of healthy living so that we can look forward to healthier communities in the future. Ultimately, you're helping to give Canadians more time - more of the life-affirming moments that we all live for.

Healthy lives free of heart disease and stroke. Together we will make it happen!

Thank you, from the bottom of our hearts.

Sincerely,

Margaret Bell
Area Manager
Serving Northwestern Alberta, NWT & Nunavut

RECEIVED
OCT 16 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE



November 12, 2013

RECEIVED
18 2013

**Bill Neufeld, Reeve
Mackenzie County
PO Box 640
4511 – 46th Avenue
Fort Vermillion, Alberta T0H 1N0**

**MACKENZIE COUNTY
FORT VERMILION OFFICE**

Dear Mr. Neufeld,

On behalf of all Albertans thank you! The generosity and passion of your colleagues is remarkable, and the Foundation is grateful for your generous gift of \$24,000. The volunteer commitment, dedication and community spirit that you and your team at Mackenzie County contribute towards organising the successful *Fifth Annual Mackenzie County Charity Golf Tournament* is greatly appreciated by all of us as the funds directly benefit all Albertans by providing support to research, education and advocacy.

The Heart and Stroke Foundation has set an aggressive goal of reducing heart disease and stroke by 25 per cent by 2020. With the support of individual Albertans and community leaders like you and your team, we are optimistic that together we will achieve our mission:

Healthy lives free of heart disease and stroke. Together we will make it happen.

With your support and help, over this past year, we have provided funding to eighty researchers in Alberta, who have been chosen by our gold-standard peer review process. One of these is Dr. Paul Fedak, who is developing remedies to reverse heart muscle damaged by heart attacks. Another is Dr. Derek Exner, who is optimizing implanted pacemakers in patients living with heart rhythm problems. Both are focused on giving Albertans and Canadians longer, fuller lives.

Thank you again for supporting our commitment to give Albertans – and all Canadians – longer, healthier lives.

Yours sincerely,

**Donna Hastings
CEO, Alberta, NWT & Nunavut | Heart and Stroke Foundation**

CC

Jenn McGlashan, Director Community Engagement | Alberta, NWT & Nunavut | Heart and Stroke Foundation
Margaret Bell, Area Manager | Serving Northwestern Alberta, NWT & Nunavut



NORTHERN SUNRISE COUNTY

www.northernsunrise.net

info to Council

Bag 1300
Peace River, AB T8S 1Y9
Office: 780-624-0013
Fax: 780-624-0023

October 11, 2013

Reeve Paul Sinclair
Municipal District of Opportunity No. 17
2077 Mistassiniy Road N.
Wabasca, AB T0G 2K0

Dear Reeve Sinclair,

RECEIVED
OCT 23 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE

RE: WEED CONTROL ON ADJACENT MUNICIPAL BOUNDARIES

Thank you for hosting the Tri-Council meeting on September 9, 2013 in Red Earth Creek. Our Council appreciates the opportunity to meet with neighboring Councils to discuss common concerns.

It was discussed at the Tri-Council meeting that the Northern Sunrise County Council, as the Agricultural Service Board, has concerns over weed control along our shared boundary with the M.D. of Opportunity. Northern Sunrise County has invested substantial resources to protect agricultural production within the County. As you know, weeds and agricultural pests do not respect municipal boundaries and can travel easily from one area to another through equipment and machinery travelling across municipal borders.

At the Tri-Council meeting, you acknowledged weed issues in your municipality and the need to have knowledgeable staff enforce weed control legislation. Our County is looking forward to working with you and would like an update on the initiatives the M.D. of Opportunity is taking to address weed issues.

Please have the appropriate member of your staff contact our Agricultural Fieldman, Sebastien Dutrisac, at 780-617-3435 or at sdutrisac@northernsunrise.net to discuss this matter. Council hopes to support whatever initiative you choose.

Again, thank you for hosting us at the Tri-Council meeting in Red Earth Creek. We look forward to meeting soon and continuing our collaboration.

Respectfully Yours,

Carolyn Kolebaba
Reeve

cc: **Reeve Bill Neufeld & Council, Mackenzie County**

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ALBERTA
TRANSPORTATION

*Office of the Minister
MLA, Calgary-Hays*

AR59807

October 16, 2013

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

Thank you for your joint letter with Reeve Kolebaba and Reeve Sinclair regarding resource road funding.

As I have indicated previously, the government recognizes the importance of dedicated grant funding as a valuable municipal support program. Facing budget pressures, some of the decisions, like zero-funding the resource road program, were difficult. However, municipalities still have access to the Basic Municipal Transportation Grant (BMTG) and Municipal Sustainability Initiative (MSI) to help support local transportation priorities. Both of these programs maintain their funding levels this year.

Your comments are appreciated, and will be considered in budget planning as we continue to balance provincial priorities with available funding.

Thank you for your input on this important issue.

Sincerely,

Ric McIver
Minister

cc: Carolyn Kolebaba, Reeve, Northern Sunrise County
Paul Sinclair, Reeve, Municipal District of Opportunity

RECEIVED
OCT 30 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE



TOWN OF
HIGH LEVEL

Town of High Level
10511 - 103rd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

OFFICE OF THE MAYOR

Wednesday October 30, 2013

Reeve Bill Neufeld
Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0

RECEIVED
NOV -7

**MACKENZIE COUNTY
FORT VERMILION OFFICE**

Dear Reeve and Council:

At the October 28, 2013 Council Organizational meeting, Council was pleased to appoint Deputy Mayor Christopher MacLeod and Councillor Michael Morgan to the Ad Hoc Land Use Framework committee.

Deputy Mayor MacLeod may be contacted by e-mail at cmacleod@highlevel.ca or by telephone at (780) 841-7684. Councillor Morgan may be contacted by e-mail at mmorgan@highlevel.ca.

Please contact Administration at (780) 926-2201 if you require further information.

Yours truly,

Crystal McAteer
Mayor
Town of High Level

cc: Town of High Level Council
Simone Wiley, Interim CAO, Town of High Level

Gateway To The South

08 November 2013,

Joulia Whittleton
Chief Administrative Officer
Mackenzie County
P.O. Box 640
Fort Vermilion, AB, T0H 1N0

Dear Joulia,

Re: AGRICULTURAL LAND DEVELOPMENT WEST OF HIGH LEVEL

On October 7th, 2013 the Town of Rainbow Lake Council passed the below resolution in support of Mackenzie County's Agricultural Land Development West of High Level initiative.

9.3 *Mackenzie County Request for Support - Agricultural Land Development West of High Level*

Resolution No. 320-13 Councillor Smith *MOVED:*
That Council directs Administration to provide a letter to Mackenzie County in support of their initiative to re-zone lands west of High Level for Agricultural Use.
CARRIED

Please feel free to contact me at 1-780-956-1701 or dfletcher@rainbowlake.ca if you have any questions or concerns.

Sincerely,



Dan Fletcher
Chief Administrative Officer

RECEIVED
19 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE

November 12, 2013

Josh Knelsen
Reeve
County of Mackenzie
Box 640
Fort Vermilion, AB T0H 1N0

RECEIVED
25 1013

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Mr. Knelsen:

Re: The future of Canada Post

Next year, the federal government will look at how it handles public postal service with a review of the Canadian Postal Service Charter. This review is important because the government could reduce Canada Post's obligation to provide service or even lay the groundwork for privatizing or deregulating our public post office.

Canada Post has been holding consultations on the future of our public postal service to prepare for the upcoming charter review. The corporation has been clear. It wants to dramatically cut service to improve its financial situation.

Cutting might help Canada Post with its money problems in the short-term but it is not a good long-term strategy and it certainly won't improve the future of postal service in our country. Fortunately, the corporation has other options according to a new study by the Canadian Centre for Policy Alternatives (CCPA).

CCPA study: Why Canada Needs Postal Banking

The CCPA study is entitled *Why Canada Needs Postal Banking*. It makes a powerful case for preserving postal services and improving Canada Post's financial picture through the addition of financial and banking services.

The study looks at the changing banking environment in our country as well as our post office's experience with banking. In addition, it reviews the status of postal banking around the world, highlighting five successful models in the United Kingdom, France, Italy, Switzerland and New Zealand. Having established that there is a need for improved financial services in our country and viable models in other countries, the study concludes by suggesting possible models for postal banking in Canada. It recommends that the federal government and Canada Post immediately establish a task force to determine how to deliver new financial services, and establish priorities for delivering new products.

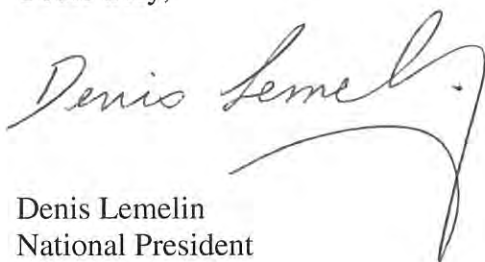
CUPW has enclosed an executive summary of the CCPA study. You can get the full report by going to <http://www.policyalternatives.ca/publications/reports/why-canada-needs-postal-banking>

The union has also enclosed two resolutions that it would like you to consider passing. These resolutions request that you ask the Minister Responsible for Canada Post:

1. To use the upcoming review of the Canadian Postal Service Charter to focus on revenue-generating services, not cuts, including financial services such as bill payments, insurance and banking.
2. To improve the Canadian Postal Service Charter and make the upcoming review of the Charter open to public input.

Thank you very much for considering our request. If you have any questions or concerns, please do not hesitate to contact me.

Yours truly,



Denis Lemelin
National President

Encl.

cc. National Executive Committee, Regional Executive Committees, National Union Representatives, Regional Union Representatives, Specialists

/bk cope 225

IMPROVE THE CANADIAN POSTAL SERVICE CHARTER

WHEREAS the federal government will look at how it handles public postal services with a review of the Canadian Postal Service Charter in 2014.

WHEREAS the public has a right to have input on matters involving its publicly owned post office.

WHEREAS the current Charter has a number of serious problems that need fixing.

WHEREAS the government could use the Charter review to reduce our public post office's obligation to provide service (instead of improving the Charter) and even lay the groundwork for privatizing or deregulating Canada Post.

BE IT RESOLVED THAT the (name of municipality, business or organization) write a letter to the Minister responsible for Canada Post to request 1) that the upcoming review of the Canadian Postal Service Charter be open to public input and 2) that the Charter be improved by:

- Ensuring that the moratorium on post office closures in small and rural communities protects the public nature of post offices
- Eliminating the exceptions to the moratorium
- Extending the consultation process over possible closures and making the process and moratorium more transparent
- Establishing an independent Canada Post ombudsperson to report on Canada Post's performance in meeting Charter expectations
- Establishing a reasonable, uniform and democratic process for making changes to the postal and delivery network (closures, downsizing, removal of rural mailboxes, etc), but only after consultation with the public and other stakeholders.

MAILING INFORMATION

Please send your resolution to: Lisa Raitt, Minister of Transport, Place de Ville, Tower C, 29th Floor, 330 Sparks Street, Ottawa, Ontario, K1A 0N5.

Please send copies of your resolution to:

1. Denis Lemelin, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
2. Your Member of Parliament. You can get your MP's name, phone number and address by calling 1-800 463-6868 (at no charge) or going to the Parliament of Canada website: <http://www.parl.gc.ca/common/index.asp?Language=E>
3. Claude Dauphin, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3

FOR FURTHER INFORMATION

Contact us at "Charter Review" 377 Bank Street, Ottawa Ontario, K2P 1Y3 or feedback@cupw-sttp.org

CANADIAN POSTAL SERVICE CHARTER REVIEW SHOULD FOCUS ON REVENUE-GENERATION, NOT ADDITIONAL CUTS

WHEREAS the federal government will look at how it handles public postal services with a review of the Canadian Postal Service Charter in 2014.

WHEREAS Canada Post is preparing for the review by campaigning for major service cuts.

WHEREAS Canada Post has already dramatically cut service by closing or downsizing public post offices, eliminating rural mailbox delivery and removing street letter collection boxes.

WHEREAS Canada Post and the federal government should do everything in its power to prevent additional cuts during the upcoming review, and instead deal with financial issues by adding revenue-generating services like many other post offices around the world, including lucrative financial services like bill payments, insurance and banking.

BE IT RESOLVED THAT the (name of municipality, business or organization) write a letter to the Minister responsible for Canada Post to request that the government consider innovative ways to generate postal revenue during the Charter review, including financial services like bill payments, insurance and banking.

MAILING INFORMATION

Please send your resolution to: Lisa Raitt, Minister of Transport, Place de Ville, Tower C, 29th Floor, 330 Sparks Street, Ottawa, Ontario, K1A 0N5.

Please send copies of your resolution to:

1. Denis Lemelin, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
2. Your Member of Parliament. You can get your MP's name, phone number and address by calling 1-800 463-6868 (at no charge) or going to the Parliament of Canada website: <http://www.parl.gc.ca/common/index.asp?Language=E>
3. Claude Dauphin, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3

FOR FURTHER INFORMATION

Contact us at "Charter Review" 377 Bank Street, Ottawa Ontario, K2P 1Y3 or feedback@cupw-sttp.org

SUMMARY

Why Canada Needs Postal Banking

John Anderson



CFSA

RESEARCH

SOLUTIONS



CCPA
CANADIAN CENTRE
for POLICY ALTERNATIVES
CENTRE CANADIEN
de POLITIQUES ALTERNATIVES

This report is available free of charge at www.policyalternatives.ca. Printed copies may be ordered through the CCPA National Office for \$10.

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The opinions and recommendations in this report, and any errors, are those of the authors, and do not necessarily reflect the views of the publishers or funders of this report.



ABOUT THE AUTHOR

John Anderson is an independent researcher and consultant. He is the former Director of Parliamentary Affairs for the Official Opposition, and, before that was Director of Government Affairs and Public Policy for the Canadian Co-operative Association. He has also been a Senior Policy Analyst at the National Council of Welfare and the Vice-President of Strategic Partnerships and of Research for the Canadian Council on Social Development. In the nineties, he was Co-ordinator of the Technology Adjustment Research Program of the Ontario Federation of Labour. He is the author of and researcher on numerous studies and briefs on the economy, poverty, technology and the workforce, co-operatives and Aboriginal issues. He received his education at McGill University, University of Sussex and the London School of Economics. He has taught at McMaster, Western and York Universities. He has been a long time supporter of and participant in the CCPA Alternative Budget process.

ACKNOWLEDGEMENTS

The author would like to thank the Canadian Union of Postal Workers (CUPW) for their generous support of this research. The views are the author's own and do not necessarily reflect those of CUPW. He would like to especially thank Katherine Steinhoff and Geoff Bickerton of CUPW for their help and for their own groundbreaking research on this topic. He would also like to thank all those who agreed to be interviewed for this project and all those who helped review the manuscript. Thanks are due to the dedicated staff at CCPA especially Bruce Campbell, David Macdonald, Kerri-Anne Finn, and Tim Scarth for his work on layout. Also a very special thanks to the translation team at CUPW, including Guy Laflamme, Manon Parrot, Anne Boulet, Charles Drouin and Maryse Prévost for all their excellent work and suggestions.

Summary

Why Canada Needs Postal Banking

OVER THE LAST two decades, we have seen a major decline in the number of branches and locations for banks and credit unions. In 1990, there were almost 8,000 branches (7,964) and, by 2002, the number had fallen to 5,908, a decline of 26%.

The Canadian Bankers' Association reports that, between 2006 and 2012, there was a small increase in the number of bank branches in Canada: from 5,902 to 6,205. But since 1990, there has been a decline of more than 1,700 branches, a 22% drop, and the number of branches increased by only 5.1% from 2002 to 2012, with most of the new branches added in Ontario (195), Alberta (98), and British Columbia (37).

In many communities today, credit unions or caisses populaires are the only financial institution. In 2012, the Credit Union Central of Canada reported that credit unions were the only financial in-

stitution in 380 communities. The Desjardins Group noted in 2013 that caisses populaires are the only financial institution in 388 towns and villages in Quebec. But the total number of credit union and caisse locations has also dropped from 3,603 in 2002 to 3,117 in 2012, a decline of 13.5%.

The Rise of Banking Fees and High Credit Card Rates

In 2010, a study by Vision Critical (commissioned by ING Direct bank before it was taken over by the Bank of Nova Scotia) found that banking fees in Canada were among the highest in the world. More than half of Canadians (55%) have fee-based chequing accounts and, on average, pay \$185 per year in fees for these accounts. Credit card rates remain high in spite of

low Bank of Canada prime rates. Typical bank card interest rate hover around 20% annually and department store cards are closer to 30%.

ATM, Internet, Telephone Banking

The decline of branch banking is not only linked to banks rationalizing their bricks-and-mortar locations. It is also linked to the rise of ATMs, Internet and telephone banking. Today there are more than 58,000 ATMs across Canada, 61% of them so-called white machines owned by non-bank companies. Online banking has grown at a tremendous rate in recent years, with 67% of Canadians now using this form of banking, according to a CBA study. The study also noted that 47% of Canadians “now use the Internet as their main means of banking, up from 8 % 12 years ago.”

Retail Store Banking

Canadian Tire, WalMart, and PC Financial (to name only the largest) are all major challengers to the traditional banks. Clients of these institutions are not using traditional bank branches. There has also been a rise of branchless banking. ING Direct Canada, a branchless bank, which was originally a subsidiary of a major Dutch bank, now has some 1.8 million clients and almost \$40 billion in assets. It was absorbed by the Bank of Nova Scotia in 2012, but still maintains autonomous activity.

Fringe Financial Institutions

Another major change in the banking environment that shows there is an opening for new financial services is the rise of Fringe Financial Institutions. These FFIs provide short-term loans and cheque cashing services, as well as money transfers and prepaid credit cards.

While offering services customers want, the interest rate charges for their services on an annual basis can only be considered usurious. A study of FFIs in Prince George, B.C., for example, concluded: “Given that the average pay-day loan in Canada is \$280 for a 10-day period, a pay-day lender in B.C. can now legally charge \$64.40 for this transaction. This computes to a nominal annual percentage rate of interest (APR) of 839.5%.”

These are extremely profitable operations. DFC, the owner of Money Mart, the largest Canadian pay-day loan firm, made global profits before tax of \$387 million on revenues of \$1.062 billion in 2012, and 28.7% of their total global revenues for the fiscal third quarter 2013 came from Canada.

A new group of Internet branchless companies, such as Zippy Cash and Wonga, have also started up in Canada in the last few years. In Canada, on the Wonga website, the cost for a \$200 loan for 30 days is \$40.10, or a rate of over 240% per year.

The rise of this kind of institution is linked in a chicken-and-egg fashion to the increase in the number of “unbanked” or “underbanked.” It is estimated that between 3% and 15% of the population do not

have a bank account. If we take the lowest figure of 3% that was estimated to be 842,000 people in 2005. Today, the number of unbanked, using the same method of calculation, would approach 910,000.

Aboriginal communities remain largely without banks or credit unions. Over the past decade, the Aboriginal population has increased dramatically, growing by 20.1% between 2006 and 2011. Some 1.4 million people now identify as Aboriginal, or 4.3% of the Canadian population. But banks and credit unions lag behind in providing services. While the major banks all have Aboriginal services, there are very few branches on reserves. There are 615 First Nations communities in Canada today and many other Métis and non-status communities. A quick tally of branches of banks and credit unions on reserve shows only 54.

All these trends in financial services have opened up the potential for the entry of new banking and financial services in Canada. They show there is a market demand that is not being met by the existing major banks and credit unions.

Postal Banking: The Canadian Debate

Postal banking is not something new to Canada. For over 100 years after Confederation, Canada had a postal savings system.

The high point of deposits for the Post Office Savings Bank was \$47.5 million total in 1908. This would be around \$1 billion in today's money. The total shrank to \$17.2

million in 1968. In 1968, the Postal Savings Bank was closed down, although the legislation still remains on the books.

Today, over 45 years later, the debate around the need to revive or relaunch a Post Office Bank has begun to grow again.

In 2005, a study from Library of Parliament research services supported the extension of financial services as an important means of preserving the post office across Canada, and particularly in rural areas. "At present, the idea of establishing a postal bank underpinned by Canada Post's network is not based primarily on a need to change the banking landscape. Rather, it stems from the growing need to breathe new life into Canada Post so that it can both cope with globalization and guarantee universal postal service, which is a real, if not official, part of its social mandate, particularly in rural areas."

A recent study by the Conference Board of Canada, commissioned Canada Post, provided a positive analysis of the effects of financial services in post offices around the world, but failed to recommend financial services or even to examine their possible application in Canada, on the grounds that a highly developed banking system in Canada left no room for a postal banking option.

Public support has been confirmed in a recent survey by Strategic Communications of 1,514 Canadians from May 24–26, 2013, commissioned by the Canadian Union of Postal Workers. The survey showed that nearly two-thirds (63%) of Canadians "supported Canada Post expanding revenue-generating services, including financial

services like bill payments, insurance and banking.” Politically the New Democratic Party has supported the expansion of financial services in Canada Post.

Postal Banking Around the World

Postal banking has deep roots internationally and is entering a period of expansion of services. This has been shown in a major global study of postal banking recently carried out in 2012 by researchers of the Universal Postal Union, of which Canada is a member.

The UPU report shows that, “After banks, postal operators and their postal financial subsidiaries are the second biggest world-wide contributor to financial inclusion, far ahead of microfinance institutions, money-transfer organizations, co-operatives, insurance companies, mobile money operators, and all other providers of financial services.”

There are many large and important postal banking operations around the world, from Japan Post Bank, the world’s largest deposit holder with ¥203 trillion (C\$2.15 trillion) in assets, to the Postal Savings Bank of China, the fifth-largest commercial bank in China with over 400 million customers, to the Deutsche Post Bank, which is now owned by Deutsche Bank but remains one of the largest in Germany with its own network of over 100 branches and 4,500 postal outlets.

Our study does not examine these banks, but rather looks at five successful

models in industrialized countries — the United Kingdom, France, Italy, Switzerland, and New Zealand — which have all maintained an important relationship between the financial services offered through post office outlets and the post office. These countries have been chosen because of their relevance to Canadian options. In all five countries, the Post Office is publicly owned, although the UK is in the process of privatizing its delivery services, the Royal Mail, while keeping the Post Office public.

The United Kingdom’s Post Office’s financial services, in their present form, offer a model which is based on a major partnership with a private sector financial institution, some new products, as well as access for customers of most existing banking services.

France’s Banque Postale is a chartered bank owned by the Post Office that offers a wide range of products, including insurance, and is particularly concerned with offering products to the NGO and mutual sector, as well as to low-income citizens. The bank makes the list of the world’s top 50 safest banks.

Italy’s BancoPosta presents the model of a non-chartered bank that offers a wide range of services and excels in offering them through mobile phones as well as banking cards.

Switzerland’s PostFinance, wholly owned by the Swiss Post Office, is the leader in money transfers and one of the largest banks in a country famous for its private sector banking. It has just this year become a chartered bank. It also offers

FIGURE 1 Summary of Postal Banking Models and Services in the United Kingdom, France, Italy, Switzerland and New Zealand

Postal Financial Services	Name of Financial Services Institution(s)	Structure of ownership of Financial Services	Services Offered	Bank Charter	% of Post Office sales or profits for latest year	Rank of Services
United Kingdom	Post Office	Main partnership with Bank of Ireland and agreements with other banks	All financial services, including new chequing accounts	No	25% of sales	No ranking
France	La Banque Postale	La Poste	All services	Yes	36% of before-tax earnings	44 th Safest Bank in World
Italy	BancoPosta and insurance companies	Poste Italiane	All services; savings in partnership with the CDP (Cassa Depositi e Prestiti)	No	67% of total profits	Largest retail bank in Italy
Switzerland	PostFinance	Swiss Post, with partnership on all loan and insurance products	All services	Yes	71% of total Swiss Post operating profits	Number 1 in payment services and number 3 in customers
New Zealand	Kiwibank	NZ Post	All services	Yes	70% of profits	Largest NZ-owned bank

mortgages and loans in partnership with major private sector financial institutions.

Finally, Kiwibank, owned by New Zealand Post, is a relatively new entrant in the world postal banking sector and has been able to offer a wide range of services, including special mortgage products to low-income earners and to the Maori community.

Postal Banking for Canada

When we examined these five national postal banking systems in detail, we found that they were all successful in their own way. However, success did not seem to be

linked to the particular form of structuring of the financial services (which ranged from full ownership by the Post Office to various kinds of partnership with the private sector), or to the kind of products offered, as some offered all major financial products and some fewer. The diversity in successful models shows that the key component for success seems to be characteristics of the Post Office itself, including widespread locations, trust in the institution, and the staff.

Why Postal Banking?

Our study shows clearly that postal banking would succeed in Canada and would help improve and stabilize Canada Post's services and revenues. The five post offices we studied in other countries are all publicly owned, and receive a substantial percentage of their sales and profits from financial services while other sources of revenue declined.

The rise of virtual and new retail banking and the growth of Fringe Financial Institutions in Canada show that the traditional financial banking sector is not meeting all the needs of Canadians. Millions of Canadians have opened accounts in or are using the services of these new institutions; but, although they operate in a similar fashion to traditional banks, they tend to be concentrated in urban areas and are not available in many parts of the country.

A new Canada-wide financial institution could offer products and services that challenge the existing patterns. The ability to offer competition for existing fees would be helped by the fact that banking services would be delivered through existing premises and staff. Use of the e-post system, as well as existing Canada Post delivery services, could help keep costs low.

Clearly, offering postal financial services would allow the millions of Canadians without local bank branches or easy access to banking the access they need.

First, there are many Canadians living in large parts of Canada who lack physical access to banks or credit unions. The

number of bank and credit union branches has shrunk over the last two decades. In rural Canada, many bank branches have closed in small towns and, while credit unions have purchased some of these branches, this process has slowed markedly in recent years.

Because postal outlets are present in both rural communities and inner city neighbourhoods, new postal banking could offer to citizens and businesses in many communities banking services where they do not currently exist. In Northern and rural Canada, on Aboriginal reserves, and in the three Northern territories, there have always been fewer banks and credit unions than are needed. (There are no credit unions in the territories.)

Second, it is estimated that some 3% to 8% of Canadians do not have a bank account. This represents a potential of more than a million new customers for postal financial services. Many Canadians use fringe financial services at a high personal cost. New postal banking services could also be combined with legislation requiring the immediate roll-back of FFI interest rates to bring them in line with existing banking rates.

The Kiwibank and Banque Postale are both excellent examples of how a postal bank can offer special services to low-income people, such as home mortgages, rent-to-buy, and even social housing loans. In the case of Kiwibank, a special mortgage program for Aboriginal peoples has been developed that could be replicated in Canada.

Canada Post's Banking Advantages

- Canada Post has the largest network of retail outlets already in place across Canada.
- Canada Post had a total of almost 6,400 postal outlets in 2012.
- 3,800 Canada Post outlets (60%) are in rural areas where there are fewer banks and credit unions. The post offices in these locations could provide key services for individuals, but also for local businesses.
- Some communities in Canada have a postal outlet, but no other (or limited) banking services, especially since the closure of 1,700 bank branches and hundreds of credit unions over the last two decades.
- Canada Post has a high trust factor among Canadians, and an already existing skilled and stable workforce of 68,000 employees, some of whom could easily be trained to handle financial services. Thus it would not mean starting from scratch, but rather building on what already exists.
- Many Canada Post outlets are already open 6 or 7 days a week and could operate longer daily hours if necessary. Many of them are located in drug stores or small convenience stores with long weekday and weekend opening hours.
- Since Canada Post is owned 100% by the federal government, it could use

the expertise developed at the Bank of Canada, the Business Development Bank of Canada, Farm Credit Canada, Canada Mortgage and Housing Corporation, Export Development Canada, and Canada Savings Bonds.

The financial services Canada Post could provide would be tested regionally first; would be fair and transparent; be delivered from bricks-and-mortar branches as well as through the telephone and Internet; expand existing services; and contribute to financial literacy. All services, of course, would be profitable for Canada Post to provide.

Canada Post already provides some financial services, such as postal money orders, domestic and international money transfers, bill payment and financial transaction and payment notices, and prepaid Visa cards.

Brand new services could consist of:

- access by all banks and credit union customers to their accounts to deposit or withdraw cash, as is the case in the UK;
- savings accounts and low-fee chequing accounts;
- low-interest credit cards; and
- prepaid debit cards.

In the future, services could be extended to:

- mortgages;
- small-business loans and agricultural loans;

- insurance products;
- mutual funds and stocks; and
- special new products for low-income and Aboriginal peoples.

Canada Post financial services should offer new competitive products to all Canadians, but they could also make sure that there were special services offered to low-income and Aboriginal Canadians, similar to services offered by both the French and New Zealand post office financial systems.

The postal bank could also provide special services for NGOs and social economy organizations. The Banque Postale in France has become a banker for NGOs, social economy and mutual organizations in fields such as social housing. For a while it looked as though Citizen's Bank would take on this role in Canada, but its retreat from the sector means that once again there is no bank specializing in the needs of this kind of business.

Delivering Financial Services

Canada Post Corporation could examine the optimum method of delivering these services. This could be done by establishing a task force of experts from the financial and postal services to examine how they are delivered in other jurisdictions, the best method for Canada Post (in terms of profit and sales), and the best method for users of these services.

Who Should Own the Services?

There are several possibilities:

- Create a non-chartered bank — a Canada Post-owned subsidiary — to deliver financial services. This is the route taken in Italy
- Create a chartered bank wholly owned by Canada Post. This is the route taken by France, Switzerland, and New Zealand
- Create a bank to deliver some of the services and partner with banks and others to deliver the rest. This is the route taken by Switzerland.
- Create a national credit union or mutual to deliver the financial services in partnership with Canada Post. A national credit union is one such possibility, as it would allow for widespread ownership by Canada Post employees as well as the public.
- Partner directly with one or more financial institutions to deliver the services. This is the route taken in the U.K.

What Mix of Financial Services Should Be Offered? Who Should Deliver Them?

Canada Post already has partnerships with a number of different institutions that could be approached to assist with these services. Once the first question is answered, the second one could be exam-

ined and the experience of other countries taken into account.

All potential partnerships, if that is a route taken, should be determined by open tender on delivering a service for a specific period of time. With its 6,400 outlets, which often serve populations with no competition in financial services and sometimes no services at all, Canada Post would undoubtedly be courted by many financial institutions anxious to supply services. There is also no reason to necessarily have all services provided by the same stakeholder or stakeholders across the country.

Whatever the ownership mechanisms, some services could be completely owned by Canada Post and others delivered by a partnership with existing credit unions or banks. Partnerships could be made nationally or developed on a regional basis. This would also allow Canada Post to partner with regionally-based credit unions and *caisse populaires* in different provinces.

The question of delivery has become easier with the uptake in Internet and mobile phone technology. For example, the UK Post Office Ltd. delivers its services with a core of 300 financial specialists, as well as trained Post Office staff for 11,500 outlets. Internet and telephone technologies allow people in remote areas to connect with financial specialists.

Conclusion

- Canada's existing financial and banking system is not providing competitive services to Canadians, nor adequate service to many of the under- or unbanked.
- Canada's postal system has a long history of delivering financial services. Currently delivering some products, it could develop a full banking system.
- Postal banking systems are proliferating around the world and are prominent in most of the developed countries. They have shown themselves capable of generating the additional income needed to preserve the postal system as traditional letter volumes decline.
- Analysis of the postal banking systems in the five developed countries we have selected has demonstrated that there are many ways of creating a successful system. We can use the experience of these countries to create our own model in Canada.
- Our study concludes that the idea of Canada Post expanding into financial services is a sound one. Other studies, as well as opinions of past Canada Post presidents and experts around the world, have reached the same conclusion.
- We recommend that the federal government and Canada Post immediately establish a task force to determine how to deliver new financial services, and determine priorities for delivering new products.



CCPA
CANADIAN CENTRE
FOR POLICY ALTERNATIVES
CENTRE CANADIEN
DE POLITIQUES ALTERNATIVES



RECEIVED
NOV 21 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE

Bill Neufeld
Mayor of Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Bill Neufeld,

The catastrophic Lac-Mégantic train accident underscores the importance of tightening the safety rules for transporting hazardous materials by all transportation mode.

According to a study conducted by ARC Financial, petroleum refinery activities and shipments – essentially by rail and pipelines – will only continue to grow. The safe transport of hazardous materials will therefore become an even more topical issue.

As an elected person it is YOUR obligation to make sure Transport Canada steps up its surveillance of rail companies and consequently, ensure the safety of your constituents.

Railway self-regulation must come to an end and the public safety must come before profit.

In short, you must show that a lesson was learned from the Lac-Mégantic tragedy and that something like this will never happen again.

If you have any questions, please do not hesitate to communicate with the undersigned.

Yours truly,

A handwritten signature in black ink, appearing to read "Robert Bouvier".

Robert Bouvier
President
Teamsters Canada

Minister of
Employment and Social Development
and Minister for Multiculturalism



Ministre de
l'Emploi et du Développement social
et ministre du Multiculturalisme

Ottawa, Canada K1A 0J9

25 OCT. 2013

Mr. Chris Warkentin, M.P.
Peace River
201-10625 Westside Drive
Grande Prairie AB T8V 8E6

Dear Colleague:

Canada Summer Jobs (CSJ) is an initiative that helps students gain the skills and experience they need to be successful, now and in the future, while earning money for the upcoming school year.

It also helps employers create much-needed summer job opportunities for students, while strengthening local economies and communities across Canada.

The deadline for CSJ has changed and is earlier than in previous years. This year, applications will be available online beginning **December 2 and must be submitted by January 10, 2014**. These new timelines mean that successful employers will be notified sooner and have more time to recruit students.

To ensure that all employers have the opportunity to apply for funding and do not miss the new deadline, it is important that they are informed.

I encourage you to contact employers and organizations in your area to inform them about the new timelines. The Department has already started to inform employers through communications correspondence and other channels.

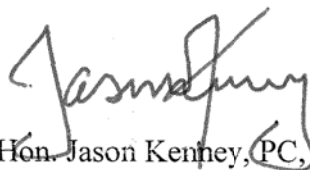
A comprehensive information package on CSJ 2014 will be sent to your office in early November. In the meantime, I encourage you to utilize your networks and social media to help us spread the word about these new timelines.

.../2

Canada

More information about CSJ is also available on the Service Canada website at www.servicecanada.gc.ca/csj.

Yours sincerely

A handwritten signature in black ink, appearing to read "Jason Kenney". The signature is fluid and cursive, with a large initial "J" and "K".

Hon. Jason Kenney, PC, MP
Minister of Employment and Social Development and
Minister for Multiculturalism

c.c. Mr. Chris Warkentin, M.P.
Hill Office

Fort Vermilion Interagency Committee

Meeting Minutes

Date of Meeting: November 7, 2013

Present:

Irene van der Kloet	<i>Brighter Futures Society</i>
Tracey Parenteau	<i>Northern Lakes College/Victim Services Unit/NECALC</i>
Darlene Flett	<i>Parent Link Center</i>
Sonya Cardinal	<i>Fort Vermilion Support Services</i>
Kevin Smeltzer	<i>Alberta Health Services - Health Promotion</i>
Maarten Braat	<i>Fort Vermilion Board of Trade</i>
Wally Schroeder	<i>NWACFSA</i>
Leslie Prenoslo	<i>Alberta Health Services – Healthy Children and Youth</i>

Meeting Summary:

- 1.0 Call to Order at 10:08 AM
- 2.0 Regrets: Cheryl (PCN), Wanda (FASD), Ricky Paul (Mackenzie County), Lucille (Mental Health)
- 3.0 Adoption of Agenda: Maarten moved to adopt the agenda.
- 4.0 Approval of Minutes for October: Tracey moved to adopt the minutes.
- 5.0 Current business:
 - 5.1 **Board of Trade Anniversary:** Maarten provided an update. Invitations to dignitaries have been sent out – they are still looking for contact information of some former Board of Trade chairs, if anyone can help with that. They will be hosting an event on May long weekend with a play profiling Fort Vermilion’s history (research is continuing on for this).
- 6.0 Roundtable
 - 6.1 **Brighter Futures/Head start (Irene):**
 - Business as usual, things are going smoothly. Staff attending training (suicide prevention, domestic violence)
 - Partnering with AHS Health Promotion and CPNP on “Kick-start Wellness” events that will be held at the Native Friendship Center on Wednesdays (alternating between days and evenings). Will cover a variety of topics such as breast feeding, parenting, mental health, sexual health, injury prevention, etc. Next one is evening of November 20th on parenting. (They are looking at doing similar thing in Fort Vermilion)
 - 6.2 Tracey

- **Northern Lakes College:** Currently at 34 students, next term is February and will likely have about 40 students.
- **NECALC:** Next brochure in the mail tomorrow. Looking to increase partnerships.
- **Victim Services Unit:**
November 25-29 partnering with Fort Vermilion Public School to bring up “BluePrintForLife Hiphop” social work program. Here are details – people are welcome to stop by, they would also love volunteers to help out this week:



BluePrintForLife-volunteers 11-05-13.doc



fort vermillion Blueprintforlife event

VSU will also be selling tickets for a raffle that will take place during Victim Services week (April 12th). First prize is the tipi which is on display by the RCMP station, second is mini i-pad, third is tool box.

6.3 **Parent Link Center** (Darlene):

- Numbers not as high as they would like. Partnered with other agencies on 21 Days to a Healthier You. Breakfast with Santa will be coming up in December.

6.4 **FVSS** (Sonya):

- November 23rd Arts and Crafts Bazaar is from 11-4, only a few spots left
- November 22nd is the Christmas Hamper deadline (need notice of assessment, proof of address). Anyone can call Sonya to refer someone, she would then contact them to offer a hamper.
- December 7th Seniors Supper (invitations sent out)


6.5 **AHS Health Promotion** (Kevin):

- Running “Tough and Talking” and “Go Girls” programs in Fort and Rocky
- Working with the schools to have kids decorate liquor bags to discourage drinking and driving
- Candy Cane check-stops will be coming up

6.6 **Child and Family Services** (Wally):

- Legislation was tabled last week to disband boards, will be replaced by community engagement councils (that will be similar to health councils) though they haven’t set the boundaries for these yet. PDD boards (Persons with Developmental Disabilities) will also be eliminated.
- November 20th and 21st is “Voices Against Violence” conference in High Level at the Flamingo, \$150, contact is Jennifer at Safe Home 926-2277

6.7 **AHS Healthy Children and Youth** (Leslie):

- Thanks to everyone who partnered on 21 Days to a Healthier You calendar! Fort Vermilion won a “Building Community Capacity” award for our work on this from Communities Choosewell, award ceremony at the end of the month.
- Fort Vermilion was also profiled in this month’s Communities Choosewell e-newsletter. Here’s the story:  tn.pdf

- Working on getting Collective Kitchens running with help of other partners.
- Looking at running “Girl Power” event for teens and moms/mentors in February.
- Early Childhood Development Mapping project – community-level meetings are getting started to look at how we can improve emotional, communication and social outcomes in early childhood. First Fort Vermilion meeting is tomorrow at 10:00 am.



2013 November
Interagency Announc

6.8 **FASD Society** (Email update from Wanda Beland)



document2013-11-1
8-182446.pdf

6.9 **Theo Fleury at Flamingo**

7.0 Next Meeting – December 5th at 10:00 AM at the Fort Vermilion Library Board Room

8.0 Adjournment

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
September 30, 2013 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance: George Friesen, Chair
Jack Eccles – Vice-Chair
Wally Olorenshaw
Wally Schroeder
Peter H. Wieler
Odell Flett entered the meeting 10:05 am
Paul Driedger
Mike Kowal

Regrets: Peter Ernst
Cheryl Cunningham - Burns

Administration: Barb Spurgeon, Chief Administrative Officer
Evelyn Peters, Executive Assistant
Zona Peters, Health Care Manager
Tony Dellerose, Housing Coordinator

Call to Order: Chair George Friesen called the Board meeting to order at 10:00 a.m.

Agenda: **Approval of Agenda**

13 - 138 Moved by Jack Eccles

That the agenda be approved as distributed.

Carried

Minutes: **August 26, 2013 Regular Board Meeting**

13 - 139 Moved by Wally Olorenshaw

That the August 26, 2013 regular board meeting minutes be approved as distributed.

Carried

September 16, 2013 Special Board Meeting

13 - 140 Moved by Wally Olorenshaw

That the September 16, 2013 special board meeting minutes be amended to renumber meeting adjournment to 13-137.

Carried

Reports: CAO Report

13 - 141 Moved by Peter Wieler

That the Chief Administrative Officer report be received for information.

Carried

Financial Reports Housing Financial Reports– August 31, 2013

13 -142 Moved by Wally Schroeder

That the August 31, 2013 Housing financial report be received for information.

Carried

Lodge Financial Reports– August 31, 2013

13 - 143 Moved by Wally Olorenshaw

That the August 31, 2013 Lodge financial report be received for information.

Carried

Assisted Care Financial Reports– August 31, 2013

13 - 144

Moved by Paul Driedger

That the August 31, 2013 Assisted Care financial report be received for information.

Carried

Arrears Report

13 - 145

Moved by Odell Flett

That the August 31, 2013 arrears report be received for information.

Carried

New Business:

2014 Proposed Housing budget

13 - 146

Moved by Peter Wieler

That the proposed 2014 Housing budget be tabled at the October 28, 2013 meeting

Carried

Budget Assumptions

13 - 147

Moved by Wally Olorenshaw

That staffing be increased by 1 FTE in kitchen and .7 FTE in housekeeping effective January 1, 2014.

Carried

Policy 7.16 Dress Code Amendment

13 -148

Moved by Wally Schroeder

That Policy 7.16 Dress Code be approved as amended.

Carried

Amalgamation Options

13 - 149

Moved by Jack Eccles

That item 6.4 Amalgamation Options be moved to in camera items.

Carried

Alberta Health Contract

13-150

Moved by Odell Flett

That the funding structure of the Alberta Health Services Contract be received for information.

Carried

Information:

13 -151

Moved by Wally Olorenshaw

That the following be accepted for information:

- Bank reconciliation for August 2013
- Letter of Concern
- Letter from Gwendolyn-Stewart Palmer

Carried

In Camera:

Legal / Land / or Labor

13- 152

Moved by Wally Olorenshaw

That the meeting move to in camera at 11:31 am.

Carried

13-153

Moved by Odell Flett

That meeting move out of in camera at 1:15 pm.

Carried

Amalgamation Options

13 - 154

Moved by Wally Olorenshaw

That a news release be prepared regarding next steps for Lodge planning

Carried

CAO Evaluation

13-155

Moved by Wally Schroeder

That the CAO evaluation be accepted as completed

Carried

13-156

Moved by Odell Flett

That the CAO salary be increased as discussed for the 2013-2014 evaluation year.

Carried

2014 Proposed pay grid

13-157

Moved by Peter Wieler

That the proposed 2014 salary grid be approved as distributed.

Carried

Code of Conduct

13-158

Moved by Odell Flett

That the board chair write to board member regarding code of conduct.

Carried

Next Meeting Date: Regular Board Meeting – October 28, 2013 at 10:00 am
Fireside Room – Phase I Heimstaed Lodge

Adjournment:

13-159 Moved by Peter Wieler

That the board meeting of September 30, 2013 be adjourned
at 1:27 pm.

Carried

George Friesen, Chair

Evelyn Peters
Executive Assistant

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
October 28, 2013 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance: George Friesen, Chair
Jack Eccles – Vice-Chair
Wally Schroeder
Peter H. Wieler
Paul Driedger
Mike Kowal
Peter Ernst – alternate Ellis Forest

Regrets: Wally Olorenshaw
Odell Flett
Cheryl Cunningham-Burns

Administration: Barb Spurgeon, Chief Administrative Officer
Evelyn Peters, Executive Assistant

Call to Order: Chair George Friesen called the Board meeting to order at 9:56 a.m.

Agenda: **Approval of Agenda**

13- 160 Moved by Peter Wieler

That the agenda be approved as distributed.

Carried

Minutes: **September 30, 2013 Regular Board Meeting**

13-161 Moved by Jack Eccles

That the September 30, 2013 regular board meeting minutes be amended as follows:

13-140 to include Moved by Wally Olorenshaw

13-149 to include Moved by Jack Eccles

13-158 to remove the word “disgusted”.

Carried

Reports:

CAO Report

13-162

Moved by Paul Driedger

That the Chief Administrative Officer report be received for information.

Carried

Financial Reports

Housing – September 30, 2013

13-163

Moved by Jack Eccles

That the September 2013 Housing financial report be received for information.

Carried

Lodge – September 30, 2013

13-164

Moved by Wally Schroeder

That the September 2013 Lodge financial report be received for information.

Carried

Assisted Care – September 30, 2013

13-165

Moved by Mike Kowal

That the September 2013 Assisted Care financial report be received for information.

Carried

Arrears Report-September 30, 2013

13-166 Moved by Paul Driedger

That the September 2013 arrears report be received for information.

Carried

New Business: **Proposed 2014 Housing Budget**

13-167 Moved by Jack Eccles

That the proposed 2014 Housing budget be approved as distributed.

Carried

Information:

13-168 Moved by Peter Wieler

That the following be accepted for information.

- Bank reconciliation for September 30, 2013
- Mackenzie Housing field report
-

Carried

In Camera: **Legal**

13-169 Moved by Wally Schroeder

That the meeting move in camera at 10:55 am.

Carried

10:56 Ellis Forest declared himself to be in conflict of interest and left the meeting.

13-170 Moved by Wally Schroeder

That meeting move out of in camera at 11:40 am

Carried

Next Meeting Date: Organizational Meeting – November 25, 2013 at 10:00 am
Regular Board Meeting – November 25, 2013 at 10:30 am
Fireside Room – Phase I Heimstaed Lodge

Adjournment:

13-171 Moved by Peter Wieler

That the board meeting of October 28, 2013 be adjourned at 11:41 am.

Carried

George Friesen, Chair

Evelyn Peters
Executive Assistant

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
OCTOBER 10, 2013**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Abe Fehr, President
Simon Wiebe, Vice President
Darlene Bergen, Secretary-Treasurer
Wendy Morris, Director
Shawn Wieler, Director
George Derksen, Director
John Zacharias, Director
Tracey Siemens, Director
Peter F. Braun, MD Rep
Philip Doerksen, Arena Manager
Brent Holick, Minor Hockey

Absent: George Fehr, Director

Call to Order: President Abe Fehr called the meeting to order at 6:13 p.m.

Approval of Agenda

1. Tracey Siemens moved to accept the agenda as amended.
8.5 Start up/Minor Hockey CARRIED

Approval of Previous Meeting's Minutes

1. Peter Braun moved to accept the September 12, 2013 Regular Meeting Minutes as presented. CARRIED

Business from the Minutes

1. Still have not heard anything back on the Tennis Court Grant application.

Review of Action Sheet

1. Reviewed and adjusted items.

Financial Report

1. Budget/finances are on schedule for the year.
2. Simon Wiebe moved to accept the financial report.

Manager's Report – Philip Doerksen

1. Manager's Report was reviewed for information.
2. Have 40 signs on the arena boards for the season.
3. Ice plant and making ice worked well.

4. Bowling alley opened on September 30th for the season.
5. Brent Holick moved to accept the Manager's Report as presented.

CARRIED

New Business

- 8.5 Start Up/Minor Hockey – Philip feels that the Rec Board should dictate the dates that the ice is available and put in. Discussion on scheduling ice time. Scheduling of extra minor hockey tournaments can be difficult and is not fair for the other adult groups. Scheduling of tournaments should be in consultation with Philip. Would like to have groups start up earlier; will work on getting groups going earlier in the season as soon as the ice is in.

- 8.1 Part Time Recreation Programmer/Director – Discussion on hiring a high school student to offer some recreation programming for children.

Darlene Bergen moved to have Wendy and Tracey design a part-time recreation program.

CARRIED

- 8.2 Meeting Date Changes from Thursday to Monday – Meetings will stay on Thursdays. Meeting will start promptly at 6 with supper starting at 5:30.

- 8.3 Curling – Tracy is looking at getting her curling coaching certificate however cannot do it when it is being offered in 2 weeks and cannot coach the high school boys to go to the Artic Games if she is not certificated. Want to start jr curling in January and may need some help. Curling ice should be ready on November 7.

- 8.4 Budget & Capital Projects – are going to request an increase of 15% in operating budget. We receive 50% of our revenue from tax dollars. Discussion on budget and capital project requests to be put forward to the County. Received 2 quotes for the BHP Skate Shack. One for \$104,000 and one for \$106,000. \$50,000 of the amount is materials.

George Doerksen moved to go in camera at 7:56 p.m.

Wendy Morris moved to go out of camera at 8:00 p.m.

John Zacharias moved that the meeting be adjourned at 8:04 p.m.

Next Meeting: November 14, 2013

2014 REGISTRATION

FEBRUARY 18, 19 & 20

EVERGREEN PARK ENTREC CENTRE



How to Register:

- Print, fill in, and mail/forward your registration form with a cheque or credit card information (you can call in your credit card info if you wish), or
- Fax or email your registration form with credit card information.

PLEASE PRINT CLEARLY

FIRST NAME: _____ LAST NAME: _____

TITLE: _____ ORGANIZATION: _____

ADDRESS: _____

PHONE: _____ FAX: _____ E-MAIL: _____

SPECIAL DIETARY REQUESTS: _____

HOW DID YOU HEAR ABOUT THE CONFERENCE?

- ATTENDED BEFORE REMINDER PHONE CALL WORD OF MOUTH GROWING THE NORTH PARTNERS WEBSITE SOCIAL MEDIA
 RADIO - WHICH STATION? _____ NEWSPAPER - WHICH PUBLICATION? _____ OTHER _____

CREDIT CARD INFORMATION: VISA M/C AMEX SIGNATURE: _____

NUMBER: _____ EXPIRY: _____

FEES

EARLY REGISTRATION - \$175 + GST (\$183.75)
Until December 31, 2013

REGULAR REGISTRATION - \$195 + GST (\$204.75)
After December 31, 2013

PAYMENT

- Please make your cheque payable to the **Grande Prairie Chamber of Commerce (GPCC)**
- Mail registration form, with payment included, to:
GPCC, #217, 11330 - 106 Street, Grande Prairie, AB, T8V 7X9
- Fax registration form & credit card info to **780-532-2926**
- E-mail registration form & credit card info to **info@gpchamber.com**
- Call in your credit card info to **780-532-5340**

LOCATION

EVERGREEN PARK ENTREC CENTRE
Grande Prairie, AB

3 km south of Grande Prairie, on Resources Road,
8 minutes South of downtown.

www.evergreenpark.ca

For accommodations, see www.growingthenorth.com

RELEASE OF INFORMATION

- I agree to have my name, title, organization and community included in the delegate list and conference report. A blank box means that we do **not** have your permission.

REFUNDS

Full refunds of conference fees will be given for cancellations received by December 31, 2013.

FOR MORE INFORMATION

Phone: 780-532-5340 | E-mail: info@gpchamber.com



2014 REGISTRATION

FEBRUARY 18, 19 & 20

EVERGREEN PARK ENTREC CENTRE



How to Register:

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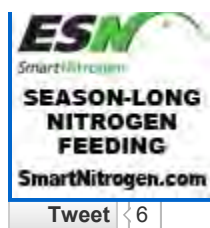
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FOR MORE INFORMATION

Phone: 780-532-5340 | E-mail: info@gpchamber.com





Agenda

FarmTech 2014 Agenda

Session information is subject to change, speaker and session details will be added throughout November

Monday, January 27

4:00pm – 9:00pm FarmTech pre-registration at Westin – [details](#)
Centennial Room – Westin Hotel Edmonton

7:30pm-11:00pm FarmTech reception – [details](#)
Devonian Room – Westin Hotel Edmonton

ALL FarmTech events from Tuesday, January 28 through Thursday, January 30 are at the Edmonton EXPO Centre at Northlands

The conference registration desk will be setup in the main hallway at the Edmonton EXPO Centre for all delegates and exhibitors checking-in on Tuesday, Wednesday or Thursday

Tuesday, January 28

7:30am Trade show opens (closes at 6:00pm) - Hall F

7:30-8:45 DuPont Kick-Off Breakfast - Hall F

9:00-9:30 Grand Opening - Halls G & H

9:30-10:30 KEYNOTE - Halls G & H

[Lutz Goedde](#)

Global Agricultural Outlook

presented by Bayer CropScience

10:45-11:45 Concurrent Sessions #1

Room 1 **Cami Ryan**

Conversations on Biotechnology

Room 2 [Scott Meers](#) & Shelley Barkley

#ABbugchat LIVE

Room 3 **Ron Howard & Michael Harding**

Crop Disease in Alberta: An Overview and Outlook

Room 4 **Cheryl Mayer & Jim Smolik**

Grain Grading, Contracts, & Payment Security

- Room 5 **Michael Walsh**
Importance of Harvest Weed Seed Control in Weed Management
- Room 6 **Trevor Lewington**
Sustainability: From Farm to Fork

- Room 7 **Nicole Rogers**
A New Approach to International Agricultural Trade

12:00-12:30 Ag-Awareness Sessions #1

- Room 1 **Western Grains Research Foundation (WGRF)**

- Room 2 **Canadian International Grains Institute (CIGI)**

- Room 3 **FarmOn**

- Room 4 **Lakeland College Student Managed Farm**

- Room 5 **Green Hectares**

- Room 6 **Association of Alberta Seed Cleaning Plants**

- Room 7 **Alberta Federation of Agriculture**

12:30-1:30 Lunch - Halls G & H

1:30-2:30 Concurrent Sessions #2

- Room 1 **Canola Council of Canada Crop Production Team**
Diagnostic Dilemmas: Canola Watch LIVE

- Room 2 **Norm Flore**
Are You Playing Farm Vegas with Inputs?

- Room 3 **Aaron Van Beers & Andrea Bullinger**
Clubroot: Managing & Mitigating the Spread from a Municipal and Energy Industry Perspective

- Room 4 **Vincent Hervet**
Cutworms -Identification, Biology and Control

- Room 5 **Shawn Brook**
Advocacy in Agriculture

- Room 6 **Steve Larocque**
Barley 180

- Room 7 **Brenda Tjaden Lepp**
Market Outlook & Strategy

2:45-3:45 Alberta Canola Producers Commission Annual General Meeting - Hall E

4:00-5:00 Concurrent Sessions #3

- Room 1 **Tom Wolf**
Maximizing Sprayer Performance

- Room 2 **Christine Lowry**
Healthy Grains: Fact or Fiction?

- Room 3 **Dick Wittman**
Common Pitfalls in Succession Planning

- Room 4 **Cindy Grant, John Heard & Murray Hartman**
Straight Talk on Crop Nutrition

- Room 5 **Ron Howard & Michael Harding**
Crop Disease in Alberta: An Overview and Outlook
- Room 6 **Chad Fleck**
Can Canadian Agriculture Take on the World?
- Room 7 **Trevor Lewington**
Sustainability: From Farm to Fork

5:15-5:45 Ag-Awareness Sessions #2

- Room 1 **Western Grains Research Foundation (WGRF)**
- Room 2 **Canadian International Grains Institute (CIGI)**
- Room 3 **FarmOn**
- Room 4 **Lakeland College Student Managed Farm**
- Room 5 **Green Hectares**
- Room 6 **Association of Alberta Seed Cleaning Plants**
- Room 7 **Alberta Federation of Agriculture**

6:00-8:00 FarmTech Social Event - Hall E

Wednesday, January 29

7:30 Trade show opens (closes at 6:30pm) - Hall F

7:30-8:45 Alberta Barley Commission Breakfast - Hall E

9:00-10:00 Keynote – Halls G & H

[Dick Wittman](#)

Are you getting a passing grade in farm management?
presented by Farm Management Canada

10:15-11:15 Concurrent Session #4

- Room 1 **Christine Lowry**
Healthy Grains: Fact or Fiction?
- Room 2 **[Scott Meers](#) & Shelley Barkley**
#ABbugchat LIVE
- Room 3 **Steve Larocque**
Barley 180
- Room 4 **Aaron Van Beers & Andrea Bullinger**
Clubroot: Managing & Mitigating the Spread from a Municipal and Energy Industry Perspective
- Room 5 **Cheryl Mayer & Jim Smolik**
Grain Grading, Contracts, & Payment Security
- Room 6 **Shawn Brook**
Advocacy in Agriculture
- Room 7 **Brenda Tjaden Lepp**
Market Outlook & Strategy

**11:30-12:30 Alberta Wheat Commission
Annual General Meeting - Hall E**

12:30-1:30 Lunch - Halls G & H

1:30-2:30**Concurrent Session #5**

- Room 1 **Mark Pickard**
Innovative Pulse Food Ingredients
- Room 2 [Tom Wolf](#)
Maximizing Sprayer Performance
- Room 3 [Drew Lerner](#)
Long Range Weather Forecast
- Room 4 **Cami Ryan**
Conversations on Biotechnology
- Room 5 **Chad Fleck**
The Importance of Trade in the Agriculture Industry
- Room 6 **Michael Walsh**
Importance of Harvest Weed Seed Control in Weed Management
- Room 7 **Frank Curtis**
Innovations in Plant Breeding

2:45-3:45**Alberta Pulse Growers
Annual General Meeting - Hall E****4:00-5:00****Concurrent Session #6**

- Room 1 **Mary-Ann Kirkby**
I am Hutterite
- Room 2 [Merle Good](#)
Merle's Five Favourite Tax Strategies
- Room 3 [Shaun Haney](#), **Lyndsey Smith & Debra Murphy**
Real Ag Panel LIVE
- Room 4 **Canola Council of Canada Crop Production Team**
Diagnostic Dilemmas: Canola Watch LIVE
- Room 5 **Vincent Hervet**
Cutworms -Identification, Biology and Control
- Room 6 **Nicole Rogers**
A New Approach to International Agricultural Trade
- Room 7 **Errol Anderson**
Market Outlook & Strategy

5:15-6:15**Syngenta Special Event - Hall F****6:30-8:45****DEKALB Banquet -Halls G & H**
*An Evening with [Chris Hadfield](#) presented by Monsanto Canada***Thursday, January 30****7:30****Trade show opens (closes at 3:00pm) – Hall F****7:30-8:45****Canadian Canola Growers Association
Fresh Start Breakfast - Hall F****9:00-10:00****Keynote - Halls G & H**[Leona Dargis](#)

A Personal Story of Adversity and Adventure

10:15-11:15**Concurrent Session #7**

- Room 1 [Shaun Haney](#), **Lyndsey Smith & Debra Murphy**
Real Ag Panel LIVE

- Room 2 **Mairlyn Smith**
Ultimate Foods for Ultimate Health
- Room 3 [Merle Good](#)
Merle's Five Favourite Tax Strategies
- Room 4 **Norm Flore**
Are You Playing Farm Vegas with Inputs?
- Room 5 **Frank Curtis**
Innovations in Plant Breeding
- Room 6 **Mark Pickard**
Innovative Pulse Food Ingredients
- Room 7 **Errol Anderson**
Market Outlook & Strategy
- 11:30-12:30** **Alberta Seed Growers Association**
Annual Special Event – Hall E
- 12:30-1:30** **Lunch - Halls G & H**
- 1:30-2:30** **Keynote- Halls G & H**

[Michael "Pinball" Clemons](#)
- 2:45-3:45** **Concurrent Session #8**
- Room 1 [Drew Lerner](#)
Long Range Weather Forecast
- Room 2 **Mairlyn Smith**
Ultimate Foods for Ultimate Health
- Room 3 **Mary-Ann Kirkby**
I am Hutterite
- Room 4 **Cindy Grant, John Heard & [Murray Hartman](#)**
Straight Talk on Crop Nutrition

FarmTech is Proudly Hosted by





Click Here
to Register

Using Biomass Now Conference & Trade Show

This conference will explore the many potential uses for biomass in Alberta while providing an opportunity for interested community officials, business owners and others to make valuable connections.

Providing heat using a hot water system by burning readily-available waste wood and agricultural biomass instead of fossil fuels has the potential to pay for itself quickly in energy savings, reduced heating and electricity costs, and predictable energy costs.

However, there is often a challenge for small and medium-sized enterprises to obtain expertise and information required to source and install biomass systems. This conference makes it easy for community officials and business owners to have all of their questions answered.

December 9, 2013 9 am - 4 pm

Chateau Louis Hotel & Conference Centre

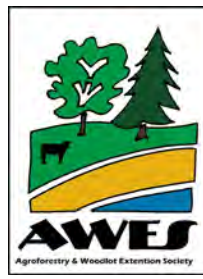
11727 Kingsway, Edmonton



For more information, please visit
<http://www.agfoodcouncil.com/register-for-the-using-biomass-now-conference-2013>



Canadian Institute of Forestry
Institut forestier du Canada



Using Biomass Now

December 9, 2013 9 am to 4 pm

Chateau Louis Hotel & Conference Centre, 11727 Kingsway Edmonton, AB

- 9:30 am Commencement and Introductions
- 9:45 am **Trevor Stanley**, General Manager, Pineland Forest Nursery
Burning Wood to Grow Wood
- 10:30 am Networking Break**
- 10:45 am **Bruce Duggan**, Director of the Buller Centre for Business at Providence College
Biomass Brokerage: Creating a Virtual Infrastructure for a Biomass Economy
- 11:30 am **Mark Ryans**, Research Manager, FPInnovations
Biomass Supply for Smaller Scale Bioenergy Systems
- 12:00 pm Lunch Break**
- 12:45 pm **Ruth DeSantis**, Business Development Officer, Bio-Industrial Dev't Branch, ARD
Alberta Biomaterials Development Centre Working For You
- 1:00 pm **Harry Welling**, Managing Director, Kalwa Energetics
Bio-Energy in Alberta – A Practical Approach
- 1:30 pm **Don Harfield**, Team Leader & Researcher, Alberta Innovates Technology Futures
- 2:00 pm **Toso Bozic**, Agroforester & Bioenergy Specialist, Agriculture and Rural Dev't
Past, Present and Future of Alberta Small Bioenergy Projects
- 2:30 pm Networking Break**
- 2:45 pm **Stephen Bearss**, Renewable Energy Representative, Fink Machine Inc.
Viessmann-KOB: Versatility with Wood Biomass as Energy
- 3:15 pm **Jason Proche**, Manager of Consulting Services, MNP
Beyond the Business Case – Establishing an Integrated, Locally-Sourced Biomass Business in a Remote Northern Community
- 3:45 pm Closing Remarks

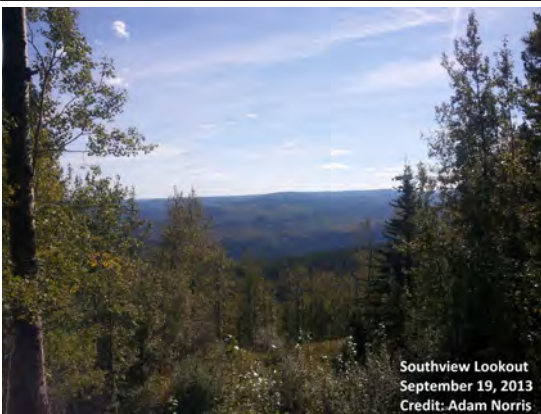


October 2013

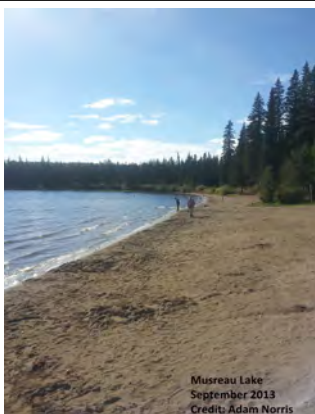
Diverse, Responsible & Connected

Issue #6

*Flow of the Peace
"Current Eddies"*



Southview Lookout
September 19, 2013
Credit: Adam Norris



Musreau Lake
September 2013
Credit: Adam Norris

Mighty Peace Watershed Alliance
c/o Rhonda Clarke-Gauthier,
Executive Director
P.O. Box 217
McLennan, Alberta T0H 2L0
Phone: 780-324-3355 Fax: 780-324-3377
E-mail:
info@mightypeacewatershedalliance.org
www.mightypeacewatershedalliance.org

Newsletter produced with support from ESRD

Save the Date
March 21, 2014 AGM
Peace River

Alberta WPAC Summit

VISION
The Peace is a healthy, sustainable watershed that supports our social, environmental and economic objectives.

MISSION
To promote watershed excellence, the Mighty Peace Watershed Alliance will monitor cumulative effects from land use practices, industry and other activities in the watershed and work to address issues through science, education, communication, policy and by supporting watershed stewardship.

The annual Alberta WPAC Summit was held in Cold Lake September 23– 26 and hosted by Beaver River Watershed Alliance. Here are 3 things that I learned at the Summit.

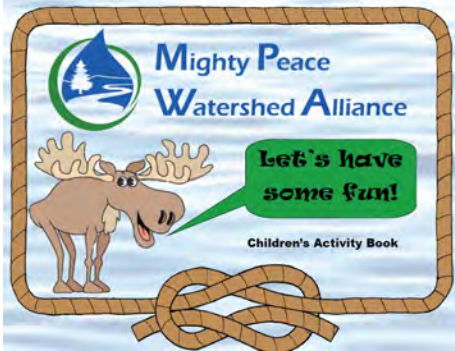
1. Dr. Masaki Hayashi in his presentation, "Sustainable groundwater management from the watershed perspective" had some invaluable input and expertise for watershed groups. He drove home the understanding that any drastic distinction between groundwater and surface water is potentially misleading. The many ways in which these two pools of water interact demonstrate their inter-connectedness. For instance, the level of water in streams can be changed by the amount of water that plants along the shores are taking up for photosynthesis.
2. There was a presentation from Kate Wilson of AESRD on invasive plants that I found fascinating. She listed the species of greatest concern for Alberta and talked about the potential impacts of those species on our watersheds, as well as some of the measures being taken to prevent their spread. In the case of invasives and their cost to society, the adage "an ounce of prevention is worth a pound of cure" becomes an understatement.
3. Of course the tour and visit to the (Cold) lake were highlights. The opportunity to see how processes, both those of man and ecosystem, are operating in the watershed is invaluable. It is also these on-site visits that allow for the development of personal attachment - something essential for humans to have if we are to appropriately manage our effects upon the watershed.

By Adam Norris

What Flows

Publications	Pg 2
Membership Information	Pg 2
From the Watershed Coordinator	Pg 3
From the Executive Director	Pg 4
Board Members	Pg 4

Publications



Children's Activity book - This booklet includes coloring pictures and games for kids to do. There is a page for them to draw a picture about their favorite activity to do in the watershed. Kids can then send the picture to us to be posted on our website: www.mightypeacewatershedalliance.org.



This is our annual report, it includes what the MPWA does, and who is a part of organization and the goals and highlights from the previous year. It can be found on our website: www.mightypeacewatershedalliance.org



This is a compilation of the 22 open house events that happened in 21 communities across the watershed. This is a summary of the concerns and priorities of the users of the watershed and it can be found on our website.

This is the "Issue Scoping and Project Synthesis Report". This summarizes three main topics: drinking water, aquatic ecosystems and water supply in the Peace River Watershed. It can be found on our website as well.



Membership Information

Any person or organization may become a Member in the appropriate class by meeting the category requirements listed below and filling out a membership form. All Memberships must be ratified by the Board of Directors or designate. The Member will then be entered in the Register of Members.

All members are entitled to receive all MPWA publications and can put forth information or express concerns in writing to the Board of Directors. Currently, there is no membership fee, although donations are always appreciated. Membership categories include:

Resident Individual (voting member) – an individual who lives (has a primary residence) in the Alberta portion of the Peace watershed.

Resident Organization (voting member) – an organization that carries out its work or has business interests/assets in the Alberta portion of the Peace watershed.

Non-resident Individual (non-voting member) – an individual who does not live (does not have a primary residence) in the Alberta portion of the Peace watershed.

Non-resident Organization (non-voting member) – an organization that does not work or have business interests/ assets in the Alberta portion of the Peace watershed



Watershed Coordinator Adam Norris

State Of The Watershed (SOW)

The MPWA is starting on a **State of the Watershed Report** for the Peace Watershed. This report will provide a snapshot of the current conditions in the Peace Watershed. It will not attempt to cover everything, but to review what is known about our watershed and what that means for those who live, work and play in the watershed. This report will have a brief history and information regarding current situation about the Peace Watershed as a whole and then evaluate the six sub-watersheds, which are the Slave River, Lower Peace, Wabasca, Central Peace, Upper Peace and Smoky/Wapiti.

The **State of the Watershed Report** will use indicators to discuss the health of the watershed. An indicator can be thought of in terms of going to the doctor. If you go to the doctor and there is concern about your heart, your blood pressure will be measured. So blood pressure acts as an indicator for the health of your heart (and arteries). In a similar way, MPWA might measure the amount of phosphorous in the water to act as indicator for the health of our water and watershed. Indicators tell us about the condition but do not provide solutions.

The **State of the Watershed Report (SOW)** will not be providing solutions (ie. making management recommendations) but will be a tool for doing so. Periodically developing a SOW Report helps provide a sense of how the watershed is changing. This SOW is an important step towards doing a management plan because it will provide an understanding and a basis upon which to develop the plan. Continuing with the doctor visit analogy where blood pressure is used as an indicator for the health of your heart, this does not provide a solution or anything to address the problem. That is the next step. The doctor might provide you with options to improve your health, such as a prescription that you need to fill, instructions about diet and exercise, or in a worst case scenario an appointment with a surgeon. So as far as the watershed work is concerned, after the SOW report (the check-up at the doctor's) is completed, MPWA will work on the management plan (the prescription), for our watershed.



Wapiti River Water Management Plan

The Wapiti River Water Management Plan is an AESRD led initiative to develop a plan to manage the water resources of the Wapiti River. This is important on several fronts including the residents, the industries, the ecosystem, the recreationalists and tourists. The Steering Committee working on this plan is a group of interested stakeholders from the region and has been working together now for over a year. Some studies have been done and some are continuing as you read this, so that the needed information is available in the decision-making process.

The Mighty Peace Watershed Alliance is pleased to participate in this process and is committed to similar processes throughout the watershed. As a multi-stakeholder, consensus-based, not-for-profit organization we work to bring people together, develop policy and planning and encourage stewardship of the watershed. Our role in this process is unique because we are not there representing government or first nations, environmental groups or industry, but the common ground of all of these groups. We strive through our board and the broad representation it has, our engagement in processes like the Wapiti River Water Management Plan, open houses, community events and interaction with stewardship groups to put your voice on the table. Obviously, we cannot replace you or fully represent your needs and wants, but we take all we hear and put that forward in our work.

Please contact us when there are concerns, thoughts, suggestions, praise and so on for any watershed related issues. Your input is what drives the direction and efforts of MPWA and in the partnerships we engage in like the Wapiti River Water Management Plan. When you contact us please remember that we represent the common ground, the consensus, of all groups. So although we value your input immensely, the position and the focus of the MPWA will always involve finding common ground between what you entrust us with and that of all others living, working and playing in the Peace Watershed.

From the Executive Director's Desk! By Rhonda Clarke-Gauthier

What Makes An Effective WPAC?

A WPAC (Watershed Planning and Advisory Council) requires many components that will help make it vital and effective. The Mighty Peace Watershed Alliance is the 11th WPAC in the Province of Alberta.



1. An overlying goal – The WPAC falls under the Government of Alberta’s initiative of WATER FOR LIFE and its goals of ensuring safe secure drinking water, healthy aquatic ecosystems, and reliable water supplies for sustainable economy
2. A geographic scope to work within – for the MPWA that is the Peace and Slave River portions of Alberta (with consideration of the Peace Athabasca Delta, Transboundary issues and concerns from BC and into NT and SK). This is approximately 30% of the geographic area of Alberta.
3. A water source to be considered – The MPWA is concerned with all the water sources (rivers, lakes, streams, wetlands, ground water) of the Peace and Slave River basin. Our work revolves around the water and the watershed (all that happens on the land that will have an effect on water).
4. Committed and concerned stakeholders – The MPWA is a multi-stakeholder, consensus decision making, not-for-profit organization that includes many voices around the board table. The broad categories are Non-government organizations, Industry, Aboriginal Communities, and Government (local to Provincial). The Alliance has visited many communities and organizations around the Peace in an effort to share what our goals are and gather the necessary information needed to do our work. We encourage the public to engage with our organization to help us achieve a full picture of the watershed, its issues, concerns, and celebrations. If there is interest to be on the board, the elections are in March for a 2 year term.
5. Science and Research are critical – the MPWA has endeavored to collect data regarding the watershed both scientific and traditional knowledge. If you know of resources that would be helpful to our work, please be sure to connect with us.
6. Consideration of current and future needs and uses of water in the basin – MPWA works towards engaging the stakeholders and public to assess these needs and uses.
7. Appropriate resources – funding, research, directors, etc.

These are a few of the components needed to have an effective WPAC. As the MPWA progresses, the public idea, opinions and resources remain to be essential to gaining a full picture and more complete assessment of the watershed.



Diverse, Responsible & Connected!

*Diverse group of people representing diverse interests.
 *Responsible for bringing those interests together.
 *Connected to all stakeholders across the watershed area.



Board Members

Government	Industry	Non-Governmental Organizations	Aboriginal Communities
Federal-Transboundary Relations -Abdi Siad-Omar	Agriculture -Shelleen Gerbig	Conservation/Environment -Bob Cameron	Métis Nation of Alberta -Willard Roe
Provincial -John Zylstra	Forestry -Ian Daisley	Watershed Stewardship -Norm Duval	Metis Settlement General Council -Alden Armstrong
Large Urban -Dan Wong	Oil & Gas -Wayne Kooy	Research/Education -Jean-Marie Sobze	Upper Watershed First Nation -Vacant
Small Urban -Geoff Milligan	Utilities -Ashley Parker	Public Member-at- Large (2) -Richard Keillor -Jaime Rich	Middle Watershed First Nation -Vacant
Rural Municipality -Sharon Nelson	Mining -Vacant	Tourism/Fisheries/ Recreation -Vacant	Lower Watershed First Nation -Jim Webb



PLEASE JOIN BIRCH HILLS COUNTY
COUNCIL & STAFF

AT THE
100 YEAR CELEBRATION OF

Birch Hills County

ON

FRIDAY, DECEMBER 6TH, 2013

AT THE WANHAM COCO COMPLEX

4718 – 50TH STREET, WANHAM

6:00 P.M. SUPPER

7:00 P.M. PROGRAM

FOLLOWED BY FIREWORKS & BONFIRE

PLEASE R.S.V.P. BY NOVEMBER 29, 2013

AT 780-694-3793

V.S.I. SERVICES (1980) LTD

A nonprofit organization providing veterinary care in Alberta

BOX 202

FAIRVIEW, AB T0H 1L0

PH 780 835 4531

October 31, 2013

Ms. Joulia Whittleton, CAO
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Joulia

I am sending this letter as a follow up to the second quarter report of VSI expenditures, for your jurisdiction, that was e-mailed to gsmith@mackenziecounty.com and cnate@mackenziecounty.com.

Our accountant has finalized our financial report for 2012. Based on this report your opening balance for Jan. 1, 2013 has been adjusted slightly from what was reported to you at the end of the second quarter. Your opening balance, on January 1, was actually a deficit of \$1,005 rather than \$1,121. Your opening balance in this report includes 2012 administrative costs of \$2,539 less your share of earned interest of \$176 from the investment of surplus VSI funds in T-Bills and GICs.

Following is an estimate of your current VSI account status:

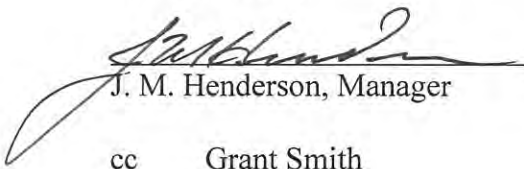
	Claims	Payments	Balance
Jan. 1, 2013			\$<1,005>
Payments in 2013		\$25,100	24,095
First Quarter	\$5,841		18,254
Second Quarter	3,003		15,251
Third Quarter	502		14,749

Note the above table **does not include** your share of **administration fees** or **investment income** for 2013.

Your claims for the first three quarters of 2013 are \$6,559 (41.2%) lower than for the same period in 2012. Last year your fourth quarter claims were \$3,180. If the 41.2% decrease in claims continues your fourth quarter expenses are projected to be approximately \$1,869. This would leave you with a surplus of approximately \$12,900 not including your net administrative costs. In 2012 your net administrative costs were 12.4% of your claims. Note: Administrative costs include G.S.T.

If you have any questions or you detect any errors in the report or my calculations in this letter please let me know.

Yours sincerely


J. M. Henderson, Manager

cc Grant Smith
Colleen Nate

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NOV - 7 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE

V.S.I. SERVICES (1980) LTD

A nonprofit organization providing veterinary care in Alberta

BOX 202

FAIRVIEW, AB T0H 1L0

PH 780 835 4531

November 6, 2013

Ms. Joulia Whittleton, CAO
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Joulia

The **Annual General Meeting (AGM)** of V.S.I. Services (1980) Ltd. will be held on **Thursday November 21, 2013 at 10:00 a.m. in Peace River Legion – 10103 – 101 St.** Peace River.

Note: If you require accommodation in Peace River the Western Budget Motel is recommended. They can be contacted by phone at 780-624-3445 or by fax at 780-624-3544.

The following documents are enclosed:

1. Agendas for the AGM and Board of Directors meetings
2. Minutes of the 2012 AGM
3. Minutes of the 2012 Board of Directors meeting
4. Financial Statement for 2012

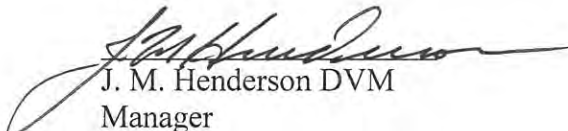
These documents have also been sent to your V.S.I. Representative Mr. John W. Driedger. Please ensure that John has received his information package for this meeting and that he is aware about the level of support that your jurisdiction is willing provide in 2014.

Once again a recommendation will be made to base the 2014 VSI fee schedule on the rates suggested by the Alberta Veterinary Medical Association. Their recommended fees are generally adjusted in accordance with the "Cost of Living Index".

I thank you for your support of VSI in the past and look forward to continuation of the VSI program in your jurisdiction in 2014.

If you have any questions please feel free to contact me. Thank you

Thank you


J. M. Henderson DVM
Manager

Encl.

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NOV 13 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE

AGENDA
V.S.I. MEMBERS MEETING
Thursday November 21, 2013
MAIN FLOOR
PROVINCIAL BUILDING
PEACE RIVER
10:00 A.M.

1. Call to Order
2. Introductions
3. Overview of V.S.I. Program for new members
4. Additions to the Agenda
5. Approval of the Agenda
6. Minutes of the November 23, 2012 meeting
7. Business Arising from the Minutes
8. Manager's Report
9. VSI Update (Round Table Discussion)
10. Approval of New Members
11. Deletions from Membership list
12. Nominations for Veterinary Directors
13. Other Business
 - a) Report on postmortem claims
 - b) Report on costs to cover clinic usage fees
 - c) Report on effect of changes regarding code 50 (general exam) claims
 - d) Review of 2014 fee schedule
 - e) Items from the floor
14. Adjournment

AGENDA
V.S.I. BOARD OF DIRECTORS MEETING
Thursday November 21, 2013
MAIN FLOOR
PROVINCIAL BUILDING
PEACE RIVER
Immediately following the V.S.I. Members Meeting

Note: VSI members and other invited guests can participate in this meeting but only the Directors have a vote.

1. Call to Order
2. Additions to the Agenda
3. Approval of the Agenda
4. Minutes of the November 23, 2012 Board of Directors Meeting
5. Appointment of Directors for 2014
6. Retiring Directors.
7. Auditor's Report – 2012 Financial Statements
8. Appointment of the Auditor for the 2013 Fiscal Year
9. Approval to destroy V.S.I. claim forms and contracts up to and including 2006.
10. Requisitions for 2014
11. Items brought forward from the AGM
12. Veterinary Fee Schedule for 2014
13. Review of President's Honorarium
14. Election of Executive
15. Other Business
 - a) Appointment of Manager for 2014
 - b) Other
16. Adjournment

Minutes
Annual General Meeting
VSI Services (1980) Ltd
November 23, 2012

Attendees

<u>NAME</u>	<u>MUNICIPALITY</u>
Dale McQueen	Woodlands County #15
Leslie Urness	MD of Greenview #16
Alvin Kumpala	Lac La Biche County #18
Todd Jones	Birch Hills County #19
Bruce Jack	Saddle Hills County #20
Terry Ungarian	County of Northern Lights #22
Walter Sarapuk	Mackenzie County #23
Murray Kerik	MD of Lesser Slave River #124
Guy L'Heureux	MD of Big Lakes #125
Robert Brochu	MD of Smoky River #130
Doug Dallyn	Northern Sunrise County #131
Rick Keillor	MD of Peace #135
Peggy Johnson	MD of Fairview #136
Richard McWatt	North Peace Animal Hospital (Fairview)
Sheryll Hudy	High Prairie Veterinary Clinic
Jim Henderson	VSI Manager

OTHERS

Dr. Tara Guglich	Mighty Peace Veterinary Clinic - Grimshaw
Dr. Kevin Brecker	Peace River Veterinary Clinic
Dr. Amy Murphy	Peace River Veterinary Clinic
Dr. Wendy Quist	Frontier Veterinary Services – Fort Vermilion
Mr. Fred Sawchuk	Agricultural Fieldman – MD of Fairview #136

REGRETS

Jake Klassen	Clear Hills County #21
David Fox	MD of Bonnyville #87
Stan Bzowy	MD of Spirit River #133

1. Call to Order

The meeting was called to order by President Bruce Jack at 10:00 a.m.

2. Introductions

All attendees briefly introduced themselves.

3. Additions to Agenda

There were no additions to the agenda

P2 Annual General Meeting – November 23, 2012

4. Approval of the Agenda

It was moved by Guy L'Heureux that the agenda be adopted as presented.

CARRIED

5. Minutes of last AGM – November 25, 2011

Errors & Omissions

It was pointed out that it was Robert Brochu rather than Richard Brochu on page 3 of the minutes.

It was moved by Peggy Johnson that the minutes of the November 25, 2011 Annual General Meeting be approved with the above noted correction.

CARRIED

6. Business arising from the minutes

Richard McWatt asked what the response was from the AB.VMA re the "Work Alone Enquiry". Jim Henderson stated that he had neglected to carry out this task.

7. Manager's Report

Dr. Henderson presented his report.

It was moved by Murray Kerick that the Manager's Report be accepted.

CARRIED

A copy of Dr. Henderson's report is attached to the file copy of these minutes.

8. VSI Update (Round Table Discussion)

MD of Smoky River #130

Robert Brochu reported that they would be continuing with a 50% level of support without any restrictions

County of Northern Lights #22

Terry Ungarian stated that they would be staying with the same program which is 50% without restrictions

Woodlands County #15

Dale McQueen reported that they would continue with a 50% level of support but that they would be putting a limit of 20 head on semen testing and 400 head for pregnancy testing. They had one producer, who eventually turned out to be ineligible for coverage because he no longer lived in the County, that accounted for a very significant percentage of their overall costs.

P3 Annual General Meeting – November 23, 2012

MD of Big Lakes #125

Guy L'Heureux stated that they would be staying with their same program of 50% without restrictions. He stated that they were having some difficulty with determining exactly who should be covered and who shouldn't be covered based primarily on residence. They have decided that they would cover a non resident land owner who ran cattle on property that he owned and also maintained a residence for his hired man. The jury is still out on whether they should cover individuals that only lease, or rent, land in the Municipality. So far these individuals are not given a VSI number.

Northern Sunrise County #131

Doug Dallyn stated that they would be staying at 50% with no restrictions.

Dr. Amy Murphy – Peace River Veterinary Clinic

Dr. Murphy expressed her support for a "Work Alone Policy" through the AB.VMA. During discussion Dr. Breker stated that while he agreed with the suggestion that this is primarily an AB.VMA issue he felt that VSI needs to determine whether they would support any payment for a technician to accompany a veterinarian in potentially threatening situations.

Dr. Sheryll Hudye – High Prairie Veterinary Clinic

Dr. Hudye stated that she felt the VSI program was working well from her perspective. She hasn't seen any perceptible increase in demand this fall.

Makenzie County #23

Walter Sarapuk stated that they would be staying with their 50% support without any restrictions. He felt that there may be a decrease in cattle numbers in their area due to a shortage of hay this year.

MD of Peace #135

Rick Keillor said that they would continue with a 50% level of support without restrictions.

Lac La Biche County #18

Alvin Kumpula stated that they would be staying with their 60% level of coverage without restrictions.

MD of Greenview #16

Leslie Urness said they would be staying at 50% without any restrictions

Dr. Wendy Quist – Frontier Veterinary Services (Fort Vermilion)

Dr. Quist said that she had the same complaint as in the past whereby she didn't agree with the interpretation that a code 50 claim was downgraded to a code 51 whenever another coded service equal to or greater than a code 50 claim was performed at the same time.

Birch Hills County #19

Todd Jones indicated that they would continue at 50% without restrictions.

P4 Annual General Meeting – November 23, 2012

MD of Fairview #136

Peggy Johnson stated that they would stay at 70% without restrictions.

Dr. Richard McWatt – North Peace Animal Hospital (Fairview)

Dr. McWatt stated that they were still very happy with VSI. It is a program that has been well used and appreciated by their clients. Richard's main problem is the advancing age of himself and Dr. Keddie with no young vets on the horizon. It seems that there is a very steep hill coming from Edmonton or Calgary to Fairview.

Dr. Tara Guglich – Mighty Peace Veterinary Clinic (Grimshaw)

Dr. Guglich stated that although she was happy with VSI she shared some of Dr. Quist's concerns about interpretations relating to the examination of subsequent animals.

Dr. Breker – Peace River Veterinary Clinic

Dr. Breker stated that the VSI program is working well.

MD of Lesser Slave River #124

Murray Kerik stated that they would stay at 60% with the same restrictions which are a limit of 7 bulls and 200 cows, per producer, for semen and pregnancy testing respectively.

Saddle Hills County #20

Bruce Jack said that they were going to stay at 50% without restrictions

MD of Spirit River #133

Bruce Jack advised the meeting that Stan Bzowy had told him that the MD of Spirit River would stay with 70% coverage and a limit of 7 semen tests per producer

The VSI Manager will contact Clear Hills County #21 and the MD of Bonnyville #87 to confirm whether they will be staying at the same level as in 2012. Clear Hills provided 50% support with a limit of 3 caesareans, 8 semen tests and 150 pregnancy tests per producer. The MD of Bonnyville provided 60% support with a limit of 20 semen tests per producer.

9. **Approval of New Members**

Dr. Henderson reported that the following veterinarians have applied for VSI membership:

Dr. Cerah Bowyer	Barr-North Veterinary Services
Dr. Adam Hering	Mayerthorpe Veterinary Services
Dr. Jodi Kendrew	Pouce Coupe, B.C.
Dr. Angela Oakley	Mayerthorpe Veterinary Services
Dr. Bronwyn Ragetli	Bear Creek Animal Clinic – Grande Prairie
Dr. Ralf Sanders	Greenview Veterinary Services - Valleyview

It was moved by Dale McQueen that Drs. Bowyer, Hering, Kendrew, Oakley, Ragetli, and Sanders be approved as V.S.I. members.

CARRIED

P5 Annual General Meeting – November 23, 2012

10. Deletions from Membership list

Dr. Henderson reported that Drs. Anne-Marie Burrell, Melissa Hittinger, Ben Huntington, Andrew Hodges, John Kyle, Jolene Lawrence, & Louisa White did not sign a 2011 VSI contract thus are no longer eligible to be a VSI members.

Guy L'Heureux moved that Drs. Burrell, Hittinger, Huntington, Hodges, Kyle, Lawrence & White be removed from the VSI membership list.

CARRIED

As of this date there are 48 veterinary members out of the 64 that signed a 2012 contract. We are down one veterinarian from 2011 but our membership remains the same.

11. Nomination of Veterinary Directors

Dr. Richard McWatt was nominated by Peggy Johnson.

Dr. Sheryll Hudye was nominated by Guy L'Heureux.

Walter Sarapuk moved that nominations cease.

CARRIED

It was moved by Walter Sarapuk that Drs. McWatt & Hudye be recommended for appointment to the Board of Directors

CARRIED

12. 2013 VSI Fee Schedule

Jim Henderson passed out a schedule itemizing the fees recommended by the Alberta Veterinary Medical Association (AB.VMA) for 2013. This schedule also showed the cost of these fees, to a municipal jurisdiction that was providing a 50% level of support for VSI.

For the most part the AB.VMA recommendations represented a 2.5% Cost of Living Adjustment (COLA) but there were a few instances where the fees were increased by more than the COLA and there were also a few areas where the VSI fee schedule was not exactly the same as the AB.VMA fee guide.

It was agreed, because it hasn't been done for some time, that we would go through the VSI fee schedule line by line and make adjustments as necessary and reaffirm differences, between the two fee schedules, that will remain in effect.

2013 Fee Schedule (cont.)

Following a thorough discussion Walter Sarapuk moved we recommend that the Board of Directors approve a 2013 VSI fee schedule that has been developed in accordance with the following principles:

- a) Unless specifically noted in the following points all VSI fees will be increased by 2.5% then rounded off to the nearest 50 cents.
Note: All of the following fee quotations are the full fee (livestock producer & VSI portions together).
- b) Develop a code, with a \$35.00 fee, to cover an x-ray surcharge for the use of digital radiographic equipment.
- c) While VSI doesn't support payment of fees for the correction of closed umbilical hernias there is a willingness to allow veterinarians to claim an examination fee in situations whereby a hernia is diagnosed but a decision is made to not operate either immediately or in the future. Should surgery be performed it is expected that the producer will pay all fees associated with the correction including the initial examination. VSI will continue to cover the costs of surgery for open (eviscerated) hernias in newborn calves.
- d) The VSI fee schedule will continue to have flat rate fees for dystocias and various prolapses at a rate that is between the rates in the AB.VMA fee schedule for variable degrees of difficulty.
- e) VSI will not adopt the AB.VMA flat rate fee of \$324.60 for the amputation of a prolapsed rectum. This surgery will continue covered, by the hour, under code 12 (major surgery).
- f) Code 28 (abscesses) will be changed from an hourly fee to a flat rate fee of \$162.00. This decision is based on an analysis of times claimed for the treatment of abscesses over the last two years. Average time claimed, on an hourly fee basis was 0.66 hours.
- g) VSI will continue to consider codes 12 & 13 (minor and major surgery) as inclusive fees based on the understanding that the veterinarian can claim the hourly rate for time taken to diagnosis and to prepare the animal in addition to the actual time required for the surgery.
- h) A full code 50 claim can be made, at the discretion of the veterinarian, in situations where:
 - a single animal is examined, or
 - a second animal is examined for a different medical or surgical condition than the first animal. (For clarification this means that two code 50s could be claimed when dealing with two animals with different conditions).
- i) When **two (2)** animals, with the **same condition**, are examined and/or treated the second animal only qualifies for a code 51 claim.

2013 Fee Schedule (cont.)

- j) Generally when **more than two (2)** animals are examined, **regardless of the diagnosis, only a single code 25 claim can be made.** The **exception** to this generality would be situations where one or more of the animals can be claimed under a **specific VSI flat rate code.** Only one code 50 claim can be made in conjunction with a flat rate code equal to or greater than a code 50 claim and this animal would be counted as the second animal when determining when a code 25 claim is required.
- k) VSI will continue to use a single code (56) to cover the examination, catheterization process & first 24 hours of professional care for animals that are hospitalized for intravenous fluid therapy. The AB.VMA fee schedule has separate examination and catheterization fees. VSI also reaffirms that this code can only be used on animals that are less than 2 months old.
- l) After discussing a number of options VSI has reaffirmed that code 52 will be used to cover professional services during additional 24 hour periods of hospitalization.
- m) VSI has agreed to accept the AB.VMA recommended fee for bovine postmortems even though their new fees represent an increase of slightly more than 37%. This was agreed to with the understanding that the AB.VMA fee covers a complete postmortem which includes an examination of all body organs, or systems, with the exception of the brain and spinal cord, and the collection and preparation of specimens for laboratory examination. It is expected that veterinarians will charge less than the full fee in situations where the examination is more cursory and when laboratory submissions are not required. Whenever 3 or more animals are examined services are to be claimed by the hour under code 25.
- n) Postmortem fees for sheep, pigs and alternative livestock (where applicable) will be increased by the same percentage as the increase in cattle postmortem fees.

13. Adjournment

After inviting all Directors to remain for the Board of Director's meeting, which will follow immediately after a brief recess, President Bruce Jack declared the V.S.I. AGM adjourned at 11:40 a.m.

**Minutes
VSI Services (1980) Ltd
Board of Directors Meeting
November 23, 2012**

DIRECTORS IN ATTENDANCE:

<u>NAME</u>	<u>MUNICIPALITY</u>
Dale McQueen	Woodlands County #15
Leslie Urness	MD of Greenview #16
Alvin Kumpala	Lac La Biche County #18
Todd Jones	Birch Hills County #19
Bruce Jack	Saddle Hills County #20
Terry Ungarian	County of Northern Lights #22
Walter Sarapuk	Mackenzie County #23
Murray Kerik	MD of Lesser Slave River #124
Guy L'Heureux	MD of Big Lakes #125
Robert Brochu	MD of Smoky River #130
Doug Dallyn	Northern Sunrise County #131
Rick Keillor	MD of Peace #135
Peggy Johnson	MD of Fairview #136
Richard McWatt	North Peace Animal Hospital (Fairview)
Sheryll Hudye	High Prairie Veterinary Clinic
Jim Henderson	VSI Manager

OTHERS

Dr. Tara Guglich	Mighty Peace Veterinary Clinic - Grimshaw
Dr. Kevin Brecker	Peace River Veterinary Clinic
Dr. Amy Murphy	Peace River Veterinary Clinic
Dr. Wendy Quist	Frontier Veterinary Services – Fort Vermilion

REGRETS

Jake Klassen	Clear Hills County #21
David Fox	MD of Bonnyville #87
Stan Bzowy	MD of Spirit River #133

1. Call To Order
The meeting was called to order by President Bruce Jack at 11:55 a.m.
2. Approval of the Agenda

Moved by Walter Sarapuk that the agenda be adopted as presented.

CARRIED

P2 VSI Board of Directors Meeting November 23, 2012

3. Approval of Minutes

It was moved by Guy L'Heureux that the minutes of November 25, 2011 meeting of the Board of Directors be approved as circulated

CARRIED

There were no errors or omissions and no business arose from the minutes.

4. Appointment of Directors

It was moved by Rick Keillor that Leslie Urness from the MD of Greenview #16, Walter Sarapuk from Mackenzie County and Peggy Johnson from the MD of Fairview #136 be appointed as Directors.

CARRIED

5. Retiring Directors

It was moved by Dale McQueen that the resignations of Tony Yelenik from the MD of Greenview #16, Dickie Driedger from Mackenzie County and Barry Dewitz from the MD of Fairview #136 from the Board of Directors be accepted.

CARRIED

6. Auditor's Report – 2011 Financial Statement

It was moved by Terry Ungarian that the 2011 Notice to Reader be accepted as presented.

CARRIED

Following the review of the 2011 Notice to Reader estimates of the Jurisdiction V.S.I. accounts to December 31, 2011 were passed out and reviewed.

8. Appointment of Accountant for 2012 fiscal year

It was moved by Walter Sarapuk that Lancaster-Monner & Company of Fairview be appointed to prepare a **"Notice to Reader"** for the 2012 fiscal year

CARRIED

P3 VSI Board of Directors Meeting November 23, 2012

9. Approval to Destroy Claim Forms

It was moved by Robert Brochu that V.S.I. claim forms and contracts up to and including 2005 be destroyed

CARRIED

10. Requisitions for 2013

It was moved by Alvin Kumpula that the 2013 requisition estimates be based on actual expenditures from November 1 of 2011 to October 31st of 2012 with 12.5% increase to account for a 2.5% increase in fees and an anticipated increase in demand of up to 10% plus an estimate of administration & GST costs. This would be the amount put in the 2013 contracts.

The actual requisitions will be based on actual costs for 2012 with an estimate of administration & GST costs plus 12.5%.

11. Items from the AGM

Alvin Kumpula brought forward a suggestion that VSI should consider developing a code to cover the new tip table fee proposed by the AB.VMA. During discussion of this proposal it was pointed out that this is another clinic surcharge or user fee and at this time VSI doesn't cover these fees. It was then suggested that VSI should cover these fees. It was pointed out that because this could be a major expense a decision should be held in abeyance until the Manager has been able to ascertain what the total costs might be.

There was agreement that the Manager should keep track of all clinic usage fees that are charged and to bring this information forward for a final decision next year.

12. Veterinary Fee Schedule Update

It was moved by Guy L'Heureux that the fee schedule changes recommended at the VSI AGM be approved.

CARRIED

13. Review of President's Honorarium

It was moved by Doug Dallyn that the President's Honorarium be set at \$600.00 for 2013.

CARRIED

P4 VSI Board of Directors Meeting November 23, 2012

14. Election of Executive

Bruce Jack asked Jim Henderson to chair the nominations.

Guy L'Heureux nominated Bruce Jack for the position of President.

Rick Keillor moved that nominations cease.

CARRIED

Bruce Jack was declared President by acclamation.

Richard McWatt nominated Peggy Johnson for the position of Vice-president.

Murray Kerick moved that nominations cease.

CARRIED

Peggy Johnson was declared Vice-president by acclamation.

Peggy Johnson nominated Richard McWatt & Sheryll Hudye as Veterinary Directors.

Doug Dallyn moved that nominations cease

CARRIED

Richard McWatt & Sheryll Hudye were declared to be Veterinary Directors.

Doug Dallyn moved that Drs. McWatt & Hudye serve on the Executive Committee along with the President and Vice President.

CARRIED

15. Signing Authorities

Richard McWatt moved that any two of the President, Vice-President or Manager be given signing Authority on the VSI bank account.

CARRIED

P5 VSI Board of Directors Meeting November 23, 2012

16. Appointment of Manager for 2013

Jim Henderson left the room while the Board considered this item

It was moved by Murray Kerick that JMCH Consulting Ltd. of Fairview be contracted to manage the affairs of VSI services at a rate of \$85.00 per hour which includes computer support services. Jim Henderson will still be named as the manager for purposes of correspondence.

CARRIED

17. Adjournment

President Bruce Jack declared the Board of Directors meeting adjourned at 12:35 p.m.